

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES OCTOBER 21, 2021

Mr. Detore called the meeting to order at 5:37 pm and the Board cited the Pledge of Allegiance.

Mr. Clark read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		X
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert		X
Vacant		
Pichardo, Wilson A.		X
Souder, Calvin W. Esq.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Bernardo, Lucy, Recording Secretary	X	
Clark Robert, Business Administrator	X	
Jaclyn D'Arminio, Board Attorney	X	
Handel Destinvil, Board Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

Correspondance

Letter dated 9/22/21 from Dr. Michael Kambouraki, Dominical Republic Relief Organization thanking the Board of Trustees for donation of Chromebooks.

Principal's Report and Attachments

Mr. Trillo and Mr. Parada gave their Principal's Report.

Public Comment (Agenda Items Only)

There were no public comments.

Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting minutes of September 16, 2021**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Strand	Seconded by:	Mr. Souder
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Motion carried in an unanimous voice vote.

Board Affairs

There were no resolutions presented.

Fiscal

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated September 17, 2021 through October 21, 2021 in the amount of \$ 484,273.26. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**
- | | |
|--------------------|----------------------|
| September 3, 2021 | \$ 243,216.41 |
| September 17, 2021 | \$ 235,589.84 |
| October 1, 2021 | <u>\$ 261,724.46</u> |
| Total | \$ 740,530.71 |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending August 31, 2021. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of August 31, 2021 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Resolution withdrawn.
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve purchasing from the attached list of vendors through NJ Start, Hunterdon County

Educational Services Commission, Educational Services Commission of New Jersey
and National Cooperative Purchasing Alliance for the 2021-22 school year.
(Attachment F-6)

F-7 Resolution withdrawn.

F-8 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the submittal of the Charter School Security Compliance Grant FY 21 requesting reimbursement of \$33,700.

F-9 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve purchase of 30 desktop computers and associated software from Dell Marketing, Inc. via NJ Start Contract # 19-TELE-00656 at cost of \$40,943.70. **(Attachment F-9)**

RECORD OF VOTE F-1 thru F-4, F-6, F-8 and F-9

Moved by:	Mr. Souder	Seconded by:	Ms. Zaballa de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert				X
Vacant				
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	3

Policies and Procedures

PP-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve a second reading of policies as follows: **(Attachment PP-1)**

Policy #	Policy Name
5141.10	Face Coverings
5141.11	Vaccination and Testing

RECORD OF VOTE PP-1

Moved by:	Mr. Caraballo	Seconded by:	Mr. Souder
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert				X
Vacant				
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala				X
Total Votes	5	0	0	3

Education

There were no resolutions presented.

Personnel

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally accept the resignation of Veronica Heinlein-Wood, Supervisor for the purposes of retirement effective January 1, 2022.
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally accept the resignation of Dounya Doorani, Teacher Assistant effective October 8, 2021.
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve employment for the 2021-22 school year as follows:

Employee	Position	Date of Hire	Salary 2021-22	Prorated Salary 2021-22
Francine Torsiello	Art Teacher	10/18/21	\$ 50,000	\$ 68,964
Patricia Fiamingo	Speech Teacher	10/18/21	\$ 60.00 per hour	NA
Tiffani Donaldson	Instructional Assistant	10/18/21	\$ 35,000	\$ 27,200

- P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve staff bonuses for 2021-22 school year based upon 2020-21 performance. **(Attachment P-4)**

RECORD OF VOTE P-1 thru P-4

Moved by:	Ms. Zabala de Kelly	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert				X
Vacant				
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala				X
Total Votes	5	0	0	3

Public Comment Period

There was no public comment.

Executive Session

Executive Meeting was read by Robert T. Clark, Board Secretary.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- X b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- X g. Pending or anticipated litigation
- X h. Attorney-client privilege
- X i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion Ms. Strand, second Mr. Caraballo and voice vote to enter into executive session at 6:05 P.M

Motion Ms. Strand, second Mr. Caraballo and voice vote to enter into regular session at 6:33 P.M

Adjournment

Be it resolved that on this date, October 21, 2021, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Mr. Caraballo and seconded by Ms. Zaballa de Kelly with an unanimous voice vote to adjourned at 6:35 pm.

A handwritten signature in black ink, appearing to read "Robert Clark", written in a cursive style.

Robert Clark,
Buisness Administrator/Board Secretary