

## LLCS Minutes

**Team Name: Shared Decision Making**

**DATE: May 23, 2017**

**FACILITATOR: Christine Campeau**

**RECORDER: Vickie Snide**

### **DISCUSSION HIGHLIGHTS:**

Reviewed the Shared Decision Making Plan. Need to remember that everything is supposed to relate to "Student Performance".

**Page 1 – Good**

**Page 2 – Definition of Shared Decision Making Plan – Good**

**Page 2 – Purpose** – Replace it with the Purpose as defined in Part 100.11 NYSED Regulations

**Page 2 Beliefs** – Change the last one to read "better communication and working relationships between the school, community, parents and other stakeholders".

**Page 3 Composition and Terms of Office** – NYS does not require a community member, board member or a student to be on this committee. Make all terms of office for 1 year. Only list required members which are: Superintendent, Teachers (choose 2) as approved by the Collective Bargaining Units, Parent (not employed by the district).

**Page 3 Method of Selection for Membership** – Remove the last 3 since we are not requiring those members to be on committee. Teacher representatives on the committee are volunteers as approved by the LLCSEA.

**Page 4 Committee Members** – Remove names as it is not required.

**Page 5 Responsibilities of SDM Committee** – Change #3 to read "Ensure involvement of parents per State and Federal requirements".

**Page 5 Roles of SDM Committee** – Good

**Page 6 Accountability** – Change #3 to read "Minutes will be available to the public via the school website".

**Page 6 Authority** – Good

**Page 6 SDM Committee Decisions** – Replace all with:

1. All decisions will be made after each member has had an opportunity to influence the decision. All decisions will be made by group consensus.
2. No major decisions will be made unless the majority of membership is present.
3. Decisions shall be made at regularly scheduled meetings in the months from September to June.

**Page 7 Resolving Disputes** – Good

**Page 7 Methods of Assessment** – Good

**Page 7 Process of Altering Document** – Change title to "Process of Altering & Submitting this Document". Change #3 to The SDM Committee will review and make revisions as needed to the SDM Plan at least once every 2 years as required. Change #4 to This Plan must be approved by BOE every 2 years and submitted to NYS as required.

**Page 8 Criteria for Issues** – Move to Page 4 where Committee Members used to be.

**Page 8 Process for Submitting Issues** – Good

This meeting was a combination of the May and June 2017 meetings. Therefore there will be no June 20, 2017 meeting as originally scheduled.

Committee Adjourned 6:10 pm

### **MEMBERS PRESENT:**

Nicole Curtin  
Kami Farr  
Vickie Snide  
Christine Campeau  
Kristin Delehanty

Absent:  
Noelle Short  
Jennifer Signell  
Becky Pelton

### **NEXT MEETING:**

Date:  
Time:  
Location:

### **NEXT AGENDA:**

### **ITEMS COMPLETED:**

SDM Plan Review