

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, January 26, 2021, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 9, 2021 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Guarascio, Mr. MacMoyle, Mrs. Shedlock,
Mrs. Trethaway, Mr. Ytreboe, and Mrs. Bacchione

ABSENT: Mr. Pellecchia

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

IV. PRESIDENT'S REPORT

Good Evening. We almost made it through the month of January with decent weather. Let's hope February isn't too bad.

We are very happy to have Mrs. Trethaway as a member of our Board.

Our Committees have been reorganized for the new year and we will have some reports tonight.

Last night each school had their Pandemic Response Committee meeting. Thank you to all who participated and our Principals and Assistant Principals for keeping the parents up to date on the happenings in the District.

Mr. Bowens and I went on a tour of Bayville School last week. Thank you to Mr. Mueller, Mr. Reider, and Mrs. Gallagher for taking the time to show us around.

We are working on the 2021-2022 calendar with Central Regional.

Our goal still remains to open schools 5 days a week. With the numbers climbing we are unable to do so at this time. We ask that you continue to do your part as a community following CDC and Department of Health guidelines.

Stay safe and healthy. This concludes the President's report. Thank you.

V. SUPERINTENDENT'S REPORT

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

VI. PUBLIC DISCUSSION ON AGENDA ITEMS

None

VII. COMMITTEE REPORTS

Education: Mrs. Shedlock reported that the Education Committee met on Tuesday, January 19, 2021. The following items were discussed:

2021-2022 School Calendar

- The calendar for the upcoming 2021-2022 school year is currently being worked on and aligned with Central Regional's.

AASA Grant

- The Berkeley Township School District will be receiving a \$2,500 grant from AASA.
- The Grant will be used to purchase headphones and other necessary items for students who are in need.

Concurrent Learning.

- Concurrent learning has begun throughout the District and will continue to move through the District until all the grades are concurrent. The goal is for all grades to be concurrent by February 8th.
- There has been a lot of trial and error when it came to finding out what worked best when teaching concurrently.
- Teachers have had training on the best practices for concurrent learning.
- There is at least one tech staff member at each school who is available to assist the teachers and staff as needed.

Finance: Mr. MacMoyle reported that the Finance Committee met on Monday, January 25, 2021 via phone conference. All bills, claims and purchase orders were reviewed and approved.

VIII. SUPERINTENDENT'S AGENDA

MOTION by Mr. Guarascio that upon recommendation of the Superintendent Items A1-A12 be approved.

SECOND by Mrs. Shedlock

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

A. PERSONNEL RESOLUTIONS

1. Resignations

Recommend the Board accept the resignation of the following staff members:

Name	School/Position	Reason	Effect/ive
a) Deanna Beiter	CBW - Cafe Aide	Resignation	1/8/21
b) Dawn Smuda	HMP - PS Teacher	Resignation	3/11/21

2. New Hire

Recommend the Board approve the following new hire, in the position listed, for the 2020-2021 school year, pending completed paperwork:

Name	Position	Effective	Salary
a) Kathryn Summerton	Bus Aide (4.25 hrs. daily)	1/27/21	Contractual

3. Leaves of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates are subject to change):

- a) I.D. #6737-Teacher-HMP:
Maternity leave of absence to start 2/15/21 and continue through 5/12/21.
- b) I.D. #6850-Teacher-BAY:
Maternity leave of absence to start 2/16/21 and continue through 6/1/21.
- c) I.D. #6765-Teacher Aide-BAY:
Revised leave of absence to start 1/25/21 and continue through 4/23/21.

- d) I.D. #6818-Aide-CBW:
Extension of medical leave of absence from 12/19/20 through 1/8/21.
- e) I.D. #4996-Teacher-BTE:
Maternity leave of absence to start 2/1/21 and continue through 5/28/21.
- f) I.D. #4344-Cafe-BAY:
Medical leave of absence to start 1/4/21 and continue through 1/28/21.
- g) I.D. #4698-Teacher Aide-HMP:
Extension of medical leave of absence from 1/20/21 through 2/5/21.
- h) I.D. #6072-Teacher-CBW:
Maternity leave of absence to start 3/3/21 and continue through 6/18/21.

4. Long-term Substitutes

Recommend the Board approve the following long-term substitutes meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change):

Name	In For	Effective
a) Meghan Roth	I.D. #6072-Teacher-CBW	3/1/21 - 6/18/21
b) Jessica Roth	I.D. #6584-Teacher-HMP	2/3/21 - 3/31/21

5. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2020-2021 school year, pending completed paperwork:

Name	Position
a) Kaitlyn Brandenburg	Teacher
b) Stephanie Caton	Teacher

6. Start Date

Recommend the Board approve the start date for the following new hires:

Name	Position	Effective
a) Kaitlyn Brandenburg✦	PS Aide - BAY - 6 hrs. daily	1/14/21
b) Albina Loubach Goncalves✦	PS Aide - CBW - 6 hrs. daily	1/21/21
c) Melissa Lefkus	Cafe Aide - CBW - 4 hrs. daily	1/19/21

✦ Paid through PEA (Preschool Expansion Aid)

7. Student Teacher Placements

Recommend the Board approve the following student teacher placements for the 2020-2021 school year:

Name	Assigned To	Start Date	Requirements
a) Arley Kuehl	Teresa Cerankowski - CBW	Spring Semester	80 Hours
b) Lydia Erakare	Rebecca Melanson - HMP	Spring Semester	300 Hours
c) Mitchell Albanese	Theresa Pasqualetto - CBW	Spring Semester	300 Hours

8. Teacher Mentors

Recommend the Board approve the following teachers to perform as Mentors, at the stipend listed, to be paid by the Mentee:

Mentor	Mentee	Stipend
a) Meredith Trembulak	Shannon Sanford	Pro-rated: \$421.59
b) Justin Mannarino	Susan Cameron	Pro-rated: \$329.94

9. Transfers

Recommend the Board approve the following teacher transfers, effective 2/3/21:

Name	From	To
a) Linda Madden	HMP - Kdg.	HMP - Gr. 1 (virtual)
b) Leah Bale	HMP - Gr. 1 (virtual)	HMP - Kdg.

10. Project Starfish

Recommend the Board approve the following bus drivers for delivery of materials related to Project Starfish, an after-school program, which started 12/8/20, for the 2020-2021 school year, paid through the McKinney-Vento "Project Starfish" Grant as listed:

a) Patty Kalinowski	b) Lillian Lewis	c) Alice Bobinski	d) Carol Kmetz
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11. Internship Practicum

Recommend the Board approve Emily Powell, a Speech Therapist student at Stockton University, to Intern under the supervision of Jessica Kolk, Speech Therapist for the district, effective on or about 1/19/21 through 4/30/21, five days per week pending completed paperwork.

12. Revised Hours

Recommend the Board approve the revised hours for the bus driver listed, effective 1/25/21:

Name	From	To
a) Robert Kaminski	7:15 am - 9:45 am 1:45 pm - 3:45 pm Total - 4.5 hrs. (5 days/wk.)	6:15 am - 9:45 am 11:05 am - 2:20 pm Total - 6.75 hrs. (No Wed.)

VIII. SUPERINTENDENT'S AGENDA

MOTION by Mr. Guarascio that upon recommendation of the Superintendent Items B1-B7 be approved.

SECOND by Mrs. Shedlock

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update

0 HIB Investigations conducted/affirmed - Dec. 2, 2020 - Jan. 25, 2021

0 HIB's from Dec. 2, 2020 - Jan. 25, 2021

1 Suspensions - Dec. 2, 2020 - Jan. 25, 2021

Reporting Period #1

- 0 HIB investigations conducted July, 2020 - Dec., 2020
- 0 HIB affirmed July, 2020 - Dec., 2020
- 0 Violence & Vandalism - July, 2020 - Dec., 2020
- 1 Suspensions - July, 2020 - Dec., 2020

2. Out-of-District Placement

Recommend the Board approve Out-Of-District Placement for the following student for the 2020-2021 school year:

I.D. #1001533 - New Road School, Lakewood, NJ - effective 1/25/21
(Tuition contract will be available in the Business Office)

3. Services for the NJ Commission for the Blind 2020-2021

Recommend the Board approve the following students to receive services from the NJ Commission for the Blind at the levels and costs listed, for the 2020-2021 school year:

a) I.D. #998192	Level 1	\$2,100
b) I.D. #999132	Level 1	\$2,100
c) I.D. #1000563	Level 1	\$2,100
d) I.D. #999891	Level 1	\$2,100
e) I.D. #1001030	Level 1	\$2,100

(Contracts available for review in Business Office)

4. Acceptance of Grants

- a) Recommend the Board accept a Grant in the amount of \$2,100 from Special Olympics New Jersey, secured by Michael Colarusso, Physical Education teacher, H. & M. Potter School, and awarded to the Berkeley Township School District for the 2020-2021 school year.
- b) Recommend the Board accept a Grant in the amount of \$2,500 from Sourcewell Helping Kids Mini Grant Program to address the urgent needs in the Berkeley Township School District.

5. First Reading of New/Revised ByLaws/Policies/Regulations

Recommend the Board approve the First Reading of the New/Revised ByLaws/Policies/Regulations listed below

Policy 1581	Domestic Violence (Mandated/Revised)
Regulation 1581	Domestic Violence (Mandated/New)
Policy 2422	Health and Physical Education (Mandated/Revised)

Policy/Regulation 5330	Administration of Medication (Mandated/Revised)
Policy 7243	Supervision of Construction (Mandated/Revised)
Policy 8210	School Year (Recommended/Revised)
Policy 8220	School Day (Mandated/Revised)
Regulation 8220	School Closings (Recommended/Revised)
Policy 8462	Reporting Potential Missing or Abused Children (Mandated/Revised)

6. Revised Restart and Recovery Plan

Recommend the Board approve the revised Restart and Recovery Plan.

7. Resolution: School Board Recognition Month

Recommend the Board approve the following Resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Berkeley Township Board of Education is one of more than 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Berkeley Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through grade twelve; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers, and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, the Berkeley Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

IX. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mrs. Shedlock that upon recommendation of the Business Administrator Items 1-9 be approved.

SECOND by Mr. MacMoyle

ROLL CALL VOTE: (7 Ayes, 0 Nays, 3 Abstain) Mr. Guarascio Abstains on Item 3, Mr. MacMoyle Abstains on Item 3 and Mrs. Trethaway Abstains on Items 1a and 1b. Motion carries.

1. Minutes

- a) RESOLVED that the minutes of the Regular Meeting held on December 1, 2020 be approved. **(Attachment 2)**
- b) RESOLVED that the minutes of the Executive Session held on December 1, 2020 be approved. **(Attachment 3)**
- c) RESOLVED that the minutes of the Reorganization Meeting held on January 5, 2021 be approved. **(Attachment 4)**

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Check number 48428 voided and replaced with 48967

Bills List dated January 26, 2021
Check numbers 48968 through 49058 \$ 966,314.87
(Attachment 5)

Purchase Orders numbered 21-00881 through 21-01043 \$3,238,546.62
(Attachments 6)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

November 15, 2020	\$1,223,106.32
November 30, 2020	\$1,209,438.93
December 15, 2020	\$1,214,661.29
December 31, 2020	\$1,212,166.58

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the months of November and December 2020, be approved. **(Attachment 7 & 8)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of November 30, 2020 and December 31, 2020, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 9 & 10)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended November 30, 2020 and December 31, 2020 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachments 11 & 12)**

7. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rates
MOESC	1000354	11/30/20-6/18/21	H&M Potter School to/from Jackson	\$165.64
MOESC	1001533 1000675	1/25/21-6/15/21	New Road School	\$115.35

3. BTEA Sidebar Agreement

MOTION by Mr. MacMoyle to approve the Sidebar Agreement between the Berkeley Township Education Association and the Berkeley Township Board of Education. **(Attachment 15)**

SECOND by Mr. Guarascio.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

XII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

None

XIII. ADJOURNMENT

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mrs. Shedlock. All in favor. Meeting adjourns at 7:12 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laura Gingerelli".

Laura Gingerelli, CPA,RSBA
Business Administrator/Board Secretary

8. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop (Registration and/or Mileage)	Dates	Not to Exceed
a)Carol Kiersnowski	PESI - Integrative Therapy for Neurodevelopmental Disorders-Virtual (registration)	2/19/2021	\$100
b)Dr. James Roselli	Stockton University - Assessment and Corrections of Learning Disabilities (tuition)	1/28-4/29/21	\$3754

9. Medical Specialist List

Recommend the Board approve the Medical Specialist List for the 2020-2021 school year.
(Attachment 13)

X. OLD BUSINESS

1. Mr. Bowens met with Mr. Mueller, Mr. Reider and Mrs. Gallagher and walked the grounds inside and outside at Bayville School. Everyone was in good spirits. The school was clean and they went over sanitizing procedures. He described it as a "well oiled machine". In the future he would like to tour the other schools with his fellow committee members.

2. Mr. Ytreboe attended the virtual BTES Top Dog ceremony celebrating students doing good deeds. Mr. Prima and Mr. Conforti go above and beyond to recognize them. He commended the students for a job well done.

XI. NEW BUSINESS

1. Mrs. Trethaway thanked the Board for appointing her. She noted it was a pleasure to work in the District and she loved working with the children. This will be a chance to give back to the District. She thanked Mr. Cammarato for his time on the Board of Education.

2. Doctrine of Necessity

MOTION by Mr. MacMoyle to approve the Doctrine of Necessity Resolution read as attached.
(Attachment 14)

SECOND by Mr. Guarascio.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.