**Christ the King Catholic School 2016-2017**

**PTO Board Meeting Minutes**

**November 2, 2016**

1. Call to Order and Prayer.

* The meeting was called to order by President Shannon Moad at 6:30p.m.
* Shannon gave the opening prayer.
* Mr. James was present at the meeting as teacher representative.

1. Approval of the Minutes.

* The Board reviewed and approved the minutes of the last PTO meeting held October 4, 2016.

1. Reports.
2. Priest—Father Rick Stansberry
3. Parish Survey. Father Rick shared the results of the CK Parish survey, in which over 1,000 parishioners responded. The primary finding which relates to the school was that student attendance at mass is very low. Father noted this of concern and could have an effect on tuition rates for members of the Parish.
4. Principal Search Update. The school has continued the advertisement for Principal. It is a slow time of year to receive applications, but administration is hopeful.
5. Trunk or Treat. Father Rick noted the event was very successful this year, and attendance was high, and continues to grow each year. The Board discussed the idea of having a voluntary “contribution jar” at the event to help offset some of the cost to the Parish.
6. Principal—(Amy Feighny gave report)
7. School Facebook Page. A reminder that the page is up and running, and she has received lots of good feedback from parents. Will be posting Auction news, etc.
8. “Election Day.” Kids will celebrate the forthcoming national election day with cake and ice cream. Student will vote for either cake or ice cream, and there will be election-related activities.
9. 7th Grade High School Tours. Seventh graders toured McGuinness last week and will tour Mount Saint Mary’s next week.
10. Playground Equipment. Parts of the playground equipment are in need of replacement. Quote obtained from the playground equipment provider is approximately $10,000.00. This includes replacement of several platforms, and work will need to be completed expeditiously. Turf will need to be replaced as well. The Board discussed the urgency of issue, safety issues, warranty issues, and voted to approve the expenditure. The Board will present the expenditure for a vote of the general membership via expedited means (email).
11. Technology Expenditure. Classroom desktop computers are around 10 years old, which is presenting challenges, including ability to download needed programs. 20 notebooks would be needed for a total cost of $11,000.00. Board discussed options for replacement, cost, and whether PTO has sufficient funds to do so. Barbara will get back to Board with financials reflected within technology fund. Board agreed to take up the issue upon receiving information.
12. Vice President—Emily Buckelew (not present, no report)
13. Secretary—Ann Hadrava
14. Student Directory. Directory hardcopies were finished in early October and distributed. Ann thanked Shannon and Joanie for their help in distributing all. Winners were announced and prizes distributed to the winners.
15. Treasurer—Barbara Willis (present, no report)
16. Member at Large—Colleen Johnson
17. Bingo Night. Will be held Sunday, January 29, 2016. We will start seeing communications about the event. Colleen proposed the idea of possibly increasing food prices in order to break even with expenses. Colleen also suggested different games, mixing it up a bit, having gift card draw.
18. Fundraising—Nicole Dell’Osso
19. Auction 2016. Plans are set and things are going smooth. Joanie is taking care of the puppy until Auction night. Art out front in the atrium is a good reminder to parents to sign up. Auction items may be picked up Sunday at 1:30pm. Tuition raffle tickets selling well. Photos of items will be taken and sent to Friday publication, and Facebook.
20. Christian Service—Sarah Thomas

i. Fourth grade coat drive. Coat drive underway, and winds up this Friday. Kids will walk the coats to Nichols Hills Cleaners, and they will clean the coats and then take them on to City Rescue Mission.

1. Newsletter—Bobbie Gump (not present, no report)
2. Public Relations—Danielle Cronic (not present, no report)
3. School Services—Joanie Merrill
4. Half-zip Grey Pullovers. Now approved for wearing at school. Will put order forms in newsletter/email blast for additional ordering.
5. Scouts—Amy Morrow
6. Scout Color Guard. Will coordinate the color guard for Veteran’s Day ceremony.
7. Volunteer Coordinator—Kara Parks (not present, no report)
8. President—Shannon Moad
9. CK Open House. Will be held Sunday, November 13, 2016, 1:30pm-3:30pm. As it gets closer Shannon will contact Board to solicit help if needed. Junior High students may also volunteer and receive volunteer hours.
10. Shakespeare Festival. Mandy LaForge and Leslie St. John will co-chair this year’s Festival.
11. Student Advisory Council. Council has asked the Board to approve a “Photo Op Board,” or photo backdrop that could be used for multiple school events. Cost between $250.00-$400.00. The Board has discussed this in the past as a desirable item for school events and which would reduce rental costs. After further discussion, the Board approved the expenditure.
12. Old Business.

* None

1. New and General Business.

* Pre-school Grandparents’ Day. Will be scheduled for Wednesday May 10, 2017, to coordinate with elementary Grandparent’s Day on May 11th.

1. Next Meeting. Scheduled for Tuesday, December 2, 2016, at 6:30pm, in room 114, Church Atrium.
2. ADJOURNED.