

EDUCATE, CHALLENGE, & INSPIRE

**WESTBROOK BOARD OF EDUCATION
Tuesday, November 09, 2021 @ 7:00 pm
Regular Board of Education Meeting
WHS Library**

MINUTES

Members Present: Z. Hayden, K. Walker, C. Kuehlewind, S. Greaves, M. Luft, M. Palumbo, D. Perreault, M. Brigham, M. Esposito via telephone

Also Present: Superintendent Kristina J. Martineau; Administrators R. Rose, T. Winch, M. Talmadge, F. Lagace; Business Manager, Lesley Wysocki; IT Specialist B. Russell; Andrew Livingstone, Student Representative

I. CALL TO ORDER – Z. Hayden, Chair, called the Regular BOE meeting of November 09, 2021 to order at 7:00 p.m. in the WHS library.

II. PLEDGE OF ALLEGIANCE

III. BOARD OF EDUCATION ACKNOWLEDGEMENTS: Michele Brigham - Z. Hayden recognized Michele Brigham for her service on the BOE since September, 2020. Ms. Brigham has also served on the Policy Subcommittee and the Communications and Marketing Committee and as the liaison to LEARN.

IV. STUDENT REPRESENTATIVE REPORT –Andrew Livingstone reported on high school activities, including the WHS Theater upcoming performance of “*Twelve Angry Jurors*”. Board members were invited to attend and can email nmalafrente@westbrookctschools.org for tickets, as no tickets will be sold at the door. Andrew also talked about the Portrait of a Graduate meetings of which middle and high school students have been participants. He gave an update on the status of fall sports and clubs. Girls Soccer and field hockey raised \$500 for Breast Cancer Awareness.

V. PUBLIC COMMENT

1. Leslie Fuchs voiced her concern about school lunches at Daisy; stating that there are only two options and she would like more seasonal foods included and choices for vegetarians. She acknowledged the staffing issue but would like offerings to be more inclusive of different cultures and religions.

VI. ADMINISTRATOR(S) COMMENTS: Superintendent Kristina Martineau provided a brief overview of test results and referred to the administrators for more detail.

A. Daisy Ingraham Elementary School – Spring SBA Results & Action Plan: R. Rose was pleased with the Summer Learning Academy as a way to fill gaps in learning due to remote learning. STAR is used to assess reading and math. Student growth is measured using data. Certified teachers are tutoring students in need

B. Westbrook Middle School – Spring SBA Results & Action Plan: M. Talmadge commented that being in-school is the #1 “needle mover” for high quality instruction. Qualitative and quantitative measures are being used and Summer Learning Academy has been a plus, as well as tutoring. There is help for non-English speaking students. Middle School is using a single novel, “*A Long Walk to Water*” involving students and families to enhance literacy.

C. Westbrook High School – Spring School Day SAT Results & Action Plan: T. Winch reported there is a slight decline in English and Math on SAT’s but students are still performing above state percentages. Due to COVID and remote learning, extra support in and out of the classroom is being provided as well as individual assessments.

M. Palumbo mentioned keeping eyes open as to how much of an impact not being in person has had an effect on student learning and as we move forward teachers need to know what to do to help these students. K. Walker was pleased that 9th graders are being included in PSAT testing. Z. Hayden commented that all districts have been affected by COVID; not just Westbrook.

The BOE discussed the district leadership's continuing to consider factors that influence academics and test scores in addition to the impact of COVID".

VII. NEW BUSINESS

A. Policy 0100 – Mission-Goals-Objectives – This is a first reading of the Policy Subcommittee's recommendation to revise the Westbrook Mission Statement. This revision will be brought back to the full BOE in December for a vote.

VIII. SUPERINTENDENT'S REPORT

A. Enrollment Update: Superintendent Kristina Martineau reported current enrollment of 248 Daisy students, 172 middle school and 213 high school students for a total of 633 plus 8 outplaced students. Superintendent Martineau shared projection figures from the NESDEC report overall showing fluctuations, but not a steep decline over the years. There was discussion regarding the report and Superintendent Martineau said there will be substantial discussion on enrollment at the December BOE meeting.

B. Westbrook Portrait of a Graduate Update: Superintendent Kristina Martineau reported on the progress of the Portrait of a Graduate. Committees have met and sketched out an image of their ideas of Portrait of a Graduate. A survey will go out soon to the community, students, and staff and from that the top attributes and qualities will be pulled. D. Perrault commented that it is important to have input from businesses. Z. Hayden said it is great to hear from students as to their thoughts. Superintendent Martineau is pleased with the work of the participants and appreciative of the work with administrators and professional development with staff.

IX. OLD BUSINESS - None

X. CONSENT AGENDA

A. Approval of Minutes:

1. Regular meeting – October 12, 2021
2. Special meeting – October 12, 2021

MOTION by K. Walker and SECOND by M. Luft to approve the minutes of the regular meeting of October 12 and the special meeting of October 12, 2021. Vote unanimous.

XI. FINANCIAL REPORTS:

- A. Review of Check Listing: The Board reviewed check listings for October, 14, 2021 in the amount of \$101,818.35 and for October 28, 2021 in the amount of \$262,174.38.
- B. Budget Narrative/Review of Expenditure Report: Mrs. Wysocki provided an overview of the budget as it stands.
- C. Line Item Transfer - None
- D. Insurance Report was provided for the Board's review.

XII. BOARD COMMITTEE REPORTS

- A. LEARN – M. Brigham reported on the LEARN meeting. The final design for Ocean Avenue School was presented and there was a presentation on gender/sexuality. The upcoming presentation will be on Sexual Harassment.
- B. Policy - K. Walker – The next Policy meeting is scheduled for 11/18. Time TBD (There is discussion about switching times with Communications & Marketing)
- C. Long Range Planning – D. Perreault – Nothing to report, but a meeting will be scheduled soon.
- D. Fiscal & Budget – M. Esposito – Meeting scheduled on 11/18
- E. Teaching & Learning – D. Perreault – nothing to report
- F. Communications & Marketing – M. Luft – meeting scheduled on 11/18. Time: TBD

- G.** Town Energy Ad Hoc Committee – L. Wysocki – no report
- H.** PTSO Representatives – Z. Hayden reported WMS PTSO provided food for Teacher Appreciation. Superintendent Martineau reported on Daisy’s PTO meeting regarding fundraisers and she presented on Portrait of a Graduate. The meeting was virtual and in-person. M. Esposito for WHS (no report)

XIII. BOARD GOALS

- A.** Delegate Assembly Summary – Z. Hayden asked to plan to have the topic, Delegate Assembly Summary on the October 2022 calendar in order to be more prepared to participate as a Board. On November 4th he attended a CABA workshop on Organizational BOE meetings to be of help in planning the December meeting with election of officers. Last year because of COVID restrictions votes for officers were done electronically. On Friday, November 12, Mr. Hayden will be attending CABA/CAPSS Conference with Superintendent Martineau and Kim Walker. On December 8th, there is a training workshop for new board members along with a refresher on board member roles and responsibilities.

- XIV. PERSONNEL** – Superintendent Kristina Martineau informed the Board of the hiring of Carol Cuomo Lewia as an English teacher for the high school.

- XV. ADJOURN** – MOTION by M. Brigham and SECOND by K. Walker to adjourn at 8:30 p.m.
Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

To Be Approved at next meeting.