

**ROBERT TREAT ACADEMY
Charter School**

**REGULAR
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, APRIL 18, 2024**



**Agenda &
Supporting Documents**

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

I. CALL TO ORDER ____ pm AND PLEDGE OF ALLEGIANCE

II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the Jersey City Journal, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

III. ROLL CALL

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Barbaran, Claudio		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Johnson, Galen		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Clark Robert, Business Administrator		
Jason, Tarella, Board Attorney		

IV. CORRESPONDENCE

V. PRINCIPAL'S REPORT

VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Minutes of March 21, 2024 and Executive Session Minutes for March 21, 2024**, as attached. **(Attachment M-1)**

VIII. BOARD AFFAIRS

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve professional development as follows:

Name	Course	Dates	Registration Fees	Motel Fees	Cost
Robert Clark	NJASBO Annual Conference	6/5/24 – 6/7/24	\$ 500.00	\$ 203.00	\$ 703.00

- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve NJSLA-S Training Manual and Test Security Plan for New Jersey State Assessment Program (Revision 13). **(Attachment BA-2)**

IX. FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated March 21, 2024 through April 18, 2024 in the amount of 682,646.60. **(Attachment F-1)**

- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

March 1, 2024	\$ 351,190.96
March 5, 2024	\$ 13,807.27
March 15, 2024	\$ 376,388.69
March 29, 2024	<u>\$ 375,534.67</u>
Total	\$ 1,117,021.59

- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Preliminary Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending February 29, 2024. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of February 29, 2024 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of February, 2024. **(Attachment F-5)**

- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2023-24 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve submittal of NJSIG Safety Grant Application for upgrades to the security system in the amount of \$2,000 for 2024-25.
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve restoration of the \$326,500.00 withdraw from unreserved fund balance approved on February 1, 2023.
- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, appropriate \$117,360.00 from the General Fund Unreserved Fund Balance to be transferred and appropriated in the Enterprise Fund – Lunch Program (Fund 60) in order to complete Kitchen Renovations & Addition at Stephen N. Aduato Campus.
- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve M & E Engineers, Inc. to professional engineering and commissioning services for the HVAC Upgrades Project to Jackie Robinson Campus in the amount of \$37,200.00 per the attached proposal. **(Attachment F-10)**

X. POLICIES and PRODECURES

- PP-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve first reading of all Bylaws, Policies and Regulations per attached. **(Attachment BA-1)**

XI. EDUCATION

XII. PERSONNEL

COMMENT (NON-AGENDA ITEMS)

XIII. EXECUTIVE SESSION

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at _____ P.M.

Motion _____, second _____ and voice vote to enter into regular session at _____ P.M.

XIV. ADJOURNMENT

Be it resolved that on this date **APRIL 18, 2024**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.

Addendum April 18, 2024

- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Home Instruction Services Agreement with Essex Regional Educational Services Commission for the 2024-25 school year. **(Attachment F-11)**
- F-12** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Paraprofessional – Part Time Agreement with Essex Regional Educational Services Commission for the 2024-25 school year. **(Attachment F-121)**