

**ROBERT TREAT ACADEMY
Charter School**

**REGULAR
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, OCTOBER 19, 2023**



**Agenda &
Supporting Documents**

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

- I. CALL TO ORDER ____ pm AND PLEDGE OF ALLEGIANCE**

II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the Jersey City Journal, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

III. ROLL CALL

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Barbaran, Claudio		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Johnson, Galen		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Clark Robert, Business Administrator		
Jason, Tarella, Board Attorney		

IV. CORRESPONDENCE

V. PRINCIPAL'S REPORT

VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting and Executive Session Minutes of September 21, 2023**, as attached. **(Attachment M-1)**

VIII. BOARD AFFAIRS

BA-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve professional development as follows:

Name	Course	Dates	Location	Cost
Robert Clark	Information Systems	10/11/23,10/16/23,10/18/23, 10/23/23,10/25/23	Virtual Rutgers University	\$ 483.00
Robert Clark	Structural Mechanical Systems	10/30/23, 11/1/23, 11/16,23, 11/8/23, 11/13/23	Virtual Rutgers University	\$ 483.00
Robert Clark	Energy Management	11/23/23, 11/30/23	Virtual Rutgers University	\$ 205.00
Zachary Ontell	Introduction to Responsive Classroom	11/28/23	Responsive Classroom	\$ 339.00
Zachary Ontell	NJAHPERD Annual Convention	2/26/24, 2/27/24	NJAHRERD	\$ 275.00

IX. FISCAL

F-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated September 22, 2023 through October 19, 2023 in the amount of \$780,209.89. **(Attachment F-1)**

F-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

September 1, 2023	\$ 324,740.51
September 15, 2023	\$ 298,821.57
September 29, 2023	<u>\$ 352,658.60</u>
Total	\$ 976,220.68

F-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Preliminary Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending August 31, 2023. **(Attachment F-3)**

F-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of August 31, 2023 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

F-5 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of August, 2023. **(Attachment F-5)**

F-6 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2023-24 school year. **(Attachment F-6)**

F-7 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve award a contract to Unitemp Mechanical Degrees, LLC for HVAC Replacement and Upgrades at Jackie Robinson Campus in the amount of \$1,473,500.00. Unitemp Mechanical Degrees, LLC is the lowest responsible responsive bid received on October 12, 2023.

<u>Bidders</u>	<u>Bid Amount</u>
*Envirocon, LLC	\$ 1,307,190.00
Unitemp Mechanical Degrees, LLC	\$ 1,473,500.00

*Note that Envirocon, LLC bid be rejected as non-responsive per attorney's opinion letter.

F-8 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the purchase and installation of exterior doors from C&M Door Controls, Inc. in the amount of \$88,564.00 via TIPS Contract #210205. **(Attachment F-8)**

X. POLICIES and PRODECURES

XI. EDUCATION

XII. PERSONNEL

P-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve Employee #90460, paid maternity leave of absence with benefits, from November 13, 2023 through January 10, 2024 FMLA and NJFLA; an unpaid leave of absence with benefits from January 11, 2024 thru February 3, 2024; and unpaid leave of absence without benefits from February 4, 2023 through March 27, 2024. **(Attachment P-1)**

P-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2023-24 school year as follows:

Employee	Position	Salary 2023-24	Start Date	Pro-rated Salary 2023-24

Krizia Morell	Speech Specialist	\$50.00per hour	10/17/23	NA
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- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve resignations for the for the 2023-24 school year as follows:

Employee	Position	Resignation Date
Tanazia Knight	Instructional Assistant	10/6/23
Edward Ovadia	Math Teacher	10/6/23

COMMENT (NON-AGENDA ITEMS)

XIII. EXECUTIVE SESSION

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- Matters rendered confidential by Federal Law, State Law, or Court Rule
- Individual privacy
- Collective bargaining agreements
- Purchase or lease of real property if public interest could be adversely affected
- Investment of public funds if public interest could be adversely affected
- Tactics or techniques utilized in protecting public safety and property
- Pending or anticipated litigation
- Attorney-client privilege
- Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at _____ P.M.

Motion _____, second _____ and voice vote to enter into regular session at _____ P.M.

XIV. ADJOURNMENT

Be it resolved that on this date **OCTOBER 19, 2023**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.

ADDENDUM October 19, 2023

BOARD AFFAIRS

- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Student Enrollment Plan for the 2024-25 School Year. **(Attachment BA-2)**
- BA-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights for the 2022-23 school year. **(Attachment BA-3)**

FISCAL

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a Special Education Tuition Contract Agreement with Bellville Board of Education for Student # in the amount of \$42,700.00 for the 2023-24 school year. **(Attachment F-9)**
- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a Professional Services Agreement and Addendum with The Uncommon Thread for the 2023-24 school year. **(Attachment F-10)**
- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, authorize use of digital signatures for the Board President and Board Secretary for the Operating Account.