

## LLCS Minutes

Team Name: Maintenance Committee

DATE: June 10, 2021

FACILITATOR: Noelle Short

RECORDER: Vickie Snide

### DISCUSSION HIGHLIGHTS:

- High school library window and Pat Curtin's room window both need **ballasts** repaired this summer.
- Gender neutral bathroom signs** still need to be hung up.
- Wifi** is working outside, guest wifi is not but that may not be a bad thing. New line that needs to be moved - will be done this summer when hallway ceilings are open.
- Fire exit** maps have been re-done. May need to remind staff where their fire exit is.
- Fire lane signs** need grass trimmed around them. Also check conditions of the signs.
- Adirondack chairs need to be placed outside. Adk. Museum may need to remove their **tent** due to capital project work. N. Short will contact the museum.
- E. Hample will discuss with T. Clark the condition of the **gym and stage curtains** before he requests them to be repaired.
- We have not seen the busing schedule for the **Newcomb summer program** yet.
- E. Hample and J. Parent **will work 5 days during summer**. S. Cook-Keller and D. Traynor will work 4.
- E. Hample will get **garage roof quotes** when our roofing people come for their annual inspection.
- N. Short contacted Matt Walentuk, NYSPHSAA Section VII Executive Director about our **field situations**. He stated to not put orange netting up in back of the catcher at Katz field – it needs to be a fixed structure. He also believes we should not use the same general area for baseball and softball fields – he believes it's a safety issue. N. Short said if we move the softball field to the opposite corner of the baseball field, then we will have two sets of lines interfering in the soccer field. Possible best option is to see if the backstop at Katz field can be fixed. Possibly get temporary dugouts for that field. E. Hample to meet with Tim Harris at Katz field. Perhaps the backstop could be repaired this fall after the summer camp season.
- N. Short working on getting a final guest list for **graduation**. Stage needs to be emptied. Rugs can be moved into their appropriate classroom and placed in a corner for now. Temporary storage of other items can be moved to M. Gaffney's room, K. Connell's room and the Staff Lounge.
- Lines for the **septic system** need to be dug up since there is a blockage somewhere. Alex Helms coming Monday to look at and quote. May possibly be able to contract with capital project contractors since their construction equipment will be here.
- Reviewed the **painting schedule**. Summer room painting will include: Room 314 High School Special Education, Room 308 Nurse's Office, Room 105 Band room, and one of the two libraries. Second library can be done this summer if time, if not next summer. Hallway walls need painting – possible during one of the school breaks.
- No smoking banner** on the 3<sup>rd</sup> floor hallway needs to be taken down. It's very old.
- V. Snide will request bids for **new school van** in the NYS OGS Vehicle Marketplace. Preference for AWD, 2022 or a left-over 2021 model year, darker gray color if that's an option.

### MEMBERS PRESENT:

Noelle Short  
Eric Hample  
Vickie Snide

### MEMBERS ABSENT:

Ethan Burns

### Capital Project

- E. Hample working on interior door lock list.
- Contractors are aware of graduation date.
- E. Hample needs to check the dimensions of the chemical dishwasher so it can be ordered.

### NEXT MEETING:

Date:  
Time:  
Location:

### NEXT AGENDA:

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### ITEMS COMPLETED: