



# Port Chester-Rye Union Free School District

## 2020-2021 BACK-TO-SCHOOL TASK FORCE

### RE-ENTRY PLAN OVERVIEW

#### TASK FORCE MISSION:

When 2020 began, our daily routines did not include remote teaching and virtual meetings, and social distancing was not part of our vocabulary. The novel coronavirus changed our lives, as individuals and as an institution in unimaginable ways. Envisioning how we return safely to a “new normal” of what school should look like is the mission of the 2020-21 Back-to-School Task Force.

#### TASK FORCE FRAMEWORK:

To gain stakeholder and constituent input in our planning as a district, we want to actively solicit the contributions and ideas of as many of our partners as possible. To that end, this “Back-to-School Task Force” will be charged with identifying and solving the challenges ahead.

- The entire Task Force will meet initially on **Monday, June 8, 2020 at 4:00 p.m.** to clarify expectations, review structures, and kickoff the process.
- Each of the five working groups below will focus on a particular element of re-entry, and each group will generally be divided into elementary school, middle school, and high school subgroups.
- Each subgroup will be asked to
  - (1) identify the areas that need to be addressed (***Issues***),
  - (2) brainstorm options for addressing each issue (***Options***),
  - (3) identify the constraints, problems, and complications of potential options (***Challenges***), and
  - (4) propose the soundest potential solutions (***Recommendations***).
- The five groups will meet as subgroups and as a large group several times over the course of the next three weeks so that we end the 2019-20 school year with a clear understanding of community standards and expectations that will further be informed by guidance from the New York State Departments of Education and Health and the federal Center for Disease Control moving forward.
- The leadership of the groups and subgroups will then coordinate and, in conjunction with senior district leadership, collective bargaining units, and Board of Education governance, facilitate the implementation of the recommendations in the Back-to-School Re-Entry Plan.

## **TASK FORCE WORKING GROUPS, RESPONSIBILITIES, LEADERS, AND CONTRIBUTORS:**

### **PHYSICAL RE-ENTRY GROUP**

This group is responsible for reviewing the physical re-entry of students to our schools. Items to be considered would include staggered arrivals/dismissals, classroom seating and procedures (ex. rug activity), transportation matters, cafeteria procedures and school nutrition, gymnasium procedures, hallway procedures, etc.

**Physical Re-Entry Group Leaders: Ray Renda and Frank Fanelli**

**Elementary Schools Subgroup Leader: Ivan Tolentino and Rosa Taylor**

**Middle School Subgroup Leaders: Patrick Swift and Joe Capalbo**

**High School Subgroup Leaders: Fortunato DiRenno and Luke Sotherden**

**Contributors:** All District and Building Administration, Director of Facilities, District and Building Safety Committee Representatives, Altaris Consulting Group, Food Service Representative, Building Custodial Staff, Teacher Representatives, Parent Representatives, Student Representatives

### **INSTRUCTION GROUP**

This group is responsible for considering and planning for all aspects of instructional practices and ensuring the continuity of learning for all students (general education students, special education students, English Language Learners, etc.).

**Instruction Group Leaders: Dr. Colleen Carroll and Felipe Orozco**

**Elementary Schools Subgroup Leader: Felipe Orozco and Judy Diaz**

**Middle School Subgroup Leaders: Patrick Swift and Christine Rascona**

**High School Subgroup Leader: Luke Sotherden**

**Contributors:** All District and Building Administration, Information Technology Staff, Parent Representatives, Teacher Representatives, Student Representatives

### **MEDICAL GROUP**

This group is responsible for considering the medical and public health needs of all members of the school community and for developing and implementing strategies to contain and mitigate health risks in the school environment.

**Medical Group Leader: Jamie Kranidis**

**Elementary Schools Subgroup Leaders: Elizabeth Tutein and Francesca Fernandez**

**Middle School Subgroup Leader: Christine Rascona**

**High School Subgroup Leader: Juan Sanchez and Diantha Barone**

**Contributors:** Director of Special Education, School Nurses, Open Door Representatives, Medical Director/District's Physician, Altaris Consulting Group, Teacher Representatives, Parent Representatives

## **MENTAL HEALTH GROUP**

This group is responsible for developing and implementing protocols to meet the mental health, counseling, referral, and support needs of all members of the school community. This team will collaborate closely and stand ready to provide guidance and to address proactively the expected, ongoing, and emergent social-emotional and mental health needs of all members of the school community (general education students, special education students, English Language Learners, teachers, other school staff, etc.). **Mental Health Group Leader: Tatiana Memoli**

**Elementary Schools Subgroup Leaders: Judy Diaz and Bryant Romano**

**Secondary Schools Subgroup Leaders: Juan Sanchez and Diantha Barone**

**Contributors:** Director of Special Education, School Psychologists, School Counselors, School Nurses, Community School Coordinators, Social Workers, Family Services of Westchester, Teacher Representatives, Parent Representatives

## **EXTRACURRICULAR ACTIVITIES GROUP**

This group is responsible for planning for the safe operation of all student programs that occur outside of the school day.

**Extracurricular Activities Group Leader: James Ryan**

**Elementary Schools Subgroup Leader: Sam Ortiz**

**Secondary Athletics Subgroup Leader: James Ryan**

**Secondary Music and other Extracurriculars Subgroup Leaders: Joe Capalbo and Juan Sanchez**

**Contributors:** Director of Physical Education/Health/Athletics, Coaches, Club Advisor Representatives, District Music Coordinator, Carver Center Chief Learning Officer, Teacher Representatives, Parent Representatives, Student Representatives

## **TENTATIVE SUBSEQUENT GROUP/SUBGROUP MEETINGS:**

- Two Meetings of each Subgroup via Google Meet or Zoom (1: to review issues, options, and challenges, and 2: brainstorm recommendations) meeting dates and times dependent on the subgroups **either June 9, 10, or 11** (times to be determined)
- One Meeting of each large Group via Google Meet or Zoom (1: to share out plans at each level) **June 12** (times to be determined)
- One Meeting of each Subgroup via Google Meet or Zoom (1: to finalize the informed and thoughtful recommendations of the subgroup as needed) meeting dates and times dependent on the subgroups **either June 15 or 16** (times to be determined)
- Subsequent Subgroup Meetings may be called after June 16 as needed depending upon local and State guidance and circumstances