

AB 540 RESOURCE GUIDE

A Guide for Advisors of Undocumented Immigrant Students

California State University Long Beach

May 2010

INTRODUCTION

Purpose

The Resource Guide is designed to address the most common questions raised in the course of advising unprotected immigrant students. The information contained may not always be conclusive thereby requiring additional consultation with other staff whose names are in this guide.

The Resource Guide is a direct outcome of the March 16, 2007, faculty and staff development conference, Improving Immigrant Student Success, sponsored by the University and the Title 5, Hispanic Serving Institution program, Mi Casa: Mi Universidad.

Disclaimer

The information in this booklet is general in nature and serves as a guide. Some of the campus information is subject to change without notice. Several sections of the Resource Guide have verbatim wording from the campus catalog.

Immigration laws are complex, subject to change, and are broad in their interpretation. This is not an immigration guide. Immigration questions should be referred to immigration attorneys.

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SECTION ONE: LAWS AND REGULATIONS

State Law AB 540

On October 12, 2001, Governor Gray Davis signed into law Assembly Bill 540 (Stats. 2001, ch. 814) adding a new section, 68130.5, to the California Education Code. Section 68130.5 created a new exemption from the payment of non-resident tuition for certain non-resident students who have attended high school in California and received a high school diploma or its equivalent.

AB 540 Guidelines & 68130.5 Requirements for Eligibility

- Must have attended a California high school for 3 or more full academic years (between grades 9 through 12, inclusive and does not need to be consecutive years);
- Must have or will graduate from a California high school or have attained a G.E.D.; or received a passing mark on the California High School Proficiency Exam (CHSPE);
- Must register or is currently enrolled at an accredited institution of public higher education in California;
- Must file or will file an affidavit as required by individual institutions, stating that the filer will apply for legal residency as soon as possible;
- Must not hold a valid non-immigrant visa (F, J, H, L, A, E, etc.)

AB 540 Ineligibility

An ineligible student is one who does not meet the AB 540 criterion. In most situations, not having met the three years attendance at a California high school is what prevents a student from qualifying for AB 540. Students can still attend as long as they meet the admissions criteria and are accepted by the college or university, but must pay non-resident fees.

AB 540 Affidavit

The AB 540 Affidavit serves two purposes; one is to verify that the student meets the educational requirements, and the second is to certify the intent to establish legal residency.

The first purpose relates to educational eligibility where students must indicate:

Yes or No I have graduated from a California High School or have attained the equivalent thereof, such as a high school Equivalency Certificate issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination. And,

Yes or No I have attended high school in California for three or more years.

Students must also provide information on all schools attended in grades 9-12 and submit required documentation (high school transcript) as specified by the institution.

The second purpose refers to the eligibility for exemption on non-resident tuition. To exempt a student from paying non-resident tuition the Affidavit must be completed prior to enrollment at an institution. The legal document certifies that the student is in the process of legalizing their residency status or will file for legal residency as soon as eligible.

Non-resident tuition exemptions **ARE** granted for students who indicate on the affidavit (as long as the educational criterion is also met):

☐ I am NOT a nonimmigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

Non-resident tuition exemptions are **NOT** granted for students who indicate on the affidavit:

☐ I am a nonimmigrant alien {including, but not limited to A FOREIGN STUDENT (F Visa) or exchange visitor (J visa)}.

The information provided is declared under penalty of law of the State of California and the signature verifies that the information is correct and accurate. In addition, the California State University and the University of California require documentation of high school attendance and graduation (or its equivalent) in support of the affidavit.

The affidavit is found at <http://www.csulb.edu/depts/enrollment/forms/>. The affidavit and supporting documentation of high school attendance and graduation should be submitted after the admission offer is made to the student and before the student pays tuition and fees.

California Residency and Legal Permanent US Residency Definitions

To establish physical residence in California, a person must possess ability to **legally** establish residency in the state. A US citizen, permanent resident (green card holder), or holders of specialized immigration visas may establish legal state residency. An adult, who is physically present in the state and who, at the same time, intends to make California his or her permanent home may establish legal residence. Steps must be taken at least one year prior to the residence determination date to show intent to make California the permanent home with concurrent relinquishment of the prior legal residence.

Lawful Permanent US Residency is defined as a person who has a “green card” and may legally reside permanently in the United States.

A Lawful Permanent Resident (LPR) may work in the US and may serve in the military, pay taxes, but cannot vote. An LPR may become a US citizen through naturalization.

Unprotected immigrant student is defined as a non-citizen student who came to the United States without any legal immigration documents or someone who entered with a visa and stayed after the time in which they were authorized to be here (Pg. ii, Immigration Law Training Institute Booklet, University of California Riverside, Department of Law & Public Policy).

Immigration Advice

Immigration law is extremely complex and constantly changing, therefore faculty and staff are advised NOT to give “immigration advice” to students, but rather to advise them to seek professional legal assistance from an immigration attorney. Utilizing unauthorized public benefits; such as federal and state assistance while undocumented can be deemed grounds for automatic deportation the day the individual is able to adjust his immigration status.

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. As a result, universities cannot release the student’s information, including the fact that they are undocumented, except under very specific circumstances, such as a court order. For more information about what can be released about students and the campus policy statement, please see Releasing Student Information on the Enrollment Services website: http://www.csulb.edu/depts/enrollment/student_academic_records/releasing.html.

Tax Reporting – ITIN and Tax Form 1098-T

The Internal Revenue Service (IRS) issues an individual taxpayer identification number (ITIN) for federal tax purposes only to non-resident aliens. However, the ITIN may also be used for filing California state tax purposes. Reportable income includes scholarship funds received that cover books and other needs aside from tuition.

Students must submit the completed application accompanied by documentary evidence of alien status and identity such as a passport, foreign birth certificate, etc. One piece of documentary evidence should contain photo identification.

For questions on how to obtain the ITIN and its use, students are advised to contact the University Tax Analyst Specialist, Raquel J. Bazan, at 562-985-0126.

Compliance with Tax Form 1098-T

Near the end of the calendar year, students may be contacted by Bursar’s Office informing them that the Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) on their student account is either missing or invalid. This is done because the Internal Revenue Service (IRS) requires all colleges and universities to request SSNs or ITINs from enrolled students in order to comply with Form 1098-T reporting requirements that pertain to educational tax credits (pursuant to the Taxpayer Relief Act of 1997.)

Students who are not filing for tuition tax credit do not have to complete the Form W-9 (Request for Taxpayer Identification Number and Certification) nor provide an ITIN or SSN to the university. Students who are filing for tuition tax credit must follow the instructions to accommodate the Bursar’s Office request. Questions may be directed to 562-985-5457.

SECTION TWO: UNIVERSITY POLICIES AND PROCEDURES

Campus Admissions Process

For application procedures, deadlines and general information please refer to the CSULB admission web site at: www.csulb.edu/depts/enrollment/admissions.

Unprotected immigrant students are not legal residents of California. Therefore the same admission criteria used for other non-resident students will apply.

For first-time freshmen applicants, the in-state admission standards also apply for graduates of California high schools. As a result, unprotected immigrant students applying as first-time freshmen, will be held to the same admissions criteria as California residents from their same high school. This same provision does not apply to transfer students where a higher transfer GPA is required of non-residents.

The admission criteria for teacher credential and Master's programs are the same for resident and non-resident students.

Exemption of Non Resident Tuition

If the applicant meets the AB 540 criteria outlined above based on the affidavit and required supporting documentation, non-resident fees will be waived. The student will still be responsible for the payment of the State University Fee and other mandatory campus fees required of all students. These fees must be paid by the required deadlines to avoid cancellation of classes. Information on fees is available online at:

<http://www.csulb.edu/depts/enrollment/registration/>.

Students who submit an affidavit will be notified via email once their affidavit has been approved. For first-time Freshman applicants, this process may take some time as an affidavit cannot be approved until the *final* high school transcript has been received and verified. For further information about exemptions call (562) 985-7333 or send an email to es-residency@csulb.edu.

Changes to Immigration and Residency Status

If a student's immigration status changes (i.e. they are now a permanent resident and have been issued a green card), the student must notify the University. The student must go to the General Information window on the first floor of Brotman Hall with their green card.

Note: Students who become permanent residents still fall under AB 540 until they meet the criteria to reclassify their residency status (usually after being a permanent resident for 1 year). For all criteria : <http://www.csulb.edu/depts/enrollment/admissions/residency.html>.

Once a student qualifies as a resident, they can file a Residence Reclassification Request. Instructions and the form can be found at:

http://www.csulb.edu/depts/enrollment/forms/reidence_inst.html.

Please see the [University Catalog](#) to learn more about the determination of resident status. You may also contact the Residence Specialist at (562) 985-7333 or es-residency@csulb.edu.

CSULB Campus Identification Number and Identification Card

When students apply to the University, a 9-digit campus ID number is assigned and will be used throughout the student's career at CSULB rather than a Social Security Number or other personal identifier. Students who are offered admission and choose to enroll will be granted a CSULB ID card reflecting this number.

The Campus ID cards are issued at SOAR (Student Orientation, Advising and Registration) for undergraduates or at the Campus ID Center located by the University Bookstore near Lot 5. The card is used throughout the campus as proof of identification and to obtain services. When obtaining the card, students should bring a picture ID. High school IDs are accepted.

Grievances/Complaints

CSULB has a formal standardized process to address student grievances that are caused by the action of faculty, administrators, or staff that result in an unauthorized or unjustified action that adversely affect the status, rights, or privileges of a student. Further, the purpose is to establish due process and safeguards that will be followed by the university in the adjudication of grievances. For information, refer to the CSULB website:

http://www.csulb.edu/divisions/aa/grad_undergrad/senate/documents/policy/1995/21/.

SECTION THREE: UNIVERSITY PROGRAMS AND SERVICES

Financial Assistance

Installment Plans

Partial payments are accepted only with an approved installment agreement. A non-refundable administrative fee and a down payment are required to sign up for Installment Plans. Inquire at Cashier's Office, BH 148.

Eligibility Requirements

- You do not have a past due balance for a prior term.
- You are admitted for the term.
- You are not awarded Financial Aid for the term.
- You have not already paid your Registration Fees / Non-Resident Fees for the term.

Installment payments are accepted only with an APPROVED installment agreement. A non-refundable administrative fee is charged to sign up for Installment Plans. The Installment Plan is normally paid in three or four installments over three months. Failure to complete the payment schedule does not result in disenrollment in the current semester, however students will be charged an additional fee and will not be able to enroll for the next semester until the balance is paid in full.

The Office of Financial Aid

The office provides financial and advisory assistance to enable students to pursue a quality education. It administers funds that are awarded to students who demonstrate a need to cover educational expenses. Most funds administered by the Financial Aid Office are made available by the Federal and State governments, CSU and by private sources, and require proof of US citizenship or legal residency. This information is verified with the Federal government to ensure proper use of Federal and State funds. Unprotected immigrant students are not currently eligible for any federal or state aid.

Students that are in the process of becoming legal citizens may be eligible for these funds depending on their status. If a student has filed a US residency application, he or she will receive an I-797 Notice of Action letter from the Bureau of Citizenship and Immigration Services (BCIS). At this point, the student can begin the financial aid application process. Students become eligible for financial aid upon receipt of notification that their status has changed to one of the following:

1. A US permanent resident (I-551)
2. A conditional permanent resident (I-55C)
3. A holder of an Arrival-Departure Record (I-94) indicating a refugee, asylum granted, or parolee.

Students are eligible to receive financial aid retroactively for an entire aid year as long as US residency status is established within that aid year. The obtaining of one of these statutes would also allow the student to establish California Residency for tuition purposes. However, residency for tuition purposes cannot be applied retroactively.

Scholarships for AB 540 Students

AB 540 students can apply for any scholarship that does not require U.S. citizenship and/or state residency.

On-campus Scholarship Information

The Center for Scholarship Information, located in the University Student Union 238, provides: advising on the scholarship application process; access to a scholarship database containing information for on and off-campus scholarships; proofing of scholarship applications, personal statements and essays; access to the Internet and a typewriter. The Center also administers several scholarship programs and generates funds for scholarships. For more information, see their website at: www.csulb.edu/scholarships or call (562) 985-2549. Students may also visit the Financial Aid Office regarding scholarships at BH 101, (562) 985-8403:

Off-Campus Scholarship Websites

<http://www.latinocollegedollars.org/>
<http://www.maldef.org/pdf/Scholarships.pdf>
<http://www.salef.org/>
<http://www.heef.org/>
<http://www.usc.edu/student-affairs/MAAA-Web/>
<http://www.migrant.net>
<http://www.chicanalatina.org>
<http://www.maga.org>
<http://www.ccnma.org>
<http://www.nahj.org>
<http://www.lambdathetanu.org>
<http://www.usc.edu/student-affairs/>
<http://www.cawg.org>
<http://automotivehalloffame.org>
<http://www.csac.ca.gov>
<http://www.ctc.ca.gov>
<http://www.calteach.com>
<https://www.acs-education.com>.

Academic Advising

Overview of Academic Advising Services

CSULB is committed to help students succeed regardless of residency status and almost all services are available to AB 540 and other undocumented students. However, some campus services are legislated to require using citizenship, legal residency and/or state residency and income guidelines as a requirement and can only serve eligible students who meet program criterion.

The University's undergraduate academic advising services and academic departments are responsible for providing academic direction for new and continuing students. In addition, academic departments provide academic advising for graduate students. AB 540 and other undocumented students are eligible for these services.

For more information about these services refer to the CSULB catalog or visit the website: www.csulb.edu/divisions/aa/catalog/20082009/academic_services/advisement_centers.html

Academic Advising Center

The Academic Advising Center is located in the Horn Center, Room 103. The Academic Advising Center provides services to the general University undergraduate student population including both traditional and non-traditional students. For hours and appointments, call (562) 985-4837. AB 540 and other undocumented students are eligible for these services.

Department Advising for Majors

Information regarding major options can be obtained by visiting the Career Center and meeting with a Career Counselor. Specific requirements about a major should be obtained by contacting the academic department and requesting to meet with the undergraduate or graduate advisor. AB 540 and other undocumented students are eligible for these services.

Academic Support Programs

College Assistance Migrant Program (CAMP)

The CAMP office is located at Liberal Arts 3 Room 202 and is open from 8:00 a.m. to 6:00 p.m., Monday through Thursday and 8:00 a.m. to 12:00 p.m. on Fridays. The telephone number is (562) 985-2006 or FAX (562) 985-2003. The CAMP is designed to serve students who themselves or whose parents are migrant or seasonal farm workers. Work may include production, transportation, packaging or canning of crops, dairy products, poultry, livestock, cultivation or harvesting of trees (nurseries), or fish farming. The goal of CAMP is to provide outreach and recruitment services to eligible students by assisting them in completing their admissions and financial aid applications. Also offered are parent workshops on motivating their children to enroll in and graduate from college. AB 540 and other undocumented students are not eligible for these services.

Career Development Center

The Career Development Center is located in Brotman Hall, Room 250. For information, call (562) 985-4151, log onto www.careers.csulb.edu, or stop by the office. The Career Development Center provides resources and strategies for choosing a college major, developing career plans, finding internships and full-time jobs and making successful career transitions. Career decision-making facilitates a student's definition of his/her personal career goals and objectives based on an understanding of one's self and the world of work. The Center provides students with the most current career data and information delivery systems. AB 540 and other undocumented students are eligible for these services.

Career Planning, Selecting a Major, and Job Search

Career counselors assist students in exploring career and academic major options and in developing effective job seeking skills through one-to-one counseling and workshops. Counselors also provide assistance with résumé writing, interviewing techniques, job search techniques and other facets of the job search process including such topics as networking, accepting or rejecting a job offer, and negotiating a salary. AB 540 and other undocumented students are eligible for these services.

Internship Program

The Internship Program offers students paid and volunteer internship experience in business, industry, government and the non-profit sector. This practical and professional work experience is directly related to a student's academic major or career goal. Students may alternate full-time work periods with full-time academic periods or they may work part-time while simultaneously attending the University. Upper-division Internship courses are available for up to six units of elective academic credit. Students who are undocumented cannot pursue careers that require background checks or require licensure in order to practice. Therefore, depending on the major, alternative placements should be

considered. Contact the Career Development Center Internship Coordinator at (562) 985-4151 for more information. Check with Internship Coordinator regarding residency criteria, as U.S. or legal residency is required for most internships, but not all.

Campus Employment

U.S. citizenship or legal residency is required for on-campus employment and off-campus employment referrals; therefore, campus employment is not available to AB 540 and other undocumented students.

Counseling and Psychological Services

Counseling and Psychological Services (CAPS) offers an array of services to help students achieve a satisfactory and meaningful academic experience. CAPS is located in Brotman Hall 226. The telephone number is (562) 985-4001. The CAPS web address is:

www.csulb.edu/caps.

Staff members of CAPS are trained at the doctoral level in counseling or clinical psychology and student development services delivery. Staff members are skilled in assisting students to translate their individual personal development, career development, and previous educational experience into optimal academic achievement and collegiate life experience. AB 540 and other undocumented students are eligible for these services.

Educational Opportunity Program (EOP)

The Educational Opportunity Program (EOP) is a state funded program that has developed special services to help students overcome the obstacles that may prevent them from furthering their education and reaching their potential. Students who are interested in being considered for EOP must declare their intentions on the University application at the time they apply to the University. State residency is required, but the program may be able to provide advising on a limited basis. Check with EOP regarding program participation

Learning Assistance Center

Located in the Horn Center, Room 104, the Learning Assistance Center is an all-university academic support service that helps students identify and develop effective learning approaches for their courses. The LAC offers the following services:

1. Learning Skills
2. Supplemental Instruction
3. Tutorial Services
4. ESL Support Services

AB 540 and other undocumented students are eligible for these services

MEP (MESA Engineering Program)

The MEP office is located in Engineering 2, Room 300. For information, call MEP at (562) 985-8014. The MESA (Mathematics, Engineering, Science, Achievement, and Tutoring) Engineering Program (MEP) provides academic advisement for general education and upper-division interdisciplinary course requirements to low-income and educationally disadvantaged students in all of the engineering disciplines: Aerospace, Chemical, Civil, Computer Engineering and Computer Science, Electrical, Engineering Technology, and Mechanical Engineering. The MEP staff work with engineering department advisors to

provide current information on engineering course requirements and changes. AB 540 and other undocumented students are eligible for these services.

Multicultural Center

The Multicultural Center is located in Faculty Office Building 3 (FO3), Room 03 and is open from 9:00-5:00, Monday through Friday. For more information, the Center's website is www.csulb.edu/centers/mcc or call (562) 985-8150. The center invites input to be sent to mcc@csulb.edu.

The mission of the Multicultural Center is to contribute to the creation of a campus environment which respects and supports cultural, ethnic, and racial diversity. The center is an educational resource center, which serves as a vehicle for the expression of the needs and concerns of CSULB's increasing diverse campus community. AB 540 and other undocumented students are eligible for these services.

Partners for Success - Faculty Mentoring Students Program

The Partners for Success Office is located in the University Student Union (USU-209). The telephone number is (562) 985-7562. Interested students may apply at www.csulb.edu/partners.

For a variety of reasons, many first-generation students—students with parents who do not possess a baccalaureate degree—find it challenging to complete their college education. In an effort to retain and graduate these students, a program co-sponsored by Academic Affairs and the Division of Student Services is offered to pair students with faculty members who serve in the capacity of mentors. A mentor, in this case, is an experienced professor who acts as a friendly advisor, helping students become comfortable and successful in the university environment. AB 540 and other undocumented students are eligible for these services.

SOAR (Student Orientation, Advising and Registration)

Orientation is required of all new freshmen and transfer students. The Student Orientation, Advising, and Registration (SOAR) is the program in which new students meet this requirement. The program affords students an opportunity to receive initial academic advising concerning general education and major requirements, assistance with course selection, and the ability to register for classes, as well as an orientation to student services and campus resources. The workshops take place in early January for spring admits and throughout the summer months for fall admits. There is also a two-day overnight SOAR program for freshmen students admitted for fall that would like a more extensive orientation experience.

Information about the SOAR program is mailed to newly admitted students and may also be obtained by visiting the department's website (www.csulb.edu/soar). There is a fee associated with the program. Participants receive a University Catalog, Schedule of Classes, academic planner, a one-day workshop, parking permit, and lunch. AB 540 and other undocumented students are eligible for these services.

Student Support Services

The Student Support Services Program (SSSP) is a federally funded program designed to assist students in achieving their maximum potential in higher education. Students are referred to SSSP by faculty, staff, and students of CSULB. Interested students apply directly to the program for participation. In addition to an academic need, one of the following must apply for a student to be eligible for SSSP services: low income and first generation college students; physically disabled and/or learning disabled; low income only; first generation only. AB 540 and other undocumented students are not eligible for these services.

STARS (Student Transition and Retention Services)

The STARS office is located in the Foundation Building (Suite160) and the telephone number is (562) 985-5515. Information may also be obtained on the department's website at www.csulb.edu/soar.

The educational experience presents new students with many challenges and pressures. The department of Student Transition and Retention Services directs its efforts toward the orientation, advising, and registration of students and the promotion of their persistence in college through graduation. Special efforts are directed toward advisor training, orientation and advising workshops, as well as research with regard to issues affecting student retention. AB 540 and other undocumented students are eligible for these services.

Testing and Evaluation Office

The Office of Testing and Evaluation Services provides information regarding admissions, placement, and certification examinations. The office is located in Brotman Hall 216. For information, phone (562) 985-4007, FAX (562) 985-2415, or visit the Testing Office website at www.csulb.edu/testing.

Test programs currently offered include the SAT and Achievement Tests, ACT, EPT/ELM, WPE, PRAXIS, the Nelson-Denny Reading Test, and the Chemistry IIIA test. Information pertaining to the tests mentioned above and the MCAT, LSAT, CSET, CBEST, GRE, RICA, and TOEFL exams can be obtained by visiting the Testing Office website referenced above.

AB 540 and other undocumented students are encouraged to telephone the office to make an appointment to see Tracy Woodard, Test Officer to get their identification issues handled in private prior to the test date. The test officer will review the student's ID, the passport, or official consulate identification and then sign the admission letter as an indication that the ID that the student brings with him or her to the test site has been pre-approved. The Testing Office often uses test proctors who may be unfamiliar with ID issues faced by undocumented students, so getting ID pre-approval will circumvent potential issues at the test site. AB 540 and other undocumented students are eligible for these services.

Tests not offered at CSULB may have other identification requirements.

Women's Resource Center

The Women's Resource Center is open 9:00 a.m. to 5:00 p.m. Monday through Friday and two evenings until 6:30 p.m. Its services are free and available to women and men, campus and community. The WRC is located in Liberal Arts 3-105. For further information, call (562) 985-8687/8576.

The mission of the Women's Resource Center (WRC) is to facilitate the educational, professional and personal growth of women on campus. The WRC houses a library of material on women's issues, offers women's support groups, and peer counseling. It provides referrals to campus and community services, scholarship information, and is a clearinghouse of current events of interest to women.

The WRC also provides a comfortable lounge where students can study, chat with friends, or hold meetings. AB 540 and other undocumented students are eligible for these services.

Student Life and Resources

FUEL (Future Underrepresented Educated Leaders)

FUEL is a support group for underrepresented and undocumented students. The advisor for the group is Dr. Elena Macías. She may be contacted at 562-985-8816.

College Student Organizations

Academic departments have student departmental associations comprised of students in that discipline. In addition, there are other academically related organizations and discipline-based honorary societies.

Representatives from departmental associations work together on a college student council in each of the seven colleges. The organizations promote interaction between faculty and students by sponsoring speakers, seminars, social gatherings and other activities related to their disciplines. Students also have the opportunity to provide input regarding their educational experiences to their faculty and departmental chairs, as well as to their deans via the departmental associations and student councils, respectively. Student Life and Development staff members play a key role in coordinating major events such as Engineering Day, Health and Human Services Career Month, the Awareness Festival, College of the Arts Week, and the Nobel Laureate Lecture. AB 540 and other undocumented students are eligible for these services.

Student-Run Resource Centers

There are five student-run resource centers on campus. These venues are for affiliated student organizations to conduct program planning, peer mentoring, officer meetings, and post information regarding scholarships, service and internship opportunities. AB 540 and other undocumented students are eligible for these services.

American Indian Student Study Center, FO4-282, (562) 985-4963

Asian Pacific Student Resource Center, FO4-277, (562) 985-4530

African Student Resource Center, FO4-274, (562) 985-4502

Raza Resource Center, FO4-263, (562) 985-5223

Lesbian/Gay/Bisexual/Transgender Resource Center (LGBTRC), FO4-165, (562)

985-4966 (general information) or e-mail lgbtrc@csulb.edu

Campus Safety

Campus Police

California State University, Long Beach University Police, obtains its powers to arrest from the California Penal Code and the California Education Code.

Emergencies on Campus

The on-campus emergency phone number is 9-1-1. The non-emergency phone number is (562) 985-4101. Any problems concerning behavior of members of the campus community, thefts, vandalism, fire, and all related matters should immediately be brought to the attention of the University Police.

Procedures for Reporting Crimes on Campus

Whenever students or employees become victims of a crime while on the campus of CSULB, or whenever they have witnessed a crime or feel that there is a possibility that a crime is about to occur, they should notify University Police as soon as possible. There are numerous emergency phones located throughout the campus, including the parking lots and in all elevators, which are direct lines to the University Police dispatcher. Individuals may also contact the mobile police units that patrol the campus on a 24-hour schedule. Parking enforcement officers also patrol the parking lots and have direct radio contact with the police dispatcher and mobile police units. The University Police office is located at the far east end of campus, between parking lot 11 and parking lot 9 on Palo Verde Avenue. The Department is open 24 hours a day.

SECTION FOUR: COMMUNITY SUPPORT

Asian American Legal Defense and Education Fund (AALDEF)

Founded in 1974, the Asian American Legal Defense and Education Fund (AALDEF) is a national organization that protects and promotes the civil rights of Asian Americans. By combining litigation, advocacy, education, and organizing, AALDEF works with Asian American communities across the country to secure human rights for all.

<https://www.aaldef.org/>

Asian Pacific American Legal Center of Southern California (APALC)

APALC is the nation's largest legal organization serving the Asian and Pacific Islander (API) communities. Founded in 1983, APALC advocates for civil rights, provides legal services and education, and builds coalitions to positively influence and impact APIs and to create a more equitable and harmonious society. <http://www.apalc.org/>

Coalition for Humane Immigrant Rights of Los Angeles (CHIRLA)

CHIRLA was formed in 1986 to advance the human and civil rights of immigrants and refugees in Los Angeles; promote harmonious multi-ethnic and multi-racial human relations; and through coalition-building, advocacy, community education and organizing, empower immigrants and their allies to build a more just society. <http://www.chirla.org/>

Mexican American Legal Defense and Education Fund (MALDEF)

MALDEF was founded in 1968 in San Antonio, Texas, the Mexican American Legal Defense and Educational Fund (MALDEF) is the leading nonprofit Latino litigation, advocacy and educational outreach institution in the United States. MALDEF's mission is to foster sound public policies, laws and programs to safeguard the civil rights of the 45 million Latinos living in the United States and to empower the Latino community to fully participate in our society. <http://maldef.org/>

National Immigration Law Center (NILC)

Since 1979, the National Immigration Law Center (NILC) has been dedicated to protecting and promoting the rights of low income immigrants and their family members. In the past 20 years, NILC has earned a national reputation as a leading expert on immigration, public benefits, and employment laws affecting immigrants and refugees. Its extensive knowledge of the complex interplay between immigrants' legal status and their rights under U.S. laws is an essential resource for legal aid programs, community groups, and social service agencies across the country. <http://www.nilc.org/>

National Legal Sanctuary for Community Advancement (NLSCA)

Founded in 2004, NLSCA's mission is to ensure human rights and dignity of Middle Eastern, Muslim, and South Asian peoples. It advocates for legal defense of civil rights, responsible media coverage and depiction; proactive collaboration with governmental and nongovernmental institutions; and fostering education and community outreach. <http://nlzca.com/index.htm>

Salvadoran American Leadership and Educational Fund (SALEF)

SALEF was founded in 1995 in Los Angeles by a group of Salvadoran and Salvadoran American activists. SALEF's mission is to advocate for the educational advancement, civic participation, leadership and economic prosperity of Salvadoran and other Latino communities in the U.S.; and to advance democracy and social justice in the U.S. and El Salvador. <http://www.salef.org/>

SECTION FIVE: FAQ (FREQUENTLY ASKED QUESTIONS)

Admissions

1. What are the requirements to go to college as an undocumented student?

Unprotected immigrant students applying, as first-time freshmen will be held to the same admissions criteria as California residents from their same high school. This same provision does not apply to transfer students where a higher transfer GPA is required of non-residents. The admission criteria for teacher credential and Master's programs are the same for resident and non-resident students. There are some exceptions - when a major requires licensing, undocumented students are not eligible to apply.

The Admissions Office will request documents in support of the admission application when needed. Which transcripts are required and at what point in the application process varies.

Qualifying for Exemption from Out-of-State Tuition

2. How do I change my status to AB 540? Do I need to provide an official transcript?

Students must submit the Student Affidavit for Exemption of Non Resident Tuition (affidavit) and supporting documentation to Enrollment Services to be considered for the non-resident fee waiver after the student is admitted. If the student meets the AB 540 criteria, the residency officer will adjust the status and waive the non-resident tuition fee.

Students who submit an affidavit will be notified via email once their affidavit has been approved. For first-time Freshman applicants, this process may take some time as an affidavit cannot be approved until the *final* high school transcript has been received and verified. For further information about exemptions call (562) 985-7333 or send an email to es-residency@csulb.edu.

Even though transfer students normally do not need to provide high school transcripts for admissions determination, all students applying for the AB 540 non-resident fee waiver must provide an official high school transcript with their affidavit for AB 540 eligibility. A copy of the affidavit is available on line: <http://www.csulb.edu/depts/enrollment/forms/>

AB 540 Guidelines & 68130.5 Requirements for Eligibility

- Must have attended a California High School for 3 or more full academic years (between grades 9 through 12, inclusive and does not need to be consecutive years);
- Must have or will graduate from a California High School or have attained a G.E.D.; or received a passing mark on the California High School Proficiency Exam (CHSPE);
- Must register or is currently enrolled at an accredited institution of public higher education in California;
- Must file or will file an affidavit as required by individual institutions, stating that the filer will apply for legal residency as soon as possible.
- Must not hold a valid non-immigrant visa (F, J, H, L, A, E, etc.)

3. If I have less than three years of high school and have graduated from a California high school, do I qualify for in-state tuition?

Students with less than three years of high school attendance in California are not eligible for AB 540. However, if the student meets the first-time freshman or transfer admissions requirements, the student may still be eligible to attend the university, but will have to pay the non-resident tuition. Non-resident tuition is charged to all U.S. non-California residents and foreign students. Tuition is charged per unit, in addition to applicable State University and Other Mandatory Fees.

http://www.csulb.edu/depts/enrollment/registration/fees_basics.html

(Tuition is subject to change by State Legislative action without notice.)

4. What if I attended adult school? Did not graduate from high school, but I qualify as an upper division transfer?

If a student meets the transfer admissions requirements, he/she will be admitted to the university, but will be charged out-of-state fees if the student does not qualify for AB 540 because they did not graduate from a California high school and/or attended adult school. AB 540 law stipulates the three years of high school attendance and graduation. Although a GED or a high school diploma can be obtained from an Adult School, the rate of completion is often done at an accelerated pace that does not permit sufficient accrual of classroom time in order to make-up three years of instruction.

5. I was an AB 540 student at my community college. How can I become an AB 540 student at CSULB?

The student needs to complete the California Nonresident Tuition Exemption at CSULB. However, as long as the student is continuously enrolled at CSULB, he will only need to complete the form once.

6. Do I need a SSN? What do I put down on my application if I do not have an SSN?

NO, students are not required to have or use a Social Security number when applying to CSULB. If the student does not have a SSN, he or she should leave the field on the application blank. If there is any doubt, students should contact any individual listed in the Faculty and Staff Resource List in this document.

7. What if I have used a false SSN in the past? What happens if I stated before that I was a citizen and I now want to be an AB 540 student?

Students are advised to always provide true and accurate information to the University because the consequences of providing invalid information can be severe. If supplying a false SSN did not result in the receipt of benefits or services for which the student was not eligible, correction can be easily done at CSULB by requesting the SSN be deleted from the CSULB record. If benefits or services were received as a result of providing false information, the situation is obviously much more complex. According to the CSULB catalog and section 41301 of Title 5 of the California Code of Regulations, incorrect classification resulting from false or concealed facts is subject to disciplinary action including paying owed non-resident tuition. Before taking action, identify and consult with a staff and/or faculty member who works with undocumented students. If possible, also consult with an attorney.

8. What will show up in my transcript if I wrote on my community college application that I am a resident?

CSULB does not use the information on the transcripts to determine California residency nor is it responsible for reporting discrepancies to other institutions. Students must provide complete and accurate information on the Admission Application, and other required documents for an accurate determination of residency.

9. Is graduate admission different at CSULB if I want to use AB 540?

NO, AB 540 criterion is the same for both graduate and undergraduate students. If a student continues at CSULB, he will not have to resubmit high school transcripts or redo the affidavit.

10. Should I apply for the President's Scholars if I am a valedictorian?

YES, as a valedictorian, undocumented students are encouraged to apply.

11. Can I get into a doctoral or professional programs elsewhere using AB 540?

YES, you can get into masters and doctoral programs at a public California university as long as you meet the admissions criteria. Programs that give preference to state residents are not accessible to AB 540 and other undocumented students.

Paying for College

12. My admissions letter requires a deposit with my admissions acceptance. Do I have to pay?

YES, freshman and transfer students are required to pay a non-refundable enrollment deposit with the admission acceptance. The enrollment deposit is required in order to reserve a space in class. The admission acceptance and deposit for the fall term must be received by May 1st for freshmen, and June 1st for transfer students. The deposit will offset a portion of the State University Fee (SUF) for the first semester. Since AB 540 and other undocumented students do not receive state or federal financial aid, they must pay the deposit to reserve a place in the class unless they have proof of receiving a scholarship or other third party support that will cover their SUF.

13. Can I receive in-state aid?

NO, undocumented students are not eligible to receive any type of public (state or federal) financial aid. A student who regularizes his status through the BCIS (Bureau of Citizenship and Immigration Services) may be eligible for some aid and should inquire with the Office of Financial Aid.

14. Is there an installment plan to pay my tuition? What if I do not have the funds and I need to drop out to work?

YES, CSULB offers an installment plan to pay for tuition. For more details about the installment plan, check with the office of Student Account Services.

15. I paid out-of-state tuition before I knew about AB 540. May I get a refund?

Refund regulations have a set calendar and conditions. Normally a student must inform the university prior to the first day of instruction in order to qualify for the waiver for that term.

16. May I work on campus? Am I eligible for a paid internship or unpaid internship?

Most students who work on campus are hired as “student assistants” and are paid through public funds, which require residency and a valid social security number. Undocumented students are not eligible to work for pay that is funded by public funds. Undocumented students and AB 540 students are not eligible for paid internships, but may participate in unpaid internships. Contact the Career Development Center to learn about potential internship opportunities. Students should also contact the Center for Community Engagement about community based unpaid internships and service learning opportunities.

17. *The scholarship application states that an SSN is required. Should I bother to apply?*

Many scholarship program administrators assume that everyone has an SSN; therefore, it may be worthwhile to inquire if there is a residency or citizenship requirement. If there is not, then inquire about the use of the TIN (Individual Taxpayer Identification Number) number in lieu of the SSN. Students are encouraged to inquire whether the program has private dollars that may be awarded as scholarships or stipends.

Students without access to public financial aid should consider applying for private scholarship. Students are encouraged to apply for private aid because staying in school even part-time and maintaining consecutive enrollment is a strong indicator of progress to graduation. Information on scholarships is available at the Office of Financial Aid and the Associated Students' Center for Scholarship Information located in the University Student Union 238. The phone number is (562) 985-2549. Almost all university-sponsored scholarships do not require an SSN. Applicants must have a TIN.

There are websites with scholarship information such as the Tomas Rivera Center interactive website called "College Dollars at <http://www.latinocollegedollars.org/>; the MALDEF – Scholarship Information at <http://maldef.org/>.

18. *At Orientation I was told that I have to pay out-of-state tuition, but I have been in California since I was a child. What can I do?*

Inquire whether the student graduated from a California High School and attended the high school for three years. If this is so, then tell the student how to apply for the California Nonresident Tuition Exemption. The form can be found by going to: <http://www.csulb.edu/depts/enrollment/forms/>. The student should return the completed form (affidavit) and high school transcripts, if the individual is a transfer student, to Enrollment Services. If the student is a freshman, the high school transcripts will already be in Enrollment Services.

19. *Where can I get advice about applying for scholarships?*

Students should be encouraged to go to the Center for Scholarship Information, located in the University Student Union, room 238. The center staff offers individualized assistance to students. Students should be encouraged to apply for scholarships in lieu of working, as the time invested in writing an application can return many times over in scholarship funds. Students without a social security number can use the ITIN- Individual Taxpayer Identification Number. Most applications will not ask for immigration status, but many ask for a social security number or US citizenship. Students should inquire of the funder if an ITIN will be an acceptable substitute and if citizenship is an absolute requirement. Often the citizenship requirement may be waived.

Academic Eligibility

20. Are there majors that are not available to me because of my status?

Students who are undocumented cannot pursue careers that require background checks or require licensure in order to practice. Therefore, alternative majors and depending on the major, alternative field placements should be considered.

21. Will my status limit my participation in field and research projects? Should I travel to conferences with campus programs? Will the campus cover me?

If the field or research project is conducted on campus or within close proximity of the university, it should not be a problem. However, if the field or research project is contingent on having to present work at a student/professional conference then it may pose a problem. Any long distance travel that involves air or ground transportation involves an element of risk, thus it is advisable that undocumented students consider the risks and benefits of such activities. Students should consult with a parent or guardian. Importantly, not all activities requiring travel are obligatory, thus in some cases speaking to the instructor will result in alternative means to fulfill the course requirements. Students may also want to discuss internship alternatives with the Career Development Center staff.

Students on a campus approved, supervised, and funded activity are generally covered for travel liability. Campus travel must be under the supervision of a campus faculty, staff member, or Associated Students, Inc. (ASI) staff member. Travel by individual or group volition is not covered by the university or the ASI. In general, students are individually responsible for any personal injury or damage.

22. What if my major requires that I be finger printed? Can I pursue a credential or nursing program?

Students who will require a commercial or professional license provided by a local, state, or federal government agency in order to engage in an occupation for which the CSU trains them must meet the immigration requirements of the Personal Responsibility and Work Opportunity Reconciliation Act to achieve licensure. These academic programs, such as nursing and credentials will demand finger printing, a background check and a valid social security number. Students may want to discuss potential alternatives with the Career Development Center or the Academic Advising Center staff.

23. I did everything right to be eligible for college. I did not know I was undocumented. Why even bother?

It is not uncommon for students to experience periods of sadness and depression after they learn that they are undocumented and not eligible for financial aid. It is also distressing to learn that even after getting a degree they are unable to pursue their career choice upon graduation. Enrolled students experiencing emotional distress may be referred to the Counseling and Psychological Services. For most students, reminding them that immigration reform is a cyclical process and that at some point there may be comprehensive immigration reform, including the passage of the DREAM ACT, may be motivating. They may need an

affirmation that a college degree and staying out of trouble will give them a head start on the path to residency and the right to work at some future point. Often students need to be reminded that an earned degree is theirs forever, and no one can take that away. Students can also be advised to stay in school to earn a Masters and Doctorate until their status is regularized.

Student Services

24. Am I eligible for University programs and services?

YES, undocumented students are eligible to receive services from almost all University programs. However, there are some restrictions for programs requiring United States or California residency as part of their eligibility. At CSULB undocumented students are not eligible for the Educational Opportunity Program (EOP) or Federal funded programs such as TRIO, Upward Bound, and the College Assistance Migrant Program.

25. What can I do when I take the WPE and ELM if I do not have ID?

Undocumented students who do not have any of the five acceptable identifications (CA driver's license, CA ID card, USA passport, USA military ID or USA naturalization paper) should be encouraged to call Tracy Woodard, Test Officer in Testing and Evaluation Services, 562-985-8383 for an appointment to see the Test Officer prior to the test date. The Test Officer will review the student's ID and sign the test site admission letter indicating that the student's ID has been pre-approved. The Testing and Evaluation Services often uses test proctors who may be unfamiliar with ID issues faced by undocumented students, so getting an ID pre-approval will circumvent potential issues at the site. Test not offered at CSULB may have other identification requirements. Questions may be directed to the Testing and Evaluation Services.

26. Should I reveal my status to my faculty advisor? Others?

It is always advisable to use caution in disclosing. In most cases, this will be a personal decision. Generally, people will only reveal personal and private information to their closest friends and confidants. Most faculty and staff have genuine concern and interest in a student's well being. The individuals listed in the Faculty and Staff Resource List may be individuals with whom students may want to consult.

27. What happens if I drive to school and University police stop me?

Undocumented immigrants cannot obtain a California Drivers License. Therefore, driving a vehicle without a license is unlawful and can result in a traffic citation, forfeiture of the vehicle and fines. Police will ask for a Drivers License and any other identification on the driver. If the individual has no license, then the name and date of birth is taken and run through the police computer to check the driver's records. Campus police will issue a ticket and the disposition of the vehicle will depend on circumstances. If the vehicle is legally parked or can be driven away by an unimpaired, licensed driver, it will not be towed. If this cannot be done, it will be towed and impounded. Vehicles with expired registrations are automatically impounded. University police are not required to report the citation to the Bureau of

Citizenship and Immigration Services. However, the citation will be reported to the City of Long Beach and a court appearance will be required.

There are instances when campus police will ask for SSN number. A SSN is requested any time someone is involved in a situation that requires the use of standardized police forms. The forms are used to confirm identity when there is a traffic accident, when someone is a suspect in a criminal case, or when field interviews are conducted, such as when a suspicious person is reported on campus and the police interview the suspicious person. The field interview form asks for name, race, sex, drivers license and SSN. While the campus police do not enforce federal immigration laws on campus, if a citation is issued, it is reported to the City of Long Beach and all persons, including students have to go to court. It is prudent to consider the potential that a district attorney could conceivably involve Immigration and Customs Enforcement.

28. What happens if I get sick on campus? May I use the health center?

YES, paying the mandatory Health Fee at registration entitles students to receive medical services at the Student Health Center regardless of residency status.

29. What is the point of finishing school if I can't get a job in my chosen profession?

It is not unusual to feel a sense of hopelessness about the many obstacles that challenge undocumented college students. The major challenge is often financial, compounded by the difficulty of meeting family responsibilities as the student comes of age. Students must stay focused on the dream of obtaining a degree. The likelihood of obtaining residency is optimized if an individual is a college graduate. Being an educated professional demonstrates that one will be an asset to the USA and will place them in a better position to help their families.

30. Where can I go to find informed advisors about my status?

A number of on-campus offices, have individuals who are informed about the barriers encountered by undocumented students. See the Faculty and Staff Resource List of the individuals to contact for advice.

31. I think one of my professors is biased against the undocumented and I am afraid he will discover that I am an AB 540 student. What can I do?

Students in these situations normally assume a low profile. It is prudent to advise the student that FERPA, the Family Educational Rights and Privacy Act protect his or her privacy and restricts the release of certain personal information, including the AB 540 Affidavit. Students should report alleged bias to the Ombuds Office and/or the Office of Equity and Diversity.

32. My employer has received a "no-match" SSN from the government. Should I quit?

Because work authorization is such a complicated legal issue, university personnel are advised not to give legal or immigration advice to students. Students may be advised to seek legal counsel when faced with legal questions about the use of social security numbers.

33. *Can you help me find an immigration attorney?*

Unless you personally know of a systematic and confidential attorney referral service, you may want to suggest that the student call one or more of the local immigration advocacy groups to get a referral. These include CHIRLA, AALDEF, MALDEF, and others listed in Section Four – Community Support of the AB 540 Resource Guide for Advisors of Undocumented Students.

34. *Can I work after I graduate?*

NO, the student needs to have legal work authorization, which only the Federal government can award to them once they are on the path to regularize their immigration status. Students can be advised to pursue a graduate degree, utilizing AB 540.

Changes to Immigration and Residency Status

35. *What do if my immigration status has changed and I receive a green card?*

If a student's immigration status changes (i.e. they are now a permanent resident and have been issued a green card), the student must notify the University. The student must go to the General Information window on the first floor of Brotman Hall with their green card.

Note: Students who become permanent residents still fall under AB 540 until they meet the criteria to reclassify their residency status (usually after being a permanent resident for 1 year). For all criteria : <http://www.csulb.edu/depts/enrollment/admissions/residency.html>.

36. *How do I change my residency status?*

Once a student qualifies as a resident, they can file a Residence Reclassification Request. Instructions and the form can be found at:
http://www.csulb.edu/depts/enrollment/forms/reidence_inst.html.

Please see the [University Catalog](#) to learn more about the determination of resident status. You may also contact the Residence Specialist at (562) 985-7333 or es-residency@csulb.edu.

AB 540 ALLIES AND CAMPUS CONTACTS BY DEPARTMENT

Last Name	First Name	Department	Location	Email	Phone
Lopez*	Xochitl	Academic Advising Center	HC 103	xlopez@csulb.edu	(562) 985-2457
Magana*	Noelle	Academic Advising Center	HC 103	nmagana@csulb.edu	(562) 985-7574
Petterz*	Adriana	Accounts Payable	FND 280	apetterz@csulb.edu	(562) 985-8313
Pavri*	Shireen	Advanced Studies in Education and Counseling	ED 1-006	spavri@csulb.edu	(562) 985-5646
Luevano*	Susan	Anthropology, Ethnic & Women's Studies	LIB 402	sluevano@csulb.edu	(562) 985-5891
Kim*	Barbara	Asian and Asian American Studies	FO 3-304	bkim2@csulb.edu	(562) 985-1668
Groff*	Rebecca	Athlete Services	PE 67	rgroff@csulb.edu	(562) 985-8914
Itatani*	Carol	Biological Sciences	MIC 202A	citatani@csulb.edu	(562) 985-4825
Armstrong*	Terri	Career Development Center	BH 250	tarmstr3@csulb.edu	(562) 985-8550
Booth*	Erin	Career Development Center	BH 250	ebooth@csulb.edu	(562) 985-5552
Brown-Elston*	Carol	Career Development Center	BH 250	cbelston@csulb.edu	(562) 985-8551
Carrillo-Humphreys*	Angi	Career Development Center	BH 250	mcarril3@csulb.edu	(562) 985-8552
Flores*	Jina Lee	Career Development Center	BH 250	jflores4@csulb.edu	(562) 985-7085
Leavell-Hartley*	Ruby	Career Development Center	BH 250	leavell@csulb.edu	(562) 985-8554
Murphy Hayden*	Peggy	Career Development Center	BH 250	phayden@csulb.edu	(562) 985-8468
Schmicker-Black*	Betty	Career Development Center	BH 250	schmick@csulb.edu	(562) 985-5547
Tokunaga*	Wayne	Career Development Center	BH 250	wtokunag@csulb.edu	(562) 985-5548

** denotes AB 540 allies*

Last Name	First Name	Department	Location	Email	Phone
Weiss*	Alain	Career Development Center	BH 250	aweiss@csulb.edu	(562) 985-8553
Wendt*	Robert	Career Development Center	BH 250	rwendt@csulb.edu	(562) 985-4643
Armstrong*	Terri	Career Development Center, Employer Development	BH 250	tarmstr3@csulb.edu	(562) 985-8550
Booth*	Erin	Career Development Center, Internship Program Coordinator	BH 250	ebooth@csulb.edu	(562) 985-5552
Ward*	Eric	Career Development Center, Internship Program	BH 250	eward3@csulb.edu	(562) 985-8463
Benitez	Juan	Center for Community Engagement	AS 120	jbenitez@csulb.edu	(562) 985-7131
Choi*	Katlin	Center for Community Engagement	AS 120	kchoi6@csulb.edu	(562) 985-2307
Castor*	Ignacio	Center for International Education	BH 201	icastor@csulb.edu	(562) 985-4106
Arroyo	Luis Leobardo	Chicano & Latino Studies Department	FO 3-303	llarroyo@csulb.edu	(562) 985-4640
Contreras	Esperanza	Chicano & Latino Studies Department	FO 3-300	econtre2@csulb.edu	(562) 985-4644
Garcia-Orozco*	Antonia	Chicano & Latino Studies Department	FO 3-309	agarciao@csulb.edu	(562) 985-2482
Moreno	Jose	Chicano & Latino Studies Department	FO 3-313	jmoreno7@csulb.edu	(562) 985-2093
Rivera*	Julie	Chicano & Latino Studies Department	FO 2-211	jrivera2@csulb.edu	(562) 985-8710
Rodriguez	Rigoberto	Chicano & Latino Studies Department	FO3-308	rrodri14@csulb.edu	(562) 985-9295
Rodriguez	Victor	Chicano & Latino Studies Department	FO 3-310	vrodri5@csulb.edu	(562) 985-8560
Vazquez-Ramos	Armando	Chicano & Latino Studies Department	FO 5-229	avazque4@csulb.edu	(562) 972-0986
Arroyo*	Luis	Chicano and Latino Studies	FO 3-300	llarroyo@csulb.edu	(562) 985-4640
Barrera*	Vivian	College Assistance Migrant Program - CAMP	LA 3-202	vbarrera@csulb.edu	(562) 985-7657

* denotes AB 540 allies

Last Name	First Name	Department	Location	Email	Phone
Marrujo*	Carolina	College Assistance Migrant Program - CAMP	LA 3-202	cmarrujo@csulb.edu	(562) 985-2004
Lopez*	Lina	College Assistance Migrant Program (CAMP)/ Educational Equity Services (EES)	LA 3-202	llopez11@csulb.edu	(562) 985-2001
Gudelman*	Zoraya	College of Continuing & Professional Education	FND 104	zgmarisol@gmail.com	(562) 985-8459
Organista*	Maria	College of Health and Human Services, Academic Advising & Resource Center	HSD 117	morganis@csulb.edu	(562) 985-2713
Moreno-Alcaraz*	Rosa	Counseling & Psychological Services	BH 226	rmoreno2@csulb.edu	(562) 985-4001
Ang*	Rachelle	Counseling and Psychological Services	BH 226	rang2@csulb.edu	(562) 985-5436
Arana*	Sandra	Counseling and Psychological Services	BH 226	spedroza@csulb.edu	(562) 985-4001
Barraza*	Michael	Counseling and Psychological Services	BH 226	mbarraz2@csulb.edu	(562) 985-7048
Bradecich*	Abby	Counseling and Psychological Services	BH 226	abradeci@csulb.edu	(562) 985-4001
Contreras*	Juan	Counseling and Psychological Services	BH 226	jcontre4@csulb.edu	(562) 985-4001
Moreno-Alcaraz*	Rosa	Counseling and Psychological Services	BH 226	rmoreno2@csulb.edu	(562) 985-4001
O'Keefe*	Carolyn	Counseling and Psychological Services	BH 226	cokeefe@csulb.edu	(562) 985-4001
Paquette*	Lindsay	Counseling and Psychological Services	BH 226	lpaquett@csulb.edu	(562) 985-4001
Sramek*	Hilda	Education	ED 1-107	hsramek@csulb.edu	(562) 985-5499
Corona-Nieto	Irma	Educational Opportunity Program	LA 1-119	icorona@csulb.edu	(562) 985-5637
Espinoza	Andy	Educational Opportunity Program	LA 1-125	aespinoz@csulb.edu	(562) 985-5637
Kim	Simon	Educational Psychology, Administration, and Counseling	ED 2-187	skim6@csulb.edu	(562) 985-4525
Younglove*	William (Bill)	English Education	MHB 709	wyoungl@aol.com	(562) 809-7270

** denotes AB 540 allies*

Last Name	First Name	Department	Location	Email	Phone
Alvarez*	Josefina	Enrollment Services	BH 123	jalvarez@csulb.edu	(562) 985-1336
Hicks*	Raquel	Enrollment Services	BH 123	rhicks2@csulb.edu	(562) 985-2538
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CURRENT IMMIGRATION LAW AND PROPOSED STATE AND FEDERAL LEGISLATION

The current national immigration laws and regulations have their foundation in the Federal Illegal Immigration Reform and Responsibility Act of 1996. It is in this context that AB 540 is best understood as California's effort to address the needs of unprotected students who wish to continue their education. Federal and state laws are the context for several university policies, some which are described in this guide.

The Illegal Immigration Reform and Responsibility Act 1996, also known as Public Law 104-208, and the Welfare Reform Act includes provisions to eliminate eligibility for Federal and State public benefits for certain categories of lawful immigrants as well as benefits for all undocumented immigrants. The law prohibits:

- ❖ Undocumented student from accessing postsecondary education benefits unless a US citizen or national is eligible for the same benefit.
- ❖ Undocumented students barred from obtaining in-state fees or direct student aid.
- ❖ Students who will require a commercial or professional license provided by a local, state, or federal government agency in order to engage in an occupation for which the CSU trains them must meet the immigration requirements of the Personal Responsibility and Work Opportunity Reconciliation Act to achieve licensure.

The proposed state and federal legislation listed below have been pending for several years and will likely continue to be reintroduced. AB 540 students may be familiar with these and may seek information about the legislation. These include the US DREAM Act and the California DREAM Act. Students can be referred to <http://www.nilc.org/> or <http://dist22.casen.govoffice.com/>.

State Legislation

The California Dream Act is a state legislative proposal that allows U.S. citizen and undocumented "AB 540" students to apply and compete for financial aid at California public colleges and universities without the use of the Federal Application for Student Aid (FAFSA).

Under the proposed California Dream Act:

- ❖ AB 540 students will be eligible to apply for the Board of Governors (BOG) Fee Waiver at all public California Community Colleges.
- ❖ AB 540 students will be permitted to apply for Institutional Student Aid and compete for any student aid program administered by the attending college or university (i.e. State University Grant, UC Grant)
- ❖ AB 540 students will be eligible for State Administered Student Aid programs and allowed to apply for other statewide student aid program such as, but not limited to Cal Grants.
- ❖ AB 540 Clean-Up Language amendment will delete the term high school and substitute the term secondary school for the eligibility of exemption from out of state tuition rates. This will allow students who finish three years at continuation or adult schools to be eligible for exemption from out of state tuition rates.

Federal Legislation

The Development, Relief, and Education for Alien Minors Act (DREAM Act) is bipartisan legislation sponsored in the United States Senate that addresses the situation faced by young people who were brought to the U.S. years ago as undocumented immigrant children but who have since grown up here, stayed in school, and kept out of trouble.

Under the DREAM Act:

- ❖ High school graduates would be permitted to apply for up to 6 years of legal residence conditional status.
- ❖ During the 6-year period, the student would be required to graduate from a 2-year college, complete at least 2 years towards a 4-year degree, or serve in the U.S. military for at least 2 years.
- ❖ Permanent residence would be granted at the end of the 6-year period if the student has met these requirements and has continued to maintain good moral character.
- ❖ Federal provision that discourages states from providing in-state tuition to undocumented immigrant student residents would be eliminated, thus restoring full authority to the states to determine state college and university fees.

Dream Act Criteria

- ❖ To qualify for the DREAM Act, a student must have been brought to the U.S. more than 5 years ago when he or she was 15 years old or younger and must be able to demonstrate good moral character.

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On October 12, 2001, Governor Gray Davis signed into law Assembly Bill 540 (Stats. 2001, ch. 814) adding a new section, 68130.5, to the California Education Code. The bill's author was Assemblyman Marco Firebaugh. State Senator Gil Cedillo is the author of the California Dream Act.

This Resource Guide would not have been possible without AB 540 and other undocumented students who came forth in the AB 540 Support Group to express their experiences as college students. The questions are the result of actual situations encountered by AB 540 students and other unprotected immigrant students.

At Long Beach State, many of the advisors of AB 540 students are self-appointed. Their contribution and encouragement for the development of the Resource Guide was vital. Many are listed in Section Six. Particular individuals to be commended for their contribution to the Resource Guide include Vivian Barrera, Dr. Simon Kim, and Tom Enders. The Office of the President and the Division of Student Services funded the first printing. The development of the Resource Guide is a collaborative effort by Irma Archuleta and Dr. Elena Macías.

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An on-line version of the Resource Guide is available at <http://www.csulb.edu/ogcr/>