

**LONG LAKE CENTRAL SCHOOL DISTRICT
BOARD MEETING MINUTES**

Date: July 13, 2017

Time: 6:00 p.m.

Type of Meeting: Reorganizational & Regular Meeting

Place: Cafeteria

Members Present: Michael Farrell
Alexandria Harris
Brian Penrose
Paul Roalsvig
Frederick Short

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board,
Pete Klein

Call to Order: The Clerk called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

New board member **Michael Farrell took his Oath of Office.**

Approved: On Motion by Brian Penrose, seconded by Alexandria Harris, the nomination of Paul Roalsvig **as Board of Education President.** Michael Farrell, Alexandria Harris, Brian Penrose and Frederick Short approved the Motion. Paul Roalsvig Abstained.

Approved: On Motion by Frederick Short, seconded by Paul Roalsvig, with all in favor, **Brian Penrose as Board of Education Vice-President.**

The President and Vice President took their **Oath of Office.**

Approved: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, the below **appointments and recommendations for the 2017-2018 school year:**

Chief Fiscal Officer	BOE President
Board Clerk	Victoria Snide
Treasurer	Lisa Walker
Deputy Treasurer	Kristen Lance
Tax Collector	Jerome Flanagan
Claims Auditor	Jerome Flanagan
School Physician	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo
External Auditor	Reece & Robinson, CPA's, P.C.
Chief Information Officer	Elisha Pylman

Alternate Chief Information Officer	Noelle Short
Central Treasurer-Extra Classroom	
Activity Accounts	Lisa Walker
Attendance Officer	Noelle Short
Asbestos (LEA) Designee	Anthony Clark
Purchasing Agent	Noelle Short
Records Management Officer	Noelle Short
Records Access Officer	Kristen Lance
Civil Rights Compliance Officers	Nicole Curtin & Robert Reynolds
Dignity Act Coordinator	Angie Gaudet
Energy Conservation Task	
Force Member	Frederick Short
Chemical Hygiene Officers	Nicole Curtin & Anthony Clark
Liaison for Homeless Children	
& Youth	Elisha Pylman
Designated Education Official	Noelle Short
Reviewer of Public Works	
Contractors Payroll Records	Victoria Snide
Delegation for Sale of School	
Property (#5250)	Noelle Short
Official Bank Depository	Community Bank
Integrated Pest Management	
Coordinator	Anthony Clark
Regular Board Meetings	2 nd Thursday of each month, unless otherwise noted
Official Newspaper	Hamilton County Express
Payroll Certifications	Noelle Short
Conferences & Workshop	
Attendance Approvals	Noelle Short
Petty Cash Fund	\$100.00
Check Signatures	Kristen Lance
	Lisa Walker
	Noelle Short (Extra-Classroom Acct. only)
Budget Transfers	BOE approval for over \$5,000
Mileage Rate	\$.535/mile
Authorization of Investments	Victoria Snide
Tuition	\$1,000/family for 1 st child (non employee) \$300 each additional child
Official Undertakings (Bonds)	Tax Collector - \$1,000,000
	Treasurer - \$1,000,000
	Claims Auditor - \$1,000,000
	Business Manager - \$1,000,000
	All Other Employees - \$100,000

BOE Sick Bank Committee Member	Alexandria Harris
Credit Card Limits	American Express \$20,000 Exxon Mobil \$400
Superintendent Conference Approval	NYSCOSS Conferences Rural Schools Association Conferences NYSSBA Conferences BOCES Conferences NE Council of School Superintendents Conferences
BOE Members Approved Conferences	Fiscal Oversight Fundamental, Essentials of School Board Governance and New School Board Member Academy Workshops NYSSBA Conferences Rural Schools Association Conferences BOCES Conferences
Maximum # of Foreign Exchange Students Enrolled (#7133/7134)	Four
Foreign Exchange Tuition (#7133/7134)	\$9,000 Split 50/50 with Host Family
Foreign Exchange Agencies (#7133/7134)	AFS, International Fellowship, Youth for Understanding, Exchange Service International, Educatius, Svetlana Ovcharenko. EduAbroad

Approved: On Motion by Paul Roalsvig, seconded by Brian Penrose, with all in favor, the following **Committee Designations and Pre-School Special Education Programs:**

Committee on Special Education – Mandated Members

Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – Megan Nevins, Allison Eldridge
School Psychologist
CSE Chairperson
School Physician - Dr. Russell Rider**
Additional Parent Member**

Subcommittee on Special Education – Mandated Members

Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – Megan Nevins, Allison Eldridge
CSE Chairperson
School Physician - Dr. Russell Rider**
Additional Parent Member**

Committee on Pre-School Special Education – Mandated Members

Parents of the Student
Special Education Teacher/Provider
CPSE Chairperson
Additional Parent Member**
Representative from Municipality

** Mandated if request is made 72 hours prior to CSE meeting.

Approved Institutions for Pre-School Special Education Programs:

UCP of Utica, Utica
Adirondack ARC, Tupper Lake
Advanced Therapy, Albany
Prospect Center, Queensbury
Children's Development Group, Keeseville
Kelberman Center, Utica

Approved: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, the **adoption of all Board of Education Policies.**

Approved: On Motion by Paul Roalsvig, seconded by Brian Penrose, **minutes of the June 8, 2017 regular meeting.** Alexandria Harris, Brian Penrose, Paul Roalsvig and Frederick Short approved the Motion. Michael Farrell abstained.

Approved: On Motion by Paul Roalsvig, seconded by Brian Penrose, with all in favor, **minutes of the June 23, 2017 special meeting.** Alexandria Harris, Brian Penrose, Paul Roalsvig and Frederick Short approved the Motion. Michael Farrell abstained.

The **next regular meeting date** is Thursday, August 10, 2017 at 6 p.m. in the cafeteria. There will be a special meeting Monday, July 24, 2017 at 5:30 p.m. Brian Penrose may not be able to make these meetings.

Public Participation: None

Presentations: None

Superintendent Update: The **Dr. Carlisle Student Grit Go Fund Me page**, initiated by Dr. Carlisle's daughters, has raised close to \$4,000.

There was a **Superintendent's Conference Day** held on June 23, 2017. Teachers worked on character education, grade level cross-curricular work and technology training.

Finalized **student schedules** should be available by the beginning of August.

Open House is scheduled for Tuesday, September 12, 2017.

Custodians are working hard painting, cleaning and rearranging rooms this summer.

Winter concerts will be held December 12, 2017 in Long Lake and December 14, 2017 in Indian Lake.

Our **new website** is up and running with our new logo. The logo contains the Buck, the Bears, the Seward Mountain Range and a Shield.

Recommendation for Approval:

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the May 2017 **Treasurer's Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds and Warrants A-24, C-11 and TA-12 were reviewed.

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor **Budget Transfer** Schedule A-9.

Approved: On Motion by Paul Roalsvig, seconded by Brian Penrose, with all in favor, Policy #7521 **Students with Life-Threatening Health Conditions**.

Approved: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, the following **textbooks**: A Rulebook for Arguments; The Art of War; The Art of Controversy; Born a Crime: Stories from a South African Childhood; and The House of the Scorpion.

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, **Patrick Gibbs as Elementary Soccer Coach** for the fall 2017 season.

Approved: On Motion by Paul Roalsvig, seconded by Brian Penrose, with all in favor, the School District **Legal Counsel Agreement with Girvin & Ferlazzo** for the 2017-2018 school year.

Appointed: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, BE IT RESOLVED, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint **Christopher Sass to a four (4) year probationary appointment as a teacher of Music** in the K-12 Music tenure area,

commencing September 1, 2017 and ending August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 3012, 3012-c, and/or 3012-d. Mr. Sass holds an Initial Certificate in Music.

Appointed: On Motion by Frederick Short, seconded by Paul Roalsvig, with all in favor, the following **appointments** for the 2017-2018 school year:

Music Director (Play) – Caitlin Keefe
National Honor Society Advisor – Tina Pine
Yearbook Advisor, Stipend \$1,800 – Michele Gannon
Arts in Education Coordinator – Carey Pooler
Athletic Coordinator – Robert Linhart

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the Agreement between Long Lake CSD and Indian Lake CSD for Jonathan Short as a **shared School Psychologist/CSE Coordinator**.

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, Hailey Hayes, Isabel Tessier-Day and Alivea Benware as **Non-Resident Students** for the 2017-2018 school year.

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the following **mentors** for the 2017-2018 school year:

Kristin Delehanty Mentor for Allison Eldridge
Tina Pine Mentor for Christopher Sass
Nicole Curtin Mentor for Caitlin Keefe
Mary Phillips-LeBlanc Mentor for Elisha Pylman

Approved: On Motion by Paul Roalsvig, seconded by Michael Farrell, with all in favor, **CSE/CPSE Recommendations** for Students: 202402, 202201, 202305, 202302, 202749, 201809, 201907, 202732 and 202727.

Approved: On Motion by Paul Roalsvig, seconded by Michael Farrell, with all in favor, the **Student Transportation Cooperative Agreement** with Minerva CSD, Bolton CSD, Indian Lake CSD, Johnsburg CSD, Newcomb CSD, North Warren CSD, Schroon Lake CSD, and Warrensburg CSD.

Approved: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, the **Student Transportation Cooperative Agreement** with Tupper Lake CSD.

Approved: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, to **change the October regular board meeting date from October 12, 2017 to October 11, 2017.**

General Discussion:

The Board has asked Noelle Short to look into whether a **Board Retreat** is required as it is usually held in August.

2nd Public Participation: None

Executive Session: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor to enter Executive Session at 6:55 p.m. to discuss the employment history of a particular person.

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, to come out of Executive Session at 7:11 p.m.

Adjournment: On Motion by Paul Roalsvig, seconded by Brian Penrose, with all in favor, the Board adjourned at 7:12 p.m.

Clerk of the Board

Victoria J. Snide