

## LLCS Minutes

### Team Name: Maintenance Committee

DATE: May 13, 2021

FACILITATOR: Noelle Short

RECORDER: Vickie Snide

#### DISCUSSION HIGHLIGHTS:

- Air Purifiers** have all had plastic removed.
- Domestic Hot Water valve** has been repaired
- Windows with broken shades** to be repaired June 28
- HS Library has a **window ballast problem**. E. Hample to check all windows.
- N. Short to remind all **staff to close windows** at the end of the day and to not open Rescue Windows.
- BOE Approved the **Bus Maintenance Contract**.
- Gender Neutral Bathroom signs** are here and need to be installed.
- Graduation** is June 25 at 7 pm. N. Short is following the guidelines. 350 max in our gym but guidelines will dictate our max. Only using chairs, no bleachers. Stage will need to be cleared, maybe move some items into classrooms, some into cafeteria. Tables & rugs take up a lot of room.
- Light fixtures** are so old we can't find covers for them.
- Still one **outside wifi access point** to move. Not sure they are operational. N. Short will check on.
- Baseball/Softball fields** – new base for baseball field is here but needs to be installed. Social distancing signs are at Katz field but not yet at Town field. E. Hample, C. Farr and Tim Harris meeting to see if they can fix the slope in back of batter at Katz field. Not sure if fence in back of umpire would be acceptable. N. Short to check with M. Walentuk.
- Playgrounds** are being disinfected.
- N. Short wants to **continue using the signs along the fire lane** and to continue having it be closed off from vehicles.
- Outdoor classrooms** being set up. Tents are up, tables need to be put out along with disinfecting supplies. Tents will be lowered at night.
- Students tilled the **garden**.
- E. Hample said **Respirator Protection Plan** is good.
- Stage Curtains** – blue and gold curtains need flame retardant, some new ropes and stitching needed.
- E. Noonan classroom needs some mats on the floor** since temporary ceiling is making a loud echo.
- Newcomb program** is happening so we will be sharing busing with the Town of Long Lake.
- Summer School** is happening but not sure what classroom will be available due to construction project.
- Custodial Summer Schedule** – E. Hample 5 days, D. Traynor 4 days. E. Hample to check with J. Parent and S. Cook-Keller.
- E. Hample to follow up with roofing companies for **garage roof replacement**. This is not part of capital project.

#### **Capital Project**

- Abatement was done in Room 205 (Noonan) but not Room 203 (Pooler).
- N. Short to talk to Mark Drury about the 3 week schedule as it shows work will happen Graduation night.
- Exterior Doors were missed by Mosaic from the plans. Mosaic has come to measure and will get pricing from LeChase and review with Schoolhouse Construction.
- N. Short picked floor samples for the vestibule. LeChase will reach out to E. Hample on what paint colors/brands we use.
- E. Hample to check dishwasher dimensions to make sure it will fit. Decided on low temperature chemical dishwasher.

#### MEMBERS PRESENT:

Noelle Short  
Vickie Snide  
Eric Hample

#### MEMBERS ABSENT:

Ethan Burns

#### NEXT MEETING:

Date: June10, 2021  
Time: 9:00 a.m.  
Location: Virtual

#### NEXT AGENDA:

#### DISCUSSION HIGHLIGHTS (CONTINUED)

- N. Short to talk to Mark Drury regarding the septic tank cover replacement and widening of garage door.
- E. Hample wonders if he will have access to the hallways during his summer cleaning of classrooms.