

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION Tuesday, May 11, 2021 @ 7:00 p.m. Regular Board of Education Meeting via Google Meet
--

AGENDA

The Regular meeting of the Westbrook Board of Education will be held on Tuesday, May 11, 2021 at 7:00 p.m. via Google Meeting. To join the meeting you have the following two options:

Method 1

1. Visit <https://www.westbrookctschoools.org/groups/5650>
2. Click the link provided at the time of the meeting.

Method 2

1. Navigate to <https://www.westbrookctschoools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

I. CALL TO ORDER – 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. BOARD OF EDUCATION ACKNOWLEDGEMENTS

- A. CABE Student Leadership Awards:
 1. WMS students – Selina Ereksen, Giovanna Silva
 2. WHS students – Jesse McGannon, Kiley McCarthy
- B. CAPSS – Superintendent Awards
 1. Jesse McGannon, Kiley McCarthy
- C. Connecticut Association of Schools Scholar-Leader Awards
 1. WMS students – Lucas Blair, Jack Ouellette
- D. CIAC Athletic Director of the Year Award for Special Olympics Unified Champion Schools Program - Teg Cosgriff
- E. Teacher/Staff Recognition

IV. STUDENT REPRESENTATIVE REPORT - Jesse McGannon

V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

The public is reminded to state name for the record. Comments should be kept to a maximum of **three** minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment. In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, please adhere to the previously mentioned guidelines.

VI. ADMINISTRATOR(S) COMMENTS

A. End of Year Activities and Events

VII. NEW BUSINESS

VIII. SUPERINTENDENT'S REPORT

A. Enrollment

B. Remote Learning update and Planning for 2021-2022 School Year

C. K-12 Committee Updates

IX. OLD BUSINESS

X. CONSENT AGENDA – Vote Anticipated

A. Approval of Minutes:

1. Special Meeting – March 31, 2021

2. Regular Meeting – April 06, 2021

3. Special Meeting – April 28, 2021

XI. FINANCIAL REPORTS

A. Review of Check Listing

B. Budget Narrative/Review of Expenditure Report

C. Line Item Transfer

D. Insurance Report

XII. BOARD COMMITTEE REPORTS

A. LEARN – M. Brigham

B. Policy - K. Walker

C. Long Range Plan – D. Perreault

D. Fiscal and Budget – S. Greaves, K. Walker, M. Esposito, Z. Hayden

E. Teaching & Learning – D. Perreault

F. Communications & Marketing – M. Luft

G. Negotiations - S. Greaves

H. Town Energy Ad-Hoc Committee – L. Wysocki

I. PTSO Representatives – M. Luft, Z. Hayden, M. Esposito

XIII. BOARD OF EDUCATION GOALS

XIV. PERSONNEL

XV. ADJOURN

Enclosure 1

2021 CABA Student Leadership Awards

Selina Erikson and Giovanna Silva have been selected as Westbrook Middle School's recipients of the 2021 CABA Student Leadership Awards. They were chosen for their willingness to accept challenges, their concern for others, their ability to work with others and their personal integrity.

Selina has overcome the many challenges of this school year to become a leader within her cohort. She approaches each day with a positive attitude and a willingness to learn. She works well with all of her classmates, and she is always cognizant of making everyone feel included. Selina is friendly, upbeat, and well-respected by everyone at WMS.

Giovanna's teachers value her work ethic and admire her great desire to succeed. She has persevered through a challenging school year, and she has flourished in all of her academic classes. She values learning and takes great pride in all of her work. Giovanna is self-confident, focused, and a positive influence on all of her peers at WMS.

Leaders by example, Selina and Giovanna have proven to be mature, empathetic, humble, reliable, and resilient. They are outstanding role models and most deserving recipients of the CABA Student Leadership Awards.

ENCLOSURE 2

WHS Student Recognition: CABE Student Leadership and CAS Scholar/Leaders

Jesse McGannon is an outstanding young man who possesses the qualities of success and leadership. Although number one in his class for all four years, Jess is humble when praised and awarded for his academic excellence in all areas. He is a student who enjoys the inquiry and exploration of learning with a focused enthusiasm for American History, literature, and law. This passion was clear in Jesse's preparation for the American Legion Oratorical Competition in which he placed first in the local competition. Jesse is also our Student Board of Education Representative, President of the Student Council and the Senior Class, and established a Debate Team at our school. Jesse possesses integrity, humility, diplomacy, and compassion. He is a true gentleman respected by his peers and his teachers.

Kiley McCarthy is an amazing young lady who possesses academic drive and a rigorous work ethic. She enjoys pursuing new academic opportunities and seeks out challenges that will test her intellect. She has a passion for science and is pursuing a career in medicine which I know she will be most successful. Her positive attitude, along with her perseverance, resilience, and commitment, have helped Kiley to be the best she can be. Although an outstanding student academically, Kiley also demonstrates her leadership outside the classroom. She is the President of the NHS, Editor for the *Knightly News*, and Stage Manager for the WHS Theater Program. She enjoys skiing, sailing, and playing softball.

Enclosure 3

WMS Scholar Leaders Awards

Lucas Blair and Jack Ouellette have been selected as recipients of the 2021 Connecticut Association of Schools Scholar-Leader Award. CAS established the Scholar-Leader Award in 1985 to give public recognition to two students from each middle school in Connecticut who have demonstrated scholarship and leadership in school and the community. The award honors students whose record of academic achievement and service is truly exemplary, whose personal standards and accomplishments are models for others and who possess high levels of integrity, self-discipline, honesty and courage. Students are typically honored at a state-wide banquet at the Aqua Turf Club in Southington, but this year's event has been cancelled due to the COVID-19 pandemic.

Lucas and Jack are well-rounded students who excel in all academic areas. They are motivated, engaged and serve as excellent role models for their peers. Lucas and Jack are both active in sports and community service as well. Lucas plays baseball for the WMS team and volunteers his time mentoring younger players in the Westbrook Little League. Jack plays hockey for the Greater New Haven Warriors of the Connecticut Hockey Conference, and he has recently started training with a private running club. Along with his father and sister, Jack volunteers at a monthly hockey clinic for players with special needs.

Congratulations to Lucas and Jack for this well-deserved award! We are proud of their many accomplishments at WMS and wish them continued success in high school!

[illegible]

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION
Wednesday, March 31, 2021 @ 5:00 p.m.
BOE Special Meeting
Google Meet

MINUTES

Members Present: Z. Hayden, K. Walker, C. Kuehlewind, M. Luft, M. Palumbo,
D. Perreault, M. Esposito, M. Brigham

Absent: S. Greaves

Also Present: Superintendent Kristina J. Martineau

- I. Call to Order: The Special Meeting of March 31, 2021 was called to order at 5:00 p.m. by Z. Hayden, Chair via Google Meet.
- II. Westbrook Middle School Principal Search Committee and Process: Superintendent Kristina Martineau provided information on the Search Process for the Westbrook Middle School Principal as follows:

The position was posted on February 3rd and the application process closed on March 1st. Thirty-nine applications were received.

During the month of February, staff and families were surveyed about the qualities and experiences they would like to see in the next middle school principal. Focus groups were held.

Superintendent Martineau said “our school community communicated that they would like us to hire a principal who is an effective communicator, student centered, collaborative, inclusive, an experienced middle school teacher and an experienced school leader, an engaged and active presence in the school, a positive leader with positive energy, and someone who is willing to become a part of the school community by attending activities and community weekend events that our kids are involved in. Our school community also indicated they wanted someone who would take a balanced approach to academics, unified arts, and social and emotional learning.”

Dr. Martineau invited families and staff to participate in the interview process. Everyone who reached out to participate was assigned to an interview round. Thirty-five individuals participated in the interview process and included parents, teachers, administrators and board of education members (Zachary Hayden, Christine Kuehlewind,

and Kim Walker).

Nine candidates were selected to move forward to the first round of interviews. One candidate withdrew their application. Eight candidates were interviewed on March 11th.

From that round, five candidates were selected to move forward to Round 2. One candidate withdrew from the process. Four candidates were brought forth on March 16th. Seventeen committee members participated in Round 2 and the candidates were interviewed 4 times with a total of 20 questions.

From this process, two candidates were selected to move forward to Round 3. Twelve committee members participated in Round 3. Candidates were asked 10 questions and completed a writing task. From this process, one candidate was moved forward as a finalist this evening.

- III. Executive Session: Personnel Matter: MOTION by Z. Hayden and SECOND by K. Walker to move into Executive Session at 5:06 p.m. inviting Superintendent Kristina Martineau. Vote: Aye(s): Z. Hayden, K. Walker, C. Kuehlewind, M. Luft, M. Palumbo, D. Perreault, M. Esposito, M. Brigham

Discussion of matters that would result in the disclosure of exempt matters.

Moved back to Regular Session at 5:23 p.m.

- IV. Westbrook Middle School Principal Appointment: MOTION by Z. Hayden and SECOND by D. Perreault to appoint Mr. Matthew Talmadge as Principal of the Westbrook Middle School and to authorize Superintendent Martineau to execute his contract. Vote: (ayes) K. Walker, M. Brigham, D. Perreault, M. Esposito, M. Luft, C. Kuehlewind, M. Palumbo, Z. Hayden – Vote unanimous.

Zack Hayden welcomed Mr. Matthew Talmadge as the Westbrook Middle School Principal. Mr. Talmadge expressed his appreciation and commented that he is honored that the community is putting their trust in him to do very special work. He was appreciative of the very organized process thanks to Dr. Martineau and the multiple stakeholders involved.

- V. Adjourn: MOTION by M. Palumbo and SECOND by M. Luft to adjourn at 5:28 p.m. Vote unanimous.

EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION

Tuesday, April 6, 2021 @ 7:00 p.m.

Regular Board of Education Meeting

Google Meet

MINUTES

Members Present: Zachary Hayden, Sally Greaves, Kim Walker, Michelle, Palumbo, Don Perreault, Michele Brigham, Christine Kuehlewind @ 7:50 p.m.

Absent: Mike Esposito, Mary Ella Luft

Also present: Superintendent Kristina Martineau; Administrators: Tara Winch, Ruth Rose, Susan Miller, Fran Lagace; L. Wysocki, Business Manager; IT Specialist, Ben Russell; Matthew Talmadge, incoming WMS Principal; faculty/staff/community members

I. **CALL TO ORDER** – The regular board meeting of April 6, 2021 was called to order at 7:01 p.m. by Z. Hayden, Chair.

II. **PLEDGE OF ALLEGIANCE**

MOTION by Z. Hayden and SECOND by D. Perreault to add Student Representative Report to the agenda. Vote unanimous.

III. **STUDENT REPRESENTATIVE REPORT:** Jesse McGannon reported on activities at the high school including the success of *A Chorus Line*, allowing senior parents to see a live performance; completion of winter sports and the beginning of spring sports, Junior/Senior Prom on May 1 at St. Clements Castle, preparation for testing for students of AP classes; beginning of Quarter 4 and seniors committing to colleges as the May 1st deadline draws near, and graduation plans for June 11 (outside).

IV. **PUBLIC COMMENT** - None

V. **ADMINISTRATOR(S) COMMENTS:**

A. Summer School and Extended School Year Programming – Fran Lagace, Special Services Director, spoke about summer school and ESY and the process of identifying students in need of additional schooling. He said the programs will run parallel to each other.

B. Evaluating Student Needs and Instructional Supports – Tara Winch, WHS Principal, talked about the ESSER funds which will provide instructional support before the end of the

year for students needing additional support and summer school for at risk students. Dr. Miller, WMS Principal, talked about assessment of middle school students, analysis of at-risk students and interventions in specific content areas to help those students. Ruth Rose, Daisy Principal, commented that learning needs are being identified and specific instruction will help students in need.

C. After School Activities – R. Rose reported the Daisy Dash will be an online event this year. Families and staff may participate for a two-week period; plans are in place for Earth Week, walking field trips are planned to the public library and a modified field day. Dr. Miller reported that students are holding outside classes and outside lunch times; virtual clubs are starting to meet in-person with Covid protocols and end of the year activities are being planned. T. Winch, WHS Principal, reported that virtual and in person activities with social distancing are planned; outdoor Prom at St. Clements on May 1; transportation is being offered.

VI. NEW BUSINESS:

- A. Healthy Food Certification 2021-2022: MOTION by Z. Hayden and SECOND by S. Greaves to comply with C.G.S. Section 10-215f, C.G. S. Section 10-221q, for the 2021-2022 school year as described as follows:

Superintendent Martineau recommended that pursuant to C.G.S. Section 10-215f, the board of education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2021, through June 30, 2022. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

To agree to allow exemptions of food items to C.G.S. Section 10-215f, given the conditions outlined are followed for the 2021-2022 school year as follows:

Superintendent Martineau recommended that the board of education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

To agree to comply with C.G.S. Section 10-221q for the 2021-2022 school year as described.

Note: C.G.S. Section 10-221q addresses requirements for the sale of beverages to students in public schools, and allows exemptions if beverage sales meet specific conditions. Beverage exemptions are not part of the annual HFC Statement, which applies only to food sales. If the district chooses to allow beverage exemptions, the CSDE recommends that the board of education

or school governing authority conducts the vote on beverage exemptions at the same time as the vote on HFC participation and food exemptions. Sample language for beverage exemptions is below.

Superintendent Martineau recommended the board of education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the beverage sales.

To agree to comply with C.G.S. Section 10-221q for the 2021-2022 school year as described.

Vote: Aye(s): K. Walker, M. Palumbo, M. Brigham, D. Perreault, S. Greaves, Z. Hayden - Motion Carried

- B. Disposal of Science and Mathematics Books: MOTION by Z. Hayden and SECOND by D. Perreault to dispose of mathematics and science books according to Policy 3260, which no longer support the high school curriculum. A discussion followed. Vote: Aye(s): S. Greaves, S. Perreault, M. Brigham, M. Palumbo, K. Walker, Z. Hayden - Motion Carried

VII. SUPERINTENDENT’S REPORT

- A. Enrollment – Superintendent Martineau reported April 2021 enrollment of 647 students PK-12 including 9 out placed students.
- B. Remote Learning Update – Superintendent Martineau reported that 95% of Daisy students are in-person with 14 students remote; middle school is at 90% in-person with 17 remote; and high school is at 61% in-person and 79 remote. She complimented Dr. Miller for working to get students in school and anticipates after April break more students will come back to in-person learning, particularly at the high school level. Superintendents are to plan for remote learning for the fall if needed. At the state level, there is discussion on a Virtual Academy. More information will follow on that.
- C. ESSER II Grant Funding and Instructional Support: Superintendent Martineau reported on ESSER II funding of \$311,000 to support this year’s Summer Learning Academy and into next year. Over the next three years, money will be available for Health and Safety, HVAC updates, etc.
- D. End of Year Activities: Dr. Martineau said that as we approach end of year activities, social distancing, hand washing and masks will still be required. If any changes occur we will make adjustments accordingly.
- E. Introduction of New Middle School Principal – Superintendent Martineau introduced the new middle school principal, Matthew Talmadge. Mr. Talmadge will have several Meet and Greet opportunities after the April break and his official duties will begin on July 1.

VIII. OLD BUSINESS

IX. CONSENT AGENDA

A. Approval of Minutes:

1. Regular meeting of March 09, 2021: MOTION by Z. Hayden and SECOND by S. Greaves to approve the minutes of the regular meeting of March 09, 2021.
Vote: Aye(s) S. Greaves, D. Perreault, M. Brigham, C. Kuehlewind, M. Palumbo, K. Walker, Z. Hayden – Motion Carried

X. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for March 4, 2021 in the amount of \$235,980.98 and March 18, 2021 in the amount of \$121,014.49
- B. Budget Narrative/Review of Expenditure Report: L. Wysocki, Business Manager updated the Board on the budget and expenditures.
- C. Line Item Transfer
- D. Insurance Report: The Board was provided with a current Insurance Report.
- E. HVAC Project Update – D. Perreault outlined the anticipated work to be done this summer on the HVAC units as recommended by Consultant, Roger LeFleur. A walk through was conducted with four vendors. DeBow Mechanical submitted a bid. L. Wysocki mentioned DeBow is familiar with our equipment. MOTION by Z. Hayden and second by M. Brigham to move forward with DeBow Mechanical for the air handling and HVAC project. Vote: (Aye(s): K. Walker, M. Palumbo, C. Kuehlewind, M. Brigham, D. Perreault, S. Greaves, Z. Hayden – MOTION Carried

XI. BOARD COMMITTEE REPORTS

- A. LEARN Report - M. Brigham reported on her meeting with LEARN about legislative proposals, ELL funding, hearing from guest speaker, Laurie Pallin, Montville Superintendent of Schools and a presentation from Maritime School on how coral is grown.
- B. Policy– K. Walker reported on the March 18th Policy meeting. CAFE is working on our online policy website. A plan will be in place to review policies and a timeline will be created. Next policy meeting is on April 22.
- C. Long Range Planning – no report
- D. Fiscal and Budget – Z. Hayden reported a meeting scheduled for April 29.
- E. Teaching/Learning – The first meeting is scheduled for Thursday, April 8.
- F. Negotiations - (no meeting)
- G. Town Energy Ad-Hoc Committee – L. Wysocki reported on town lighting and gas projects for the town library.
- H. PTO Representatives - R. Rose thanked parents for continued support being done virtually through guest readers, Earth Week, Daisy 5K, etc. Dr. Miller reported the middle school is sending out information to get parents involved and will meet on April 21; T. Winch reported the high school PTO is planning grade level breakfasts.

XII. BOARD OF EDUCATION GOALS

A. Professional Development Share: Z. Hayden, Chair, presented on Board activities. He reported on workshops he attended and announced upcoming workshops: April 26 on Appropriations; June 14 Legislative Wrap-up. He talked about bills before the Education Committee; one being on Social and Emotional Learning. CAFE will follow up with a webinar on April 26 on budget; and on June 14 with legislative outcomes. He also shared an updated Collective Bargaining Handbook and offered access to it for interested board members by contacting Central Office or himself. In addition, Board members are asked to think about submitting a photograph of him/herself for the website with a brief paragraph on why they wanted to be a Board of Education member.

XIII PERSONNEL: No personnel actions

XIV. ADJOURN: MOTION by Z. Hayden and SECOND by M. Brigham to adjourn at 8:37 p.m. Vote unanimous.

TBA

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

Enclosure 7

<p>WESTBROOK BOARD OF EDUCATION Wednesday, April 28, 2021 @ 5:00 p.m. Special Board of Education Meeting</p>

MINUTES

Members Present: Z. Hayden, K. Walker, C. Kuehlewind, M. Luft, D. Perreault, M. Brigham

Absent: S. Greaves, M. Esposito, M. Palumbo

Also Present: Superintendent Kristina J. Martineau

- I. CALL TO ORDER – The Special BOE Meeting of Wednesday, April 28, 2021 was called to order at 5:00 p.m. by Z. Hayden, Chair.

II. VOTE ANTICIPATED TO MOVE INTO EXECUTIVE SESSION

MOTION by M. Luft to move into Executive Session and SECOND by D. Perreault at 5:01 p.m. and to invite Superintendent Kristina Martineau. Vote unanimous.

Discussion of matters related to the evaluation of the Superintendent of Schools and the BOE self-evaluation process.

III. EXECUTIVE SESSION

- A. Superintendent Evaluation Process and Timeline discussion
- B. BOE Self Evaluation discussion

Moved back to Regular Session at 5:20 p.m.

The Board discussed the process and timeline for the evaluation of the Superintendent and for the BOE Self Evaluation.

- IV. ADJOURN: MOTION by D. Perreault and SECOND by M. Brigham to adjourn at 5:22 p.m.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

Westbrook Public Schools

Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 4/1/2021
From Check: 36502
From Voucher: 1109

To Date: 4/1/2021
To Check: 36543
To Voucher: 1109

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36502	04/01/2021	ADVANCED MECHANICAL SERVICES	\$853.69	1109	Printed	Expense	<input type="checkbox"/>		
36503	04/01/2021	ALISHA T. CLARK	\$330.10	1109	Printed	Expense	<input type="checkbox"/>		
36504	04/01/2021	ALL WASTE, INC.	\$2,099.12	1109	Printed	Expense	<input type="checkbox"/>		
36505	04/01/2021	CIT TECHNOLOGY FIN SERV., INC.	\$7,574.02	1109	Printed	Expense	<input type="checkbox"/>		
36506	04/01/2021	CONN. WATER CO.	\$761.57	1109	Printed	Expense	<input type="checkbox"/>		
36507	04/01/2021	DELTA-T GROUP HARTFORD, INC.	\$5,353.31	1109	Printed	Expense	<input type="checkbox"/>		
36508	04/01/2021	DEMCO	\$122.80	1109	Printed	Expense	<input type="checkbox"/>		
36509	04/01/2021	DIDAX INCORPORATED	\$218.83	1109	Printed	Expense	<input type="checkbox"/>		
36510	04/01/2021	EAI EDUCATION	\$89.49	1109	Printed	Expense	<input type="checkbox"/>		
36511	04/01/2021	EB EXTERMINATING CO.	\$106.00	1109	Printed	Expense	<input type="checkbox"/>		
36512	04/01/2021	FOLLETT SCHOOL SOLUTIONS, INC.	\$101.59	1109	Printed	Expense	<input type="checkbox"/>		
36513	04/01/2021	[REDACTED]	\$16,400.00	1109	Printed	Expense	<input type="checkbox"/>		
36514	04/01/2021	GUMDROP BOOKS	\$1,772.95	1109	Printed	Expense	<input type="checkbox"/>		
36515	04/01/2021	HP INC.	\$41,650.00	1109	Printed	Expense	<input type="checkbox"/>		
36516	04/01/2021	INDUSTRIAL CONTROL & AUTOMATION, INC.	\$60.42	1109	Printed	Expense	<input type="checkbox"/>		
36517	04/01/2021	KAEDEN BOOKS	\$75.00	1109	Printed	Expense	<input type="checkbox"/>		
36518	04/01/2021	KELLY SERVICES INC.	\$8,985.45	1109	Printed	Expense	<input type="checkbox"/>		
36519	04/01/2021	KIMBERLY A. REITH	\$1,100.00	1109	Printed	Expense	<input type="checkbox"/>		
36520	04/01/2021	M & J BUS, INC.	\$33,727.17	1109	Printed	Expense	<input type="checkbox"/>		
36521	04/01/2021	M-F ATHLETIC CO., INC.	\$1,370.00	1109	Printed	Expense	<input type="checkbox"/>		
36522	04/01/2021	M.D. STETSON COMPANY INC.	\$2,559.40	1109	Printed	Expense	<input type="checkbox"/>		
36523	04/01/2021	MELISSA HART	\$3,396.25	1109	Printed	Expense	<input type="checkbox"/>		

☐ Bailor's preventative maintenance

☐ trash removal
☐ Capier leave agreement
☐ testing + usage
☐ para subs

☐ spec. ed. tuition
☐ ms library books
☐ Chromebooks (3 schools)

☐ substitutes
☐ spec. ed. services
☐ Home to school runs + Vinal
☐ AS athletic supplies
☐ custodial supplies
☐ OT

Westbrook Public Schools

Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 4/1/2021
From Check: 36502
From Voucher: 1109

To Date: 4/1/2021
To Check: 36543
To Voucher: 1109

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36524	04/01/2021	MUTUAL OF OMAHA	\$1,803.60	1109	Printed	Expense	<input type="checkbox"/>		
36525	04/01/2021	[REDACTED]	\$3,900.00	1109	Printed	Expense	<input type="checkbox"/>		life insurance premium
36526	04/01/2021	NATIONAL AUTO PARTS	\$41.33	1109	Printed	Expense	<input type="checkbox"/>		spec. ed. tuition
36527	04/01/2021	PITNEY BOWES	\$89.97	1109	Printed	Expense	<input type="checkbox"/>		
36528	04/01/2021	PROJECT COURAGE	\$810.00	1109	Printed	Expense	<input type="checkbox"/>		
36529	04/01/2021	R.J. JULIA BOOKSELLERS	\$493.54	1109	Printed	Expense	<input type="checkbox"/>		
36530	04/01/2021	SAYBROOK HARDWARE	\$60.70	1109	Printed	Expense	<input type="checkbox"/>		legal services
36531	04/01/2021	SHIPMAN & GOODWIN	\$1,030.00	1109	Printed	Expense	<input type="checkbox"/>		
36532	04/01/2021	SOUTHERN CT GAS CO	\$45.70	1109	Printed	Expense	<input type="checkbox"/>		software renewal
36533	04/01/2021	SPOTIFY USA, INC.	\$1,446.00	1109	Printed	Expense	<input type="checkbox"/>		UG "supply"
36534	04/01/2021	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$20,238.55	1109	Printed	Expense	<input type="checkbox"/>		
36535	04/01/2021	STADIUM SYSTEMS	\$847.00	1109	Printed	Expense	<input type="checkbox"/>		
36536	04/01/2021	STAPLES BUSINESS ADVANTAGE	\$183.15	1109	Printed	Expense	<input type="checkbox"/>		
36537	04/01/2021	STEWART'S MUSIC	\$351.65	1109	Printed	Expense	<input type="checkbox"/>		
36538	04/01/2021	SUBURBAN STATIONERS	\$43.83	1109	Printed	Expense	<input type="checkbox"/>		
36539	04/01/2021	TEACHING STRATEGIES, LLC	\$888.40	1109	Printed	Expense	<input type="checkbox"/>		Career Pathways booklet printing
36540	04/01/2021	TECHNIQUE PRINTERS	\$1,738.76	1109	Printed	Expense	<input type="checkbox"/>		HS intercom repair
36541	04/01/2021	TELEIA SECURITY	\$1,040.00	1109	Printed	Expense	<input type="checkbox"/>		Virtual net metering
36542	04/01/2021	THE HUNTINGTON NATIONAL BANK	\$9,929.10	1109	Printed	Expense	<input type="checkbox"/>		
36543	04/01/2021	THE INSTRUMENTALIST AWARDS	\$363.00	1109	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$174,051.44	End of Report					

Westbrook Public Schools

Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 21170114

From Date: 4/15/2021 To Date: 4/15/2021
 From Check: 36544 To Check: 36594
 From Voucher: 1115 To Voucher: 1115

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36544	04/15/2021	ACORN-BERNIER ELECTRIC	\$795.75	1115	Printed	Expense	<input type="checkbox"/>		
36545	04/15/2021	ALLSTON SUPPLY CO., INC.	\$527.99	1115	Printed	Expense	<input type="checkbox"/>		
36546	04/15/2021	ASCD	\$89.00	1115	Printed	Expense	<input type="checkbox"/>		
36547	04/15/2021	CABE, INC.	\$21.00	1115	Printed	Expense	<input type="checkbox"/>		
36548	04/15/2021	CBS THERAPY	\$4,875.00	1115	Printed	Expense	<input type="checkbox"/>		
36549	04/15/2021	CITIZENS BANK-MASTERCARD	\$151.48	1115	Printed	Expense	<input type="checkbox"/>		
36550	04/15/2021	COLLINS SPORTS MEDICINE	\$240.33	1115	Printed	Expense	<input type="checkbox"/>		
36551	04/15/2021	COMMERCIAL BANKING	\$116.85	1115	Printed	Expense	<input type="checkbox"/>		
36552	04/15/2021	CONN. WATER CO.	\$753.66	1115	Printed	Expense	<input type="checkbox"/>		
36553	04/15/2021	CONNECTICUT MUSIC CO	\$543.15	1115	Printed	Expense	<input type="checkbox"/>		
36554	04/15/2021	CURTIN MOTOR LIVERY SERV.	\$12,238.00	1115	Printed	Expense	<input type="checkbox"/>		
36555	04/15/2021	DBO-TSG	\$2,700.78	1115	Printed	Expense	<input type="checkbox"/>		
36556	04/15/2021	DEBOW MECHANICAL SERVICES	\$37,356.43	1115	Printed	Expense	<input type="checkbox"/>		
36557	04/15/2021	DELTA-T GROUP HARTFORD, INC.	\$5,098.47	1115	Printed	Expense	<input type="checkbox"/>		
36558	04/15/2021	DEMCO	\$513.11	1115	Printed	Expense	<input type="checkbox"/>		
36559	04/15/2021	DIAMOND LANDSCAPES & ATHLETIC FIELDS,	\$4,750.00	1115	Printed	Expense	<input type="checkbox"/>		
36560	04/15/2021	ESSEX WINNELSON CO.	\$47.24	1115	Printed	Expense	<input type="checkbox"/>		
36561	04/15/2021	FILTER SALES & SERV., INC	\$652.32	1115	Printed	Expense	<input type="checkbox"/>		
36562	04/15/2021	FOOD EQUIPMENT SPECIALISTS	\$220.00	1115	Printed	Expense	<input type="checkbox"/>		
36563	04/15/2021	FRANCIS A. LAGACE	\$100.00	1115	Printed	Expense	<input type="checkbox"/>		
36564	04/15/2021	HOUGHTON MIFFLIN	\$4,347.61	1115	Printed	Expense	<input type="checkbox"/>		
36565	04/15/2021	HP INC.	\$3,600.00	1115	Printed	Expense	<input type="checkbox"/>		
36566	04/15/2021	INT'L. SOCIETY FOR TECHNOLOGY IN ED	\$165.00	1115	Printed	Expense	<input type="checkbox"/>		

spec. ed. transportation
phone bill
Boiler repair and pipe repair
substitute paras
grounds contract

MS social studies texts + licenses
chrome licenses

Westbrook Public Schools

Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 4/15/2021 To Date: 4/15/2021
 From Check: 36544 To Check: 36594
 From Voucher: 1115 To Voucher: 1115

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36567	04/15/2021	INTEGRATED SYSTEMS SERVICES	\$415.00	1115	Printed	Expense	<input type="checkbox"/>		
36568	04/15/2021	[REDACTED]	\$25,048.31	1115	Printed	Expense	<input type="checkbox"/>		spec. ed. tuition
36569	04/15/2021	KELLY SERVICES INC.	\$8,267.33	1115	Printed	Expense	<input type="checkbox"/>		substitutes
36570	04/15/2021	KIMBERLY A. REITH	\$1,100.00	1115	Printed	Expense	<input type="checkbox"/>		spec. ed. services
36571	04/15/2021	M & J BUS, INC.	\$19,012.10	1115	Printed	Expense	<input type="checkbox"/>		March transportation
36572	04/15/2021	M.D. STETSON COMPANY INC.	\$1,407.78	1115	Printed	Expense	<input type="checkbox"/>		Custodial & Maintenance Suppl.
36573	04/15/2021	MELISSA HART	\$2,957.50	1115	Printed	Expense	<input type="checkbox"/>		OT
36574	04/15/2021	MICHAEL A. THOMAS	\$138.57	1115	Printed	Expense	<input type="checkbox"/>		
36575	04/15/2021	NAT'L ENERGY CONTROL CORP	\$233.84	1115	Printed	Expense	<input type="checkbox"/>		
36576	04/15/2021	NATIONAL AUTO PARTS	\$134.73	1115	Printed	Expense	<input type="checkbox"/>		
36577	04/15/2021	NUTMEG BOOK AWARD	\$49.50	1115	Printed	Expense	<input type="checkbox"/>		April athletic trainer billing
36578	04/15/2021	PHYSICAL THERAPY & SPORTS MEDICINE CTRS	\$3,554.01	1115	Printed	Expense	<input type="checkbox"/>		spec. ed. services
36579	04/15/2021	[REDACTED]	\$2,025.00	1115	Printed	Expense	<input type="checkbox"/>		
36580	04/15/2021	Ruth Rose	\$100.00	1115	Printed	Expense	<input type="checkbox"/>		
36581	04/15/2021	S&S WORLDWIDE	\$929.26	1115	Printed	Expense	<input type="checkbox"/>		Daisy P.E supplies
36582	04/15/2021	SAYBROOK HARDWARE	\$46.61	1115	Printed	Expense	<input type="checkbox"/>		
36583	04/15/2021	SCHOOL SPECIALTY	\$793.28	1115	Printed	Expense	<input type="checkbox"/>		"Generation"
36584	04/15/2021	SOUTHERN CT GAS CO	\$4,445.79	1115	Printed	Expense	<input type="checkbox"/>		NG Athletic supplies
36585	04/15/2021	STADIUM SYSTEMS	\$2,685.00	1115	Printed	Expense	<input type="checkbox"/>		
36586	04/15/2021	STOP & SHOP SUPERMARKET	\$200.00	1115	Printed	Expense	<input type="checkbox"/>		
36587	04/15/2021	TARA WINCH	\$100.00	1115	Printed	Expense	<input type="checkbox"/>		
36588	04/15/2021	[REDACTED]	\$7,600.00	1115	Printed	Expense	<input type="checkbox"/>		spec ed. tuition
36589	04/15/2021	THE RIEGLE PRESS, INC.	\$219.60	1115	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 4/15/2021 To Date: 4/15/2021
 From Check: 36544 To Check: 36594
 From Voucher: 1115 To Voucher: 1115

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36590	04/15/2021	TREASURER STATE OF CT - DAS	\$1,725.00	1115	Printed	Expense	<input type="checkbox"/>		
36591	04/15/2021	[REDACTED]	\$10,780.00	1115	Printed	Expense	<input type="checkbox"/>		
36592	04/15/2021	UTILITY COMMUNICATIONS, INC	\$4,730.00	1115	Printed	Expense	<input type="checkbox"/>		
36593	04/15/2021	WAL-MART COMMUNITY	\$241.31	1115	Printed	Expense	<input type="checkbox"/>		
36594	04/15/2021	Wattifi Inc.	\$4,507.16	1115	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$183,349.85
 End of Report

☐ GEN quarterly billing
☐ spec. ed. tuition
☐ radio's for athletics
☐ electricity "supply"

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 04/29/2021 To Date: 04/29/2021

From Check: To Check:

From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36595	04/29/2021	ADP, INC	\$1,590.25	1121	Printed	Expense	<input type="checkbox"/>		
36596	04/29/2021	ADVANCED OVERHEAD DOOR	\$580.00	1121	Printed	Expense	<input type="checkbox"/>		
36597	04/29/2021	ALL WASTE, INC.	\$2,099.12	1121	Printed	Expense	<input type="checkbox"/>		
36598	04/29/2021	ALLSTON SUPPLY CO., INC.	\$144.15	1121	Printed	Expense	<input type="checkbox"/>		
36599	04/29/2021	B & H PHOTO	\$1,999.00	1121	Printed	Expense	<input type="checkbox"/>		
36600	04/29/2021	CBS BLOOM'S BUSINESS SYSTEMS, INC.	\$219.00	1121	Printed	Expense	<input type="checkbox"/>		
36601	04/29/2021	COLLEGE PLANNING PARTNERSHIPS	\$850.00	1121	Printed	Expense	<input type="checkbox"/>		
36602	04/29/2021	CONN.WATER CO.	\$886.10	1121	Printed	Expense	<input type="checkbox"/>		
36603	04/29/2021	DELTA-T GROUP HARTFORD, INC.	\$2,942.39	1121	Printed	Expense	<input type="checkbox"/>		
36604	04/29/2021	DIDAX INCORPORATED	\$32.99	1121	Printed	Expense	<input type="checkbox"/>		
36605	04/29/2021	EASTERN KENTUCKY Univ.	\$550.00	1121	Printed	Expense	<input type="checkbox"/>		
36606	04/29/2021	EVERSOURCE	\$5,251.19	1121	Printed	Expense	<input type="checkbox"/>		
36607	04/29/2021	FOLLETT SCHOOL SOLUTIONS, INC.	\$257.91	1121	Printed	Expense	<input type="checkbox"/>		
36608	04/29/2021	FRONTIER	\$794.49	1121	Printed	Expense	<input type="checkbox"/>		
36609	04/29/2021	GAME TIME SPORTS CONSTRUCTION	\$1,475.00	1121	Printed	Expense	<input type="checkbox"/>		
36610	04/29/2021	GETTYSBURG FLAG WORKS, INC	\$229.45	1121	Printed	Expense	<input type="checkbox"/>		
36611	04/29/2021	GRAINGER, INC	\$793.20	1121	Printed	Expense	<input type="checkbox"/>		
36612	04/29/2021	GROVE SCHOOL, INC	\$250.00	1121	Printed	Expense	<input type="checkbox"/>		
36613	04/29/2021	J.W. PEPPER & SON INC.	\$108.74	1121	Printed	Expense	<input type="checkbox"/>		
36614	04/29/2021	JOSEPH ZEBROWSKI	\$279.41	1121	Printed	Expense	<input type="checkbox"/>		
36615	04/29/2021	KELLY SERVICES INC.	\$4,591.70	1121	Printed	Expense	<input type="checkbox"/>		
36616	04/29/2021	KIMBERLY A. REITH	\$1,025.00	1121	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 04/29/2021 To Date: 04/29/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36617	04/29/2021	M.D. STETSON COMPANY INC.	\$472.50	1121	Printed	Expense	<input type="checkbox"/>		
36618	04/29/2021	MARKS PLUMBING PARTS	\$34.97	1121	Printed	Expense	<input type="checkbox"/>		
36619	04/29/2021	MELISSA HART	\$1,690.00	1121	Printed	Expense	<input type="checkbox"/>	OT	
36620	04/29/2021	MICHAEL A. THOMAS	\$159.85	1121	Printed	Expense	<input type="checkbox"/>		
36621	04/29/2021	MUTUAL OF OMAHA	\$1,803.60	1121	Printed	Expense	<input type="checkbox"/>	life insurance	
36622	04/29/2021	NATIONAL AUTO PARTS	\$186.81	1121	Printed	Expense	<input type="checkbox"/>		
36623	04/29/2021	NEW ENGLAND CENTER FOR HEARING REHAB	\$679.99	1121	Printed	Expense	<input type="checkbox"/>		
36624	04/29/2021	PITNEY BOWES	\$145.95	1121	Printed	Expense	<input type="checkbox"/>		
36625	04/29/2021	PRO-ED	\$165.22	1121	Printed	Expense	<input type="checkbox"/>		
36626	04/29/2021	SAYBROOK HARDWARE	\$294.62	1121	Printed	Expense	<input type="checkbox"/>		
36627	04/29/2021	SCHOOL SPECIALTY	\$171.30	1121	Printed	Expense	<input type="checkbox"/>		
36628	04/29/2021	SHIPMAN & GOODWIN	\$920.00	1121	Printed	Expense	<input type="checkbox"/>	NG "delivery"	
36629	04/29/2021	SOUTHERN CT GAS CO	\$12,508.59	1121	Printed	Expense	<input type="checkbox"/>		
36630	04/29/2021	SUBURBAN STATIONERS	\$45.09	1121	Printed	Expense	<input type="checkbox"/>		
36631	04/29/2021	THE CENTER FOR GIFTED STUDIES	\$550.00	1121	Printed	Expense	<input type="checkbox"/>		
36632	04/29/2021	THE HUNTINGTON NATIONAL BANK	\$9,030.53	1121	Printed	Expense	<input type="checkbox"/>	solar net metering "Madison Solar LLC"	
36633	04/29/2021	UPS	\$16.03	1121	Printed	Expense	<input type="checkbox"/>		
36634	04/29/2021	VERIZON WIRELESS	\$251.49	1121	Printed	Expense	<input type="checkbox"/>		
36635	04/29/2021	Wattifi Inc.	\$5,455.99	1121	Printed	Expense	<input type="checkbox"/>	electricity "supply"	
36636	04/29/2021	WEST MUSIC	\$480.00	1121	Printed	Expense	<input type="checkbox"/>		

Total Amount:

\$62,011.62

End of Report

Budget Narrative
April 30, 2021

Salary Accounts- All known wages, including known leaves of absences, have been adjusted in the payroll purchase order. All grants have been verified and adjusted. Lump sum requests have been recorded. Prorated annual stipends and unfilled or not offered stipends will be the only items further impacting these lines. An overall balance is anticipated.

Benefits - Associated Social Security/Medicare costs, as well as the health and life insurance figures for known personnel have been updated. This account will be closely monitored monthly as coverage changes from time to time, throughout the year. An overall balance is anticipated.

Transportation- Summer School/ ESY (Extended School Year) has been paid. The annual purchase order continues to be reviewed. Funds have been released from this purchase order as decisions regarding the late bus and other trips have been finalized. An overall balance is anticipated.

Purchased Services-Annual building maintenance contracts and other annual blanket purchase orders have been entered and will be adjusted as contracts expire/renew. An overall balance is anticipated.

Tuition- Summer School/ ESY (Extended School Year) have been paid. Known annual student placements/services have been encumbered. This figure may vary as student need requires. An overall balance is anticipated.

Supplies- All requested materials have been ordered. An overall balance is anticipated.

Property (equipment) – All requested items to date have been ordered; including Chromebooks/ Technology, “Smartboards”, musical instruments and tech ed supplies. This object is anticipated to be spent down.

5/4/2021
L.E.W.

Westbrook Public Schools

Financial Statement For the Period 07/01/2020 through 04/30/2021

Fiscal Year: 2020-2021

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>
EXPENSES						
Salaries						
All Wages (+)	\$11,597,812.48	\$8,894,028.99	\$8,894,028.99	\$2,703,783.49	\$2,316,099.22	\$387,684.27
Sub-total : Salaries	\$11,597,812.48	\$8,894,028.99	\$8,894,028.99	\$2,703,783.49	\$2,316,099.22	\$387,684.27
Benefits						
All Benefits (+)	\$2,168,366.91	\$1,653,104.28	\$1,653,104.28	\$515,262.63	\$379,545.81	\$135,716.82
Sub-total : Benefits	\$2,168,366.91	\$1,653,104.28	\$1,653,104.28	\$515,262.63	\$379,545.81	\$135,716.82
Professional Services						
Professional Services (+)	\$840,862.18	\$578,312.43	\$578,312.43	\$262,549.75	\$126,184.12	\$136,365.63
Sub-total : Professional Services	\$840,862.18	\$578,312.43	\$578,312.43	\$262,549.75	\$126,184.12	\$136,365.63
Purch. Services- BLDG						
Bldg Services (+)	\$388,206.00	\$257,722.86	\$257,722.86	\$130,483.14	\$47,976.65	\$82,506.49
Sub-total : Purch. Services- BLDG	\$388,206.00	\$257,722.86	\$257,722.86	\$130,483.14	\$47,976.65	\$82,506.49
Transportation						
Transportation Services (+)	\$863,602.65	\$475,503.81	\$475,503.81	\$388,098.84	\$209,989.29	\$178,109.55
Sub-total : Transportation	\$863,602.65	\$475,503.81	\$475,503.81	\$388,098.84	\$209,989.29	\$178,109.55
Purchased Services						
Other Services (+)	\$145,224.99	\$75,309.14	\$75,309.14	\$69,915.85	\$32,699.69	\$37,216.16
Sub-total : Purchased Services	\$145,224.99	\$75,309.14	\$75,309.14	\$69,915.85	\$32,699.69	\$37,216.16
Tuition						
All Tuitions (+)	\$945,608.00	\$669,711.70	\$669,711.70	\$275,896.30	\$257,073.03	\$18,823.27
Sub-total : Tuition	\$945,608.00	\$669,711.70	\$669,711.70	\$275,896.30	\$257,073.03	\$18,823.27
Supplies						
All Supplies (+)	\$1,063,584.79	\$495,635.58	\$495,635.58	\$567,949.21	\$424,143.59	\$143,805.62
Sub-total : Supplies	\$1,063,584.79	\$495,635.58	\$495,635.58	\$567,949.21	\$424,143.59	\$143,805.62
Property						
Equipment (+)	\$244,355.00	\$149,212.43	\$149,212.43	\$95,142.57	\$25,844.41	\$69,298.16
Sub-total : Equipment (+)	\$244,355.00	\$149,212.43	\$149,212.43	\$95,142.57	\$25,844.41	\$69,298.16

Operating Statement with Encumbrance

Westbrook Public Schools

Financial Statement For the Period 07/01/2020 through 04/30/2021

Fiscal Year: 2020-2021

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>
Sub-total : Property	\$244,355.00	\$149,212.43	\$149,212.43	\$95,142.57	\$25,844.41	\$69,298.16
Total : EXPENSES	\$18,257,623.00	\$13,248,541.22	\$13,248,541.22	\$5,009,081.78	\$3,819,555.81	\$1,189,525.97
NET ADDITION/(DEFICIT)	\$18,257,623.00	\$13,248,541.22	\$13,248,541.22	\$5,009,081.78	\$3,819,555.81	\$1,189,525.97

End of Report

Operating Statement with Encumbrance

Printed: 05/04/2021 5:13:48 PM

Report: rptGLOperatingStatementwithEnc

2020.1.11

Page:

2

New Vendors-April

CT Center for School Change – HS PD and Prof. Services
Eastern Kentucky University – HS pd
The Center for Gifted Studies-HS pd
Crown Awards – HS awards
Heggerty – Daisy supplies (Title I)
Center for Respect – HS virtual assembly
Goodheart-Wilcox Publisher – HS textbooks

5/4/2021
L.E.W.

Funding Westbrook Board of Education
\$125,000 Individual Stop-Loss
Expected Claims and Fees Based on 140 Medical Contracts and 150 Dental Contracts; Actual Claims and Fees Based on Actual Contracts
July 1, 2020 through June 30, 2021

	1	1a	1b	2	3	4	5	6	7	8	9	10	11	12	13	14
	Board Monthly Funding	Board Amount Borrowed from Reserve	Total Board Funding (Board Amount from Reserve)	Board Projected Expected Medical Claims	Board Actual Incurred & Paid Medical Claims	Board Projected Expected Rx Claims	Board Actual Incurred & Paid Rx Claims	Board Projected Expected Dental Claims	Board Actual Incurred & Paid Dental Claims	Board Actual Paid Discount Share*	Board Expected Retention Costs (Includes actual Discount Share, Broker Service Fee and ACA Fees)	Board Actual Paid Retention Costs (Includes actual Discount Share, Broker Service Fee and ACA Fees)	Claims over \$125,000 stop-loss paid by S/L Insurance	Board Actual Monthly Out-of-Pocket Costs	Board Medical & Rx Claims Loss Ratio Only	Board Surplus or (Deficit) Total Claims and Fees
Jul-20	\$194,235	\$75,000	\$269,235	\$155,420	\$113,992	\$51,807	\$35,161	\$10,748	\$11,258	\$0	\$50,935	\$51,612	\$0	\$212,023	78.0%	\$57,211
Aug-20	\$194,236	\$75,000	\$269,236	\$155,420	\$110,547	\$51,807	\$19,301	\$10,748	\$6,900	\$0	\$50,935	\$51,268	\$0	\$198,016	67.0%	\$71,219
Sep-20	\$194,237	\$75,000	\$269,237	\$155,420	\$163,066	\$51,807	\$42,900	\$10,748	\$8,623	\$24,396	\$75,331	\$76,347	\$0	\$290,937	97.3%	(\$21,700)
Oct-20	\$194,238	\$75,000	\$269,238	\$155,420	\$88,841	\$51,807	\$39,873	\$10,748	\$5,882	\$6,131	\$57,066	\$58,426	\$0	\$193,027	60.4%	\$76,216
Nov-20	\$194,239	\$75,000	\$269,239	\$155,420	\$118,176	\$51,807	\$43,630	\$10,748	\$3,834	\$8,454	\$59,389	\$59,366	\$0	\$225,006	78.1%	\$14,233
Dec-20	\$194,240	\$75,000	\$269,240	\$155,420	\$237,093	\$51,807	\$59,724	\$10,748	\$7,560	\$8,553	\$59,488	\$59,810	\$0	\$364,187	142.22%	(\$94,947)
Jan-21	\$194,241	\$75,000	\$269,241	\$155,420	\$183,986	\$51,807	\$69,985	\$10,748	\$6,992	\$6,186	\$57,121	\$56,410	\$0	\$317,373	124.33%	(\$48,133)
Feb-21	\$194,242	\$75,000	\$269,242	\$155,420	\$137,791	\$51,807	\$40,205	\$10,748	\$2,437	\$8,172	\$59,106	\$58,062	\$0	\$238,496	87.7%	\$30,746
Mar-21	\$194,243	\$75,000	\$269,243	\$155,420	\$180,792	\$51,807	\$82,363	\$10,748	\$362	\$9,725	\$60,659	\$59,615	(\$19,467)	\$303,666	129.77%	(\$34,423)
Apr-21																
May-21																
Jun-21																
TOTALS	\$1,748,147	\$675,000	\$2,423,147	\$1,398,780	\$1,331,283	\$466,260	\$443,143	\$96,728	\$53,848	\$71,617	\$530,029	\$530,918	(\$19,467)	\$2,342,725	100.0%	\$80,422

Column 1 - Monthly Funding (included amount transferred from reserve)
Column 2 - Projected Expected Medical Claims by Month (based on contracts at renewal)
Column 3 - Actual Incurred and Paid Medical Claims by Month including claims over the stop-loss (stop-loss claims are removed in #11)
Column 4 - Projected Expected Rx Claims by Month (based on contracts at renewal)
Column 5 - Actual Incurred and Paid Rx Claims by Month
Column 6 - Projected Expected Dental Claims by Month (based on contracts at renewal)
Column 7 - Actual Incurred and Paid Dental Claims by Month
Column 8 - Actual Anthem Discount Share Paid by Month
Column 9 - Projected Expected Retention Costs by Month (based on contracts at renewal)
Column 10 - Actual Total Paid Retention Costs (Administrative Costs) by Month
Column 11 - Claims Incurred over \$125,000 and paid by Stop-Loss Insurance
Column 12 - Actual Total OUT-OF-POCKET COSTS (Column 3 minus Column 8; plus Columns 5, 6, and 7)
Column 13 - Medical Loss Ratio by Month by Total Costs. Actual Medical & Rx Claims minus Any Large Claims Over the Stop-Loss divided by the Expected Medical & Rx Claims
Column 14 - The Surplus or (Deficit) by Month

\$18.62 Broker Service Fee PEPNI (Employee)
\$0.50 PCORI PEPNI (Employee) - July-Dec.
(figures included in columns 9 and 10 above)

\$2,607.08 Total Monthly For Broker Service Fee
\$70.00 Jul-Jun PCORI Taxes per Month
(health care reform taxes based on 145 contracts)

