

**LONG LAKE CENTRAL SCHOOL DISTRICT
BOARD MEETING MINUTES**

Date: March 10, 2016

Time: 7:00 p.m.

Type of Meeting: Regular Meeting

Place: Cafeteria

Members Present: Christine Campeau
Alexandria Harris
Brian Penrose
Paul Roalsvig
Frederick Short

Others Present: Dr. Donald Carlisle-Superintendent, Victoria Snide-Clerk of the Board, Michael Farrell, Pete Klein, Sally Long, Tina Pine, Mary Phillips-LeBlanc, Karmen Howe, Duane Finch, Chandler and Katarina O'Brien-Brown, McKenzie Munger, Elizabeth Noonan, Sharyn and Annalise Penrose, Alexandra and Abbie Roalsvig, Patrick and Nicole Curtin, Riley Strader, Rachel Leroux, Tina Burnett, Paul and Kelly Brown, Hannah Keller, Sheri Cook

Call to Order: The President called the meeting to order at 7:00 p.m. and followed with the Pledge of Allegiance.

Approved: On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, **minutes of the February 11, 2016 Budget Meeting.**

Approved: On Motion by Alexandria Harris, seconded by Christine Campeau, with all in favor, **minutes of the February 11, 2016 Regular Meeting.**

The **next regular board meeting** is set for April 14, 2016 at 7 p.m. in the cafeteria.

Public Participation, Non-Agenda: None

Public Participation, Superintendent Update/Agenda Items: Dr. Carlisle recognized the January **Student of the Month Riley Strader**, and the **February Student of the Month Chandler O'Brien-Brown.**

The **Second Mile Award** was given to teacher **Elizabeth Noonan** for her commitment and great work ethic.

Public Participation, Agenda Items: Coaches Nicole Curtin, Duane Finch, Mary Phillips-LeBlanc, and Tina Pine and **Science Olympiad** students Karmen Howe, Katarina O'Brien Brown, Abbie Roalsvig, McKenzie Munger, Riley Strader, Chandler O'Brien-Brown, Annalise Penrose, Hannah Keller, and Syana Sandiford (absent) displayed their machines and received their participation certificates. They came in second place in regional competition.

Nicole Curtin, Science Teacher, reported on the courses she teaches, the standards, extra-curricular and field trips, collaboration and class projects.

Dr. Carlisle reported that the True North School Districts and CASDA are collaborating on a **grant writer**. Sally Long updated the board on the **Smart Schools Grant** status.

Professional Development Day is March 18, 2016. The staff will be receiving various technology trainings.

Board Actions:

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the January 2016 **Treasurer's Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, and Warrants C-7, A-15, and TA -8 were presented.

The proposed **2016-2017 budget** was reviewed. The proposal shows a .46% decrease in expenditures.

A listing of **conferences** that staff have attended over the last month was presented. Dr. Carlisle attended a meeting at SUNY Potsdam and reported there are very few student teachers available.

The Board received **minutes** from the Maintenance Committee and the Technology Committee. Recent activities in the Strategic Planning Committee, Curriculum Committee, Technology Committee, and the Maintenance Committee were also discussed.

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the request from Lillian Dechene for **ACE funding for the Hugh O'Brian Youth Leadership** seminar in the amount of \$267.50.

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the **textbook Economics for Everybody** 4th Edition from Amsco.

Approved: On Motion of Christine Campeau, seconded by Alexandria Harris, with all in favor, the **textbook Manufacturing Processes** 3rd Edition from The Goodheart Wilcox Company, Inc.

Approved: On Motion by Christine Campeau, seconded by Brian Penrose, with all in favor, **Cheri LaPlant as a substitute**.

Recognized: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, **Amanda Gokey as Girls' Modified Softball Coach** for the Spring 2016 season.

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the **2016-2017 Section VII Sports Merger with Indian Lake CSD** for all sports at all levels.

Approved: On Motion by Frederick Short, seconded by Christine Campeau, with all in favor, **Joseph Koehring as Elementary Tennis Coach** for Spring 2016.

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor **Michele Gannon as High School Tennis Coach** for Spring 2016.

Approved: On Motion by Christine Campeau, seconded by Alexandria Harris, with all in favor, the **extension of the probationary appointment of Tina Burnett**, Food Service Worker/Cleaner, to September 8, 2016.

There was **no nomination for the Franklin-Essex-Hamilton BOCES Board** of Education.

Approved: On Motion by Alexandria Harris, seconded by Christine Campeau, with all in favor, the following **Reserve Fund Extension Proposition**.

WHEREAS, with approval of the voters at the meeting of May 16, 2006, the Long Lake Central School District established both a Capital Reserve Fund and a Bus Purchase Reserve Fund; and

WHEREAS, the duration of both funds is ten (10) years; and

WHEREAS, the funds are set to expire on June 30, 2016, but the District believes the funds are beneficial to the taxpayers and would like to reestablish them,

THEREFORE, the Board hereby adopts the following propositions to reestablish new reserve funds called the Capital Reserve Fund and the Bus Purchase Reserve Fund, as follows:

SHALL the Board of Education of the Long Lake Central School District be authorized to (1) re-establish the Capital Reserve Fund effective July 1, 2016, for the purpose of financing the construction of, and general improvements, reconstruction, renovations or additions to, the District's buildings, including site work and the acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings are to be used; (2) transfer to the new Capital Reserve Fund, effective July 1, 2016, the funds remaining in the current Capital Reserve Fund, in the approximate amount of \$333,600; and (3) annually deposit into the Capital Reserve Fund such portion of the General Fund unallocated fund balance as determined by the Board of Education. The ultimate amount of the Capital Reserve Fund shall be \$1,000,000 and the probable duration of the fund is ten (10) years.

SHALL the Board of Education of the Long Lake Central School District be authorized to: (1) re-establish the Bus Purchase Reserve Fund effective July 1, 2016, the purpose of which is to finance the cost of acquisition of school buses and vehicles, (2) transfer to the new Bus Purchase Reserve Fund, effective July 1, 2016, the funds in the current Bus Purchase Reserve Fund, in the approximate amount of \$100,750 and (3) annually deposit into said Bus Purchase Reserve Fund the amount received from the State of New York as transportation aid and such portion of the unallocated fund balance as determined by the Board of Education. The ultimate amount of the Bus Purchase Reserve Fund is \$300,000 and the probable duration of such Fund is ten (10) years.

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the **8th grade field trip to Boston** May 5, 2016 to May 8, 2016.

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, **unused snow days to be used**, if available, April 22, 2016 and May 27, 2016.

Approved: On Motion by Christine Campeau, seconded by Brian Penrose, with all in favor, BE IT RESOLVED, that the Long Lake Central School District, Location code 72000, hereby establishes the following as **standard work days** for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body: for the Title Business Manager – 8 hours standard work day.

Approved: On Motion by Brian Penrose, seconded by Christine Campeau, with all in favor, the following **policies**: #5675 Student Grading Information Systems, #6110 Code of Ethics for Board Members and All District Personnel, #7132 Non-Resident Students, #7521 Students with Life-Threatening Health Conditions, #8211 Prevention Instruction. Policy #7132 was amended to add: page 1, b) No increase in the size of faculty or staff will be necessary unless the Board of Education approves such increase; and page 2, Foreign Exchange Students add – See separate Policies #7133 Admission of Foreign Students with J1 Visas and #7134 Admission of Foreign Students with F1 Visas.

Approved: On Motion by Alexandria Harris, seconded by Christine Campeau, with all in favor, to **accept a donation of computers** from Vets PC Recycling Program.

Approved: On Motion by Brian Penrose, seconded by Alexandria Harris, with all in favor, the addition of **Educatus to the list of placement agencies** for the foreign exchange program.

Approved: On Motion by Christine Campeau, seconded by Brian Penrose, with all in favor, **substitutes** Laura Nevins, Brian Towne, and Mikayla Ploof.

A **first policy reading** was held for policies #7133 Admission of Foreign Exchange Students with J1 Visas, and #7134 Admission of Foreign Students with F1 Visas. Minor changes were made to the policies.

A letter was received from Michael Farrell regarding the **history of senior field trips**.

The **2016-2017 draft school calendar** was presented.

2nd Public Participation: Duane Finch will be requesting a day long field trip for an Electrathon race in Oswego.

Michael Farrell mentioned pickleball as an alternative to tennis for our students.

Motion to go into Executive Session by Christine Campeau, seconded by Alexandria Harris, with all in favor at 9:26 p.m. Items to be discussed: Employment History of two particular people.

Motion to come out of Executive Session by Christine Campeau, seconded by Alexandria Harris, with all in favor at 10:16 p.m.

Dr. Donald Carlisle signed his **Superintendent's Evaluation**.

Adjournment: On Motion by Christine Campeau, seconded by Alexandria Harris, with all in favor, the Board adjourned at 10:17 p.m.

Clerk of the Board

Victoria J. Snide