

**ROBERT TREAT ACADEMY  
Charter School**

**REGULAR  
MEETING OF  
THE BOARD OF TRUSTEES  
THURSDAY, JANUARY 27, 2022**



**Agenda &  
Supporting Documents**

**ROBERT TREAT ACADEMY CHARTER SCHOOL INC.**

**AGENDA**

- I. CALL TO ORDER \_\_\_\_ pm AND PLEDGE OF ALLEGIANCE**

## II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

## III. ROLL CALL

| <b><u>Board Members</u></b> | <b><u>Present</u></b> | <b><u>Absent</u></b> |
|-----------------------------|-----------------------|----------------------|
| Alagia, Phil                |                       |                      |
| Caraballo, Wilfredo         |                       |                      |
| Davis, Adrienne             |                       |                      |
| Detore, Robert              |                       |                      |
| Vacant                      |                       |                      |
| Pichardo, Wilson A.         |                       |                      |
| Souder, Calvin W. Esq.      |                       |                      |
| Strand, Tahira              |                       |                      |
| Zabala de Kelly, Zarala     |                       |                      |

| <b><u>Staff</u></b>                                     | <b><u>Present</u></b> | <b><u>Absent</u></b> |
|---|-----------------------|----------------------|
| Trillo, Marcelino, Principal\Charter Lead Administrator |                       |                      |
| Parada, Paul, Principal                                 |                       |                      |
| Bernardo, Lucy, Recording Secretary                     |                       |                      |
| Clark Robert, Business Administrator                    |                       |                      |
| Eveland, Scott, Board Attorney                          |                       |                      |
| Jason, Tarella, Board Attorney                          |                       |                      |

## IV. CORRESPONDANCE

## V. PRINCIPAL'S REPORT

## VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

## VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Minutes of December 16, 2021**, as attached. (**Attachment M-1**)

## VIII. BOARD AFFAIRS

## IX. FISCAL

**F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated December 17, 2021 through January 27, 2022 in the amount of \$468,486.23. **(Attachment F-1)**

**F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

|                   |                      |
|-------------------|----------------------|
| December 10, 2021 | \$ 273,393.98        |
| December 23, 2021 | <u>\$ 298,274.96</u> |
| Total             | \$ 571,668.94        |

**F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending November 30, 2021. **(Attachment F-3)**

**F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of November 30, 2021 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

**F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of November 30, 2021. **(Attachment F-5)**

**F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2021-22 school year. **(Attachment F-6)**

**F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the acceptance of The Mark schonwetter Holocaust Grant in the amount of \$1,000 and congratulates Donna Williams for pursuing the grant.

**F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the acceptance of the Elementary Secondary Educational Act FY 22 Amended application while refusing Title III funding in the amount of \$1,101 from July 1, 2021 through June 30, 2022 as follows: **(Attachment F-7)**

|           |            |
|-----------|------------|
| Title I A | \$ 526,048 |
|-----------|------------|

|           |                  |
|-----------|------------------|
| Title IIA | <u>\$ 43,618</u> |
| Total     | \$ 569,666       |

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, to approve revised 2021-22 budget (10/15/21 Enrollment Count) as follows: **(Attachment F-8)**

|                                |                     |
|--------------------------------|---------------------|
| General Fund (Fund 10)         | \$10,040,146        |
| Special Revenue Fund (Fund 20) | <u>\$ 6,024,491</u> |
| Total                          | \$16,064,637        |

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchase of Audio Visual Equipment and IP Integration Services to Stephen A. Adubato Campus and Jackie Robinson Campus (gymnasium sound systems) from New Era Technology via EDS Bid Package #44 in the amount of \$118,971.54. Funds are from Secondary School Emergency Relief Fund FY 21 (ESSER II) Amendment #1 Grant. **(Attachment F-10)**

**X. POLICIES and PRODECURES**

**XI. EDUCATION**

**XII. PERSONEL**

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the resignation of Allie Vlach, Instructional Assistant effective January 2, 2022.
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the resignation of Mikaela Rigo, Instructional Assistant effective January 18, 2022.

- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve employment for the 2021-22 school year as follows:

| Employee       | Position                | Date of Hire | Salary 2021-22 | Prorated Salary 2021-22 |
|----------------|-------------------------|--------------|----------------|-------------------------|
| Veronica Roman | Instructional Assistant | 10/4/21      | \$35,000       | \$28,269                |

|                   |  |          |                     |           |
|-------------------|--|----------|---------------------|-----------|
| *Veronica Roman   | Before/After School & Saturday Instruction | 10/14/21 | \$45 & \$65 per hr. | NA        |
| Jennifer Lambert  | Instructional Assistant                    | 1/3/22   | \$35,000            | \$ 22,273 |
| *Jennifer Lambert | Before/After School & Saturday Instruction | 1/3/22   | \$45 & \$65 per hr. | NA        |

**P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the attached update grant salaries for the 2021-22 school year. (**Attachment P-4**)

### **XIII. PUBLIC COMMENT (NON-AGENDA ITEMS)**

### **XIV. EXECUTIVE SESSION**

Executive Meeting was read by \_\_\_\_\_.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into executive session at \_\_\_\_\_ P.M.

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into regular session at \_\_\_\_\_ P.M.

### **XV. ADJOURNMENT**

Be it resolved that on this date, **JANUARY 27, 2022**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.