



PROPER CARE AND EXPECTATIONS OF ELECTRONIC DEVICES

Charging Devices

When at home, students should charge their device every night, and bring their device and all accessories to school daily.

Device Cases

Students should not remove their device from the hard-shell case for any reason, and when not in use, devices should be properly stored.

Food and Drinks

Students should keep all food and drinks away from their device.

Student Restrictions

Students are solely responsible for their device and all activity on their device and should not attempt to modify or circumvent device restrictions, or let others use their device in a harmful way.

Cleaning Devices

To clean their device, students should use a non-abrasive cloth. Students should never spray liquid directly onto the device and we recommend cleaners specifically designed for screens, as water and other cleaning solutions with chemicals like ammonia can damage the screen.

Battery Life Settings

The default settings on your device have been optimized for daily school use, however you have additional options to manage your battery life. Reducing screen brightness, disabling WiFi when you are not using it, and closing software that you are not using will all help to preserve your battery.

Devices can be used with WiFi outside of Steger School District 194

While connected to these networks, devices are configured to filter internet content as if they were still connected at Steger School District 194.



FREQUENTLY ASKED QUESTIONS

Will Students Take Their Device Home?

Yes. During E-learning students should take their devices home for school work and to charge them. Students will be required to keep them and transport them safely in the protective case if provided by the district.

What Do I Do if the Device is Damaged, Lost or Stolen?

If a student's device is lost or stolen, you or your child must report it immediately to their teacher.

Will I Be Able to Connect to WiFi Outside of Steger School District 194?

Yes, parents may allow their child to connect to the Internet at home and outside of school. Students will be bound by the same policies, procedures, and guidelines as at school (see the Device User Agreement and Student Handbook).

What Control Do Parents Have Over the Device?

At home the parent is in charge. Parents have the right to make the rules as to when your child can use the device at home. Student on-line activity should be monitored.

Can Parents Use the Device?

While the devices are meant for student use, we encourage parents to explore and learn alongside their children. We also encourage parents to check the devices on a regular basis to see how their students are using them.

Will the Internet be Filtered on the Device?

Steger School District 194 uses software designed to block access to certain sites and filter content as required by law. The content filter is applied both at school and at home. Steger School District 194 is aware that not all inappropriate information can be filtered and the district will make an effort to correct any known gaps in the filtering of information without excessively inhibiting the educational use of age appropriate content. Users should inform teachers or administrators of any inadvertent access to inappropriate material, so we may better our filtering process. Steger School District 194 educates students about appropriate online behavior, including interacting with other individuals on social networking Web sites and in chat rooms including cyber bullying awareness/response.

What's Included with the Device?

A Chromebook or Tablet, charger, and a stylus pen (*Tablets only*).



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What If I Forget My Device at Home or Forget to Charge It?

It is an expectation that you will bring your device fully charged to school every day. If a student leaves their device at home, their teacher will provide them with other tools to use during the school day in order to participate in the classroom activities and lessons.

How Will We Receive Technical Assistance?

Before School or Immediately After School:

Times: 7:45 a.m. - 7:55 a.m.

2:30 p.m. - 2:45 p.m.

Students may bring their device to the media center, where a staff member will do a brief assessment and determine if the device requires further technical assistance, and issue a temporary loaner device to the student if deemed necessary. The staff member will then submit a help-desk request for the device. The student should continue using the loaner device until their original device has been returned to them.

During School Hours:

Students should report any technical problems to their teacher first as they may be able to more quickly resolve the issue. If the issue is not able to be quickly resolved, the teacher may request a loaner device from the media center if deemed necessary, and will submit a helpdesk request on behalf of the student.

After School Hours:

Students should not attempt to repair the device themselves. Please email the helpdesk at studenthelpdesk@sd194.org describing the issue you are experiencing. The parent or guardian may also contact the helpdesk by telephone at (708) 753-8400 by leaving a detailed message.

Will Not Shutdown or Restart

If your device is unresponsive and will not Shut Down or Restart, you should attempt a Force Shutdown by holding the Power Button for 15 seconds or until your device powers off. After completing a Force Shutdown, press the Power Button one time to turn the device on again.

Will Not Power On or Will Not Charge

If your device is unresponsive, will not power on, or does not properly charge, please bring your device to the media center before school, and you will be issued a temporary loaner device while yours is inspected and or repaired. Please continue to use the loaner device until your assigned device is returned to you.

Student Help Desk: Email - studenthelpdesk@sd194.org or Telephone - (708) 753-8400

To ensure all students, staff, and stakeholders learn and grow together as a community