

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

Long Range Plan Sub-Committee Tuesday, September 26, 2023 @ 5:00 p.m. BOE Conference Room

Members Present: A. Miesse, D. Perreault, M. Palumbo, K. Walker

Also Present: Superintendent Kristina J. Martineau

MINUTES

- I. Call to Order: The Long Range Plan subcommittee meeting was called to order at 5:00 pm
By A. Miesse, Chair.
- II. Approval of LRP Minutes – March 8, 2023: MOTION to approve the minutes of the LRP meeting held on March 8, 2023 by D. Perreault and SECOND by K. Walker. Vote unanimous.
- III. Discussion of Major Building Project Needs and Timeline – 5 year – 10 year: The Committee discussed major building projects, including roof and HVAC upgrades and projected a 10-year draft capital plan that will be updated later this fall after the facilities study is completed.
- IV. HVAC Needs and Grant Requirements (December 2023 Deadline): The Committee discussed HVAC concerns, needs, and timeline to address HVAC systems, including support for pursuing the CT Indoor Air Quality Grant Fiscal Year 2024. The Committee agreed to meet again before sharing information with the BOF. K. Martineau will update the BOE at the October 10 BOE meeting and through memo.
- V. Welding Projects Update - Delays due to electric panel and electrical capacity of building. The expected completion is spring 2024.
- VI. Next Steps - discussion
- VII. Adjourn: MOTION by D. Perreault and SECOND by K. Walker to adjourn at 6:00 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary
TBA at next meeting

Cecilia S. Lester, Board Recording Clerk

