



PS10 PTA General Meeting Minutes // January 16, 2020

8:31AM Meeting Called to Order by Heather / Seconded by Jenn

- December meeting's minutes approved
- Treasurer's Report: Jenn Cribbs
 - Individual Donations: \$41K so far this year, still need \$50K for the rest of the year to meet our goals for the year (budget is up 28% YOY).
 - Starting our audit cycle and budget cycle in February
 - Voting on Budget Line Items
 - Numbers that have changed, for security budget needs to be \$900
 - Family Science Night, based on the previous event, added a line item for it with \$750 proposed income and \$600 approved expenses
 - Movie Nights were adjusted, moved one to Visiting Author Event
 - Adjusted Craft Fair & Rafflepalooza
 - PS10 Store: raising budget to purchase more merchandise
 - Bounced check fees & service charges: added in the service charges so it didn't just reflect bounced check fees
 - Square Admin Fee raised: we are trying to reduce the amount
 - Budget amendments were unanimously approved.
- Extended Day Report: Nick Moons
 - Student Enrichment: Pushing forward with MS88 partnership for 5th graders, 3x a week. Working with MS88 on the curriculum.
 - Parent Experience: Turbulent few weeks; parents being difficult with staff. Trying to adhere to requirements of paying off previous bills before enrolling students in the Winter program, as well as balancing safety for all students. Will put out a monthly newsletter, simple 3 bullet points, schedule, days off, what to expect, and payment schedule for billing as well as repercussions, and policy reminders.
 - Personnel: Lost Yomaira the assistant director because of disrespectful parent behavior. They offered Liam an interim position, he is currently operations manager.
 - Operations:

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- 441 students in the winter session, a huge increase. Contemplating an overall overhaul of the system. Need to add money into the budget to have a 3rd party consultant come in and help. Also getting rid of the Jumbula payment and registration system.
 - Laura Scott suggested having parent meetings to set parameters and educate the parent community to address how people should behave, introduce the personnel of Extended Day.
- Voting: \$10K budget line added to Extended Day to hire a consultant who does organizational development and to help with growing pains. Motion approved.
- Budget: 13% over revenue YOY. Salary & independent contractor expenses are up. Enrolled 179 children for 4 & 5 days, 24% higher than last winter. Flat with kids here for 1 to 3 days. Given out \$56K in scholarships this year, 40% up year-over-year. Mid-year review at the next exec board to close out winter session.
- Principal's Report: Laura Scott
 - Comprehensive Ed Plan modified to include PD, norming vocabulary across grades, e.g., kids asked to define "subject" and came up with different definitions, we need to use one accepted definition for each term. Working on ways to include parents on this initiative, be aware of terms they are trying to norm. 60 terms per grade.
 - Assessments have been ongoing across grades, teachers developed testing to inform curriculum and instruction. Helps teachers know where kids are and differentiate instruction accordingly.
 - 2nd grade has dance Tues & Thurs, Salsa for 4th & 5th in May, and National Dance Institute starting for 3rd grade.
 - D15 Principals meeting at K280, need PTA to come and say hello.
 - 4th & 5th Science Fair will be on Parent-Teacher Conference Night.
 - Kiddie Science is doing great, kids love it. Facelab is amazing.
 - Anti Bullying going on in classrooms (courtesy of PTA). They are getting kids to interact and contribute, give their own ideas guided by professionals. Will add information about this program to the website. Next parent coffee, have someone come and talk about it.
 - Parking / double parking - Please try to refrain from double-parking, ambulances and school buses can't get through.
 - The Student Council wanted to help Australia and Puerto Rico, will make bookmarks and laminate them to sell to the PS10 community, will send half to Australia and half to PR. Kids will be selling the bookmarks starting next week in the lobby.

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- There have been some concerns with protocols around our health center, run by NYU Lutheran Medical, Principal Scott wanted parents to have a better understanding.
 - Mr. Diaz & Nurse Practitioner Josephine Allen from NYU Lutheran:
 - Family Health Centers at NYU, a community health service. Rely on the state, city and federal grants for funding.
 - Question: do we need insurance to have kids treated? It helps but isn't mandatory. It helps increase their revenue since federal grants have been shrinking 45% over the past few years.
 - If a child isn't enrolled, can they be seen? Yes, for first aid only. If parents give consent they can offer immunizations and other treatment. If they hit their head, scrape their knee they can see for first aid and recommend treatment but cannot treat without consent. Because they bill insurance, they will get an explanation of benefits for a copay but we should ignore the bill and NYU Lutheran will take care of it.
 - If you do receive a bill with a copay, NYU Lutheran will absorb it. For example a lab bill: ignore the bill, the lab is supposed to eat the costs. Do not pay the bill, bring it to the nurse.
 - Protocol for head injuries: Josephine Allen, school nurse practitioner: school refers them to the nurse's office, Lucy the medical associate checks in, if we have the consent form then will apply ice, then the child will be assessed. If concussed, will be transported to the hospital, and parent contacted - if the parent isn't around someone from administration will go. If there is no consent, the nurse will give an ice pack and contact the parent and main office.
 - How do parents give consent: There are NYU packets in their office, secretaries also have them in the main office.
 - 92% of the school has consent forms signed, that the health center should do what is medically necessary for the child. This form is provided during the school registration process and stays with your child during their entire tenure at PS10.
 - Also have a behavioral health person on staff to help with kids who have emotional problems.
 - 18-20 kids a day, some have asthma and childhood diabetes, physical challenges, vaccines, most have cold & flu symptoms.
 - Working to address wait times as well.
- Saturday School is an opportunity for enrichment and test prep for kids who need it. All kids regardless of academic ability can come. Small group - 10:1 ratio - instruction. Parents who sign up, the teacher writes a summary of

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what the child needs for Saturday school to know what to teach. Taught by the PS10 teachers. 8:30am - 12:30pm. Ages 3rd - 5th. It starts on Feb 1st and goes through April.

- Upcoming Events
 - Wrinkle In Time - Sat Feb 8th, showing the movie and then talk with Charlotte Jones Voiklis, granddaughter of Madeleine L'Engle will give a talk about her biography, tickets available now.
 - Read-a-thon starts Feb 7th, the theme is The Magic of Reading, more information coming soon. Reading Under the Stars will have a magician performer.
 - International Potluck Dinner is Jan 24th, there will be tons of food, music and you can bring your dish, it's free.
 - Volunteers: For many events, if you can come 30-45 minutes before the event we can use your help immensely. Also taking the event down and clean-up.
- Old / New Business:
 - Garden Committee: We have a new Garden Committee, we need to plan for the new garden and received a \$3,300 grant to make it happen. Please join our Committee, sign up is on Konstella.
- **9:40AM** - Heather made a motion to adjourn the meeting; Donna seconded.