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#### **INTERIM PRINCIPAL**

JOSEPH STARVAGGI

#### **INTERIM ASSISTANT PRINCIPAL**

RACHEL CORNELIUS

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#### Superintendent's Message



Dr. Magda Parvey
Interim Superintendent of Schools

### Welcome to the 2019-2020 School Year!

The New Rochelle High School Parent-Student Handbook contains vital information that will provide you with a handy guide that details the services that are available, the practices and procedures to be followed, key personnel to be contacted and important dates to remember.

The 2019-2020 handbook edition can serve as a valuable

resource in helping you become more familiar with the committed faculty and staff who are dedicated to making the high school experience a successful one. Working together with parents and community members, the school's goal of providing all students with the necessary academic, social and personal support systems becomes more readily achievable.

This handbook will hold the answers to many of your questions and concerns. We encourage you to keep it in an accessible location where can consult and use it on a regular basis.

Best wishes for a successful school year.

#### Principal's Message

This handbook contains very important and useful information for parents and students. It is an essential tool that can be used to ensure that you are able to make the most out of your time here at New Rochelle High School. It also clearly articulates the rights and responsibilities of our students and their families.



Mr. Joseph Starvaggi Interim Principal

By carefully reading this handbook, many of your questions regarding procedures, resources, activities and opportunities will be answered. It will guide you in understanding the structure of our school and help you to identify all of staff, programs and offices available to support your academic, social and emotional success.

The success of New Rochelle High School is ultimately dependent upon collaboration with actively engaged, well informed parents and students. On behalf of the entire staff, I wish you a most successful and productive school year!

#### Mission Statement

New Rochelle High School, with its smaller learning communities, is dedicated to developing responsible, respectful, understanding citizens who value cultural diversity and who possess the intellectual, social and emotional independence to become lifelong learners and contributing members of a global society.

#### NRHS Philosophy

New Rochelle High School, a complex and comprehensive institution, must expand and develop the mutual benefits of its rich diversity. With our community, its leaders, parents, and teachers, we strive to develop responsible social behavior and to provide an environment in which each student may achieve maximum growth. We impress upon our students that independence, initiative, and individual responsibility are essential ingredients in learning. From the community and with full support of parents, we elicit support for our legitimate aspirations for the educational growth of our students and invite constructive suggestions.

The school's programs encourage personal responsibility and achievement and will lead to more satisfying careers and more productive personal lives. Flexibility, concern, and warmth are key ingredients for those charged with administrating and supervising these programs. Therefore, a sense of trust and collegial respect are paramount in creating a community of learning.

Our curriculum shall always maintain the flexibility necessary to meet the needs of students living in a rapidly changing and diverse society. This curriculum must aid students in creating a philosophy of life that will result in personal fulfillment and in work ethic. It must provide opportunities for dialogue concerning the nature of change and foster activities enabling students to participate in procedures of change.

Finally, the high school, in helping students to define themselves, also develops sensitivity towards the goals, humanity, and uniqueness of others. In the end, we hope that the educational process at New Rochelle High School will give our students the values of acceptance and mutual respect: qualities essential for survival and success within the larger society.

#### **Smaller Learning Communities**

New Rochelle High School is organized into eight,  $9^{th}$  grade smaller learning communities of approximately 100-120 students each. The learning communities are geographically defined, serve as a home base for students and teachers, and reflect the diversity of the school as a whole.

Each learning community has its own administrator, counselors, teaching and clerical staff. The purpose is to create a more personalized atmosphere in which individual needs are met more effectively. The students in each community are teamed with core area teachers in english, social studies, mathematics, and science. All are mentored through the Ignite program where they are teamed with a junior or senior who has been formally trained in the mentoring process.

#### **PBIS**

Positive Behavior Interventions and Supports (PBIS) focuses on systems of support that include proactive strategies to create positive school environments. It provides a continuum of positive behavior support for all students implemented in the classroom and non-classroom settings. PBIS is a proactive approach to establishing the behavioral supports and social culture and needed for all students to achieve social, emotional and academic success. Attention is focused on creating and sustaining school-wide, classroom, and individual systems of support that improve lifestyle results (personal, health, social, family, work, recreation) for all youth by making targeted misbehavior less effective, efficient, and relevant, and desired behavior more functional and desirable.

#### Daily Schedule

PERIOD	TIME
AM	7:22 - 8:10
1	8:15 – 9:03
2	9:07 – 9:55
3	9:59 - 10:47
4 Lunch	10:51 – 11:39
5 Lunch	11:43 – 12:31
6 Lunch	12:35 – 1:23
7	1:27 – 2:15
8	2:19 – 3:07

#### Six Day Rotation (Day 1 through 6)



Ms. Rachel Cornelius Interim Assistant Principal

Directory		ATTENDANCE OFFICERS	
Three-digit prefix	576	Denise Reyes	
MAIN OFFICE	Extensions	Tiaunna Washington	4495
Joseph Starvaggi, Interim Principal			
		CAFETERIA	
Rachel Cornelius, Interim Assistant Principal	4304, 4308	Zorka Gliatis, Manager	4550
HOUSE I		CAREER CENTER Y.E.S.	
Latoya Pryce, House Principal	4516	Hope Herzog	1550
Maria Gomez, Counselor	4515	nope nerzog	4332
Christine Grogan, Counselor	4512	CONTINUING EDUCATION	
Giselle Standard-Martinez, Counselor		Maureen Maire, Director	1517
Claire Mayer, Counselor	4637	Madreen Maire, Director	434/
HOUSE H		FOOD SERVICES	
HOUSE II	4520	Jill Weisman, Director	4216
Francis Cruz, House Principal		Wendy Ochoa-Grosso, Senior Account Clerk	4217
Amy Costa, Counselor		•	
Joann Jankowski, Counselor		FUND FOR EDUCATIONAL EXCELLENCE	
Maria Nuñez, Counselor		Sabrina Toback, Executive Director	4657
Joseph Zimmerman, Counselor	4323		
HOUSE III		GENERAL TEACHING ASSISTANT	
Seth Busching, Interim House Principal	4530	Perri Lovallo	4500
Jessica Dorsett, Ph.D., Counselor			
Jennifer Paternoster, Counselor	4535	LIAISON FOR STUDENT ACTIVITIES	
Marcus Siotkas, Counselor		Laurie Collins-Thomas	4524
Robyn Scherz-Reich, Counselor			
Gregg Sloane, Counselor		W.I.S.E COORDINATOR	
		Deborah Minchin	4524
HOUSE IV		SECURITY	
Daniel Gonzalez, House Principal	5093	Bruce Daniele, Director	
Grace Addow-Langlais, Counselor	5093	Bruce Dameie, Director	
Kevin Austin, Counselor		HEALTH OFFICE/SCHOOL NURSES	1575_1576
Johanna Kennedy, Counselor		Maira Sanchez, R.N.	Fax: 632-4232
Laura Solano, Counselor	5006	Nina Marino, R.N.	ran. 032-4232
		Wendy Miceli, R.N.	
GUIDANCE OFFICE		Diane Vetrano, R.N.	
Francis X. Curley, Director of Guidance	4542	Diane venano, R.Iv.	

LIBRARY		D. MYCA O CYCMG
Ryan Paulsen, Library Media Specialist 456	2 SPEECH LANGUAGE	
Tina McCullough, Senior Library Clerk 456	genevieve Stroh	4540
	I heresa Terrero	4540
MEDIA CENTER		
TBA, Media Production Technician 456	8	
MINDFULNESS CENTER		
TBA452	6	<u>FACULTY</u>
PTSA	ARCHITECTURE & E	NGINEERING
Debbie Morris, President debmorris5@mac. Con	n Debra Fishman, Chairper	
REGISTRAR	Matthew Fisher	Jonathan Caceres
Danielle Benya, Registrar 459		
Maryann Capossela, Clerk Typist	2 BUSINESS	
		erson4597
STUDENT ASSISTANCE PROGRAM	Mary Vay Fama Tagahin	g Assistant 4598
Pina Palmisano-Berardi 455	l	
	Peter Davis	Marin Grzan
SECURITY	Carol Donelly	Robert Thompson, III
Bruce Daniele, Director418	6	Gary Weed
SCHOOL SOCIAL WORKERS &		
PSYCHOLOGISTS	ENGLISH	4557
		rson4557
Yvette Ayala-Burnstin, Social Worker 449	4 Gabrielle Luongo, Teachi	ing Assistant 4488
Maria Morris, Social Worker 307	1	Michael Maelvey
Gail Polsky, Social Worker576-746	Alyssa Dembek	Michael Mackay Paul Melamed
Grisella Ramos-Santiago, Social Worker 428		Jessica Mock
Sandra Arcese, Psy.DTB.		Robert Monteleone
Deborah Gomez, Psy.D453	Donesina Gordon	Mark Nelson
Joseph Moschetti, Psy.D 449		Lakia Robinson
Joshua Logan, Psy.D 809		Kelsey Rogalewicz
Francis McCarthy, Psy.D.(TIP Program)738-230		Jolene Russo
	Mered Kopstein	Kara Vicinelli
	Olga Locke	Ellen Wallace
		Elizabeth Winter

#### **HEALTH & PHYSICAL EDUCATION**



Tilsa Rodriguez Gonzalez, District-Wide Supervisor 4577
Stephen Young, District-Wide Athletic Director 4586
Edward Fierro, Teaching Assistant
Pool4588
Coaches office/weight room4585
Men's Gym4584
Women's Gym 4587

Dianna Anderson	<b>Howard Golding</b>
Adam Capellan	Kevin Luciana
Carol Carboni	Lisbeth Lynn
Mary Ciamei	Nicolette Minozzi
Louis DiRienzo	Raymond Rhett
Kristine Ferreira	Ryan Velez

#### **MATHEMATICS**

Xiomara Gonzalez, Chairperson456	54
Perri Lovallo, Teaching Assistant	54

Elizabeth Alvarez-Peña Olga Hechavarria
Kacey Barry Lorraine Henkel
Max Bernstein Curtis Hershey
Byron Blum Jeffrey LaVar
Wenying Chen Reginald McGarrah

Eddie Correa Robert Molina
Kalpana Daniel Steve Newman

Barbara Grosso Nazar Rabadi, Ed.D.

Julius DonisanCarole ReithBruno DuarteKaren RussellShelese DupreeDominick SeditoSteven FinstonKristen Sessano

Barbara Grasso

#### PERFORMING AND VISUAL ARTS

Marc Schneider, District-Wide Supervisor.....................5642, 5643

Jeremy Barbaro Suzanne Morello Christina Coleman Alexandra Rutsch-Brock Mark Cooper Ellen Salov Alyssa DiPanfilo Joanna Schomber Ann Marie Funigiello Scott Seaboldt David Jutt Kerry-Ann Sharkey Moira McCaul Anthony Stirpe Julie McGough Amanda Tarantino

SCIENCE Rekha Liveris, Chairperson Josephine Pasqua, Teaching/Lab A		SPECIAL EDUCATION Felicia Schinella, Assistant Director Deanna Deluca, Facilitator	
David Altizio Max Bernstein Zachariah Biondo Thomas Byrne Julia Chillemi Patrick Cushing Elena Diamantopoulos John Elia Alan Gardner George Gierer Carmen Glenn Julia Kinsey Andrew Manning Philip Maresco Stephen May  SOCIAL STUDIES Gustavo Barbosa, Secondary Educa	Walter Muller Mireille Ptak Marissa Raniolo, Ph.D. Damon Rentz Kenneth Rodgers Scott Rubins Ronald Schoenherr Sue Soto Meghan Swayne Maria Walsh Jeffrey Wuebber Peggy Younger Bruce Zeller Hillary Zinman Valerie Zumbo	Kristin Dragone, Facilitator Laura Rutto, Administrative Secretary  Joy Bieder Scott Callahan Barbara Cotturone Philip Davies Cindy Frieder Lindsay Generoso Pamela Hallman-Johnson David Herman Patricia Johnson Olivia Lynch Kristin Madden-Crudden Lisa Britz Marinaro Jacqueline McKendry Lindsay McMorrow John Mecca Natalie Medina	5427
Jon Beck Martin Billig Daniel P. Browne Timothy Byrne Jillian Chipman Laurie Collins-Thomas Kevin Corcoran Richard Dower Cristian Figueroa Michael Foster Darren Gurney	Timothy Kuklis Lauren Lanigan Kevin McIvor Alprentice McCutchen Daniel McNamara Deborah Minchin Paul Naclerio Timothy Orlando Brett Raboy Karen Rose Kristin Saglibene	Marieclaire Alphonse Yvonne Blige Stacey Brown Carolyn Carter John Guastaferro Naima Jones Matthew Lovallo Danny Lowe Maira Lyerly Gilda Magneli	Lisa Mancuso Grace Marzullo Kettisha Nwonye Jerri Ransom Joseph Summo Monica Thomas Anabela Vieira Rashiem Young

Francisco Sandoval

Carine Thompson

Eric Wood

Eric Katz

Joseph Keolamphu

Gilda Magnoli

#### **Special Education Teaching Aides**

Ben Abrahams Lona Jacas-Gill Donna Bayosa Svlvia James Catherine Catanzaro Ronald Oliver Melissa Dennard Gia Releford Josephine Dobbins Briana Rhett Joanne Fidacaro Janet Rice George Greene Silvana Rizzo Frances Grosso Carol Ruggeri James Hollis Kenyatta Scott Jeffrey Hopwood Christine Vincent

#### **TECHNOLOGY**

Lumin Huang

Mark Silviotti, I.T. ------ 3178
Sharon Alexander, Teaching Assistant ----- 5761

WORLD LANGUAGES

Juan Carlos Mendez, District-Wide Supervisor ------ 4559 Yohanny De La Cruz, ENL Teaching Assistant Leonore Neto, Teaching Assistant ------ 4574

> Patricia Barajas Jaymie Lanera Veronica Magana Majid Benarafa Evelyn Mesad Chwen Best Elvis Minaya Christina Maria Caringi Kelly Fernandez Gary Monitto Melissa Morganti Julissa Freire Mary Lynn Palucci Jarohan Garcia Caileen Reilly Barbara Gillingham Santiago Gomez Sidonie Schneider Christopher Starace Lisette Gongora Paul Guastella Patrick Sutton

#### ALTERNATIVE CAMPUS HIGH SCHOOL

> Gregory Foster Margaret Angeletti Lorraine Henkel Neil Mattera Elvis Minaya

Neil Shultz Christopher Stelluti Richard Tassello Christopher Tirantifillou Karen Tucker Lisette Van Voorhis



#### **Academic Procedures**

New Rochelle High School, an all Regents high school, offers its students a variety of courses in four program areas. Its curriculum reflects the expanding fields of knowledge, the shifting concerns and needs within society, and the changing needs and interests of its students. The courses provide a major sequence of study for students continuing their formal education beyond high school, pursuing a trade or technical career, entering the business world, and performing art

SUBJECT	REGENTS	REGENTS DIPLOMA with	REQUIRED REGENTS EXAMINATIONS	
SCBSECT	DIPLOMA	ADVANCED DESIGNATION	REGENTS DIPLOMA <sup>A B,D</sup>	ADVANCED DESIGNATION C,D
English	4 credits	4 credits	English	English
Social Studies	4 credits	4 credits	Global History <b>and</b> U.S. History	Global History and U.S. History
Mathematics	3 credits	3 credits	Integrated Algebra	Integrated Algebra, Geometry, and Algebra 2/Trigonometry
Science	3 credits <sup>E</sup>	3 credits <sup>E</sup>	One Regents Exam in Science	One Exam in Life Science One Exam in Physical Science
Language other than English (LOTE)	1 credit <sup>G</sup>	3 credits <sup>F</sup> , G	Regents	Comprehensive Exam
Art or Music	1 credit	1 credit		
Health	.5 credit	.5 credit		
Electives	3.5 credits	1.5 credits		
Physical Education	2 credits	2 credits		
TOTAL	22 credits	22 credits		

- A New Rochelle High School provides students with unlimited opportunities to retake required Regents examinations to improve their scores. Students who fail, after two attempts, to attain a score of 65 or above on a required Regents examination shall be given an opportunity to appeal that exam score. To be eligible for an appeal, students must: i. pass the course in the subject area of the Regents examination under appeal; ii. score at least a 62 on the required Regents examination; and iii. have a 95% attendance rate. A standing committee shall review the appeal to determine that the student has demonstrated the knowledge and skills required under the State learning standards in the subject area in question.
- <sup>B</sup> Students identified as having a disability who have an IEP or 504 Accommodation Plan and who fail a required Regents examination may fulfill testing requirements for a local diploma by scoring between 55-64 on the Regents examination. The option for a student with a disability to graduate with a local diploma based on passing one or more RCTs is available only to students with disabilities who first entered grade 9 **prior to the September 2011-12 school year**.
- <sup>C</sup> Students entering grade nine in September 2009 and thereafter who complete all course work and testing requirements for the Regents diploma with advanced designation in mathematics and/or science, and who pass, with a score of 85 or better, three Regents examinations in mathematics and/or three Regents examinations in science, will earn a Regents diploma with advanced designation, with an annotation on the diploma that denotes mastery in mathematics and/or science, as applicable.
- <sup>D</sup> Students can earn either a Regents diploma or a Regents diploma with advanced designation, with a technical endorsement by completing an approved Career and Technical Education (CTE) program. State–approved Career and Technical Education programs are available at the Southern Westchester BOCES Center for Career Services and in the NRHS Architectural Design program.
- <sup>E</sup> At least one course shall be a life science and another shall be a physical science.
- F Students completing a five-unit sequence in career and technical education or the arts (visual arts, music, dance, and theatre) are not required to complete the additional two units of the Language Other than English requirement for the Regents Diploma with Advanced Designation but must still meet the requirements for the total number of credits.

<sup>G</sup>Students identified as having a disability which adversely affects the ability to learn a language may be excused from the Language other than English (LOTE) requirement if the Individualized Education Plan (IEP) indicates that this requirement in not appropriate. Students approved for a language exemption must still meet the requirement for the total number of credits required for a diploma.

#### **Grade Classification**

- 1. To qualify as a member of the 10<sup>th</sup> grade, students must have earned at least 5 units of high school credit.
- 2. To qualify as a member of the 11<sup>th</sup> grade, students must have earned at least 10 units of high school credit.
- 3. To qualify as a member of the 12<sup>th</sup> grade, students must have earned at least 15 units of high school credit.

#### **Grade Policy**

Numerical Grade	Letter Equivalent	Description
95 - 100	A+	Excellent
90 - 94	A	Outstanding
85 - 89	B+	Very Good
80 - 84	В	Good
75 - 79	C+	Average
70 - 74	C	Low Average
65 - 69	D	Below Average
Below 65	F	Failing

**INC** – **Incomplete** – Incomplete grades must be made up within the first two weeks after the end of the marking period.

Change of grade forms are to be secured from the counselors, completed with proper signatures and turned into the Data Processing Office, in the main office (Ms. Truesdell).

#### Class Rank

Class rank is a measure of school achievement that compares a student's academic performance over three years of high school with other students in his/her class. New Rochelle High School will report a class rank on the official transcript and on a college admission application Secondary School Report. Class rank will be computed at the end of the junior year based on a cumulative, weighted grade point average of subjects taken and grades received at the high school level in addition to accelerated high school courses taken in eighth grade. Class rank calculation excludes summer school courses, independent study courses, grades from college courses and transfer grades from study abroad programs. Students who transfer to New Rochelle High School in ninth or tenth grades, will have transfer grades calculated in their cumulative grade point average. Course weighting of transfer grades will parallel New Rochelle High School's course weighting. Approximate ranks will be calculated for students who transfer to New Rochelle High School during their junior year or who complete graduation requirements in more than four years. The class size will be determined based on the number of enrolled students from the ninth grade cohort excluding students who transfer to NRHS during the junior year. A numerical rank is calculated for students in the top fifty percent of the class; a decile rank is calculated for students in the bottom fifty of the class.

#### Regents Exam Schedules

#### January 21 through January 24, 2020 June 2 and June 17 through June 25, 2020

It is the students' responsibility to get a list from their counselors of all exams needed in order to fulfill graduation requirements. To sit for Regents or RCTs, students must also obtain a pass for each exam either from the subject teacher or from the department office. Students who have doubles or triples -- exams which conflict because they are scheduled by the State Board of Regents on the same day at the same time -- must notify both the counselor and the department office. The department will make the special testing arrangements.

#### WISE - Westchester Individual Senior Experience

Seniors who opt for the WISE program (Westchester Individual Senior Experience) should conform to all the regulations set by the program. Those printed regulations must be secured from the WISE coordinator. Students must understand that all WISE projects properly completed receive no more than 1 credit towards graduation. Failure to complete the project successfully will result in failure to graduate.

#### Home Access

Parents may sign up for Home Access so that they may view grades and progress online. You must sign up in person at 515 North Avenue,  $2^{nd}$  floor, Data Processing Department. Parent/guardian must bring his/her picture identification.

#### Substitute Program

When teachers are absent, substitutes are provided. Students are required to report to class to complete designated assignments.

#### Report Cards

Report Cards are mailed home approximately one week after the conclusion of each marking period and are also available on Home Access. These reports include grades, attendance, teachers' comments, and weighted accumulated average for the particular marking period.

Marking period ending dates for the 2018 - 2019 school year:

#### **First Semester**

Marking Period 1 September 7 - November 9 Marking Period 2 November 13 - January 25

#### **Second Semester**

Marking Period 3 January 28 - April 5 Marking Period 8 April 22 - June 17

#### **Progress Reports**

Computerized Progress Reports, completed by a student's teacher, are mailed home at the midpoint of each marking period and are also available on Home Access

Parents should carefully scrutinize these reports and contact the student's counselor and arrange a teacher conference when it is clear that intervention might be helpful.

#### **Program Changes**

Program changes are made *only* to correct errors such as course omission, course duplication, or improper course sequence or the lack of a pre-requisite. The NRHS administration considers the selection of a course to be a yearlong commitment to class. Therefore, only extraordinary circumstances will be considered for changing a course after the first marking period. Withdrawals occurring before the end of the first marking period will not be noted on the transcript.

Dropped courses after the first marking period, and before the third marking period, will be entered as a WP or WF. Level change will be allowed up to the week after the end of the second marking period.

Half-year courses: completely dropping a ½ year course from a student's schedule, must be done no later than the first progress report (October or March). A Withdraw Pass (WP) or Withdraw Fail (WF) must be done by mid semester.

To change an existing program, the student must secure a "request for change of program" form from the appropriate House Office, fill out all required information, and return the request form to the counselor during the following time periods:

#### **Marking Period Program Changes Dates**

First September 14 Second November 16 Third February 1

Fourth NO CHANGES PERMITTED

The counselor will issue the new program only after *all* former teachers' signatures verify the return of all textbooks and materials and approval is granted by the department chairperson and the student's house principal.

#### **Honor Societies**

#### National Honor Society

The New Rochelle Chapter of the National Honor Society is part of a national organization. Membership is based on scholarship, community service, leadership, and character. In February of their junior year, students who have a cumulative unweighted average of 87.0 or a weighted average of 90.0 will receive invitations to apply. These students are then required to provide evidence of a minimum of 20 *verifiable* hours of community service, demonstrable leadership and good character. No applicant who has any course or Regents Exam grade below a 75% will be considered. Students meeting the requirements are interviewed and selected by members of the Faculty Council. Once inducted to the organization, members must commit to the continuation of these ideals by maintaining their averages, continuing individual community service, participating in a chapter project, and exemplifying leadership and good character.

#### **English Honor Society**

The Split Infinitive chapter of the National English Honor Society is New Rochelle High School's chapter of a national organization that celebrates and capitalizes on achievement and interest in English language studies. Membership is open to juniors and seniors who have distinguished themselves and consistently achieved a high average in English. Applications are accepted during the preceding spring and include a writing sample, teacher recommendation and student transcript. As part of the society, students are required to complete English-focused community service hours.

#### **Math Honor Society**

The Math Honor Society is dedicated to inspiring keen interest in mathematics, developing strong scholarship in the subject, and promoting the enjoyment of mathematics. To be eligible for membership, a student must have completed four semesters of college preparatory mathematics and be enrolled in a fifth semester. In addition, the student must maintain at least a B average in these courses. Math Honor Society members volunteer a minimum of three hours per month. Members work alongside mathematics teachers to support struggling students at the high school. The Math Honor Society is a part of Mu Alpha Theta, the National Mathematics Honor Society. It is sponsored by the following professional mathematics organizations: The Mathematical Association of America, The National Council of Teachers of Mathematics, and The Society for Industrial and Applied Mathematics

#### Science Honor Society

The NRHS chapter of the Science Honor Society is a service-based organization that seeks to advance students' knowledge of classical and modern science, encourage and recognize scientific and intellectual thought, and increase the comprehension of science within the community.

Students are invited to join the organization in their junior and senior years. A student must maintain at least a 3.0/4.0 grade point average, be enrolled in at least one honors or upper level science class during or prior to the eleventh grade year, and maintain a B+ average across all science courses in order to be eligible for membership. All members must attend weekly meetings (Wednesdays), complete hours of community service, and submit journals that reflect upon how their service relates to the organization's objectives. Community service opportunities include peer-tutoring in the sciences, hosting workshops for younger students at the Huguenot Children's Library, and other seasonal opportunities in and around the high school and New Rochelle.

#### Tri-M Music Honor Society

Membership in TRI-M Music Honor Society is open to students of the Instrumental and Vocal Music Departments upon recommendation by their respective teacher.

#### National Art Honor Society

NAHS focuses on community service. Members are involved with teaching art lessons at the Huguenot children's library, raising money for relief of 9/11 NYC victims, creating handmade holiday cards and visiting the elderly at the Sound Shore nursing home. There are national standards in art each member must achieve in order to be inducted at the annual ceremony.

#### Spanish Honor Society

The National Spanish Honor Society is made up of interested students as well as inducted members. We have a general meeting once a month and we offer Spanish tutoring services every Thursday after school in room 122 on a walk in basis for anyone who needs it. We also do fund raising, community service projects and cultural events. Students who are juniors, complete the necessary community service requirements, and meet the grade criteria are inducted at the World Language Department induction ceremony in the late Spring. The national organization's website is: <a href="http://www.aatsp.org/?SHH">http://www.aatsp.org/?SHH</a>

#### French Honor Society

The National French Honor Society is made up of interested students as well as previously inducted members. We have a general meeting once a month and we offer French tutoring services every Thursday after school in room 122 on a walk in basis for anyone who needs it. We also do fundraising, community service projects and cultural events. Students who are juniors, complete the necessary community service requirements, and meet the grade criteria are inducted at the World Language Department induction ceremony in the late Spring. The parent organization of the Société Honoraire de Français is the American Association of Teachers of French or the AATF.

#### Latin Honor Society

The Latin Honor Society meets informally once a month to discuss the influence of ancient Roman culture and language on modern society. Topics discussed include English words derived from Latin, as well as the impact of Roman government and architecture. Participants are encouraged to make independent trips to the Metropolitan Museum of Art to visit and report on the extensive Greek and Roman collections.

#### Italian Honor Society

The Italian Honor Society is open to juniors and seniors who have consistently maintained a high average in their years spent studying the language.

#### Chinese Honor Society

The Chinese Honor Society is made up of students who have a high average. We meet about once a month and do activities related to Chinese language and culture.

#### Honor Roll Requirements

High Honor Roll will require a 90 or higher average with no grade lower than 85 per marking period.

Honor Roll will require an 85 or higher average with no grade lower than 75.

Physical Education is not included in averaging for marking period and class rank.



#### **Attendance Policy**

New York State law requires that students attend school on a regular basis. It also specifies that the school district, the students themselves, and the parents are responsible for ensuring student attendance.

Students show evidence of learning when they pass tests, successfully complete assignments and actively participate in class. In order for students to demonstrate their understanding of the subject matter and to participate actively in the learning process, they must be present in class. Therefore, in order to receive academic credit for any course, students must earn the necessary academic average *and* meet the school's standard of attendance.

#### Absences from Class Defined

For the purpose of determining credit for a course, all absences—excused and unexcused—are tallied with the following exceptions:

- 1. Prolonged illness with medical documentation.
- 2. Illnesses resulting in homebound instruction as per State Education Law.
- 3. Curricular alteration of a student's schedule with prior approval, e.g., scheduled music lessons, school testing, curriculum based field trips, and participation in school athletic events.
- 4. Guidance and/or intervention counseling.
- 5. Suspension.
- 6. Legal placement.

#### **Procedures**

The following system of incremental interventions is in place for **each marking period**:

- 1. Each day an automated phone call will be made to the home to report absences. When a student is absent from school, the parent/guardian must notify the House Office.
- 2. For the third absence (second in a course that meets every other day), the teacher will contact the parent / guardian by phone. The House Office will contact the parents/guardians in writing.
- 3. For the sixth absence (third in a course that meets every other day) the House Principal will send a letter to the parent/guardian and a conference will be arranged to include the student, parent/guardian, teacher, school counselor, and any other members of the support team as may be appropriate. A concerted effort will be made to resolve any difficulties creating absences.

#### Lateness to Class Defined

Students are expected to be in every class every day. Class cutting is not permitted and will result in disciplinary action consistent with the District Code of Conduct.

- 1. Any student with more than 6 absences per marking period, or 3 absences for classes meeting every other day, will receive a grade of F for the course for that marking period, unless the student completes missed work within a reasonable amount of time.
- 2. Teachers will provide an opportunity for students to complete missed work <u>for excused absences</u>. Teachers are not obligated to provide makeup work <u>for unexcused absences</u>.
- 3. Any student enrolled in a course with more than 24 absences for the year or 12 absences for ½ credit courses will receive a grade of F for the year. This will be converted into a numerical grade of 55, unless the student completes missed work within a reasonable amount of time. The student may become ineligible for participating in, or attending co/extra-curricular activities.
- 4. A failing grade due to absences may be appealed to the Principal, Assistant Principal or Principal.

#### **Policy**

First period will have a five-minute grace period from 8:15 to 8:20 a.m. All other periods will have a three-minute grace period. Once the bell rings for a period, the student is late and will be marked late. After the grace period, they will not be allowed into the class. They will go to the Late Center and a call will be made to the child's parent or guardian. Teachers are to have a sing-in sheet for those who enter late. After 3 time late, teachers will call home and send a referral to the house office. Repeat offenders will be sent to the Mindfulness Center (formerly the In-School-Room). We no longer have late passes, only hall passes in the event the student has to go to the Health Office, a guidance counselor, or an administrator.

#### Annual Review

The Board of Education shall annually review the building-level student attendance record and, if such record shows a decline in student attendance, the Board of Education shall revise this comprehensive attendance policy and make any revision to the plan it deems necessary to improve student attendance.

#### Make-Up Work After Absences

Any student absent from classes for legal reasons, including suspension, is required to make up all work missed; however, *it is the responsibility of the student* to see each teacher to obtain the work and needed help to make up the work. The work must be completed within a reasonable amount of time.

Teachers <u>are not</u> responsible for any make up work for students who are illegally absent from class. Make-up work policies vary from department to department. Students are responsible for being informed about each department's make-up policy.

#### **BOCES** Attendance Policy

Students attending BOCES may not exceed five (5) absences in any one marking period and remain a viable BOCES student. Students exceeding the limits established by this policy must return to the high school program. Unusual circumstances such as extended documented illnesses will be subject to appeal should such a request be made.

#### Early Dismissals

If a student needs to leave school during the regular school day, the student must be officially dismissed. The procedure to follow is:

- 1. A note from home MUST be brought to the House Office secretary before first period begins. The dismissal will be verified by phone in order for the dismissal slip to be issued. Upon return, the student must show the dismissal slip to teachers of all missed classes.
- 2. Students who need dismissals during the school day for routine medical and dental appointments should report to their House Office/House Secretary.

In every instance of leaving early, students are responsible for completing any missed class work, homework, or tests. If the reason for leaving early is valid, the teacher will set a reasonable period of time to complete the work.

#### Use of School Elevator

Students with injuries or medical problems requiring the use of the school elevator, must submit a doctor's note to the Health Office. In addition, a \$20 deposit for the elevator key is required. This deposit will be refunded when the key is returned.

#### Health Services

The Health Office is located across the hall from the Main Office. Nurses on are duty during the school day. In addition, the school district medical director is located at City Hall. To ensure that the Health Office may best serve all the students, according to NYS Law, the following regulations and procedures must be followed:

- 1. All students in 9 th and 11 th grades, as well as all new students entering the school, regardless of grade, must have a physical examination. Physical exams may be done by a private doctor or school physician by appointment only. The reports must be submitted to the Health Office by October 30 th . The necessary health forms for physical examinations are available in the Health Office or online.
- 2. Students will be screened for vision, hearing, and scoliosis by the school nurse according to NYS Law.
- 3. New entrants to school will not be registered without proof of immunizations according to NYS as follows:
- 3. Students must come to the Health Office with a pass during the school day. If a student needs to be dismissed from the Health Office due to illness, a parent/guardian or adult designated by a parent/guardian (listed as an emergency contact for the student) must come to the Health Office to pick up and sign out the student. Students who are ill are NOT allowed to drive themselves home or take a cab or Uber.
- 4. Please notify the Health Office if any health issues occur with your child during the school year, i.e. injuries, illnesses, medications, medical work ups, tests, surgeries, etc., so that we may medically meet the needs of your child in school. Health Services

#### 2019-20 School Year New York State Immunization Requirements for School Entrance/Attendance<sup>1</sup>

#### NOTES:

Tollider in a prekindergarten setting should be age-appropriately immunized. The number of doses depends on the schedule recommended by the Advisory Committee on immunization Practices (ACIP). For grades pre-k through 11, Intervals between doses of vaccine should be in accordance with the ACIP-recommended immunization schedule for person of through 18 years of age. Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below, Intervals between doses of vaccine DOs NOT need to be reviewed for grade 12 except for Interval between measies excine doses. See footnotes for specific Information for each vaccine. Children who are enrolling in grade-less classes should meet the immunization requirements of the grades for which they are age equivalent.

#### Dose requirements MUST be read with the footnotes of this schedule

Vaccines	Prekindergarten (Day Care, Head Start, Nursery or Pre-k)	Kindergarten and Grades 1, 2, 3, 4 and 5	Grades 6, 7, 8, 9, 10 and 11	Grade 12	
Diphtheria and Tetanus toxold-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td) <sup>2</sup>	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years or older or 2 doses if 7 years or older and the series was started at 1 year or older	3 doses		
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine booster (Tdap) <sup>2</sup>		Not applicable 1 do		ose	
Pollo vaccine (IPV/OPV)*	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older	4 doses or 3 doses if the 3rd dose was received at 4 years or older	3 doses	
Measies, Mumps and Rubella vaccine (MMR) <sup>s</sup>	1 dose	2 dd	oses		
Hepatitis B vaccine <sup>s</sup>	3 doses	3 doses 3 doses of adult hepat (Recombivar) for received the dimentity, spart be of 11 through the first through the fir		titis B vaccine or children who loses at least 4	
Varicella (Chickenpox) vaccine?	1 dose	2 doses		1 dose	
Meningococcai conjugate vaccine (MenACWY) <sup>a</sup>		Not applicable	Grades 7, 8, 9 and 10: 1 dose	2 doses or 1 dose if the dose was received at 16 years or older	
Haemophilus Influenzae type b conjugate vaccine (HID) <sup>9</sup>	1 to 4 doses	Not applicable			
Pneumococcal Conjugate vaccine (PCV)®	1 to 4 doses	Not applicable			



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#### Medical Exemptions from Physical Education

- 1. A student *is not considered medically exempt* from physical education class until formal written verification is presented to the physical education teacher by the school nurse and/or the department chairperson.
- 2. All excuses for medical exemptions should be handed in to the school nurse immediately following the medical diagnosis. Retroactive excuses which are handed in weeks or months after the injury or illness *are not to be accepted* unless extenuating circumstances are present. Such cases will be handled on an individual basis.
- 3. Students who are medically exempt *must attend class as scheduled*. Their attendance will be taken for each class and reported to the appropriate house attendance office. Students *are not* to report to the library or any other designated area without first presenting themselves to their physical education teacher.
- 4. For each class in which a student is medically exempt, an appropriate written assignment will be given by the physical education teacher.

#### Health Office Medication Forms

The Health Office may not issue any medication to students without proper documentation. Students requiring medication of any kind during school hours (self-administered or dispensed by the nurse) must obtain medication forms from the Health Office. These forms are to be completed by parents, or guardians, and physician, and returned to the nurse, with the appropriate medication. Students are not allowed to carry any medication, including over the counter medication with documentation.

#### **Summary of Code of Conduct**

The purpose of the Code of Conduct is to maintain safety and public order on school property and at school functions; to prevent the abuse of the rights of others; and to ensure that discipline when necessary is administered promptly and fairly in accordance with New York State Law. The Code, which shall apply to all students, school personnel, parents, and visitors when on school property and at school functions, or in transit to and from school property or school functions or when conduct which occurs out of school impacts the educational process, includes:

- Positive behavioral expectations for conduct on school property and at school functions;
- Age appropriate interventions to be used to correct behavior; and
- Age appropriate consequences or penalties for inappropriate conduct.

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- Positive behavioral expectations for conduct on school property and at school functions:
- Age appropriate interventions to be used to correct behavior; and
- Age appropriate consequences or penalties for inappropriate conduct.

#### Essential Partners

Parents and guardians are seen as essential partners in guiding and supporting their children throughout their education by reinforcing the positive behavioral expectations of the school and working with school personnel to address areas in need of growth.

School staff should keep student's parents/guardians informed about their behavior and enlist them as partners in reinforcing positive behavior and addressing areas in need of growth.

#### Student Rights

The right to a free public education is a basic "student right" guaranteed to all children. The District is committed to safeguarding the rights given to all students under state and federal law.

#### All District students have the right to:

- A safe, healthy, orderly, and civil school environment.
- Equal educational opportunity and freedom from discrimination based on actual or perceived race, color, weight (physical characteristics), national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender identity or expression, or sex.
- Learn in an environment free from interruption, harassment, discrimination, intimidation or fear.
- Participate in District activities on an equal basis regardless of weight (physical characteristics), race, color, creed, national origin, ethnic group, religion, religious practice, disability, gender identity or expression, sex or sexual orientation.
- Be guided by a discipline policy which is fairly and consistently implemented.
- Present their version of the relevant events to school personnel authorized to impose a disciplinary penalty.
- Be provided with a plain language version of the Code of Conduct and other relevant school policies and regulations and when necessary receive an explanation of rules from school personnel.
- Freedom of expression, provided such expression does not interfere with the rights of others or disrupt or interfere with the education, discipline or normal activities of the school.

#### Student Responsibilities

#### All District students have the responsibility to:

- Contribute to maintaining a safe and orderly school environment that is conducive to learning.
- Report problems to the appropriate school staff.
- Show respect to other persons and to property.
- Be familiar with and follow the rules of this Code of Conduct as well as other school rules and District policies.
- Attend school every day unless, they are legally excused, and be in class, on time and prepared to learn.
- Work to the best of their ability in all academic and extracurricular pursuits and strive toward their highest level of achievement possible.
- React to direction given by teachers, administrators and other personnel in a respectful, positive and cooperative manner.
- Ask questions when they do not understand the rules.
- Seek help in solving problems.
- Work to develop appropriate ways to manage anger.
- Accept responsibility for their actions.
- Dress appropriately for school and school functions.
- Conduct themselves as representatives of the District when participating in or attending school-sponsored extracurricular events and hold themselves to the highest standards of conduct and sportsmanship.

#### Promoting Positive Student Behavior

Social-emotional learning is a basic component of a school's program of universal prevention for all students. Schools are expected to take a proactive role in nurturing students' pro-social behavior. Providing a range of positive behavioral supports, as well as meaningful opportunities for social-emotional learning fosters resiliency.

#### Dress Code

Students are expected to give proper attention to personal cleanliness, and to dress appropriately for school and school functions. Students and their parents/guardians have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in a school setting.

A student's dress, grooming, and appearance shall:

- Be safe, appropriate, and support the academic engagement and educational rights of themselves and others. Clothing that interferes with, distracts from, or disrupts the educational process is not acceptable.
- Be safe: wear appropriate footwear.
- Be safe and respectful: wear hats and head coverings indoors only for health, safety, or religious reasons.
- Be respectful: student clothing which incorporates words or graphic images should not be obscene or constitute "hate speech," or promote and/or endorse the use of alcohol, tobacco, controlled substances or illegal drugs, and/or encourage illegal or violent activities.

#### Progressive Discipline

Understanding discipline as a "teachable moment" is fundamental to a positive approach to discipline. The goal of progressive discipline is the prevention of undesired behavior by helping students learn from their mistakes.

Essential to the implementation of progressive discipline is helping students who have engaged in unacceptable behavior to: Understand why the behavior is unacceptable and the harm it has caused;

- Understand what they could have done differently in the same situation;
- Take responsibility for their actions;
- Be given the opportunity to learn pro-social strategies/skills to use in the future; and
- Understand the progression of more stringent consequences if the behavior reoccurs

#### Prohibited Behavior

- Behavior that is dangerous or disorderly: running in hallways; disruptive noise; trespassing; tampering with fire safety equipment; possessing lighters or matches on school property; and making bomb threats, false 911 calls or making other threats
- Behavior that is insubordinate: failing to follow directions; cutting class; leaving school without permission
- **Behavior that is disruptive, offensive, or violent:** acts of violence against others; possession, use, or display of weapons.
- Behavior that endangers the safety, physical or mental health or welfare of others: bullying or harassment, including cyberbullying and sexting; possessing, consuming, selling or offering alcoholic beverages or illegal substances; possession or use of tobacco products; making unwelcome sexual propositions or comment; hazing; use of vulgar or abusive language, swearing or cursing
- Misconduct on a school bus or on public transportation when the School District provides the reduced fare transportation cards: engaging in conduct that distracts the driver or any other conduct that is a violation of the Code of Conduct
- Off campus misconduct that interferes with or can reasonably be expected to substantially disrupt the educational process in school or at a school function
- Academic Misconduct: cheating, plagiarizing, violation of the Acceptable Use Policy for computers

A comprehensive list of prohibited behavior is outlined in the complete Code of Conduct.

The complete Code of Conduct can be obtained from the Main Office of any school and is posted on the District web site, www.nredlearn.org

#### **Student Conduct**

#### Consequences for Violating the Code of Conduct

Discipline is most effective when it deals directly with the problem at the time and place it occurs, and in a way that students view as fair and impartial. Discipline will be developmentally appropriate and, as a general rule, progressive. This means that a student's first offense will often merit a lighter penalty than subsequent violations. However, there may be instances where a student's behavior is sufficiently serious that a more severe form of disciplinary action may be warranted even if it is the student's first offense or violation.

Disciplinary Consequences Include: verbal correction/warning; conference with teacher; conference with administrator; restitution; written reflection/apology; detention; suspension from transportation; suspension from athletic participation, social, or extra-curricular activities and other privileges; in-school suspension; teacher removal of disruptive students; out of school suspension; and permanent suspension (expulsion).

#### Corporal Punishment

Corporal punishment is any act of physical force upon a student for the purpose of punishing that student. Corporal punishment of any student by any district employee is strictly forbidden. Corporal punishment does not include the use of reasonable physical force:

- 1. To protect oneself, or another person from physical injury.
- 2. To protect the property of the school or others.
- 3. To restrain or remove a student whose behavior is interfering with the orderly exercise and performance of school district functions, powers and duties, if that student has refused to comply with a request to refrain from further disruptive acts; provided that
- 4. alternative procedures and methods that do not involve the use of physical force and not reasonably be used to achieve the purposes set forth.

#### Cheating Policy

Representing someone else's work as your own is dishonest and diminishes the individual student and the school community. The business of schools is learning. One who cheats avoids learning and seriously undermines the very purpose of schools.

At New Rochelle High School, the faculty and administration treat this issue seriously. Teachers will discuss with their classes the definition of cheating, its implications, and the consequences for the students involved. They will also take every professional precaution to minimize the opportunities for cheating.

Cheating is defined as representing someone else's work as your own. This includes but is not limited to test answers, research papers, standardized exams, creative projects, homework and lab assignments. Using unauthorized assistance for any of the above or providing another student with the opportunity to cheat in any of these ways will result in the following actions:

1. A student who cheats on any class assignment exam, test, quiz, lab or project will receive a grade of zero for that work. Participation in the academic honor societies may be jeopardized. Parents will be notified and a conference will be held with the house principal, teacher, student and parents.

A student who has a second incident of cheating in the same course will automatically receive a grade of 55 for the quarter

#### **Interscholastic Sports Program**

All students wishing to play a sport, must receive a physical examination either by the **school physician**, or their own private physician. Students who wish to have it done in school, **must** report to the Health Office to schedule an appointment or obtain the necessary sports forms for their physician to complete. Sports physicals are in effect for one year, a required sports interval form must be completed before another sport is played. No student may tryout or play without this clearance by Health office

### Fall – Schedule Physicals From April – June (interval due Aug.)



Cheeleading (Varsity, JV)
Boys & Girls Cross Country (Varsity)
Football (Varsity, JV, Freshman)
Boys Soccer (Varsity, JV)
Boys Cross Country (Varsity)
Girls Soccer (Varsity, JV)
Girls Swimming
Girls Volleyball (Varsity, JV)
Girls Tennis (Varsity, JV)

#### Winter- Schedule Physicals in October

Boys' Basketball (Varsity, JV, Freshman)
Girls' Basketball (Varsity, JV)
Cheerleading (Varsity, JV)
Boys' Ice Hockey (Varsity)
Girls' Indoor Track (Varsity)
Boys' Swimming (Varsity)
Boys' Wrestling (Varsity, JV)
Boys' Bowling (Varsity, JV)
Girls' Bowling (Varsity, JV)
Girls' Skiing (Varsity)
Girls' Skiing (Varsity)



#### Spring-Schedule Physicals in February

Boys' Basketball (Varsity, JV, Freshman)
Boys Golf (Varsity)
Boys Lacrosse (Varsity, JV)
Girls Lacrosse (Varsity, JV)
Boys Rugby (Varsity, JV)
Girls Softball (Varsity, JV)
Boys Tennis (Varsity, JV)
Boys Track (Varsity)
Girls Track (Varsity)



## September 2019

Sun		Mon	Tue	Wed	Thu	Fri	Sat
Legend: LEK - Linda Kelly Theater COW - Committee of the Whole WEY - Whitney E. Young, Jr. auditorium PTAC - PTA council meeting PTSA - Parent/Teacher/School	2	Labor Day Schools/ Offices Closed	3 Opening Day Faculty and Staff Board of Ed. Regular Meeting (tenure) 7 pm - LEK	4 9th grade students only report to school PTAC orientation - 7 p.m room 222	5 9th & 10th grade students report to school PAVE 1 classes begin PTSA welcome meeting - 7 p.m House IV Cafeteria	PAVE 2, 3 & 4 classes begin  All students report to school	7
New Rochelle Street Fair - 11:00 a.m.	9		10	11	12	13	14
15	16 SEPTA	- 7:30 @ Library	17 Extended D	18 Day/Continuing Ed. Regis	19 Freshman guidance Overview - 7:00 pm.  tration —————	20	21
22 Sukkot VII	23		Board of Ed. COW Session - 4:30 pm @ Central Administra- tion  Extended Day/Conti	Planetarium Show - 7 pm	26	27	28
29	30	Rosh Hashanah Schools/Offices Closed					

### October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		Rosh Hashanah Schools/Offices Closed	2 Extended Day classes begin	3 PTSA Tailgate - 5:30 p.m.@ the Embassy Meet the teacher night - 7:00 p.m. @ WEY Campus meet the teacher night - 7:00 p.m.	4	<b>5</b> SAT - 8 a.m.
6	PTAC meeting - 7:00 p.m In room 222	8 Board of Ed. Regular - 6 pm. @ central administration  Spirit Wee	Yom Kippur Schools/Offices Closed	Progress reports available online	Homecoming Game - 6 p.m.	12 Homecoming weekend
13	Columbus Day Schools Offices Closed	15 Continuing Education classes begin	16 NRH PTSA - HALF DAY	17	18	ACT/SAT test prep 9:00 a.m.
20 Shemini Atzeret begins at sunset	21 SEPTA general meeting - 7:30 pm—room 207 Shemini Atzeret Simchat Torah begins at sunset	22 Simchat Torah	23 HALF DAY - ALL SCHOOLS  Area All-State Music Rehearsals - 4:00 p.m.	24 Sophomore guidance overview - 7:00 p.m.	25	<b>26</b> ACT - 8 a.m.
27	28 PTAC meeting - 7:00 p.m.	<b>29</b> Board of Ed. COW Session - 6:00 pm @ Boys & Girls Club	30 Planetarium Show - 7 pm	Rapid Dismissal - 2:45 p.m.		

### November 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	<b>2</b> SAT - 8 a.m.
3  Daylight savings time ends	PTAC meeting - 7:00 p.m In room 222	5 VOTE Election Day - school closed	Area All-State rehearsal - 4:00 p.m W. Plains HS Board of Ed. Regular Meet- ing 6:00 pm. @ AL:MS	7 Area All-State rehearsal - 9:00 a.m 3:00 p.m SUNY Purchase Financial Aid night - 7 p.m.	<b>8</b> End of first marking period	9 College Goal NY - 10 a.m.
10 Veteran's Day	Veteran's Day Observed Schools Offices Closed	12	13	Report cards available online  PTSA meeting - LEK @ 7 p.m.	15	16
17	18 SEPTA meeting - 7:00 p.m room 207	Rapid dismissal  Board of Ed. COW Session - 6:00 pm @ Webster School	20 Planetarium Show	<b>21</b>	22 HEATER WORKS—LEK @ 7:30	23  NR Fund Pancake Breakfast, 8-9:30 a.m.  Thanksgiving Parade, 10 a.m.
24	25	26	Thanksgiving Break Schools/Offices Closed	Thanksgiving B Schools/Offices Closed	Thanksgiving Break schools/Offices Closed	30

### December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	Board of Ed. Regular Meeting 6:00 p.m. @ IEYMS	4	NYSSMA Winter conference 9:30 a.m Rochester , NY Fall Sports - 3:15 @ WEY	NYSSMA Winter conference 9:30 a.m Rochester , NY Ajkun Ballet - Nutcracker 7:00 p.m. @ WEY	7 SAT -:8:00 a.m.  NYSSMA Winter conference 9:30 a.m Rochester , NY  Ajkun Ballet - Nutcracker 2 pm & 7 pm @ WEY
NYSSMA Winter conference 9:30 a.m Rochester , NY	9	NRFund - Civics Symposium 12:30 p.m.	PAVE I - Dance Concert - 7:00 pm @ WEY	12	PTSA Staff Appreciation Luncheon - 11:00 a.m.	14 ACT - 8:00 a.m. Planetarium Show - 7 pm
15	16 Planetarium Show - 7 pm	17  Board of Ed. COW Session - 6:00 pm @ LEK	Progress reports available online Planetarium Show - 7 pm Winterfest Instrumental - 7:00 p.m WEY	Winterfest Choral 7 pm @ WEY	20	21
22 Hanukkah begins at sundown	23	Christmas Eve Schools and Offices Closed	Christmas Day schools & Offices Closed	26  Kwanzaa  — Winter Recess - se	27 chools closed - offices open—	28
29	- Winter Recess - schools closed - offices open	311 New Year's Eve Schools # Offices Closed				

## January 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			New Year's Day Schools/Offices closed	Winte	Recess	4
5	Back to school!  PTAC meeting - 7:00 p.m. in room 222	Board of Ed. Regular Meeting 6:00 p.m. @ Central Administration -Spri	Pave I Vocal - 7 pm - LEK	9 ation———	10	SAT Prep All-County Jazz Festival auditions - 9:00 a.m. @ Hommocks MS
12	13 SEPTA meeting - 7:00 p.m. in room 222  All-County Jazz Festival auditions - SNOW DATE Hommocks MS - 9 a.m.	14Spri	Planetarium Show - 7 PM ing Extended Day Registr Winter Spiri		17	18
19	Dr. Martin Luther King Day Schools/Offices	21	22  REGENTS E  Spring Extended Day Reg	23	24 End of second marking period	25 Lunar New Year
26	27	28  Board of Ed. COW session meeting - 6:00 p.m. @ Trinity	29 Spring Extended Day Reg	30	31 Report cards available online  ATER WORKS - Cabaret - 7:30 p	m

## February 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Black History Month						1 - THEATER WORKS - Cabaret - 7:30 pm
2	HALF DAY - ALL SCHOOLS  All-County chorus rehearsal - Sleepy Hollow HS 3:30 - 6:30 p.m.	4 All-County band/orchestra rehearsal - 3:30 - 6:30 p.m. @ Seven Bridges MS Extended Day Spring semester begins	5 All-County chorus rehearsal Sleepy Hollow 3:30 - 6:30 pm 8th grade parent orientation 6:30 pm @ WEY	6 PTSA 10th grade meeting 7 pm in room 207	7	8
9	PTAC meeting - 7:00 p.m. in room 222	PAVE III Acting - 7:00 p.m. Rando	All-County jazz festival rehearsal - 6:30 - 9:30 p.m. @ Hommocks MS	All-County Jazz Festival auditions - SNOW DATE Hommocks MS - 6:30 - 9:30 p.m.	14  Happy Valentine's Yay	15
16	President's Day Schools/Offices Closed	18	19 - Winter recess - schools	20 closed - offices open—	21	22
23	24 SEPTA general meeting - 7:30 p.m room 207	25 Board of Ed COW session 6:00 pm @ Davis	26 Planetarium Show - 7 PM	WESEF practice night - 6:30 p.m. @ LEK	28	29 Black History Month Extravaganza - 4 pm @ WEY

## March 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	All-County chorus Rehearsal #2 - Sleepy Hollow HS 3:30 - 6:30 p.m.	3  Board of Ed. Regular Meeting 6:00 pm @ Jefferson	4 Progress reports available online Winter Sports Awards - 3:15 pm @ WEY azz Festival rehearsal - SNOW DATE-Hommocks MS - 6:30 - 9:30 p.m.	5 All-County band/ orchestra rehearsal #2 3:30 - 6:30 p.m. Band @ Dorner MS Orchestra @ NRHS NAHS induction ceremony 7:45 a.m.	6 Progress reports due	All-county orchestra Rehearsal - 8:15 a.m. Concert - 11:00 a.m. SUNY All-county chorus concert - SUNY Purchase - 4:00 p.m.
8 Daylight Savings Time starts All-county band concert - SUNY Purchase Rehearsal - 8:15 a.m. Concert - 11:00 a.m.	PTAC meeting - 7:00 p.m. In room 222  Erev Purim	10 All-county jazz festival rehearsal # 2 6:30 - 9:30 p.m. @ Hommocks MS	All-county jazz festival rehearsal #3 - 6:30 - 9:30 p.m. @ Hommocks MS 6:30 - 9:30 p.m.	12	All-county jazz festival concert- Hommocks MS 7:30 p.m.	<b>14</b> SAT - 8:00 a.m.
15	16	17 St. Patrick's Day	18	19 —-Theatre Works - MU	<b>20</b> SICAL - 7:30pm @ WEY —	21 WESEF science research - Sleepy Hollow HS Theater Works - 2:00 pm and 7:30 pm @ WEY
22	23 HALF DAY - ALL SCHOOLS	24	25 Planetarium Show - 7 PM	26  PAVE auditions - 3:15 p.m House 4  Family University - 7:00 p.m.	27 Model Congress dinner- NYSSMA Strings Levels 1 - 4 Solos and Ensembles - 400 p.m. @ Edgemont HS  —— Model Congre	NYSSMA Strings Levels 1 - 4 Solos and Ensembles Edgemont HS - all day
29	30 PTAC meeting - 7:00 p.m. In room 222	31 Board of Ed. Special meeting 6:00 pm @ Barnard				

# April 2020

	Mon	Tue	Wed	Thu	Fri	Sat
			College Night - 7:00 pm	2 College Fair NRFund Gala	3 End of third marking period Ajkun Spring Ballet - 7:00 p.m. @ WEY	4 ACT - 8:00 a.m. Ajkun Spring Ballet - 7:00 p.m. @ WEY
5 Palm Sunday	6	7  — Spring break - school	8 Passover begins at sundown s closed - offices open —	9	Good Friday Schools Offices Closed	11
12 Easter Sunday	PTSA fundraiser - 7:00 p.m.	14  Board of Ed. Regular meeting 6:00 p.m. @ Ward  Spirit Week	15 Report Cards available online PAVE Band & Orchestra concert - LEK @ 7:00 p.m.	16	17 Tri-M Induction ceremony 8:30 a.m.	18
19	20 SEPTA general meeting 7:30 pm - room 207	Board of Ed. special meeting - 6::00 pm Hosted by Campus @ LEK	PAVE II, III & IV - Vocal concert - 7:00 p.m. @ LEK	PAVE II, III & IV - Vocal concert - 7:00 p.m. @ LEK Junior Guidance Overview-7pm Ramadan begins at sundown	24	25
26	<b>27</b> PTAC meeting - 7:00 p.m. Room 222	28 Springfest vocal - 7:00 p.m. @ WEY	Planetarium Show - 7 PM	Senior acting company - 6:30 p.m.  Springfest instrumental 7:00 p.m. @ WEY		

# May 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Senior acting company 6:30 p.m. @ LEK	2
					NYSSMA piano festival - Lakeland HS - 4:00 p.m.	SAT - 8 a.m.
					SEPTA meeting - 7:30 p.m. room 207	NYSSMA piano festival - Lakeland HS - all day
3	4	5 Board of Ed. Regular meeting 6:00 p.m. @ Library Public Hearing on 2020 - 2021 Proposed school budget - 7:00 p.m. @ Library	Progress reports available online  PAVE I Vocal concert - 7:00 p.m. @ LEK  PTAC Board of Ed candidates forum - 7-9 p.m. @ LEK  AP Exams	7 SEPTA "We are One" dinner - 6:00 p.m.	8	9
10 Mother's Day		PTSA general meeting - 7:00 p.m.	13 Our Children, Our Artists - 4:00 p.m. @ NR Public libray  AP Exams	14	15 PTSA staff appreciation lunch - 11:00 a.m.  NYSSMA Down-County Festival - 4:00 p.m.  @Bronxville HS	NYSSMA Down-County Festival - all day @ Bronxville HS
17	18 NRFund Poetry Out-Loud -7:00 p.m. PTAC meeting - 7:00 p.m. room 222	19 En Plein Air  Musical Theater Film Class - 6:30 p.m LEK  Board of Ed. Annual district meeting - school Board elec- tion/budget vote	<b>20</b> Board of Ed COW session 6:00 pm @ Central admin.	21 Science research Symposium @ LEK Spring Dance concert - 7:00 p.m. @ WEY	22 Weather Make-up day # 1	23
24 31	25  Memorial Day Schools/Offices Closed	26 Weather Make-up day # 2	Planetarium Show - 7 PM Spring jazz concert - 7:30 pm @ LEK.	28 Shavuot (First day)	29 Hershey Park Festival - Chorale only - all day  Shavuot (Second day)	30

### June 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	PTAC installation dinner - 6:00 p.m.	2 PAVE I, II & III Acting - 6:30 p.m. @ LEK Board of Ed. Regular Meeting 6:00 p.m. @ Library U.S. HIST. & GOV. REGENTS	3 Best of PAVE Art show - 6:30 p.m. Best of Pave - 7:00 p.m.	PAVE I Dance concert - 7:00 p.m.	5	<b>6</b> SAT - 8 a.m.
7	Senior Prom	9	10 Senior Trip Senior Week	Senior Athletic banquet - 7:00 p.m.	Senior Awards Assembly - 9:30 a.m.	13
14	15 Last day of classes Senior Awards Ceremony - 7:00 p.m. PTAC meeting - 7:00 p.m.	16 Board of Ed. Special meeting 6:00 pm @ Central admin.	17	18	19	20
21 Father's Day	Room 222  22 Cap & Gown distribution -9:00 am Graduation rehearsal	23	24	AMS	26	27
		REGENT	S EXAMS ———			
28	Diploma distribution 9:00 a.m 1:00 p.m. House 4 cafeteria	30 Report cards available online  Diploma distribution 9:00 a.m 1:00 p.m. House 4 cafeteria				

# July 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Summer s	2 school registration ——	3	4
5	6 Summer classes begin	<b>7 Board of Ed.</b> Annual organizational meeting for the 2020 - 2021 school year 7:00 p.m. @ Central admin.	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	<b>30</b> Eid-al-Adha	31 Eid-al-Adha	

# August 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11 Last day of summer school	12	13REGEN	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# Interscholastic Sports & Co-Curricular Activities Eligibility

- **A.** Students involved in interscholastic sports and co-curricular activities must meet the following requirements:
  - 1. Students *must* be passing all courses and have passed all courses taken the previous marking period. A passing mark at the conclusion of a course will serve in lieu of the fourth (4th) marking period requirement. Summer school course work may not be used as a substitute for the regular school failures without prior approval by the Eligibility Committee. Evidence of satisfactory class attendance must be provided, before summer school approval can be granted.
  - 2. It is understood that in some cases unusual circumstances might exist indicating a need for appeal.
    - a. NRHS Eligibility Appeals Committee shall consist of the following:
    - i. House Principals (acting as rotating chairs)
    - ii. Athletic Director
    - iii. Guidance Counselor (Athletic Advisor)
    - iv. Teaching Staff Member/Coach
    - b. No appeal to the Eligibility Appeals Committee will be considered unless the student in question has satisfactorily adhered to the following conditions:
    - i. Established an excellent attendance record. Students may not appeal to the Eligibility Committee if in any failed class there are more than five (5) absences due to the following cuts, illegal absences and/or disciplinary suspensions.
    - ii. Established a solid record of attendance at after school teacher directed help sessions in the class that was failed;
    - c. Eligibility appeals committee recommendations must be submitted to the Principal for final approval.
  - 3. Students who are absent from school may not practice or participate in any interscholastic or co-curricular activity on that day.
  - 4. Students who are suspended from school are suspended automatically from all sport and/or co-curricular activity for the duration of the suspension.
  - 5. Students are responsible for equipment issued to and used by them. Negligence and/or irresponsibility may result in suspension.

- 6. Eligibility Committee decisions are final. Each student, though, may request of the Principal, in writing, a review of the Committee's decision (These reviews should be based upon very unusual circumstances.)
- 7. School equipment is not to be used or worn off school premises team jerseys, shoes, sweats, etc.
- 8. Student possession, use, distribution, sale, or under the influence of illegal substances and/or alcohol at any time or at any place, will result in school disciplinary proceedings as well as notification to the legal authorities when appropriate.
- 9. Training rules must be followed by all participants; a coach may initiate disciplinary proceedings for students failing to follow training rules.
- 10. Students participating in inter-scholastic sports and co-curricular activities are representatives of New Rochelle High School. They are responsible for their behavior in and out of the school environment. Students displaying inappropriate behavior in or out of the school environment may be subject to disciplinary action by the school administration.
- 11. Ninth graders entering New Rochelle High School in the Fall, and who have failed courses from the previous marking period (4th) at their respective Middle Schools may participate in inter-scholastic sports and co-curricular activities during the first marking period at NRHS; However, they will be placed on probation, whereby satisfactory class attendance and effort are expected and will be monitored. By the end of the first marking period of the Freshman year, these students must comply <u>fully</u> with all eligibility requirements as stated in this document.
- 12. <u>Impact Concussion Testing</u> will be administered to students who participate in certain "high impact" sports. Students must meet specific standards on this test in order to participate.
- **B.** The coach or a faculty sponsor is responsible for supervising eligibility standards. Academic progress reports should be submitted periodically during the season.
- C. Students are entitled to due process before action is initiated for failure to comply with eligibility standards.

### **Co and Extra-Curricular Activities**

The following is a representative list of New Rochelle High School's clubs:

**Academic Team** – Team-based jeopardy-style contest of wits covering subjects ranging from the academic to the trivial. Monthly tournaments and a trip to the Nationals highlight the year.

**Archery** – The club was designed for students to learn the proper use and precautions involved in the sport archery.

**Best Buddies** - Best Buddies is a club that allows students to develop relationships with other students whom they might not have ordinarily met. Students participate as mentors in a variety of activities that promote socialization and cognitive strategies for mentees with intellectual disabilities.

**Black Culture Club** - This club provides its members with positive cultural experiences through activities involving entertainment, field trips, educational projects and public service.

**Cafe Saturnalia** - This group promotes and provides technical support for musical events and dances at the high school.

**Chess Club** - At the weekly sessions, students have a chance to compete against one another and to improve their games. The club also sponsors a team which competes against other high school teams in the Westchester Interscholastic Chess League.

**Christian Club** – This club brings together students to share their Christian culture.

Coalition for Human Rights – The club heightens student awareness of issues concerning human rights all over the world. The club brings in many speaker throughout and culminates with Human Rights Week. Club members participate in fundraising events to support a variety of humanitarian efforts.

**Comedy** – A club that gives students an opportunity to work on and feature their comedic crafts at events during the school year.

**Computer Science Club** – This club is about giving students the opportunity to discuss programming in the field of Computer Science.

**Dance Team** - This club operates as a competitive dance team. Membership is determined by audition. Weekly meetings are held to rehearse and participate in at least one dance competition per year.

**Dare to Explore** – A creative multi-media club that encourages students to connect all of the diverse areas they are studying. Through hands-on projects, students are able to integrate leaned information into new knowledge.

**Economics Team** – Meets weekly to prepare for the annual National and NY State Economics Challenge scheduled every April. We have been running this team since 2007.

**Entrepreneurship Club** – Student-run club focusing on small business ideas. Created an app on Apple and Android for NRHS discount to local businesses and stores in the community and stages fundraisers to raise the necessary funds to keep0 the app operational.

**G.R.E.E.N. Club** – "Gradually Reducing Everyday Environmental Negligence." The NRHS G.R.E.E.N. club seeks to expand environmental awareness among students, faculty and our community. Members participate in a variety of activities that promote recycling, sustainability, and conservation of the environment in New Rochelle.

**Garden Club** - The High School's garden is located on the walkway to the new wing. Club members design the garden and plant seeds in the spring and bulbs during the fall. They maintain the garden throughout the year (including the summer). The Life Skills Summer Program tends to the watering and weeding during July and August and a harvest luncheon is prepared by the students with the crops.

**Gay/Straight Alliance** – The G.S.A. is a club that engages the Lesbian, Gay, Bisexual, Transgender, Questioning and Gay Identified (LGBTQGI)

community at NRHS. The main goals of the club are to create a safe environment in this school for students who are gay, straight, or even undecided, to come and support each other, learn about homophobia and other oppressions, and to educate the school community.

**General Organization (G.O.)** – The General Organization is the high school's student government comprised of elected officers who represent the student body in coordinating dances, carnivals, pep-rallies and other related events.

**German Club** – A club where students are exposed to German culture and the German language and learn German pronunciation and common German terms.

**Girls Fitness Club** – a club organized to train girls on the value of fitness and nutrition.

**Girl's Inc** — An after-school club where Girls are empowered to be strong, smart and bold. As part of the club, Girls are engaged in activities that encourage them to be themselves, to resist gender stereotypes, to express themselves with originality and enthusiasm, to take risks, to strive freely, to take pride in success, to accept and appreciate their bodies, to be confident, to prepare for the future and have economic independence..

**Habitat for Humanity** — Habitat for Humanity works to help build homes for lower income families throughout Westchester County. Students who join this organization will hold meetings to discuss fundraising ideas and to plan site visits for construction.

**Hope from the Heart** – A cancer-awareness club that raises money for a myriad of organizations including, The American Cancer Society, Leukemia and Lymphoma Society, Mikey's Way, Susan G. Komen and Alex's Lemonade Stand

**Human Rights Coalition - International Club** – This club heightens student awareness of issues concerning human rights all over the world.

**Hispanic Culture Club** – a club that promotes and embraces the rich and diverse culture of the Hispanic community through dance, film, music, art and activities.

**Hope from the Heart** – A cancer-awareness club that raises money for a myriad of organizations including, The American Cancer Society, Leukemia and Lymphoma Society, Mikey's Way, Susan G. Komen and Alex's Lemonade Stand.

**Huguenot Herald** – NRHS's newspaper. Staff members write, edit and lay out monthly issues that include in-school news, editorials, photographs, creative pieces and features on issues that are of interest to students. The club also runs a website that offers an electronic version of the newspaper and features additional content.

**Ignite** – A peer mentoring program in which junior and senior mentors meet with their freshmen mentees once a month during English classes.

**Irish Culture Club** – A cultural and benevolent society. We embrace Irish music, dance, film, and contributions to our area and the country. We also seek to make our own mark by contributing to local and national worthy causes (i.e. Thomas Paine Cottage, Cystic Fibrosis Research).

**Italian Culture Club** – Organizes events and activities to promote Italian culture.

**Japanese Culture Club** – This club meets to explore different aspects of Japan's culture.

**Jewish Culture Club** – This club brings students together to share the Jewish culture.

**Junior Statesmen of America** - Students in this club meet once a week to debate current as well as historical events. Members of JSA make three overnight trips to Boston, Washington DC and Stanford as well as host functions in New Rochelle.

**Key Club** – The largest and oldest service program for high school students. It is a student-led organization that gives members a place to develop leadership skills through community service and fundraisers.

Mathletes – The club promotes enjoyment and study of mathematics by organizing contests for grades 9-12. The contests help to enrich mathematics programs. The questions cover a variety of difficulty ranges and involve topics of interest to above-average students. The

key is to encourage students to enjoy a challenge and to learn from it to find problem-solving discussions stimulating.

**Media Club**– This club uses state-of-the-art communication methods to promote the many events that take place at NRHS.

**Midnight Run** – Students conduct fund raising events and make several trips to New York City to clothe and feed the homeless.

**Mock Trial Team** - Students increase their knowledge of the American judicial system and prepare for competition in the Westchester County Mock Trial Tournament. Each year all of the teams receive identical case materials and at the trial student teams enact the roles of both witnesses and attorneys. The club meets to prepare the case.

**Model Congress** - This organization teaches students how to debate and how to use parliamentary procedures in preparation for the annual Congress.

**Muslim Culture Club** – This club brings students together to share the Muslim culture.

NAACP Youth Council – It is the student-run arm of the local chapter of the NAACP with a mission to inform youth of the problems affecting African-Americans and other racial and ethnic minorities; to advance the economic, education, social and political status and their harmonious cooperation with others people; to stimulate an appreciation of the African Diaspora and other people of color's contribution to civilization; and, to develop an intelligent and effective youth leadership.

**New Rochelle Young Filmmakers** – A club that teaches, trains and engages in the production of creative filmmaking using IPads and various software.

**Newcomer Ambassadors** – The club is comprised of current ESL and FLEP students assisting brand new ESL students in the school. Students will make connections both inside and outside of school, inviting new students and their families to school-wide events.

**Operation Smile** – Part of an international organization that raises funds to provide free life-changing surgeries for children with cleft lip, cleft palate and other facial deformations.

**P.A.S.S.** – the acronym stands for "Peer Assistance for Scholastic Success." A group of high-achieving students offer tutoring to their fellow classmates twice a week.

**Philosophy Club** – The club meets weekly to discuss issues ranging from ethics to politics.

**Photography Club** – Students in this club learn various techniques of picture taking and developing.

**Ping-Pong Club** – A safe and comfortable social environment for students to come together and positively interact. Club meetings generally consist of a table-tennis tournament, in which students of various skills levels compete. Students often express that our weekly meetings are a welcome respite from the stressors associated with their home and school lives.

**Robotics** – The New Rochelle "Ro-Bots" are a competition level robotics team that compete though he US FIRST Robotics competition league. Throughout the year we also engage in engineering and programming instruction, and lead a STEM education after-school program for at-risk middle-school students in the district.

**Rochellean** – Student-operated publisher of the school Yearbook focusing primarily on activities of the senior class..

**S.A.D.D.** – Students Against Destructive Decisions (SADD), is a club that promotes health and safety to the school and community to empower students to help one another make positive decisions.

**Science Olympiad** - This club provides hands-on activities where some physics concepts are applied. The building of trebuchets, bottle rockets, and airplanes are examples of the various projects that were accomplished by the club this past year. Endeavors for this coming year will include the building of robots.

**Ski and Snowboard** – Our club raises money throughout the fall and winter in order to fun ski trips.

STAR – "Students Terminating Abusive Relationships" is a peer-leadership program in partnership with HOPE's Door. The program is designed to help NRHS students learn about healthy relationships, how to talk to each other about healthy dating practices, and how to know the warning signs of unhealthy relationship practices.

**T.S.T.T.** – "Today's Students, Tomorrow Teachers," will be the national career development model that is recognized for addressing teacher shortages and increasing the number of culturally diverse educators and other professionals.

**Tech Crew** – A club where students learn about stationary and portable media equipment (lights, video, and sound), enabling them to operate them during school functions.

**Technology Club** – Formerly the Architecture Club, it provides activities for students that may not have the opportunity to enroll in a architecture class. Activities include 3d printing, floor plan design, furniture design and construction, Autodesk software, model bridge construction.

**The Good HeArt Club** – This is a club for students with special needs, where they can paint and perform art projects with the help of volunteer general education students and the advisor.

**Theatre Works** - Potential actors and actresses receive encouragement and practice at drama workshops. For the technical people, workshops are conducted in makeup, lighting, sound, set construction, and costuming. Two or three major musical and drama productions are performed each year.

**Ultimate Frisbee Club** – The club's goal is to have an atmosphere where students will learn about the sport for enjoyment and for competition at a higher level. There will be opportunities to compete with other high school's Frisbee teams in Westchester and New York I the spring.

**United Cultures Club** – The mission of the club is to promote an environment of respect and tolerance in NRHS by providing a place of union and integration where everyone can share their opinions. Students

demonstrate to others the value of decision-making, teamwork, leadership and individuality; thus, contributing to a better society through the individual enrichment of its members.

**Vegetarian Club** – An organization formed to discuss healthy eating habits, dietary guidance, ideas for cooking vegetarian meals and living a healthy vegan or vegetarian life

**Weightlifting Club** – Formed to give students interested I weights, a place to engage in a healthy, cooperative and safe environment.

**WWDD** – "What Would Daniel Do," is designed to defeat social isolation at NRHS. Students meet once a week to brainstorm activities to make all feel welcome.

**Young Democrats of NRHS** – The first club of its kind in NRHS, it strives to help students increase their knowledge of politics and give them opportunities to have personal encounters with politicians and be politically active at a local and state levels.

**Zen Club** – A club that trains its members and stage practices of medication and Qi Gong.



# **Student Support Groups**

## Ignite Mentoring Program

The Ignite Program is a student driven orientation program for ninth graders. Juniors and seniors serve as mentors and meet with ninth graders periodically to assist and support them during their first year at New Rochelle High School. The expectation of the program is that understanding and friendship will develop between upperclassmen and ninth graders. Mentor applications are available in the Student Activities Office, room 226.



# **Publications**

### The Herald

The *Herald* is the school's newspaper. While providing a voice for student opinion, the paper covers NRHS news, sports, cultural events, and people. The newspaper welcomes talented writers, humorists, cartoonists, photographers, business people, and typists.



### **EXTENDED DAY PROGRAM**

- The Extended Day School Program at New Rochelle High School provides students with the ability to obtain the necessary credits for graduation. Students can attend on a full or part-time basis. Classes are held in the evening from 4:00 to 9:40 pm. Mondays through Thursdays. The school year is divided into a Fall and Spring semester. The program offers all of the basic courses available in day school.
- A day-school student can only take two courses in night school.
- The forms necessary for applying for the Extended Day School Program must be obtained from the students' guidance counselor. These forms need to be brought, in person, to the Extended Day school office in room 145.
- The Fall semester begins on Wednesday, October 2 and ends on Thursday, January 16. The Spring semester begins on Tuesday, February 4 and ends on Thursday, May 28.
- There are <u>no classes</u> on the following days:
  - October 16, October 23, October 31
  - November 5
  - February 3
  - March 23

# Fall semester registration

From 9/16-9/26

**Spring semester registration** 

From 1/6 - 1/30 (no registration on 1/20)

# **Parent Rights**

- To join the NRHS *Parent-Teacher-Student Association* and participate at all meetings. The PTSA meetings are an appropriate forum for suggestions, inquiries, and opportunities to meet with members of the Staff and Administration.
- to attend Meet the Teacher Night early in the Fall at which time parents may meet teachers and familiarize themselves with course curricula. Administrative and counseling staff will also be available.
- to speak to a classroom teacher, department chairperson, guidance counselor, house principal, or assistant principal throughout the year regarding the academic progress, course curricula, or other concerns. Reasonable flexibility must be given as to the time and day of any meeting.
- to speak with any member of the faculty by calling the appropriate telephone extension at the high school. Teachers who are in the classroom will return calls in as timely a manner as possible.

# **Parent Responsibilities**

- to send students off to school with a good attitude and with appropriate preparation.
- to make sure that no student returns to school after an absence without a note signed by a parent or guardian.
- to alert the student's guidance counselor of any change at home that may impact upon progress.
- to teach students that people and property must be respected.
- to provide accurate home, business, and emergency telephone numbers.
- to make sure that homework is completed daily.
- to insure the proper order of school contact. The teacher is the first person to call. If a matter needs further discussion, contact, in the following order, the guidance counselor, the house principal, the assistant principal, and finally, the principal.

### **Services**

# Career Information Center

The Career Center is a service of the Guidance and Counseling Department and includes the Youth Employment Service (YES). The Career Information Center is a central resource and reference room designed to provide students with information for planning and making career and college decisions. The Center contains current catalogs and reference books on colleges, technical, and vocational schools. It also offers career-related materials providing useful information for career exploration and preparation. The Guidance Information System, operating on our EBM computer, is available for colleges, and information on occupations. Visiting a college is made possible through laser disc videos and through visits by over three hundred representatives from a variety of universities and technical schools.

# Disciplinary Records to College

Student discipline at New Rochelle High School is predicated on the fact that learning takes place best in a safe and orderly environment. As stated in the *Summary Code of Conduct and Student Disciplinary Procedures*, the Board of Education is committed to providing a safe and orderly school environment where students can learn and teachers can teach without disruption or interference. On those occasions when school rules are violated, the school administration acts in a manner that balances the needs of the learning community with that of the individual. Discipline is most effective when it deals directly with a problem at the time and place it occurs, and in a way that students view as fair and impartial.

## Guidance and Counseling Services

Each student is assigned to a school counselor who is the primary person responsible for coordinating educational and community services including program planning, career investigations, college selection, and social adjustment. School counselors work with students and families to help them overcome unpredictable impediments to school success.

The guidance and counseling program is designed to help all students develop them educational, social, career, and personal strengths to become responsible and productive citizens. School counselors, agents of change, are skilled in problem-solving, decision-making, goal setting, active listening, and family systems. Comprehensive school counseling in New Rochelle is a planned, preventative, proactive program.

In a single week's work, secondary school counselors conference with several teachers concerning one student's behavior; attend a Committee on Special Education (CSE) meeting; process an application for a student's part-time job; consult with a parent about a student's adjustment to a new family situation; help a student understand the results of an aptitude test; lead a group session; administer an interest inventory to the sophomore class, help seniors to choose colleges to which they may apply; interest some juniors in the use of a computer terminal to investigate different careers; provide information on careers, jobs and training programs; plan a schedule; and counsel a student or family to meet with a college representative in the Career Center. Essentially, the counselor is the primary advocate for the student in the school.

During the college search and application process, New Rochelle High School does not proactively inform colleges of disciplinary records on students; however, the Common Application, as well as those colleges and universities that do not subscribe to the Common Application, are explicitly asking students as part of the application whether or not they have been found responsible for a disciplinary violation at an educational institution they attended from 9<sup>th</sup> grade, whether related to academic misconduct or behavior misconduct, that resulted in probation, suspension, removal, dismissal, or expulsion from the institution. We encourage students to answer this question honestly and openly. In those instances when the question is answered in the affirmative, counselors will assist families in developing a personal statement that will help contextualize the situation. In the event that a disciplinary infraction occurs after the college application has been submitted, the student is expected to notify the admission office of the infraction.

On the occasion when a college calls New Rochelle High School to inquire about a suspension, we require written permission from families before we would discuss a disciplinary matter.

# Alternative Campus High School

The Alternative Campus High School is a part of New Rochelle High School which has been designed to provide approximately seventy students with a small supportive setting in which to pursue their high school diploma.

The program provides students with small classes, personalized attention, academic supports, counseling supports, and a variety of instructional approaches in order to help each student achieve and experience success in their high school education.

The Campus School program is located at 50 Washington Ave. on the grounds that previously housed the St. Gabriel's church parochial school. (The school is also across the street from Montefiore Hospital). The school phone number is 576-4393 or 576-4397.

The program is available to students who have not recently been achieving to their potential and who are motivated to utilize the program supports to help them earn their diplomas and prepare for a more successful future. Interested students should contact their guidance counselors or house principals to make a referral to The Campus High School program.

# Library Media Center

The Library Media Center (LMC), is a place for reading, research, studying, and creating. Our Librarians have developed a comprehensive physical and digital collection that include fiction and nonfiction books, graphic novels, magazines, online periodicals, eBooks, audiobooks, and newspapers. To increase student access to the high quality materials provided by the LMC, the librarians have designed a virtual library that is accessible from any internet-connected computer. The LMS is also in the process of developing a "makerspace," which will be supplied with a variety of tools that students can use to facilitate the creation of their ideas. Some examples of activities available in the makerspace include but are not limited to video production, music production, podcasting, circuitry, and 3D modeling and printing.

Students may access the library during school days from 8:15 a.m. to 4:15 p.m. High capacity and high bandwidth wireless internet routers have been installed in the library to provide high-speed internet access for school

community members working on their personal devices or the desktop computers and Chromebooks provided by the district. Highly qualified, NYS certified librarians are available to assist students in locating and accessing reading materials for pleasure and research.

In order to facilitate, an atmosphere for quiet study or for group collaboration, the following policies shall be adhered to:

- 1. Students may use the LMC when scheduled for lunch or a free period.
- 2. Admission to the Library requires that the student present their school I.D. card, a class schedule, or a signed note from a teacher at the Swipe Station.
- 3. Students may not enter or leave through the emergency exits (north and south end of the LMC). Entrance to and exit from the LMC, College and Career Center, The Guidance Center of Westchester, and Active Learning Center must be made through the Library Gallery.
- 4. A student I.D. is required to borrow library materials. Students will be held financially and personally accountable for the damaged or loss of LMC materials.
- 5. Students may not bring food into the library, but may bring a drink in a resealable container.
- 6. The LMC has been designed to support student use of their own electronic devices such as mobile and laptop devices. Students must adhere to all components of the District Acceptable Use Policy when using their personal devices in the LMC. Students must keep personal devices either silent, or may use headphones as long as the volume is low enough that audio does not project beyond their personal use.
- 7. Students who abuse LMC privileges may have their access to the LMC revoked by their House Principal.

## Computer Lab

The Computer Labs in rooms 232, 234, 236, 360F, 360G, 360H, 429 are open to students from 8:00 A.M. until 3:30 P.M. A variety of software programs is available for student use. Programs include Microsoft Office Suite, Google Apps for Education and others. Internet access is available in each lab, but limited by the District Internet Policy. Students who would like to do papers for any of their courses are welcome to use any of the available computers. In addition, SAT software is available as well as several challenging and entertaining programs for students to explore.

## Active Learning Center

Our new Active Learning Center is here. The library computer las is now an active learning center. This is a student-centered designed classroom which allows for tables and chairs to move to regroup students to create alternative learning spaces.

# Designated Areas

Students may use corridors to go to the library, media center, computer labs, cafeteria, or House 3 concourse area. Classroom corridors are closed to all students during instructional periods. **NO ONE** may leave the campus during school hours without receiving an official dismissal from the House Office.

# Student Assistance & Project Success Programs

The Student Assistance Program headed by Pina Palmisano-Berardi has hours on Monday-Friday, 8:00 A.M. - 3:00 P.M. in Room 133. This service is available to any student requesting confidential assistance for himself/herself, a friend, or family member concerning substance abuse, or concerning personal, family, or peer issues affecting school performance. Individual, group, and family sessions are offered along with referrals to community agencies that deal effectively with these situations.

### Home Instruction

Home instruction is offered to students upon medical request for those not able to attend school for an extended period of time. Home tutoring is offered for approximately 2 hours a day during school hours and only with adult supervision. Forms to request Home Instruction for medical reasons are available through the Health Office. Medical documentation is required.

# **Working Papers**

The necessary forms and directions for receiving working papers may be secured from the Pupil Personnel Office, third floor in City Hall.

## School Psychologists

School Psychologists are specialists in normal and abnormal child development, learning, motivation, and social-emotional functioning. They apply this knowledge when counseling and consulting with children, parents, school personnel, and community agencies.

# Outreach Tutoring/PASS

Student tutoring in Mathematics, Science, English, and Social Studies is sponsored and conducted by members of the National Honor Society. Students who need help in those subject areas may submit their request to their counselors and tutoring support will be arranged. All tutoring is conducted after school in the high school library.

# Extra Help

All teachers are available for extra help in their subject area at least one afternoon a week from 3:00 to 3:45 P.M.. Teachers should be asked when they offer extra help.

### School Social Workers

School Social Workers are available to all students and families and provide professional services that enhance the students' functioning in school, home, and community. Social workers offer in-school counseling, individual or group, or, where appropriate, make referrals to community resources. Crisis services are also offered through the school Social Work Department.

# Speech and Hearing

Speech pathology consultation and/or therapy is offered to any student who requests it. Problems addressed include stuttering, articulation disorders, language disorders, and voice problems. Students with language disorders may receive .5 credit for a full year of programming.

# Things to Know

### Student Visitors

Visitors are not permitted in the school building. An exception is made for a student from outside the school who is considering registering as an NRHS student. Such a student, accompanied by a parent or guardian, would be given a tour of the school building by a member of the staff.

Unauthorized persons on school property are guilty of trespassing and will be prosecuted. Students should never bring younger children to school.

### Take-out Food and Outside Deliveries

Outside food and outside deliveries such as flowers or gifts, *will not* be accepted in the school building between the hours of 7:00 a.m. and 2:00 p.m.

# **Parking**

Since parking facilities are limited, students are advised to take public transportation whenever possible. Students may park their vehicles only in areas designated for student parking. STUDENTS <u>MAY NOT PARK IN ANY OF THE FOLLOWING AREAS:</u>

Administrative Parking Lot Area surrounding B Wing Clove Road and House IV Faculty Parking Lots

# **Telephones**

All office telephones are reserved for business purposes. Students will not be called out of class to the telephone. Only in an emergency situation will a message be delivered to a student during class time. All messages should be left with the student's assigned counselor.

### Cell Phones

The usage of cell phones in the classroom is prohibited. Usage in other areas are permitted, unless it interferes with hearing of announcements.

### Lost and Found

Lost items will be kept at the Lost and Found locations in the Main Office and in each of the House Offices. Students are advised, however, to keep a close watch on their possessions and to refrain from bringing expensive items and large sums of money to school.

# Handicap Access

Students and other persons who are physically challenged have been provided with specially marked parking areas, a ramp located at the main entrance, and an elevator to all floors within our school. Elevator keys may be secured from the health office with a deposit of \$20.00.

### Lockers

Lockers are issued to students through the Security Office. Students should supply their own key or combination lock. All lockers and locks must be registered with the House Office on the floor where the locker is located. ANY LOCK NOT REGISTERED WITH THE APPROPRIATE HOUSE OFFICE WILL BE REMOVED. Any problems with lockers should be referred to the appropriate House Principal.

### ID Cards/Student Schedules

If a student does not already possess a photo I.D., arrangements will be made to process one shortly after the opening of school. Students are required to show I.D.'s in order to check out library materials, to obtain late passes, and to gain admittance to the library, certain standardized tests, such as the SAT's, and other special events at the school. I.D. cards will be validated for four (4) years at New Rochelle High School. Loss of an I.D. card should be reported immediately to the appropriate House

Office. THERE IS A FEE FOR REPLACING A LOST CARD. Students are required to have in their possession their ID Card and Student Schedule at all times.

### Insurance

All students are covered against accidental injury under a school-time plan of insurance held by the City School District of New Rochelle. In case of accident or injury, students should obtain an insurance form from the Nurse's Office.

# Physical Education Uniforms

Although a physical education uniform is not required, it is recommended. If you do not purchase one, please follow these guidelines:

REOUIRED		NOT ACCEPTABLE:	
		1.	Leggings
1.	Sneakers	2.	Boots
2.	Loose fitting t-shirts	3.	Hard-bottom shoes
3.	Athletic shorts	4.	Cropped t-shirts
4.	Sweat pants	5.	Jeans
	-	6.	Tank tops

The New Rochelle High School Physical Education Department will be offering Champion shorts and shirts at a cost of \$20.00 per set (cash only). Students may purchase the uniform every morning before first period in the men's Physical Education Office.

# Use of Building After School

Students are required to leave the premises immediately upon dismissal unless a student

- 1. has an appointment with a teacher or a staff member.
- 2. is involved in extracurricular activities.
- 3. is using the media and/or resource centers.
- 4. has been assigned detention.
- 5. is seeking extra help.

NO GROUP IS PERMITTED IN THE BUILDING AFTER 5 P.M. WITHOUT A BUILDING PERMIT WHICH MUST BE SECURED FROM THE MAIN OFFICE BY THE SPONSOR OF THE CLUB OR ACTIVITY.

### Access to Records

Students have access to their school records following the procedures established by the Board of Education.

# Staff Recommendations

Students requesting recommendations for college and other applications have the option of signing the PARENTS AND STUDENTS WAIVER OF RIGHTS TO SEE THEIR RECOMMENDATIONS. Teachers or other staff members writing those recommendations do have the option of requiring such a waiver.

### Announcements

Announcements will be made from 8:15 – 8:16 am each day. Any staff member or student wishing to have an announcement read should complete the required form and turn it in one day before the announcement is to be read. All announcements must pertain to school matters and must be approved by the Liaison for Student Activities. Students may also receive information regarding New Rochelle High School events, policies, and special programs by tuning into Channel 77, Cable TV educational access channel.

## Cafeteria

The cafeterias are open for lunch accordingly:

House 1 & 2 cafeterias House 4 cafeteria periods 4A, 5A, 6A and 6C periods 4A, 5A and 6A

Students must present their ID Card with the designated period in order to enter the cafeteria. Students will not be permitted in the cafeteria during any other lunch period. House I cafeteria is open for breakfast from 7:45 to 9:08 a.m.

# Breakfast and Lunch Programs

Meal applications can be picked up in the Food Service Department Administrative Room 1100 throughout the school day or at the cash register in any of the two student cafeterias during lunch hours.

# Breakfast

Time - 7:20 - 9:08 a.m.

Place - New Ro House 1 cafeteria

Price - Full price \$1.50. A la carte foods are also offered.

Policy - Breakfast is also offered free of charge or for the reduced price of 25¢ to those students who qualify under the National School Lunch Program.

### Lunch

Hot and cold meals are prepared on site daily. The students' menu includes choices of a meal of the day, freshly baked pizza, burgers, pasta bar, sandwiches, salads and heroes made to order from the Deli Bar as well as fresh fruits, juices and vegetables.

Time - 10:51 a.m. through 1:23 p.m.

Place - New Ro House 1 and House 4 cafeterias

Price - Full price \$3.00. A la carte foods are also offered.

Policy - These same meal choices are also offered free of charge or at reduced price of  $25 \not e$  to those students who qualify under the National School Lunch Program. Students with questions may contact the high school lunchroom manager, Mrs. Gliatis, ext. 4550.

### Metro Cards

Students who live at least 1.5 miles from school can purchase a metro card or student pass in room 259 next to the main office. In order to expedite purchase, cards can be paid for ahead of time online at: <a href="https://nred.revtrak.net/tek9.asp">https://nred.revtrak.net/tek9.asp</a>; however, they must be picked up in room 259.

Your student pass will be valid for (5) months. The cost of the card is \$115.00 per each five month period (\$230.00 per school year.)

Payment is due at time of purchase. Students will be issued a card in September and again in February. We advise you to take note of your card number on the top left-hand corner. This number will allow the school to replace your card for \$5.00 in the event the card is lost or stolen or needs to be replaced for any reason.

Students who do not need public transportation on a daily basis may opt to purchase a Metro Card for the cost of \$9.00 for eight trips with a maximum of 2 cards per month. More information can be found on our website www.nred.org

### Home Dismissal Instructions

During a Go-Home Dismissal Drill, the building must be completely evacuated within three minutes. Movement onto the streets or fields adjacent to the building must be rapid and orderly. From there students go directly home.

In order to expedite this procedure, each class in the building has been given a route to follow to the nearest outside exit. Following the teacher's directions, use the designated exit.

Classes nearest to the stairways must be the first ones out of the building.

# **Emergency Procedures**

When schools are to be closed due to bad weather or other emergencies, the district provides information to the following local media:

**TELEVISION: CABLE 77** (Cablevision), **CABLE 30** (Verizon) – New Rochelle Education Access TV, **Westchester News 12.** 

RADIO: WVOX - 1460 AM, WRTN - 93.5 FM <a href="http://www.wvox.com">http://www.wvox.com</a> Opens a New Window, WHUD - 100.7 FM <a href="http://www.whud.com">http://www.whud.com</a>

A district robocall will also go out to all parents/guardians. Do not call the high school or the school district administrative offices.

# School Safety Plan and Crisis Procedures

Each room will have safety guidelines posted on the wall.

Teachers will inform students of the proper route and assembling area during a drill. If necessary, instructions will be given over the public address system. Students must stop talking and follow the teacher to the assigned area. A student will be assigned to close doors and turn off lights before leaving the room.

### Fire Drill Instructions

#### **Students must:**

- 1. use the designated exits from each area of the building for a fire drill.
- 2. leave the building immediately upon hearing the signal—a horn alarm.
- 3. stand a distance of 25 yards from the building in class order, and with the teacher.
- 4. *maintain silence* when leaving and returning to the building.
- 5. re-enter the building only when the "all clear" signal is given.
- 6. The use of cell phones is prohibited.

### **Student Government**

The structure and function of New Rochelle High School's student government, the General Organization

# Constitution of New Rochelle High School

We the students of New Rochelle High School, in order to define and protect student rights, improve communication within the school community, guarantee just governmental representation, and promote scholastic pride and contentment, hereby ordain and establish this Constitution for New Rochelle High School.

### Article I

### Section 1

The legislative and organizational powers of the student government of New Rochelle High School shall be vested in the General Organization (GO), which shall consist of House and Senate.

#### Section 2

- (1) The Senate shall concern itself with school policy and curricular student administration.
- (2) The Senate shall consist of the G.O. president and Vice-President of the Senate, as well as the four elected officers from each class. These class officers shall be: the President,

- Vice-President, Secretary, and Treasurer of each of the four classes of New Rochelle High School.
- (3) The Senate must address all resolutions recommended to them by the House. The Senate may also create their own resolutions.
- (4) The Senate is required to recommend any and all resolutions deemed to require authorization not in their power to the Executive Board
- (5) The Senate must meet at least once a month. This meeting will be held the third week of the month unless otherwise scheduled in advance.

#### Section 3

- (1) The House shall concern itself with social events and extracurricular student administration.
- (2) The House shall consist of the G.O. President and the Vice-President of the House, as well as all class officers of each of the four classes of New Rochelle High School, the President of each school club, and the Captain of each school team.
  - a) Each of the above constituents of the House shall be entitled to a single vote upon all matters discussed, with the exception of the team captains, who may vote only upon matters regarding teams.
- (3) The House shall consist of an agenda committee, which will prepare the agenda for the House meeting, in advance, allotting time for independent students and clubs to take the floor. The agenda is subject to the approval of the Vice-President of the House.
- (4) Members of the general student body shall be invited to attend House meeting, but will not be entitled to vote.
- (5) The general student body may speak during House meetings only through the agenda committee.
- (6) The House shall meet once a month, during the second week of the month, unless otherwise scheduled in advance and approved by the Senate.
- (7) The House shall also meet once a marking period, periods seven, eight, and after school. The date shall be announced at least two weeks prior to the meeting by the Vice-President of the House.

### Article II: G.O. Body and Officers

#### Section 1

The duties of the G.O. President

- (1) To be the leading representative of the student body.
- (2) To take part in all House, Senate, and Executive Board meetings.
- (3) To ensure the proper functioning of the G.O. by monitoring the other officers. The G.O. President may, at any time, call a special meeting of the House or Senate in order to discuss pressing issues.

#### Section 2

The duties of the Vice President of the Senate

- (1) To preside over all senate meetings.
- (2) To attend all Executive Board meetings.
- (3) To publicize G.O. events to the student body.
- (4) To assume the duties of the President when he/she is not present. The Vice-President of the Senate may schedule a special session, if necessary.

#### Section 3

The duties of the Vice President of the House

- (1) To preside over all House meetings.
- (2) To coordinate social activities.
- (3) To appoint an agenda committee

- (4) To create an organized schedule for the discussion of issues.
- (5) To attend all Executive Board meeting.
- (6) To assume the duties of the President and Vice-President of the Senate, if they are not present.

#### Section 4

The duties of the Treasurer

- (1) To attend all House, Senate and Executive Board meetings.
- (2) To collect financial statements from each club that is a member of the G.O. twice a year.
- (3) To aid the Vice-Presidents in organization and conduction of House and Senate meetings.

### Section 5

The duties of the Secretary

- (1) To attend all House, Senate, and Executive Board meetings.
- (2) To keep track of all issues discussed in House and present them, upon request, to the Senate and Executive Board.
- (3) To be responsible for all G.O. correspondence.

#### Section 6

All G.O. officers may create any committee they deem necessary for the proper functioning of the G.O. The appointment of committee-heads is at the discretion of the G.O. officers and advisor. The officers are to act as liaisons between the committee-heads and the administration.

### Article III: Class Officers

#### Section 1

Each class will be represented by a president, vice president, secretary and a treasurer.

- (1) Their duties to their respective classes shall be determined by that classes' adviser.
- (2) G.O. responsibilities for all class officer include representing their class at all House and Senate meetings.
- (3) The president of each class is required to attend all Executive Board Meetings.

### Article IV: Elections and Removal from Office

### Section 1 - Voter Eligibility

All New Rochelle High School students are eligible to vote for members of the G.O. and their respective class officers with the following exceptions:

- (1) Graduating seniors do not vote, with the exception of homecoming.
- (2) Entering freshmen will not vote for G.O. officers. Their class election will take place no later than the second week in October.

#### **Section 2 - Election Procedure**

There will be an election committee chosen no later than the second week of June for the upcoming school year.

(1) Homecoming elections may be scheduled at the committee's discretion, with approval of the Senate.

- (2) G.O. and class elections for the following year are to take place no later than the second week in May, never to interfere with Advanced Placement testing.
- (3) The committee must choose candidates based on officer requirements, and inform these candidates of campaigning regulation.
- (4) After the spring election of the G.O. officers, the newly elected officers will choose the election committee for the following year.

### Section 3 - Qualifications

- (1) All those wishing to run for a G.O. or class office, must have at least an eighty average prior to the election; and, maintain this standard, if elected. In order to run, they must also approve the review board.
  - a) This Board shall consist of all class advisers, the G.O. Adviser and the senior G.O. officers.
  - b) All those up for election have the right to speak on their behalf and hear the reason for the Board's decisions, if they so wish.
  - c) The Board will be required to meet at least two weeks before the spring elections, so that all candidates may have the same amount of campaign time as their opposition.
- (2) The qualifications for class officers shall be determined by their respective class advisers.

### Section 4 - Impeachment

- (1) The power to impeach shall be vested in the student body, student government (G.O.) and the Executive Board.
- (2) The student body can impeach an official with a petition signed by one-third (1/3) of the class for class officers; or, one-third (1/3) of the student body for G.O.

- (3) The process of impeachment may originate in either the House or the Senate; and, requires a one-third (1/3) majority to bring the official to trial.
- (4) The Executive Board may propose impeachment, but must obtain a majority vote, in both the House and Senate, to bring the official to trial.
- (5) Following the trial of the official, a two-thirds (2/3) vote of both House and Senate can remove an official from office.

#### Section 5 - Recall

- (1) The power of recall shall be vested in the student body.
- (2) Petitioners must notify the Senate before collecting signatures.
- (3) For class officers, a petition of a simple majority of the class is required for recall.
- (4) For a G.O. officer, a petition of a simple majority of the student body is required for recall.

### Article V

#### Section 1

The communicative powers of the student government of New Rochelle High School shall be vested in an Executive Board.

### Section 2

The Executive Board shall consist of the school Principal and Vice Principal, one House Principal, two appointed teachers, one Parent Teacher Student Association Representative, the G.O. advisor, all G.O. officers, and the class presidents of each of the four classes.

#### Section 3

The Executive Board shall work to ensure lucid communication between the student and faculty bodies of the high school, as well as with the periphery of the school community.

#### Section 4

- (1) The Executive Board meeting shall be determined by the G.O. President, the Principal, and the Vice-Principal.
- (2) These meetings shall be set during the first week of the school year and shall remain the same time unless rescheduled in advance.
- (3) The Executive Board will address all resolutions recommended to them by the Senate.
- (4) The Executive Board may also create their own resolutions.

### Article VI

### Section 1

- (1) The G.O. treasurer will be responsible for the management of G.O. finances and G.O. fund-raisers.
- (2) Any loan transaction or withdrawal from the G.O. account, must meet the approval of the G.O. President and Adviser.

#### Section 2

- (1) The treasurer will also be responsible for collection and overseeing the review of the financial statements of all clubs that are members of the G.O.
- (2) These financial statements are required to be submitted before Christmas break and no later than the first week in May. The exact dates shall be determined each year by the Senate.

- (3) Financial statements must also be submitted at any other time during the year, if requested by the Senate.
- (4) This process is to insure proper management of club fund.

#### Section 3

Reports must be made to the Senate regarding club or G.O. finances upon request.

#### Section 4

The treasurer may create any committee necessary to insure accurate management and monitoring of G.O. and club finances.

#### Article VII

All students are members of the G.O. and are entitled to all rights guaranteed by this Constitution.

### Article VIII

This Constitution may be amended by a simple majority of both the House and Senate with the approval of the Executive Board. At this time it must be voted on by the student body passing with a simple majority of the students voting in a school-wide plebiscite.

### Article IX

#### Section 1

- (1) This Constitution must be ratified by a simple majority of students voting in a school-wide plebiscite.
- (2) The Constitution becomes effective April 1992.

# Policy on Individual Rights, Non-Discrimination and Sexual Harassment/Students

The City School District of New Rochelle affirms its commitment to promoting an environment for students which is fair, humane and respectful, and which recognizes and rewards student performance on the basis of ability and effort. The School District expects that the members of its community will treat each other equitably, without regard to an individual's membership in any group or category, and in compliance with applicable federal, state and local laws prohibiting discrimination for civil rights. These standards, encompass student participation in the full range of School District programs and activities.

Harassment consists of unwelcome statements or actions based on an individual's race, creed, color, religion, age, ethnic or national origin, citizenship status, disability, sex, gender or marital status or other protected group status defined by law.

To constitute harassment or discrimination, the conduct or actions must be sufficiently severe, persistent or pervasive as to interfere unreasonably with a student's performance at school, or to create an intimidating, hostile or offensive educational environment.

The policy and procedures described here can be applied by students to any type of discriminatory treatment

Members of the School District community must understand that harassment in general, and, in particular, sexual harassment, is illegal and it will not be tolerated by the school district.

Sexual harassment can be verbal, visual or physical.

Examples of conduct which, if sufficiently severe, persistent, or pervasive and non-trivial, can constitute sexual harassment. These can include the following:

- 1. Unwelcome sexual flirtation, inappropriate or derogatory language, treatment or "jokes" involving individual persons or classes of people.
- 2. Furthermore, general (non-sex-based) discrimination, insensitive or derogatory language or treatment, is prohibited by the School District. The school district understands that young people tell jokes, flirt, and sometimes exchange insults without offending each other. The question to be asked is whether such conduct is unwelcome, the rule is simple: **STOP**.

A full copy of this statement, including prescribed procedures for initiating a claim is available at the main office.

# Dignity for all Act

The Board of Education of the City School District of New Rochelle recognizes that acts of discrimination and harassment, including bullying, taunting, or intimidation, are detrimental to student learning and achievement. These behaviors interfere with the mission of the district to educate its students and disrupt the operation of its schools. Such behavior affects not only the students who are its targets, but also those individuals who participate in, and witness such acts. To this end, the board condemns and strictly prohibits all forms of discrimination and harassment, including bullying, taunting or intimidation, against students by students and /or employees on school property, which means school-sponsored, extracurricular events or activities. More detailed information regarding this policy will be forthcoming upon approval.

School	Dignity for All Act Coordinator	Phone Number
	Camille Edwards-Thomas	576-4341
Middle School		
Isaac E. Young	Dr. Tawanda Robinson	576-4345
Middle School		
New Rochelle	House 1 – Ms. Latoya Pryce	576-4514
High School	House 2 – Francis Cruz	576-4525
	House 3 – Seth Busching	576-4530
	House 4 – Mr. Daniel Gonzalez	576-5093
Campus	Mr. Neil Mattera	576-4397

The Dignity for All Students Act was written to make sure your school is a safe place and that all students are protected from bullying. Every school has a Dignity for All Students Act Coordinator who has learned all about this law and knows how to help you. If anyone is making you unsafe, threatened, or bullied, please speak with your Dignity Act Coordinator or another adult in school.

# Restorative Practices/Approaches

Restorative Practices/Approaches are interventions designed to hold students accountable for harm and address the needs of students and staff harmed and the school community. Restorative approaches change the focus from asking "who is to blame and what will the punishment be" to answering these key questions:

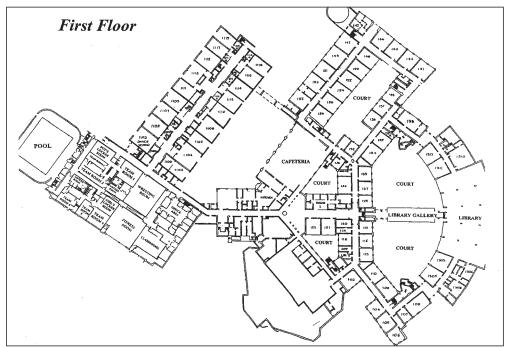
- What happened?
- Who has been harmed or affected by the behavior?
- What needs to be done to make things right?; and
- How can people behave differently in the future?

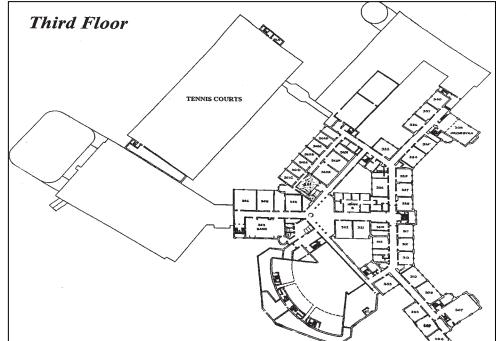
# Affirmative Action Policy

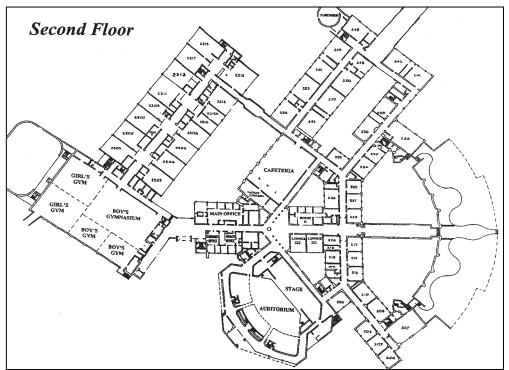
In the administration of its program and policies, the City School District of New Rochelle does not discriminate on the basis of age, sex, race, creed, color, national origin or disability. It complies with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Individuals with Disabilities Education Act. Inquiries regarding this policy should be referred to, Mr. Peter Scordo, Affirmative Action Officer, at 515 North Avenue, New Rochelle, NY 10801 – 3416 or by telephone at (914) 576-4213.

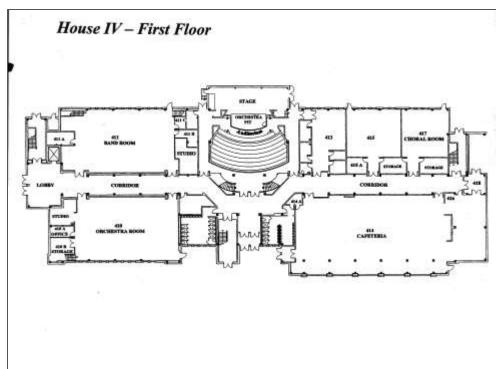
# Special Needs Accommodations

The New Rochelle City School District is committed to encouraging participation by the public in school district meetings and events. Persons with special needs may request accommodations to meet those needs by calling the school district's §504 Access Coordinator, Dr. Anthony Bongo, Assistant Superintendent for Pupil and Student Support Services, at least two weeks prior to the scheduled event. Dr. Bongo can be reached at 515 North Avenue, New Rochelle NY 10801-3416 or by telephone at (914) 576-4233. Parents who require special accommodations to participate in individual school-initiated student conferences are encouraged to notify their building principals. Notice should be given sufficiently in advance of the scheduled meeting to allow appropriate arrangements to be made.













# Alma Mater

New Rochelle, we sing to thee, Alma Mater dear,

Cherished will our mem'ries be Of hours spent here,

We love to gaze across the lake To the tower proudly high,

A symbol of the lives you make, The goals for which we try. New Rochelle how swift the sun Moves above the tow'rs.

Pride it bears for deeds well done. Hope for future hours.

The key to all life's wealth you bring A debt we'll ne'er forget.

Oh, New Rochelle we vow to thee, Thy sun will never set.

Cover painting by Julian Rapp, Class of 2003

New Rochelle High School 265 Clove Road New Rochelle NY 10801-1247

Address Service Requested

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