

**WESTBROOK BOARD OF EDUCATION**

**EDUCATE, CHALLENGE, & INSPIRE**

**Thursday, September 22, 2022 @ 5:45 p.m.  
BOE Ad Hoc Calendar and Goals Subcommittee Meeting  
BOE Conference Room**

**MINUTES**

Members Present: Z. Hayden, D. Perreault, C. Kuehlewind, K. Walker

Also Present: Superintendent Kristina J. Martineau

- I Call to Order:** The BOE Ad Hoc Calendar and Goals Subcommittee meeting was called to order at 5:45 p.m. on September 22, 2022 in the BOE conference room.
- II. Approval of Minutes:** August 16, 2022: MOTION by C. Kuehlewind and SECOND by D. Perreault to approve the minutes of August 16, 2022. Vote unanimous.
- III. Review of CABE Award Submission Requirements and Materials:**  
The Committee reviewed the draft submission packet and made recommended changes and corrections to finalize the application, including drafting the response to one of the application questions. The Committee agreed to move the application forward to a Special BOE Meeting on Monday, September 26 to approve the application for submission to CABE.
- IV. Discussion on purpose/scope/next steps for future of BOE Ad Hoc Calendar & Goals Committee:**  
The Committee discussed that the work and purpose of the ad hoc committee had been accomplished in the development of goals, task calendar, and completion of CABE award submission packet. The committee agreed to disband the ad hoc committee and consider reforming in the future as needed. Further review of the draft district equity and access statement has been transferred to the BOE Teaching and Learning Committee to consider at a later date.
- V. Adjourn** MOTION by D. Perreault and SECOND by C. Kuehlewind to adjourn at 6:28 pm. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

