

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION Tuesday, March 12, 2024 @ 6:00 p.m. Regular Board of Education Meeting WHS Library
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The Regular meeting of the Westbrook Board of Education will be held on Tuesday, March 12, 2024 @ 6:00 p.m. in the WHS Library

AGENDA

- I. CALL TO ORDER: 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGMENTS – Board Member Appreciation
- IV. STUDENT REPRESENTATIVE REPORT – WHS – Ana Dias Heringer, Elliot Koplas
- V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

Board welcomes public participation and asks that speakers <u>sign in</u> to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.

- VI. ADMINISTRATOR(S) COMMENTS
- VII. NEW BUSINESS
 - A. April BOE meeting – April 18, 2024
 - B. Policy 6146- Graduation Policy – First Reading –Possible Vote – **Enclosure 1**
 - C. Capital Plan 2024-2025 – Vote anticipated - **Enclosure 2**
- VIII. SUPERINTENDENT’S REPORT
 - A. Enrollment – March – **Enclosure 3**
 - B. Educator Diversity Recruitment and Retention Plan- Authorization to develop and submit a plan to CSDE as required by law. **Vote anticipated**
 - C. General Update
- IX. OLD BUSINESS
- X. CONSENT AGENDA – Vote Anticipated – **Enclosure 4**
 - A. Approval of Minutes:
 - 1. Special Meeting – February 21, 2024
 - 2. Special Meeting - February 22, 2024
- XI. FINANCIAL REPORTS –**Vote anticipated - Enclosure 5**
 - A. Review of Check Listings

- B. Budget Narrative/Review of Expenditure Report
- C. Line Item Transfer

XII. BOARD OF EDUCATION GOALS

- A. BOE Retreat
- B. CABA Day on the Hill
- C. Workshops/ School activities attended

XIII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker
- B. Fiscal & Facilities – A. Miesse
 - 1. HVAC Ad Hoc
- C. Teaching & Learning – C. Kuehlewind
- D. Communications & Marketing – M. Luft
- E. Negotiations – D. Perreault
- F. Town Energy – A. Miesse
- G. LEARN - E. Fernandes
- H. PTSO Representatives - M. Luft (Daisy), A. Miesse (WMS), D. Perreault (WHS)

XIV. PERSONNEL

- A. Non-Certified New Hires: FYI
 - 1. Jane Chick - Paraprofessional
- B. Non-Certified Resignation(s): FYI
 - 1. Scott Strang – Campus Monitor

XV. ADJOURN

ENCLOSURE 1

6146

Instruction

High School Graduation Requirements

In order to satisfy the high school graduation requirements within Westbrook Public Schools, a student must have satisfactorily completed prescribe courses of study; demonstrated proficiency in the basic skills identified by the Westbrook Board of Education (the “Board”); satisfied the legally mandated number and distribution of credits required to graduate high school; and if graduating in 2025 and thereafter, satisfied the Free Application for Federal Student Aid (“FAFSA”) requirements detailed below.

Required Coursework and Credits for Graduation

The Board conforms with state law regarding credits for graduation from high school.

Classes Graduating in 2024, 2025, and 2026

For classes graduating in 2024, 2025, and 2026, the following 25 credits are required:

Humanities 9 credits	4 credits- English 3 credits- Social Studies (including Civics) 1 credit- Fine Arts 1 credit Humanities Elective
Science, Technology, Engineering and Mathematics 9 credits	3 credits- Math 3 credits- Science 3 STEM Electives
Physical Education and Wellness 1 credit	
Health and Safety Education 1 credit	
World Languages 1 credit	
Career Pathways Senior Project and Internship Experience 1 credit	
Electives and Career Pathway Courses 3 credits	

Classes Graduating in 2027 and Thereafter

For classes graduating in 2027 and thereafter, the following 25 credits are required:

Humanities 9 credits	4 credits- English 3 credits- Social Studies (including Civics) 1 credit- Fine Arts 1 credit Humanities Elective
Science, Technology, Engineering and Mathematics 9 credits	3 credits- Math (correct to 3 credits) 3 credits- Science 3 STEM Electives (correct to 3 credits)
Physical Education and Wellness 1 credit	
Health and Safety Education 1 credit	
World Languages 1 credit	
Personal Financial Management and Financial Literacy .5 credit	
Career Pathways Senior Project and Internship Experience .5 credit	
Electives and Career Pathway Courses 3 credits	

In addition, the Board of Education will provide adequate student support and remedial services for students beginning in grade seven, which shall provide alternate means for a student to complete any of the high school graduation requirements, previously listed, or end of the school year examinations, if such student is unable to satisfactorily complete any of the required courses or exams. Such student support and remedial services may include, but not be limited to:

- allowing students to retake courses in summer school or through an online course, in accordance with applicable state law and/or Board policy;
- allowing students to enroll in a class offered at a constituent unit of the state system of higher education
- allowing students who received a failing score, as determined by the Commissioner of Education, on an end of the school year exam to take an alternate form of the exam; and

- allowing those students whose individualized education plans state that such students are eligible for an alternate assessment to demonstrate competency on any of the five core courses through success on such alternate assessments.

A student who presents written documentation from a physician or advanced practice registered nurse stating that participation in physical education is not advisable because of the physical condition of the student, shall be excused from the physical education requirement. In such a case, another subject must be substituted.

Any student who is deaf or hearing impaired may be exempted from any world language graduation requirement if the student's parent or guardian requests such exemption in writing.

A credit is defined as not less than the equivalent of a forty (40) minute class period for each school day of a school year except for a credit or part of a credit toward high school graduation earned (1) at an institution accredited by the Board of Regents for Higher Education or Office of Higher Education or regionally accredited, (2) through on-line coursework that is completed satisfactorily in accordance with Board policy, or (3) through a demonstration of mastery based on competency and performance standards, in accordance with guidelines adopted by the State Board of Education.

Only courses taken in grades nine to twelve inclusive, and that are in accordance with the state-wide subject matter content standards, adopted by the State Board of Education, shall satisfy the above graduation requirements, except that the Board will grant a student credit as follows:

High school graduation credit will be granted to students upon the successful demonstration of mastery of subject matter achieved through educational experiences and opportunities that provide flexible and multiple pathways to learning, including:

- Cross-curricular graduation requirements,
- Career and technical education,
- Virtual learning,
- Work-based learning,
- Service learning,
- Dual enrollment and early college
- Courses taken in middle school, and
- Internships and student-designed independent studies;

Provided that such demonstration of mastery is in accordance with such state-wide subject matter content standards.

High school graduation credit will be granted to students for courses successfully completed with a [B] or better in grades seven and eight so long as the primary focus of the course corresponds directly to the subject matter of a specified course requirement at the high school level.

High school graduation credit will be granted to students for World Language courses successfully completed with a [B] or better in grades six, seven or eight. In addition, high school graduation credit will be granted to students for World Language courses successfully completed with a [B] or better, or its equivalent, as determined by the Superintendent or designee, through on-line coursework or upon achievement of a passing grade, as determined by the Superintendent or designee, in a course offered privately through a nonprofit provider.

High school graduation credit will be granted to students for coursework completed during the school year or summer months at an institution accredited by the Board of Regents for Higher Education or Office of Higher Education or regionally accredited. One three-credit semester course, or its equivalent, at such an institution shall equal one-half credit for purposes of this policy.

High school graduation credit will be granted to students upon the successful completion of on-line coursework in accordance with the Board's on-line coursework policy.

Demonstration of Proficiency in Basic Skills

In addition to the satisfactory completion of graduation credit as specified above through required coursework and credit for graduation, to graduate high school, each student must demonstrate proficiency in the following basic skills: critical problem-solver, creative thinker, effective communicator, perseverant, socially aware, and responsible decision maker, as designated in the Westbrook Public Schools Portrait of a Graduate.

Students may demonstrate proficiency in the basic skills described above by achieving satisfactory results in the following: mastery examinations designated by the State of Connecticut, senior project including a portfolio review, standardized testing such as AP tests, passing required grade 10 or 11 classes, teacher review committee of student's body of work, and/or any other assessment determined by the Board of Education or Administration.

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FAFSA Requirement for Classes Graduating in 2025 and Thereafter

Students graduating in 2025 and beyond are required to have satisfied one of the following prior to graduation:

1. completed a Free Application for Federal Student Aid ("FAFSA");
2. for students without legal immigration status, completed and submitted to a public institution of higher education an application for institutional financial aid; or
3. completed a waiver of completion of the FAFSA and/or financial aid application, as applicable, on a form prescribed by the Commissioner of Education, signed by the student's parent or guardian or signed by the student if the student is eighteen or older.

On or after March 15 of each school year, a principal, school counselor, teacher, or other certified educator may complete the waiver on behalf of the student who has not satisfied the above requirements if such principal, school counselor, teacher, or other certified educator affirms that they have made a good faith effort to contact the parent/guardian or student about completion of such applications.

Graduation During Period of Expulsion

A student may graduate during an expulsion period if the Board determines that the student has completed the necessary credits required for graduation.

Legal Reference:

Conn. Gen. Stat. § 10-14n

Conn. Gen. Stat. § 10-16b

Conn. Gen. Stat. § 10-221a

Conn. Gen. Stat. § 10-223a

[Public Act No. 23-21, “An Act Concerning Financial Literacy Instruction”](#)

[Public Act No. 23-204, “An Act Concerning the State Budget for the Biennium Ending June 30, 2025, and Making Appropriations Therefor, and Provisions Related to Revenue and Other Items Implementing the State Budget”](#)

[Public Act No. 23-167, “An Act Concerning Transparency in Education”](#)

Policy revised: February 27, 2024

Anticipated BOE Approval: March 12, 2024

ENCLOSURE 2

**Westbrook Public Schools
Proposed 10 Year Capital Plan
July 1, 2023-June 30, 2034**

[illegible]

Enrollment	23-Sep	Oct. 2023	Nov.2023	Dec.2023	Jan.2024	Feb.2024	Mar.2024	Apr.2024	24-May	24-Jun	ENCLOSURE 3	
PRE -K	44	45	46	48	48	48	49					
KINDER.	39	39	39	39	39	39	39					
1	49	49	48	48	48	48	48					
2	41	41	41	41	41	41	41					
3	44	45	45	46	46	46	46					
4	38	39	39	39	39	39	39					
TOTAL	255	258	258	261	261	261	262					
5	44	43	43	43	45	45	44					
6	31	31	30	30	30	30	29					
7	49	49	49	50	50	50	50					
8	37	37	37	38	38	37	37					
TOTAL	161	160	159	161	163	162	160					
9	38	39	39	38	38	38	38					
10	41	41	41	42	42	42	42					
11	43	42	43	43	43	43	44					
12	49	48	50	50	49	50	50					
TOTAL	171	170	173	173	172	173	174					
In-District	587	588	590	595	596	596	596					
Outplaced	3	3	3	3	4	4	5					
DISTRICT												
TOTAL	590	591	593	598	600	600	601					

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

**WESTBROOK BOARD OF EDUCATION
Wednesday, February 21, 2024 @ 6:00 p.m.
WHS Library
Special Board of Education Meeting**

MINUTES

Members Present: K. Walker, D. Perreault, C. Kuhelewind, M. Luft, E. Fernandes, A. Miesse, H. Jalil

Absent: S. Greaves

- I. CALL TO ORDER** – The Special Meeting of February 21, 2024, was called to order at 6:00 p.m. by Kim Walker, Chair.
- II. PLEDGE OF ALLEGIANCE**
- III. REVIEW OF QUESTIONS AND PROCEDURES**
- IV. PUBLIC COMMENT** Re: Matters of General Concern & Agenda Items: None
- V. EXECUTIVE SESSION:** with invited BOE candidates: Greg Carlo, Justin Donarum, Hiram Fuchs, Linda Tucker, Scott Morrison

MOTION by M. Luft and **SECOND** by D. Perreault to move into Executive Session at 6:15 p.m.

A. BOE member candidates – Interviews and Discussion

Discussion of matters that would result in the disclosure of exempt matters.

MOTION to move back to regular session at 8:29 p.m.

- VI. POSSIBLE VOTE ON CANDIDATE:** The Board members voted by paper ballot. Results were unanimous to appoint Greg S. Carlo to fill the board member vacancy through November 18, 2025.
Vote in favor of Greg S. Carlo: K. Walker, D. Perreault, C. Kuehlewind, M. Luft, E. Fernandes, A. Miesse, H. Jalil .
- VII. ADJOURN:** **MOTION** to adjourn at 8:33p.m. by D. Perreault and **SECOND** by C. Kuehlewind. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next meeting

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

WESTBROOK BOARD OF EDUCATION Thursday, February 22, 2024 @ 6:00 p.m. WHS Library Special Board of Education Meeting
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MINUTES

Members Present: K. Walker, D. Perreault, M. Luft, Via remote: S. Greaves, C.Kuehlewind

Absent: E. Fernandes, H. Jalil, A. Miesse

Also present: Superintendent Kristina Martineau; Administrators: R. Rose, M. Talmadge, T. Winch, F. Lagace; A. Burke, Director of Finance; B. Russell, Technology Director

I. CALL TO ORDER – K. Walker, Chair, called the Special Meeting of February 22, 2024 to order at 6:01 p.m.

II. PLEDGE OF ALLEGIANCE

III. BOARD OF EDUCATION ACKNOWLEDGEMENTS – No acknowledgements

IV. STUDENT REPRESENTATIVE REPORT – Ana Diaz Heringer and Elliot Koplas reported on school activities including SADD event on February 28, Interact Club Heart Health Month, Chorus Concert, Musical - *Little Shop of Horrors*, winter sports activities and standings, spring sports sign ups, FBLA Movie Night on February 23, and Student Council Cookie Fundraiser.

V. SUPERINTENDENT'S PROPOSED BUDGET FOR FISCAL YEAR 2024-2025 PRESENTATION

Superintendent Martineau reported that no changes were made to the budget since the last presentation and stands at 3.20%. She reported she is comfortable with Kindergarten and PreK sections. D. Perreault questioned if anything had been removed from the budget that was needed and Superintendent Martineau said items removed were grant related. Superintendent Martineau will follow up with the principals and directors about items they need that are not in the budget. There was discussion regarding status of health insurance reserve and need to increase anticipated health insurance rate increase from 6% to 8% due to high claims and trends. K. Walker reported that she is comfortable with this budget

VI. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items: No comments

VII. ADMINISTRATOR(S) COMMENTS: None

VIII. NEW BUSINESS : None

IX. SUPERINTENDENT'S REPORT

- A. General Update: Superintendent Martineau acknowledged T. Winch and L. Carson for their work on WHS being the first public high school to have an application signing day with Electric Boat. She also mentioned Daisy Dash on March 23 and Light on Westbrook on March 23. Daisy students will also be holding a play performance. Superintendent Martineau reported that RFP's have been published for electrical upgrades and HVAC projects. Superintendent Martineau acknowledged C. Bialicki and the Town effort to help with AED's for the buildings
- B. Enrollment – Superintendent Martineau reported February enrollment total of 601 students.
- C. Superintendent's Proposed Budget for Fiscal Year 2024-2025 – Vote anticipated
After a thorough discussion a MOTION by D. Perreault and SECOND by M. Luft to adopt the proposed budget as the Board of Education's budget for the 2024-2025 fiscal year with a 3.20% increase. Vote unanimous
Aye(s): M. Luft, D. Perreault, K. Walker, S. Greaves, C. Kuehlewind

X. OLD BUSINESS: None

- XI. **CONSENT AGENDA** Approval of Minutes: *MOTION by D. Perrault and SECOND by M. Luft to approve the following BOE minutes: Vote unanimous.*
 - 1. Special Meeting of January 24, 2024
 - 2. Special Meeting of February 6, 2024

XII. FINANCIAL REPORTS - Enclosure 3

- A. Review of Check Listing: Board members reviewed check listings for January 18, 2024 in the amount of \$159,135.93 and January 4, 2024 in the amount of \$151,328.15.
- B. Budget Narrative/Review of Expenditure Report to include Legal Expenditures. Mrs. Burke provided an overview of the budget as it stands.
- C. Line Item Transfer-None

XIII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker (Policy will meet on 2/27/24)
- B. Fiscal & Facilities – A. Miesse (will meet on 2/27/24)
 - 1. HVAC Ad Hoc
- C. Teaching & Learning – C. Kuehlewind (has not met)
- D. Communications & Marketing – M. Luft (met after January BOE meeting – discussed Hall of Fame and BOE Goals will be the focus of the next meeting)
- E. Negotiations – D. Perreault (no meetings)
- F. Town Energy – A. Miesse (will report at the next meeting)
- G. LEARN- (Elizabeth Fernandez may be Westbrook BOE representative)
- H. PTSO Representatives - M. Luft (Daisy), A. Miesse (WMS), D. Perreault (WHS) – have not met since the last reports

XIV. BOARD GOALS

- A. Board Retreat (discussion): K. Walker deferred discussion on the Board Retreat to the March BOE meeting. K. Walker and D. Perreault will meet to discuss topics for Board Retreat.
- B. Workshops/school activities attended
 - 1. Legislative Breakfast summary – K. Walker reported that this was the largest attended Legislative Breakfast with topics on Right to Read and Kindergarten

issues. As a CAFE Board of Directors member, she will continue to speak out on CSDE mandates on curriculum.

XV. PERSONNEL: Superintendent Martineau reported on the following personnel actions:

- A. Professional Appointment(s)
 - 1. Elizabeth Saunders – Athletic Trainer
- B. Non-Certified New Hires
 - 1. Cassondra Rodriguez - Paraprofessional
 - 2. Jeanne Moore – WMS Secretary
- C. Non-certified resignation(s)

XVI. ADJOURN: MOTION by D. Perreault and SECOND by M. Luft to adjourn at 6:34 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind

Cecilia S. Lester, Board Recording Clerk

Westbrook Public Schools

ENCLOSURE 5

Financial Statement For the Period 07/01/2023 through 02/29/2024

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
EXPENSES							
Salaries							
All Wages (+)	\$11,571,242.10	\$7,138,420.04	\$7,138,420.04	\$4,432,822.06	\$4,241,742.18	\$191,079.88	1.7%
Sub-total : Salaries	\$11,571,242.10	\$7,138,420.04	\$7,138,420.04	\$4,432,822.06	\$4,241,742.18	\$191,079.88	1.7%
Benefits							
All Benefits (+)	\$3,739,965.02	\$2,622,009.69	\$2,622,009.69	\$1,117,955.33	\$1,090,452.33	\$27,503.00	0.7%
Sub-total : Benefits	\$3,739,965.02	\$2,622,009.69	\$2,622,009.69	\$1,117,955.33	\$1,090,452.33	\$27,503.00	0.7%
Professional Services							
Professional Services (+)	\$695,793.59	\$428,033.96	\$428,033.96	\$267,759.63	\$139,416.13	\$128,343.50	18.4%
Sub-total : Professional Services	\$695,793.59	\$428,033.96	\$428,033.96	\$267,759.63	\$139,416.13	\$128,343.50	18.4%
Purch. Services- BLDG							
Bldg Services (+)	\$396,821.52	\$265,499.59	\$265,499.59	\$131,321.93	\$154,828.33	(\$23,506.40)	-5.9%
Sub-total : Purch. Services- BLDG	\$396,821.52	\$265,499.59	\$265,499.59	\$131,321.93	\$154,828.33	(\$23,506.40)	5.9%
Transportation							
Transportation Services (+)	\$995,392.84	\$529,635.62	\$529,635.62	\$465,757.22	\$429,314.99	\$36,442.23	3.7%
Sub-total : Transportation	\$995,392.84	\$529,635.62	\$529,635.62	\$465,757.22	\$429,314.99	\$36,442.23	3.7%
Purchased Services							
Other Services (+)	\$142,192.46	\$102,805.11	\$102,805.11	\$39,387.35	\$17,529.80	\$21,857.55	15.4%
Sub-total : Purchased Services	\$142,192.46	\$102,805.11	\$102,805.11	\$39,387.35	\$17,529.80	\$21,857.55	15.4%
Tuition							
All Tuitions (+)	\$557,196.35	\$292,173.72	\$292,173.72	\$265,022.63	\$187,790.73	\$77,231.90	13.9%
Sub-total : Tuition	\$557,196.35	\$292,173.72	\$292,173.72	\$265,022.63	\$187,790.73	\$77,231.90	13.9%
Supplies							
All Supplies (+)	\$1,101,587.75	\$507,585.63	\$507,585.63	\$594,002.12	\$204,227.02	\$389,775.10	35.4%
Sub-total : Supplies	\$1,101,587.75	\$507,585.63	\$507,585.63	\$594,002.12	\$204,227.02	\$389,775.10	35.4%
Property							
Equipment (+)	\$213,927.98	\$124,090.21	\$124,090.21	\$89,837.77	\$3,616.55	\$86,221.22	40.3%

Operating Statement with Encumbrance

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Westbrook Public Schools

Financial Statement For the Period 07/01/2023 through 02/29/2024

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Property	\$213,927.98	\$124,090.21	\$124,090.21	\$89,837.77	\$3,616.55	\$86,221.22	40.3%
Total : EXPENSES	\$19,414,119.61	\$12,010,253.57	\$12,010,253.57	\$7,403,866.04	\$6,468,918.06	\$934,947.98	4.8%
NET ADDITION/(DEFICIT)	\$19,414,119.61	\$12,010,253.57	\$12,010,253.57	\$7,403,866.04	\$6,468,918.06	\$934,947.98	4.8%

End of Report

Operating Statement with Encumbrance

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Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND- WEBSTER 0041957634

From Date: 2/1/2024
From Check: 50050
From Voucher: 1087

To Date: 2/1/2024
To Check: 50102
To Voucher: 1087

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
50050	02/01/2024	ADP, INC	\$1,815.55	1087	Printed	Expense	<input type="checkbox"/>	- Payroll Services	
50051	02/01/2024	ALL WASTE, INC.	\$2,842.45	1087	Printed	Expense	<input type="checkbox"/>	- Trash Removal	
50052	02/01/2024	ALLSTON SUPPLY CO., INC.	\$763.96	1087	Printed	Expense	<input type="checkbox"/>		
50053	02/01/2024	AMAZON CAPITAL SERVICES	\$1,307.50	1087	Printed	Expense	<input type="checkbox"/>	- misc. supplies	
50054	02/01/2024	BJOREM SPEECH PUBLICATIONS	\$118.00	1087	Printed	Expense	<input type="checkbox"/>		
50055	02/01/2024	CAAD	\$380.00	1087	Printed	Expense	<input type="checkbox"/>		
50056	02/01/2024	CENTRAL REACH, LLC.	\$75.00	1087	Printed	Expense	<input type="checkbox"/>		
50057	02/01/2024	CONN.WATER CO.	\$742.45	1087	Printed	Expense	<input type="checkbox"/>		
50058	02/01/2024	COORDINATED TRANSPORTATION SOLUTIONS INC	\$2,000.00	1087	Printed	Expense	<input type="checkbox"/>	- Special Ed. transportation	
50059	02/01/2024	CT ASSOC. OF SCHOOL BASED HEALTH CENTERS	\$25.00	1087	Printed	Expense	<input type="checkbox"/>		
50060	02/01/2024	DATTCO	\$631.00	1087	Printed	Expense	<input type="checkbox"/>		
50061	02/01/2024	DELTA-T GROUP HARTFORD, INC.	\$3,851.72	1087	Printed	Expense	<input type="checkbox"/>	- Para Coverage	
50062	02/01/2024	DICK BLICK INC.	\$476.95	1087	Printed	Expense	<input type="checkbox"/>		
50063	02/01/2024	EASTCONN	\$3,450.00	1087	Printed	Expense	<input type="checkbox"/>	- Evaluation	
50064	02/01/2024	EB EXTERMINATING CO.	\$113.00	1087	Printed	Expense	<input type="checkbox"/>		
50065	02/01/2024	FILTER SALES & SERV., INC	\$844.40	1087	Printed	Expense	<input type="checkbox"/>		
50066	02/01/2024	FRONTIER	\$827.26	1087	Printed	Expense	<input type="checkbox"/>		
50067	02/01/2024	GETTYSBURG FLAG WORKS, INC	\$271.08	1087	Printed	Expense	<input type="checkbox"/>		
50068	02/01/2024	GRAINGER, INC	\$195.84	1087	Printed	Expense	<input type="checkbox"/>		
50069	02/01/2024	HIGHLAND BOWL, LLC.	\$150.00	1087	Printed	Expense	<input type="checkbox"/>		
50070	02/01/2024	J.W. PEPPER & SON INC.	\$142.97	1087	Printed	Expense	<input type="checkbox"/>		
50071	02/01/2024	JAMES HILLHOUSE HIGH SCHOOL	\$223.00	1087	Printed	Expense	<input type="checkbox"/>		
50072	02/01/2024	JOHNSON CONTROLS	\$1,265.00	1087	Printed	Expense	<input type="checkbox"/>	- Inspect Fire Suppression system	

Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND- WEBSTER 0041957634

From Date: 2/1/2024
From Check: 50050
From Voucher: 1087

To Date: 2/1/2024
To Check: 50102
To Voucher: 1087

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
50073	02/01/2024	KRISTINA MARTINEAU	\$691.03	1087	Printed	Expense	<input type="checkbox"/>		
50074	02/01/2024	LEARN	\$300.00	1087	Printed	Expense	<input type="checkbox"/>		
50075	02/01/2024	LISA BERNIER	\$37.83	1087	Printed	Expense	<input type="checkbox"/>		
50076	02/01/2024	M & J BUS, INC.	\$6,976.89	1087	Printed	Expense	<input type="checkbox"/>		- Bus Services
50077	02/01/2024	M.D. STETSON COMPANY INC.	\$1,797.97	1087	Printed	Expense	<input type="checkbox"/>		- maintenance supplies
50078	02/01/2024	MARC DUBE	\$66.33	1087	Printed	Expense	<input type="checkbox"/>		
50079	02/01/2024	MICHAEL A. THOMAS	\$113.23	1087	Printed	Expense	<input type="checkbox"/>		
50080	02/01/2024	MIDDLESEX COUNTY CHAMBER OF COMMERCE	\$250.00	1087	Printed	Expense	<input type="checkbox"/>		
50081	02/01/2024	MMSGGS	\$42.26	1087	Printed	Expense	<input type="checkbox"/>		
50082	02/01/2024	MUTUAL OF OMAHA	\$2,036.17	1087	Printed	Expense	<input type="checkbox"/>		- Life Insurance
50083	02/01/2024	MYSTIC AIR QUALITY CONSULTANTS INC.	\$1,760.00	1087	Printed	Expense	<input type="checkbox"/>		- Air Quality Inspection- HHS
50084	02/01/2024	OLD SAYBROOK PIZZA PALACE	\$424.25	1087	Printed	Expense	<input type="checkbox"/>		
50085	02/01/2024	QUATRO APPAREL, INC.	\$569.90	1087	Printed	Expense	<input type="checkbox"/>		
50086	02/01/2024	ROBOTICS EDUCATION & COMPETITION	\$200.00	1087	Printed	Expense	<input type="checkbox"/>		
50087	02/01/2024	SAYBROOK HARDWARE	\$433.64	1087	Printed	Expense	<input type="checkbox"/>		
50088	02/01/2024	SCHOOL NURSE SUPPLY, INC	\$51.40	1087	Printed	Expense	<input type="checkbox"/>		
50089	02/01/2024	SCHOOL SPECIALTY	\$376.75	1087	Printed	Expense	<input type="checkbox"/>		
50090	02/01/2024	SHOPRITE OF WEST HAVEN	\$1,335.61	1087	Printed	Expense	<input type="checkbox"/>		- Home EC Supplies
50091	02/01/2024	SOUTHERN CT GAS CO	\$3,275.98	1087	Printed	Expense	<input type="checkbox"/>		- Utilities
50092	02/01/2024	SUBURBAN STATIONERS	\$1,804.73	1087	Printed	Expense	<input type="checkbox"/>		- supplies
50093	02/01/2024	SWANK MOVIE LICENSING USA	\$150.00	1087	Printed	Expense	<input type="checkbox"/>		
50094	02/01/2024	TEACHER SYNERGY LLC.	\$94.07	1087	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND- WEBSTER 0041957634

From Date: 2/1/2024
From Check: 50050
From Voucher: 1087

To Date: 2/1/2024
To Check: 50102
To Voucher: 1087

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
50095	02/01/2024	THE HUNTINGTON NATIONAL BANK	\$4,793.90	1087	Printed	Expense	<input type="checkbox"/>		
50096	02/01/2024	THE READING LEAGUE	\$200.00	1087	Printed	Expense	<input type="checkbox"/>		
50097	02/01/2024	THOMAS R BROOKS	\$18.09	1087	Printed	Expense	<input type="checkbox"/>		
50098	02/01/2024	TREASURER STATE OF CT - DAS	\$2,574.00	1087	Printed	Expense	<input type="checkbox"/>		
50099	02/01/2024	UNEMPLOYMENT TAX MANAGEMENT CORP.	\$460.00	1087	Printed	Expense	<input type="checkbox"/>		
50100	02/01/2024	VARSITY SPIRIT FASHION	\$1,755.80	1087	Printed	Expense	<input type="checkbox"/>		
50101	02/01/2024	VERIZONWIRELESS	\$165.13	1087	Printed	Expense	<input type="checkbox"/>		
50102	02/01/2024	[REDACTED]	\$10,790.00	1087	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$66,057.09						

End of Report

Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND- WEBSTER 0041957634

From Date: 2/15/2024
From Check: 50103
From Voucher: 1098

To Date: 2/15/2024
To Check: 50143
To Voucher: 1098

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
50103	02/15/2024	ALLSTON SUPPLY CO., INC.	\$1,189.89	1098	Printed	Expense	<input type="checkbox"/>		
50104	02/15/2024	AMAZON CAPITAL SERVICES	\$192.84	1098	Printed	Expense	<input type="checkbox"/>		
50105	02/15/2024	ATOMIC	\$25.00	1098	Printed	Expense	<input type="checkbox"/>		
50106	02/15/2024	BLOOMFIELD TIMING SERVICES	\$100.00	1098	Printed	Expense	<input type="checkbox"/>		
50107	02/15/2024	BSNSPORTS	\$237.00	1098	Printed	Expense	<input type="checkbox"/>		
50108	02/15/2024	CLINTON SPORT SHOP	\$100.00	1098	Printed	Expense	<input type="checkbox"/>		
50109	02/15/2024	COMMERCIAL BANKING	\$79.50	1098	Printed	Expense	<input type="checkbox"/>		
50110	02/15/2024	COMMON CENTS EMS SUPPLY	\$179.10	1098	Printed	Expense	<input type="checkbox"/>		
50111	02/15/2024	CT MUSIC EDUCATORS ASSN	\$210.00	1098	Printed	Expense	<input type="checkbox"/>		
50112	02/15/2024	CT-TSG LLC	\$5,447.13	1098	Printed	Expense	<input type="checkbox"/>		
50113	02/15/2024	CURTIN MOTOR LIVERY SERV.	\$20,076.50	1098	Printed	Expense	<input type="checkbox"/>		
50114	02/15/2024	DELTA-T GROUP HARTFORD, INC.	\$5,247.10	1098	Printed	Expense	<input type="checkbox"/>		
50115	02/15/2024	ENVIRONMENTAL CONSULTING	\$1,800.00	1098	Printed	Expense	<input type="checkbox"/>		
50116	02/15/2024	[REDACTED]	\$12,630.00	1098	Printed	Expense	<input type="checkbox"/>		
50117	02/15/2024	INFINITY MUSIC THERAPY SERVICES	\$300.00	1098	Printed	Expense	<input type="checkbox"/>		
50118	02/15/2024	[REDACTED]	\$7,306.28	1098	Printed	Expense	<input type="checkbox"/>		
50119	02/15/2024	J.W. PEPPER & SON INC.	\$120.24	1098	Printed	Expense	<input type="checkbox"/>		
50120	02/15/2024	LANGUAGE LINE SERVICES, INC.	\$94.74	1098	Printed	Expense	<input type="checkbox"/>		
50121	02/15/2024	M & J BUS, INC.	\$81,749.54	1098	Printed	Expense	<input type="checkbox"/>		
50122	02/15/2024	M.D. STETSON COMPANY INC.	\$1,451.62	1098	Printed	Expense	<input type="checkbox"/>		
50123	02/15/2024	MARKS PLUMBING PARTS	\$348.05	1098	Printed	Expense	<input type="checkbox"/>		
50124	02/15/2024	OLD SAYBROOK PIZZA PALACE	\$133.70	1098	Printed	Expense	<input type="checkbox"/>		
50125	02/15/2024	PEARSON CLINICAL ASSESSMENT	\$154.00	1098	Printed	Expense	<input type="checkbox"/>		

- maintenance Supplies

- Telephone Svc

- Special Ed transportation

- Para coverage

- Field/water Sampling - #5

- Special Ed tuition

- Special Ed tuition

- Buses

- maintenance Supplies

Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND- WEBSTER 0041957634

From Date: 2/15/2024

From Check: 50103

From Voucher: 1098

To Date: 2/15/2024

To Check: 50143

To Voucher: 1098

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
50126	02/15/2024	PITNEY BOWES	\$342.24	1098	Printed	Expense	<input type="checkbox"/>		
50127	02/15/2024	SAYBROOK HARDWARE	\$367.52	1098	Printed	Expense	<input type="checkbox"/>		
50128	02/15/2024	SCHOOL SPECIALTY	\$634.90	1098	Printed	Expense	<input type="checkbox"/>		
50129	02/15/2024	SCHOOLPRIDE	\$1,805.00	1098	Printed	Expense	<input type="checkbox"/>		- HS Sports Supplies
50130	02/15/2024	SOUTHERN CT GAS CO	\$3,280.17	1098	Printed	Expense	<input type="checkbox"/>		- Utilities
50131	02/15/2024	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$25,421.15	1098	Printed	Expense	<input type="checkbox"/>		- Utilities
50132	02/15/2024	STADIUM SYSTEMS	\$5,100.00	1098	Printed	Expense	<input type="checkbox"/>		- HS Sports Equipment
50133	02/15/2024	SUBURBAN STATIONERS	\$62.64	1098	Printed	Expense	<input type="checkbox"/>		
50134	02/15/2024	TEACHER SYNERGY LLC.	\$108.40	1098	Printed	Expense	<input type="checkbox"/>		
50135	02/15/2024	TEAM FITZ GRAPHICS LLC.	\$2,095.00	1098	Printed	Expense	<input type="checkbox"/>		- HS Sports Supplies
50136	02/15/2024	TECHNIQUE PRINTERS	\$2,074.50	1098	Printed	Expense	<input type="checkbox"/>		- Printing Booklets - Guidance HS
50137	02/15/2024	THE COLLEGE BOARD	\$988.80	1098	Printed	Expense	<input type="checkbox"/>		
50138	02/15/2024	THE DAY PUBLISHING COMPANY	\$96.00	1098	Printed	Expense	<input type="checkbox"/>		
50139	02/15/2024	[REDACTED]	\$8,100.00	1098	Printed	Expense	<input type="checkbox"/>		- Special Ed tuition
50140	02/15/2024	UPS	\$19.47	1098	Printed	Expense	<input type="checkbox"/>		
50141	02/15/2024	WALMART - CAPITAL ONE	\$647.44	1098	Printed	Expense	<input type="checkbox"/>		
50142	02/15/2024	XEROX FINANCIAL SERVICES	\$8,003.36	1098	Printed	Expense	<input type="checkbox"/>		- Copier leases
50143	02/15/2024	ZUSE, INC. SCREEN PRINTING & EMBROIDERY	\$656.00	1098	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$198,974.82

End of Report

Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND- WEBSTER 0041957634

From Date: 2/29/2024

From Check: 50145

From Voucher: 1109

To Date: 2/29/2024

To Check: 50190

To Voucher: 1109

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
50145	02/29/2024	ADP, INC	\$1,875.45	1109	Printed	Expense	<input type="checkbox"/>		
50146	02/29/2024	ALL WASTE, INC.	\$2,842.45	1109	Printed	Expense	<input type="checkbox"/>		
50147	02/29/2024	AMAZON CAPITAL SERVICES	\$1,597.12	1109	Printed	Expense	<input type="checkbox"/>		
50148	02/29/2024	ATHLETIC TRAINER SOLUTIONS	\$21,080.00	1109	Printed	Expense	<input type="checkbox"/>		
50149	02/29/2024	CAAD	\$310.00	1109	Printed	Expense	<input type="checkbox"/>		
50150	02/29/2024	CAPSS	\$350.00	1109	Printed	Expense	<input type="checkbox"/>		
50151	02/29/2024	CAROLINA BIOLOGICAL SUPPLY CO.	\$59.35	1109	Printed	Expense	<input type="checkbox"/>		
50152	02/29/2024	CAS	\$350.00	1109	Printed	Expense	<input type="checkbox"/>		
50153	02/29/2024	CITIZENS BANK-MASTERCARD	\$762.88	1109	Printed	Expense	<input type="checkbox"/>		
50154	02/29/2024	CONN.WATER CO.	\$1,730.33	1109	Printed	Expense	<input type="checkbox"/>		
50155	02/29/2024	COORDINATED TRANSPORTATION SOLUTIONS INC	\$2,500.00	1109	Printed	Expense	<input type="checkbox"/>		
50156	02/29/2024	DEBOW MECHANICAL SERVICES	\$2,095.00	1109	Printed	Expense	<input type="checkbox"/>		
50157	02/29/2024	DELTA-T GROUP HARTFORD, INC.	\$3,700.47	1109	Printed	Expense	<input type="checkbox"/>		
50158	02/29/2024	EB EXTERMINATING CO.	\$120.00	1109	Printed	Expense	<input type="checkbox"/>		
50159	02/29/2024	ESSEX WINNELSON CO.	\$61.99	1109	Printed	Expense	<input type="checkbox"/>		
50160	02/29/2024	FOLLETT CONTENT SOLUTIONS, LLC.	\$445.30	1109	Printed	Expense	<input type="checkbox"/>		
50161	02/29/2024	FRONTIER	\$793.65	1109	Printed	Expense	<input type="checkbox"/>		
50162	02/29/2024	J.W. PEPPER & SON INC.	\$379.94	1109	Printed	Expense	<input type="checkbox"/>		
50163	02/29/2024	JOSTENS	\$435.55	1109	Printed	Expense	<input type="checkbox"/>		
50164	02/29/2024	KIDDIE KABZ, LLC.	\$4,400.00	1109	Printed	Expense	<input type="checkbox"/>		
50165	02/29/2024	KRISTINA MARTINEAU	\$500.00	1109	Printed	Expense	<input type="checkbox"/>		
50166	02/29/2024	LEARN	\$150.00	1109	Printed	Expense	<input type="checkbox"/>		

- Payroll Service
 - Trash Removal
 - misc. supplies - All schools
 - Athletic Trainer Services
 - Utilities
 - Spec. Ed transp.
 - maintenance/Repairs - ms Gym
 - Para Coverage
 - Special Ed transp.

Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND- WEBSTER 0041957634

From Date: 2/29/2024

From Check: 50145

From Voucher: 1109

To Date: 2/29/2024

To Check: 50190

To Voucher: 1109

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
50167	02/29/2024	LIPIN/DIETZ ASSOCIATES	\$250.00	1109	Printed	Expense	<input type="checkbox"/>		
50168	02/29/2024	M & J BUS, INC.	\$40,043.51	1109	Printed	Expense	<input type="checkbox"/>		
50169	02/29/2024	M.D. STETSON COMPANY INC.	\$967.82	1109	Printed	Expense	<input type="checkbox"/>		-Transportation
50170	02/29/2024	MARC DUBE	\$40.20	1109	Printed	Expense	<input type="checkbox"/>		
50171	02/29/2024	MICHAEL A. THOMAS	\$67.00	1109	Printed	Expense	<input type="checkbox"/>		
50172	02/29/2024	MILESTONEC LLC.	\$8,250.00	1109	Printed	Expense	<input type="checkbox"/>		-Professional Development
50173	02/29/2024	MJ DALY	\$386.00	1109	Printed	Expense	<input type="checkbox"/>		
50174	02/29/2024	MUTUAL OF OMAHA	\$2,206.01	1109	Printed	Expense	<input type="checkbox"/>		- Life Insurance
50175	02/29/2024	OLD SAYBROOK PIZZA PALACE	\$45.00	1109	Printed	Expense	<input type="checkbox"/>		
50176	02/29/2024	PITNEY BOWES	\$580.92	1109	Printed	Expense	<input type="checkbox"/>		
50177	02/29/2024	[REDACTED]	\$2,639.00	1109	Printed	Expense	<input type="checkbox"/>		- Special Ed tuition
50178	02/29/2024	SAFETY-KLEEN SYSTEMS, INC.	\$5,513.07	1109	Printed	Expense	<input type="checkbox"/>		- void- Replace next month
50179	02/29/2024	SAYBROOK HARDWARE	\$95.29	1109	Printed	Expense	<input type="checkbox"/>		
50180	02/29/2024	SOUTHERN CT GAS CO	\$7,004.00	1109	Printed	Expense	<input type="checkbox"/>		- Utilities
50181	02/29/2024	SOUTHINGTON BOARD OF EDUCATION	\$1,130.00	1109	Printed	Expense	<input type="checkbox"/>		- Fee for Hockey Player to Participate
50182	02/29/2024	STADIUM SYSTEMS	\$4,676.32	1109	Printed	Expense	<input type="checkbox"/>		- Athletic Supplies
50183	02/29/2024	STEWART'S MUSIC	\$17.99	1109	Printed	Expense	<input type="checkbox"/>		
50184	02/29/2024	SUBURBAN STATIONERS	\$446.13	1109	Printed	Expense	<input type="checkbox"/>		
50185	02/29/2024	TARA WINCH	\$209.41	1109	Printed	Expense	<input type="checkbox"/>		
50186	02/29/2024	THE HUNTINGTON NATIONAL BANK	\$4,793.90	1109	Printed	Expense	<input type="checkbox"/>		- Utilities - madison Solar
50187	02/29/2024	THOMAS R BROOKS	\$36.18	1109	Printed	Expense	<input type="checkbox"/>		
50188	02/29/2024	VERIZONWIRELESS	\$165.13	1109	Printed	Expense	<input type="checkbox"/>		
50189	02/29/2024	WALMART - CAPITAL ONE	\$205.19	1109	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND- WEBSTER 0041957634

From Date: 2/29/2024

To Date: 2/29/2024

From Check: 50145

To Check: 50190

From Voucher: 1109

To Voucher: 1109

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
50190	02/29/2024	[REDACTED]	\$7,581.00	1109	Printed	Expense	<input type="checkbox"/>	Special Ed tuition	
Total Amount:			\$133,888.55						
End of Report									

Budget Narrative
February 29, 2024

Salary

Salaries are under budget for this year due to unfilled teaching positions, but offset by teaching overload compensation (6th class), substitute coverage, and the addition of paraprofessional positions as required by student need.

Benefits

Benefits are under budget at this time and we anticipate minimal changes, if any, to our census data for the rest of the year. Health insurance, pension and payroll tax expenses are current and are running as expected.

Professional Services

Professional Services are under budget at this time. We are not planning to transfer budgeted funds to the food services program for 2023-24, as there are available funds within the program to support the expenses at this time.

Transportation

Transportation is under budget at this time and running as expected.

Purchased Services (operational and building)

Purchased Services are slightly over budget at this time. For Daisy, we have selected a vendor to install new window blinds with anticipated installation during April break, and duct cleaning has also been scheduled. Districtwide, copier leases renewed this year were higher than anticipated.

Tuition

Tuition is under budget at this time and running as expected.

Supplies

Supplies are under budget at this time, primarily from reduced electricity expenses for 2023-24.

Property/Equipment

Property/Equipment is under budget at this time and is running as expected.

New Vendors - February 2024

Aurora Educational Technology LLC – PowerSchool plugin
Safety-Kleen Systems, Inc – Cleaning materials
M. Delaney – Reading support
Owl Labs, Inc – Technology equipment

AB 3/5/2024