

<p><b>WESTBROOK BOARD OF EDUCATION</b> <b>Tuesday, April 04, 2017 @ 7:00 p.m.</b> <b>Regular Board of Education Meeting</b></p>
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**MINUTES**

Present: Sally Greaves, Michelle Palumbo, Don Perreault, Dee Adorno, Kim Walker, Jackie Lyman, Mary Ella Luft

Absent: Lee Bridgewater, Marti White

Also Present: Superintendent Patricia A. Ciccone; Administrators, Ruth Rose, Cori DiMaggio; Madeline Illinger, Special Services Director; Business Manager, Lesley Wysocki

- I. CALL TO ORDER** – The regular meeting of April 04, 2017, was called to order at 7:15 p.m. by Kim Walker, Secretary. In the absence of the Chair and Vice-Chair, a motion was made to elect a chairman pro tem. Moved by D. Perreault and seconded by J. Lyman to elect Sally Greaves to preside over the meeting. Vote unanimous.

**II. PLEDGE OF ALLEGIANCE**

**III. BOARD OF EDUCATION ACKNOWLEDGEMENTS:**

1. The Board presented certificates to Daisy students, Dayana Portillo and Ethan Dazey, for having received the CAS Art/Music Awards.
2. The Board recognized Invention Convention winners, Megan Bache, Evan Bransfield, Eli Susi, and Drew Xenelis. They represented Daisy Ingraham School at the Regional Invention Convention at Quinnipiac University, which took place on March 25.
3. BOE Recognition: The Board was recognized for their commitment to the Westbrook Board of Education.

**IV. STUDENT REPRESENTATIVE REPORT** – No report

**V. PUBLIC COMMENT** Re: Matters of General Concern & Agenda Items: No public comment

**VI. ADMINISTRATOR(S) COMMENTS:** No Administrators' Comments

**VII. NEW BUSINESS**

- A. CIP – Landfill Solar Array** – Roger LaFleur, PM Resources, was present to review the Capital Improvement Plan with the Board. He discussed all projects being proposed in the CIP for 2018-2022 and financing options. It was recommended the Board approve the Capital Improvement Plan for 2018-2022, as presented. Moved by Michelle Palumbo and seconded by Kim Walker. Vote unanimous.

Superintendent Patricia A. Ciccone spoke on the topic of Landfill Solar Array. She said the town has been approached by interested companies and this is a town decision. Mr. LaFleur provided the Board with his knowledge on these types of projects. He said that he would recommend putting together a spreadsheet of pros and cons. He recommended a different type of project if a solar farm was of interest.

- B. Graduation 2017:** Superintendent Ciccone recommended the Board approve the graduation date for the Class of 2017 as June 19, 2017. Moved by Kim Walker and seconded by Dee Adorno. Vote unanimous. Thus, June 19 is designated as the official last day of school for students.
- C. Policy 9311, Policy 9313** – By-laws of the Board - (Formulation, Adoption, Amendment of Policies) First Reading. The Board was asked to review Policy 9311 and Policy 9313; By-laws of the Board on the Formulation, Adoption, and Amendment of policies. The Policy Subcommittee has reviewed these policies. The Superintendent said that Shipman and Goodwin will assist us with our policies and the website will be our designated “policy book”. The policies will be reviewed, starting with the Students section; then Personnel and Business. Policies 9311 and 9313 will be brought before the Board for a vote at the May BOE meeting.
- D. Field Trip Request:** The Board was apprised of a field trip to Boston of French students and French Exchange students, in conjunction with 17 Morgan H.S. students. On April 2, they toured the Freedom Trail, Faneuil Hall, and other points of interest.

## **VIII. SUPERINTENDENT’S REPORT**

- A. Enrollment** – Superintendent Ciccone reported April enrollment totals of 786 students (Pre K through 12 = 783 plus 3 out-placed students).
- B. Westbrook/China Exchange:** The Superintendent reported the delegation of visitors from China arrived on April 1, and during their time here, the children participated in many activities at the Middle School and at Daisy. The visit concluded for the adults with an evening enjoyed by all at Waters’ Edge. It is their hope that future visits be longer than a day or two. The group left on Tuesday for a visit to Washington DC and then to Los Angeles. Chairman Pro Tem Sally Greaves thanked Principals Ruth Rose and Cori DiMaggio for their efforts in providing activities for the children.
- C. Legislative Updates & Progress:** Superintendent Patricia A. Ciccone reviewed with the Board the following legislative House and Senate Bills:
1. House Bill 7050 – Teacher Retirement Contributions: The Superintendent said that this bill has come back with various iterations and could impact budgets. It is important to watch this one for possible impacts on our future budgets.

2. House Bill 7252 – Parents of Special Education: Visiting Classrooms – This bill operationalizes how parents can visit classrooms and requires Board of Education policy. Westbrook has such a policy.
3. Senate Bill 786 – Mandate Relief – This is an act concerning education mandate relief, transparency and regional incentives. There are several iterations of this policy.
4. Senate Bill 7207 – Student Data Privacy Act – This policy speaks to breaches of student data and timing of notifications. While it is pushed off, Westbrook has put systems in place to review all third party contracts and agreements for breach provisions.
5. Others: The Superintendent shared with the Board two letters she recently received regarding the Immigration Issue; one from the Governor and one from the Commissioner of Education. Parents should be appropriately informed of their rights to ease further unnecessary anxiety. Also, she stressed the importance that any immigration issues be referred to the Superintendent's office. Sally Greaves shared that there is a list of attorneys willing to assist families, pro bono.

**IX. OLD BUSINESS: None**

**X. CONSENT AGENDA**

Approval of Minutes:

1. Regular Meeting – February 14, 2017: A vote to approve the minutes of 2/14/17 was tabled until the May 9, 2017 meeting.

**XI. FINANCIAL REPORTS**

- A. Review of Check Listing: Board members reviewed check listings for February 8 in the Amount of \$85,031.50; February 23 in the amount of \$87,819.02; March 9 in the amount of \$211,637.99 and March 23 in the amount of \$78,686.93.
- B. Budget Narrative/Review of Expenditure Report: Business Manager, Lesley Wysocki reported that she has no concerns regarding the budget as it stands.
- C. Line Item Transfer
- D. Insurance Report: The Board reviewed Insurance Reports for February and March.

**XII. BOARD COMMITTEE REPORTS**

- A. LEARN report – D. Adorno (no recent meeting)
- B. Policy– Policies 9311 and 9313 were reviewed and moved on to the BOE.
- C. Communications - J. Lyman (no recent meeting)
- D. Long Range Planning: L. Wysocki talked about the recent LRP meeting and CIP.
- E. Insurance - L. Bridgewater (no recent meeting)
- F. Negotiations - S. Greaves (no recent meeting)
- G. PTSO Representatives - Jackie Lyman reported that the Superintendent presented on the Budget at the WHS PTSO; there were several field trips discussed, including

Boston and French Exchange students to Yale; and FBLA will visit the 911 Museum in New York. Michelle Palumbo reported on the Middle School PTSO; Superintendent Ciccone provided a budget presentation, Amy Spagone presented on the Wellness Policy; the Harlem Rockets was rescheduled to May 23 at 6:30 pm; there will be a Bottle It Up campaign from 4/23 – 4/29; and PTSO provided snacks for SBAC testing. Field trips discussed included 8<sup>th</sup> grade to Mystic as a Team building field trip. Mary Ella Luft reported that Daisy held a Father/Daughter Dance; the Invention Convention was a success; and there will be an Ice Cream Social and Art event on April 28.

**XIII. PERSONNEL:**

**A. New Hires – Non-Certified**

1. The Superintendent reported that Mary Fleming accepted the position of school nurse at Daisy Ingraham school. Mrs. Fleming has twenty years experience as a Registered Nurse.

**B. Paraprofessional(s)** The Board was informed of the following new hires:

1. Lani Langlois - PT Paraprofessional (Pre-K Daisy)
2. Vicky Bielawa – Paraprofessional (WHS-Special Education)

**C. Resignation(s) :** The Board was informed of the following resignations:

1. Shea Redfield, Daisy Ingraham secretary, submitted her resignation effective upon the birth of her child; approximately April 28, 2017.
2. Francene Barrett submitted a letter of resignation effective at the end of this school year. Francene is a veteran Para/Tutor at Daisy.

**XIV. ADJOURN:** Moved by Dee Adorno and seconded by Mary Ella Luft to adjourn at 8:45 p.m. Vote unanimous.

Respectfully submitted,

Kim Walker, Board Secretary

Cecilia S. Lester, Board Recording Clerk