

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES SEPTEMBER 21, 2023

Mr. Detore called the meeting to order at 5:34 pm and the Board cited the Pledge of Allegiance.

Ms. Detore read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the Jersey Journal, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Barbaran, Claudio	X	
Caraballo, Wilfredo	X	
Davis, Adrienne		X
Detore, Robert	X	
Johnson, Galen	X	
Pichardo, Wilson A.		X
Souder, Calvin W. Esq.		X
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Clark Robert, Business Administrator	X	
Mr. Jayson Tarella, Attorney	X	
Parada, Paul, Vice Principal		X
Trillo, Marcelino, Vice Principal	X	

Correspondence

There was no correspondence.

Principal's Report and Attachments

Mr. Trillo gave the Principal's Report.

Public Comment (Agenda Items Only)

None

Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting of AUGUST 17, 2023**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Strand	Seconded by:	Mr. Caraballo
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Motion carried in an unanimous voice vote.

Board Affairs

There were no resolutions

Education

There were no resolutions.

Fiscal

F-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated August 18, 2023 through September 21, 2023 in the amount of \$801,109.83. **(Attachment F-1)**

F-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

August 4, 2023	\$ 409,769.69
August 17, 2023	<u>\$ 314,444.37</u>
Total	\$ 724,214.06

F-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Preliminary Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending June 30, 2023. **(Attachment F-3)**

F-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2023 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

F-5 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of June, 2023. **(Attachment F-5)**

F-6 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2023-24 school year. **(Attachment F-6)**

F-7 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the

- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of July 31, 2023 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of July, 31 2023. **(Attachment F-9)**
- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the acceptance of the Individual with Disabilities Act (IDEA) and IDEA Preschool FY24 application from July 1, 2023 thru September 30, 2024 as follows: **(Attachment F-10)**

IDEA	\$ 167,159
IDEA Preschool	<u>\$ 3,723</u>
Total	\$ 170,882

* Staffing appointments are attached for accounts 20-250-100-101-000-097 and 20-251-200-100-000-097

- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Professional Services Agreement with Rutgers The State University for the 2023-24 school year. **(Attachment F-11)**
- F-12** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Real Estate Lease with The North Ward Center for 180 William St., Newark, NJ 07103 at a yearly amount of \$349,000 from July 1, 2023 thru June 30, 2033. **(Attachment F-12)**
- F-13** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Real Estate Lease with The North Ward Center for 443 Clifton Ave., Newark, NJ 07104 at a yearly amount of \$914,000.04 from July 1, 2023 thru June 30, 2033. **(Attachment F-13)**
- F-14** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Scope of Work with Murray Paving and Concrete, LLC for window caulking and screen replacement at 180 William St. in the amount of \$38,871.18 via ESCNJ 20/21-03. **(Attachment F-14)**

* Funded ESSER III account 20-487-400-720-000-096

RECORD OF VOTE F-1 thru F-14

Moved by:	Ms. Strand	Seconded by:	Dr. Barbaran
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Barbaran, Claudio	X			
Caraballo, Wilfredo	X			
Davis, Adrienne				X
Detore, Robert	X			
Johnson, Galen	X			
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

Policies and Procedures

There were no resolutions.

Personnel

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2023-24 school year as follows:

Employee	Position	Salary 2023-24	Start Date	Pro-rated Salary 2023-24
Christine Meyer	Business Office Secretary	\$28.50 per hour	9/12/23	NA
Tanazia Knight	Instructional Assistant	\$35,000.00	9/19/23	\$31,818
*Tanazia Knight	Extended School Day	\$45/\$65 per hour	9/19/23	NA

*Paid thru ESSER III Grant Account # 20-487-100-100-000-96

- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve transfers and salary adjustment for the for the 2023-24 school year as follows:

Employee	Position	Salary 2023-24	Start Date	Pro-rated Salary 2023-24
Rodney Lopez	Teacher 4 th Grader	\$50,000	9/4/23	\$45,455
Annmarie Alagia	Resource Room	\$75.00	9/4/23	NA

Arismendy Reynoso	Custodian	\$41,000	9/4/23	\$40,334
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- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve resignations for the for the 2023-24 school year as follows:

Employee	Position	Resignation Date
Jennifer Torres	ELA 4 th Grade	8/25/23
Edward Ovadia	Math Teacher	TBD

- P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve mentoring fees for the 2022-23 school year.

Mentor	Mentee	Mentoring Fee
Linsese Lopez	Daniel Lingad-Mobo	\$550
Waleska Burgos	Alyssa Beade	\$550
Susan Silva	Melissa Picon	\$550
Sandra Queroli	Shelia DeSouza	\$550
Dolores Barbalaco	Susan Rodriguez	\$550
Evelyn Gilles	Lauren Perkins	\$550
Kristina McCarthy	Jennifer Torres	\$550
Donna Williams	Edward Ovadia	\$1,000

RECORD OF VOTE P-1 thru P-4

Moved by:	Mr. Pichardo	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Barbaran, Claudio	X			
Caraballo, Wilfredo	X			
Davis, Adrienne				X
Detore, Robert	X			
Johnson, Galen	X			
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

Public Comment Period

There was no public comment.

Executive Session

Executive Meeting was read by Mr. Detore.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- X d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- X h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session for the purposes of individual privacy, attorney-client privilege and purchase or lease of real property if public interest could be adversely affected. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Ms. Strand made the motion to enter into executive session; Mr. Caraballo seconded the motion to enter into executive session at 6:07 pm. Motion carried in a unanimous voice vote.

Ms. Strand made the motion to enter into regular session; Mr. Pichardo seconded the motion to enter into regular session at 6:17 pm. Motion carried in a unanimous voice vote.

Adjournment

Be it resolved that on this date September 21, 2023, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Mr. Pichardo and seconded by Ms. Strand with an unanimous voice vote to adjourned at 6:18 pm.

Robert Clark,
Buisness Administrator/Board Secretary