

**ROBERT TREAT ACADEMY  
Charter School**

**REGULAR  
MEETING OF  
THE BOARD OF TRUSTEES  
THURSDAY, SEPTEMBER 15, 2022**



**Agenda &  
Supporting Documents**

**ROBERT TREAT ACADEMY CHARTER SCHOOL INC.**

**AGENDA**

- I. CALL TO ORDER \_\_\_\_ pm AND PLEDGE OF ALLEGIANCE**

## II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

## III. ROLL CALL

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Vacant		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<b><u>Staff</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, Board Attorney		
Jason, Tarella, Board Attorney		

## IV. CORRESPONDENCE

## V. PRINCIPAL'S REPORT

## VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

## VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Minutes of August 18, 2022**, as attached. **(Attachment M-1)**

## VIII. BOARD AFFAIRS

**BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Professional Development Plan for 2022-23. **(Attachment BA-1)**

- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Mentoring Plan and Program for 2022-23. **(Attachment BA-2)**
- BA-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Enrollment Plan for 2023-24. **(Attachment BA-3)**
- BA-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Principal/Charter School Lead Administrator goals for the 2021-22 school year. **(Attachment BA-4)**
- BA-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Principal/Charter School Lead Administrator goals for the 2022-23 school year. **(Attachment BA-5)**

## **IX. FISCAL**

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated August 19, 2022 through September 15, 2022 in the amount of \$670,745.11. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**
- |                 |                      |
|-----------------|----------------------|
| August 5, 2022  | \$ 261,765.21        |
| August 19, 2022 | <u>\$ 268,035.39</u> |
| Total           | \$ 529,800.60        |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending June 30, 2022. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of June 30, 2022. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the acceptance of the Individual with Disabilities Act (IDEA) and IDEA Preschool FY22 application from July 1, 2022 thru September 30, 2023 as follows: **(Attachment F-7)**

IDEA	\$ 148,591
IDEA Preschool	\$ 3,648
Total	\$ 152,239

- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the transfer of funds from General Fund (Fund 10) to Before/After Care Enterprise Fund (Fund 61) to cover the operating deficit in the amount of \$12,885.68 effective June 30, 2022.
- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the acceptance of the Elementary Secondary Educational Act FY 23 application while refusing Title III funding in the amount of \$1,273 from July 1, 2022 thru June 30, 2023 as follows: **(Attachment F-9)**

Title I A	\$ 659,947
Title IIA	\$ 50,358
Total	\$ 710,305

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached agreement with UChicagoImpact for the 2022-23 school year in the amount of \$3,537. **(Attachment F-10)**

## **X. POLICIES and PRODECURES**

- PP-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approved second reading of the following policies:

<b><u>Policy Name</u></b>	<b><u>Policy File Code</u></b>
School Meal Programs Arrears	3542.2
Assignment; Transfer	4213/4214

**PP-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approved first reading of the following policies:

**Policy Name**

Principal Evaluation

**Policy File Code**

2130

**XI. EDUCATION****XII. PERSONNEL**

**P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve Employee #90453, use of 57 sick days for paid medical leave of absence with benefits, from September 17, 2022 through December 14, 2022 under FMLA and NJFLA. Unpaid leave of absences with employer paid benefits from December 15, 2022 through January 2, 2023 under NJFLA. **(Attachment P-1)**

**P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the following salary corrections for 2022-23.

<b>Employee</b>	<b>Position</b>	<b>Salary 2022-23</b>	<b>Stipend</b>	<b>Total Salary 2022-23</b>
Damaris Rosado	Security	Hourly to Annual	NA	\$ 20,000

**P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve payment of mentoring fess for the 2021-22 school year as follow:

<b>Mentor</b>	<b>Mentee</b>	<b>Stipend</b>
Jessica Coyle	Erin O'Dowd (CEAS)	\$ 550
Heidi Griffith	Kristina Lawrence (CEAS)	\$ 550
Sandra Queroli	Gabriela Rey (CE)	\$ 1,000

**P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve

employment for the 2022-23 school year as follows:

Employee	Position	Salary 2022-23	Start Date	Pro-rated Salary 2022-23
Rasheema Ward	Instructional Assistant	\$ 35,000	9/7//22	\$30,140
*Rasheema Ward	Saturday & Before/After Care	\$ 45.00 /\$65.00 hr.	9/7/22	NA

## **PUBLIC COMMENT (NON-AGENDA ITEMS)**

### **XIII. EXECUTIVE SESSION**

Executive Meeting was read by \_\_\_\_\_.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into executive session at \_\_\_\_\_ P.M.

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into regular session at \_\_\_\_\_ P.M.

### **XIV. ADJOURNMENT**

Be it resolved that on this date, **SEPTEMBER 15, 2022**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.

**ADDENDUM September 15, 2022**

**BA-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve the Chapter 27 Emergency Remote or Remote Instruction Plan. **(Attachment BA-6)**