

# **Delaware Township School Monthly Board of Education Meeting**

**August 17, 2021 – 7:00 pm**

**A. Call to Order** – Mrs. Catherine Pouria, President

**B. Open Public Meeting Act Statement**

Welcome to a meeting of the Delaware Township School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231, P.L. 1975) and that advance notice required therein has been provided. Meeting notice was also posted in the entrance hallway of Delaware Township School; sent to the Trenton Times and the Hunterdon County Democrat newspapers; posted on the school website and sent to the Clerk of Delaware Township. The public will have the opportunity to be heard as shown on the Agenda.

**C. Flag Salute**

**D. Roll Call**

**Present:** Hoffman, Hornby, Lyons, May, Ponzo and Pouria

**Absent:** Burns, Opdyke

**Also Present:** Dr. Richard Wiener, Superintendent and Mrs. Susan Joyce,  
Business Administrator/Board Secretary

## **ELECTION of VICE PRESIDENT**

Motion by Mr. Hoffman to nominate Mrs. Hornby as Vice President, seconded by Mr. Ponzo. No discussion. No other nominations were made.

Mrs. Hornby was elected Vice President by unanimous roll call vote. 6-0-0

**E. Audience Participation – Agenda Items** – Mrs. Pouria read public input emails from Mr. James Brophy, Ms. Cecilia Schroeder, Ms. Jenna Haxton and Cara and Charles Cerullo.

**F. Correspondence** - Ms. Pouria read a letter that expressed views against children wearing masks in school.

**G. Presentations** - Mr. Lipson presented the SSDS annual report.

Robert Miller expressed his opinion against the resolution the board would be approving. It will increase risk for all children.

## H. Superintendent's Report – Dr. Richard Wiener

### 1. Student Enrollment (8-13-21)

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	46	3	15
Grade 1	47	3	16
Grade 2	25	2	13
Grade 3	38	3	13
Grade 4	36	2	18
Grade 5	43	3	14
Grade 6	38	3	13
Grade 7	46	3	15
Grade 8	40	3	13
Pre School	23	2	12
Tuition Sent	2		
Home Instruction	0		
Self-Contained	4		
TOTAL	388	27	13

### 2. Evacuation Drills –

TYPE OF DRILL	DATE	TIME
Fire Drill	6/16/21	11:00 AM
Lockdown	6/18/21	10:30 AM-11:45 (during lunches)

### Fire Drill/Security/Evacuation/Report

Date of Drill	Time of Drill	Duration of Drill	Type of Drill	Weather Conditions	Participants of Drill	Pull Station/Notes
7/21/21	9:32am	5 minutes	Hold	77 & Sunny	60 students; 15 staff	ESY & Summer School students/staff present.
7/21/21	9:40am	7 minutes	Fire Drill	77 & Sunny	60 students; 15 staff	*Main Fire Panel

Fire and security drills are being practiced in accordance with NJ Department of Education School Preparedness and Emergency Planning guidance.

### 3. Suspensions –

MONTH OF	IN SCHOOL	OUT OF SCHOOL
September	0	0
October	0	0
November	0	0
December	0	0
January	0	0
February	0	0
March	0	1
April	0	0
May	0	0
June	0	0
<b>TOTAL FOR SCHOOL YEAR 2020-2021 TO DATE</b>	<b>0</b>	<b>1</b>

### 4. HIB Incidents –

MONTH OF	INCIDENTS REPORTED	NUMBER CLASSIFIED AS HIB
September	0	0
October	0	0
November	0	0
December	0	0
January	0	0
February	0	0
March	2	0
April	0	0
May	0	0
June	1	0
<b>TOTAL FOR SCHOOL YEAR 2020-2021 TO DATE</b>	<b>3</b>	<b>0</b>

5. 2021-2022 School Calendar was reviewed. (Exhibit 3.11)

6. Dr. Wiener reported that there will be no remote learning snow days.

### I. President's Report – Mrs. Catherine Pouria

- Mrs. Pouria reported that, in her opinion, mask wearing in school should be optional and a decision made by individual families based on the health and developmental needs of each young student. Risk mitigation should be focused on more evidence-based practices such as increasing ventilation, holding classes outside, staying home when sick and encouraging further increase in our already-high rate of staff vaccination.
- Mrs. Pouria also gave an HVAC system update, stated that the kids should spend time outside, 82% of staff is vaccinated and the resolution ties mask wearing into evidence based practices.

3. 2021-22 District Goals suggestions (committee input and discussion welcome)

September '21 Opening  
Sustainable Schools Certification  
Blue Ribbon Schools  
New Principal Oversight/mentoring.

4. Strategic Plan dates are 10/4/21, 11/15/21 and 12/8/21 at 7:00 pm. We should have a virtual listening option.

Mrs. May read regulations on a universal mandate supporting masks.

Mrs. Hornby said that the mandate provides no tools for moving forward and doesn't provide actual support for schools. It removes all options regarding masking.

Mrs. Lyons stated that the CDC suggested mask mandates based on actual infection rates per individual county. The unilateral executive order does not address this. However, we still need to mask based on the order and it would be illegal not to do so. However, other states have followed the CDC guidance and mandates have been specific to effected counties.

Answering questions from the public, Dr. Wiener stated that distancing has gone from 6' to 3' for classroom desks and in the cafeteria and according to Trenton, there is no virtual instruction academy.

Dr. Wiener thanked the Main Office for their flexibility and thanked Jeff for getting projects done ahead of schedule.

There will be athletics, activities, clubs and social events. There are no decisions on dances yet.

## **Resolution**

Motion by Mrs. Hornby, seconded by Mr. Hoffman to approve the following resolution:

WHEREAS, local transmission rates of COVID-19 are variable and do not follow a state-wide model and each school district has established site specific mitigation efforts that best address the needs and resources of their district

Be it resolved that the Delaware Township Board of Education], hereby formally requests that Governor Murphy repeal and revoke executive order 251, unilaterally mandating face masks in schools by all visitors, staff and students inside school buildings, to be replaced with an executive order that provides for school districts to align mask usage to local infection levels, transmission, and other local, county and CDC guidance.

Be it further resolved that a copy of this resolution be transmitted to the Office of the Governor, Delaware Township's representatives in the state legislature and NJSBA.

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Motion passed by roll call vote 5-1-0 (May voted Nay).

**J. School Business Administrator's Report – Mrs. Susan Joyce**

1. Mrs. Joyce gave an update on the Referendum/Summer Projects.

**K.** Motion by Mr. Ponzo, seconded by Mrs. Lyons, the board voted to approve the regular and executive session minutes of the June 15, 2021 board meeting. Motion passed by roll call vote 5-0-1 (May abstained)

**L. Committee Reports and Action**

1. **Curriculum/Instruction/Technology** Mr. Hoffman reported on the committee meeting.

Moved by Mr. Hoffman, seconded by Mrs. Hornby to approved items 1.1 – 1.4.  
Discussion followed. Motion passed by unanimous roll call vote.

- 1.1 MOVE to accept the HIB incidents per H.4 of the Superintendent's Report. (N/A)
- 1.2 MOVE to approve the Fall Athletic Schedules for Field Hockey, Cross Country, Volleyball and Soccer. (Exhibit 1.2)
- 1.3 MOVE to approve the Student Safety Data System Final Report for Period 2. (Exhibit 1.3)
- 1.4 MOVE to approve the Professional Development Plan for the 2021-2022 school year. (Exhibit 1.4)

2. **Finance/Facilities** – Mrs. Lyons reported on the committee meeting.

Mrs. Pouria thanked Jeff for fixing the faucet by the learning garden.

Motion by Mrs. Lyons, seconded by Mr. Hoffman to approve items 2.1 – 2.19.  
Discussion followed. Motion passed by unanimous roll call vote.

- 2.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Treasurer of School Monies for the month ended June 2021 be accepted and placed on file. The Board of Education, after review of the Board Secretary and Treasurer's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A- 16.10(b). (Exhibit 2.1)

2.2 MOVE to approve the line account transfers for June 2021. (Exhibit 2.2)

2.3 MOVE to approve District invoices presented for payment for June 16-28, 2021 in the amount of \$350,364.66, June 30, 2021 in the amount of \$205,505.66, July 2021 in the amount of \$371,493.43 and August 1-5, 2021 in the amount of \$158,333.36. (Exhibit 2.3)

2.4 MOVE to approve the following payroll amounts:

June 21, 2021 -	\$264,653.68
June 30, 2021	\$ 30,687.62
July 15, 2021-	\$ 91,078.13
July 30, 2021 -	\$ 70,702.68
August 15, 2021 -	\$ 61,221.43

2.5 MOVE to approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member's current responsibilities and the district's professional development plan.

ATTENDEE	WORKSHOP/CONFERENCE	DATES	INCLUDE (see below)*	MAXIMUM AMOUNT
Nancy Crimmel	WRS Introductory Course	7/27/21 ,7/28/21, 7/29/21	R M	\$649 N/A
Jennifer Crilly	Advanced ABA Teaching Strategies Virtual Workshop	8/19/21	R M	\$175 N/A

\*(r) registration/(m) mileage

2.6 MOVE to approve the following Pre School Tuition Contracts for the 2021-2022 school year:

STUDENT ID NUMBER	AMOUNT
35587	\$6,750.00
35574	\$6,750.00
36578	\$6,750.00
35576	\$6,750.00
35583	\$6,750.00
36575	\$6,750.00
36577	\$5062.00
36579	\$6,750.00
35580	\$6,750.00
35581	\$6,750.00
35582	\$6,750.00
36585	\$6,750.00
35586	\$6,750.00
35593	\$6,750.00

35584	\$6,750.00

2.7 MOVE to approve the following Use of Facilities/Buses. (Exhibit 2.7)

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
Delaware Township Recreation Commission	Judith A. Allen	Adult and Teen Recreation	October 1 through End of School Year	7:00 PM -9:00 PM	Various
PIE	Julie Luster-Roell	PIE Monthly Meetings	3 <sup>rd</sup> Wednesday, September – May (September to September 29th/April to April 27 <sup>th</sup> )	6:45 PM-9:00 PM	PAR

2.8 MOVE to approve a Joint Transportation Agreement/Shared Services Agreement for the 2021-2022 school year between the Hunterdon Central Regional High School District (Host) and the Delaware Township School District (Joiner) as follows: (on file in the board office)

ROUTE #	COST
HCD2	\$27,924.62
HCD3	\$27,924.62
HCD6	\$27,924.62
HCD1 Krapf	\$27,924.62
HCD4 Krapf	\$27,924.62
HCD7 Krapf	\$27,924.62
HCD8 Krapf	\$27,924.59
<b>Total Cost:</b>	<b>\$279,246.17</b>

2.9 MOVE to approve Integrity Consulting Agreement (contract on file in Board of Education Office).

2.10 MOVE to approve the following tuition, related services and related transportation contract for the following special education students during the 2021-2022 school year, with related services as required in their Individual Education Plans: (on file in the board office)

STUDENT ID NUMBER	SCHOOL	TRANSPORTATION	ESY	ESTIMATED TUITION COST
5784186883	Lakeview School	Y	Y	\$111,518.40
30356	The Laurel School	Y	N	\$46,680.00

2.12 MOVE to approve the Parental Transportation Contract Agreement for the 2021-2022 school year with parents of Student #5784186883 for the transportation of one student to the Lakeview School, as follows:

ROUTE #	EST. # of DAYS	COST PER DAY	EST. TOTAL COST
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JM21-22	180	\$112.22	\$20,200
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\*Copy of Contract on File in Business Office

- 2.13 MOVE to approve Lake Drive Program Itinerant Services for student ID#27438 (contract on file in Board of Education Office).
- 2.14 MOVE to approve 2021-22 Hunterdon County School Based Youth Services Affiliation Agreement (contract on file in Board of Education Office).
- 2.15 MOVE to approve Pediatric Therapy Center of Bucks County, LLC retro for 2021-22 Extended School Year and Regular School Year.
- 2.16 MOVE to approve Jersey Elevator for 2021-22 school year (contract on file in Board of Education Office).
- 2.17 MOVE to approve Zimzum Consulting, LLC for 2021-22 School Year.
- 2.18 MOVE to approve Paul's Transfer Company.
- 2.19 MOVE to approve Maschio's Trucking, LLC Contract. (Exhibit 2.19)

3. **Personnel/Policy** – Mrs. Hornby reported on the committee meeting.

Motion by Mrs. Hornby, seconded by Mrs. Lyons to approve items 3.1 – 3.17. Discussion followed. Motion passed by unanimous roll call vote 6-0-0.

- 3.1 MOVE to approve the attached list of substitute teachers and nurses for the 2021-2022 school year, per the recommendation of the Superintendent. (Exhibit 3.1)
- 3.2 MOVE to approve the following faculty members for Movement on the Guide, effective September 1, 2021 through June 30, 2022, per the recommendation of the Superintendent.

TEACHER	ANNUAL SALARY
Maria Stella Maltese, Preschool	Step 7 - B+45/M - \$67,685
Kim Goss, Elementary	Step 8 – M+30 \$71,090
Lucinda Fisher, Resource Room	Step 7 – M+45 - \$72,485
Kim Mazzucco, Teacher	Step 5 - B+15 \$59,485



3.3 MOVE to approve spring concert chaperones retro, per the recommendation of the Superintendent

NAME	POSITION	SALARY	DATE
Diana Cotter	Spring Concert	Three hours @\$46.49/hour	May 17, 2021
Angie Mikula	Spring Concert	Three hours @\$46.49/hour	May 17, 2021
Laura Bond	Spring Concert	Three hours @\$46.49/hour	May 17, 2021
Jean Domurat	Spring Concert	Three hours @\$46.49/hour	May 17, 2021

3.4 MOVE to approve revised 8th grade dance chaperones, per the recommendation of the Superintendent

NAME	POSITION	SALARY	DATE
Lucinda Fisher	8th grade dance chaperones	Four hours @\$46.49/hour	June 15, 2021
Kim Mazzucco	8th grade dance chaperones	Four hours @\$46.49/hour	June 15, 2021
Diana Cotter	8th grade dance chaperones	Four hours @\$46.49/hour	June 15, 2021
Britain Moore	8th grade dance chaperones	Four hours @\$46.49/hour	June 15, 2021
Robert Mead	8th grade dance chaperones	Four hours @\$46.49/hour	June 15, 2021
Kelvyn Ramirez	8th grade dance chaperones	Four hours @\$46.49/hour	June 15, 2021

3.5 MOVE to approve the following candidate(s) for Summer Academy retro, per the recommendation of the Superintendent.

NAME	POSITION	SALARY	DATES/DAILY TIME 9:00 AM TO 11:00 AM
Jill Kirchberger	Summer Academy Teacher	13.5 hours x \$47.88/hour = \$646.80	July 6-7, 2021 July 13, 2021 July 27, 2021

- 3.6 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2021-2022 school year, pending fingerprint clearance if necessary, per the recommendation of the Superintendent.

NAME	POSITION	SALARY	DATES
Cailin Mee	PreK Teacher	1.0 FTE B Step 1 \$54,675	September 1-June 30, 2022
Jill Kirchberger	Librarian	Revised FTE 0.60 B Step 6 \$34,251.00	September 1-June 30, 2022
Conall Joyce	Substitute Teacher	\$100 per day	
Laura Bond	Teacher	B Step 2 FTE 0.54 \$29,929.50	September 1-June 30, 2022
Lisa Aron	Para	Step 2 FTE 0.62 \$15,245.80	September 1-June 30, 2022
Dana Golis	Para	Step 3 FTE 0.62 \$15,400.80	September 1-June 30, 2022
Michelle Small	MD Teacher	Step 3 B+45/M \$65,775	September 1-June 30, 2022

- 3.7 MOVE to approve the Special Education Coordinator Job Description (Exhibit 3.7)
- 3.8 MOVE to accept the Letter of Resignation as Paraprofessional from Jean Domurat effective, June 30, 2021. (Exhibit 3.8)
- 3.9 MOVE to approve Extended School Year, July 6, 2021 – August 5, 2021 school, per the recommendation of the Superintendent

### **Extended School Year** **2021**

Delaware Township School  
July 6, 2021 – August 5, 2021  
Monday through Thursday  
9:00 am – 12:30 pm

Program	Service	Hours	Name
Elementary LLD	Paraprofessional	Additional 32 hours as Bus Aide @ \$25.75 per hour	Tracey Wolf
Related Services	Speech	30 hours @ \$47.88/per hour	Noelle Laurita
	OT/PT	Approved contract rate	Therapeutic Intervention
	BCBA	Approved contract rate	Limitless Behavioral Services and Consulting LLC
	Nurse	ESY Sub Nurse @ \$70/per half day for a total of 16 half days	Pat Collins

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- 3.10 MOVE to approve Class III Officer at \$25 per hour from September 8, 2021 to June 30, 2021.
- 3.11 MOVE to approve the 2021-22 School Calendar. (Exhibit 3.11)
- 3.12 MOVE to approve LDTC Mentorship of Lucy Fisher with Kathy Racile in the Spring 2022 (college syllabus on file in BOE office).
- 3.13 MOVE to approve Alyssa Stachura, The College of New Jersey for student teaching with Angela Mikula October 25, 2021 December 10, 2021.
- 3.14 MOVE to accept the Letter of Resignation as School Social Worker from Chelsea Davis effective, July 28, 2021. (Exhibit 3.14)
- 3.15 MOVE to approve the chart of advisor(s) for extra-curricular activities for the 2021-2022 school year. Payment for all will be as per the agreement, per the recommendation of the Superintendent.

ACTIVITY	ADVISOR(S)
Philip Muratore	Band Advisor

- 3.16 MOVE to approve the following Mentor Advisor for the 2021-2022 school year, per the terms of the Collective Bargaining Agreement, per the recommendation of the Superintendent.

STAFF MEMBER	MENTOR/PEER ADVISOR	FEE
Cailin Mee	Stella Maltese – Mentor	\$550.00

- 3.17 MOVE to approve the following chart of summer hours for the school year 2021-2022:

EMPLOYEE	POSITION	MAXIMUM LENGTH OF TIME	SALARY
Leigh Ford	Office Aide	Up to 20 summer hours	Hourly Rate

#### **M. Additional Business**

Motion by Mr. Ponzo, seconded by Mrs. Hornby to post the open board position. Discussion followed. Motion passed 6-0-0.

#### **N. Audience Participation**

Mr. Daniel Aiello thanked the board for the resolution they passed. He believes that, not the government but the local school district should be making such decisions.

**O. Board Representatives Liaison Reports**

1. Recreation – The fireworks were changed from September 11 to September 18. The Fishing Derby was a big success.
2. PiE – They are working on sponsorship and activities for the year.
3. Township – They authorized expense for the police; roadwork was authorized; open space is on the ballot.
4. ESC – Couldn't attend the July meeting and there was not an August meeting.
5. Planning Board – They are working on the master plan.
6. HCSBA – None.
7. NJSBA Legislature – S3488 encourages school districts to regionalize. There are financial incentives to districts losing state aid. The reduction plan would go from 4 to 8 years.
8. Community Relations – They will be meeting the first week of September and they are asking members to bring baked good to be auctioned off.
9. HCRHS - None
10. DTAA – Softball and soccer registration is open.

**P. Executive Session**

None.

**Q. Adjourn**

Motion by Mr. Ponzo, seconded by Mr. Hoffman to adjourn at 8:35 pm. Motion passed unanimous voice vote.