

MINUTES

**STEGER SCHOOL DISTRICT 194
BOARD OF EDUCATION MEETING
Wednesday, September 20, 2023
6:00 P.M.
Steger Primary Center**

The meeting was called to order at 6:02 p.m. by President Helsel. Members present Edwards, Raymond, Turner, Butkus, and Hutchison. Members absent: Garcia.

PLEDGE OF ALLEGIANCE

The Board and audience recited the Pledge of Allegiance.

PUBLIC PARTICIPATION

A parent is waiting on information regarding the PTO.

MINUTES

A motion was made by Mrs. Edwards and seconded by Mr. Hutchison to approve the following items under Minutes:

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| ACTION | A. | Approval of the minutes of the August 3, 2023, Board Meeting and Closed Session. |
| ACTION | B. | Approval of the minutes of the August 16, 2023, Board Meeting and Closed Session. |
| ACTION | C. | The Superintendent recommends the board review the minutes from the March 10, 2023 and March 16, 2023, Closed Session meeting and they be kept closed. |
| ACTION | D. | The Superintendent recommends the board approve the destruction of the recordings from the February 22, 2022, March 10, 2022, and March 17, 2022, Closed Session meetings. |

Upon roll call all members voting aye:
Helsel, Edwards, Raymond, Turner, Butkus, and Hutchison.
Members voting nay: None. Members absent: Garcia.
Members abstaining: None. Motion carried.

FINANCIAL ACCOUNTS

A motion was made by Mrs. Raymond and seconded by Mrs. Turner to approve the following item under Financial Accounts:

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| ACTION | E. | Payment of Bills - Approval of September |
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Upon roll call all members voting aye:
Helsel, Edwards, Raymond, Turner, Butkus, and Hutchison.
Members voting nay: None. Members absent: Garcia.
Members abstaining: None. Motion carried.

ADMINISTRATIVE REPORTS

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| INFO | A. | Acting Interim Superintendent Report, Dr. Patricia Hahto |
| | a. | SD 194 Code of Ethics |
| | b. | Daughters of the American Revolution (DAR) |

BOARD MATTERS (Consent Agenda)

A motion was made by Mrs. Turner and seconded by Mr. Hutchison to approve the following under Board Matters:

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| INFO | A. | Presentation of the 2023-2024 budget and public comment presented by Assistant Superintendent of Finance and Operations, Eric Diehl |
| ACTION | B. | The Superintendent recommends the Board approve the 2023-2024 Budget as presented. |
| ACTION | C. | Approval of IASB Executive Search options |
| ACTION | D. | The Superintendent recommends the Board approve the Smart Lab Studio for Columbia Central School for the 2023-2024 school year. |
| ACTION | E. | The Superintendent recommends the Board approve the Learning System proposal for the 2023-2024 school year. |
| ACTION | F. | The Superintendent recommends the Board approve the 2022-2023 EIS Administrator and Teacher Salary and Benefits Report. |
| ACTION | G. | The Superintendent recommends the Board approve the contracts with Aya Healthcare, as presented for the following positions for the 2023-2024 school year.
Social Worker Frances Perry Steger Primary Center |
| ACTION | H. | The Superintendent recommends the Board approve the contracts with Pro Care Therapy/Blazer Works, as presented for the following positions for the 2023-2024 school year.
PE Teacher DaJuan Tolbert Columbia Central School |
| ACTION | I. | The Superintendent recommends the Board approve the Estimated Expense Approval Form including the Expense Advancement Voucher for \$350 for the following Board Members to attend the 2023 IASB/IASA/IASBO Joint Conference: Edwards, Butkus, Turner, Raymond, and Garcia. |

Upon roll call all members voting aye:
Helsel, Edwards, Raymond, Turner, Butkus, and Hutchison.
Members voting nay: None. Members absent: Garcia.
Members abstaining: None. Motion carried.

PERSONNEL (Consent Agenda)

A motion was made by Mrs. Raymond and seconded by Mrs. Turner to approve the following action items under Personnel:

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| ACTION | A. | The Superintendent recommends the Board approve the retirement of Kenneth Muehring Jr, RTI Reading Teacher at Steger Intermediate Center, effective at the end of the 2023-2024 school year. |
| ACTION | B. | The Superintendent recommends the Board approve the retirement of Sara Stluka, English Language (EL) Teacher at Steger Intermediate Center, effective at the end of the 2023-2024 school year. |
| ACTION | C. | The Superintendent recommends the Board approve the retirement of Sherry Doyle, 6 th Grade Teacher at Columbia Central School, effective at the end of the 2024-2025 school year. |
| ACTION | D. | The Superintendent recommends the Board approve the resignation of Maria Alvarado, Paraprofessional at Steger Intermediate Center, effective September 12, 2023. |

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| ACTION | E. | The Superintendent recommends the Board approve the resignation of Kimberly Tufts, Business Office Secretary and Transportation Coordinator at the Administration Center, effective September 22, 2023. |
| ACTION | F. | The Superintendent recommends the Board approve the resignation of Dana Smith, Building Secretary at Steger Intermediate Center, effective August 18, 2023. |
| ACTION | G. | The Superintendent recommends the Board approve the resignation of Kimberly Blake, Special Education Cross Cat Teacher at Steger Primary Center, effective August 16, 2023. |
| ACTION | H. | The Superintendent recommends the Board approve the resignation of Leon Smith, School Safety Monitor at Columbia Central School, effective September 12, 2023. |
| ACTION | I. | The Superintendent recommends the Board approve the employment of Jennifer Avalos, Paraprofessional at Steger Primary Center, effective for the 2023-2024 school year. |
| ACTION | J. | The Superintendent recommends the Board approve the employment of Brianne Hart, Building Secretary at Steger Intermediate Center, \$15.00 an hour, effective for the 2023-2024 school year. |
| ACTION | K. | The Superintendent recommends the Board approve the employment of John Ganeff, Special Education Teacher at Columbia Central School, MA plus experience, effective for the 2023-2024 school year. |
| ACTION | L. | The Superintendent recommends the Board approve the employment of Sharon Bustos, Lunchroom/Recess Supervisor at Steger Primary Center, \$15.00 an hour, effective for the 2023-2024 school year. |
| ACTION | M. | The Superintendent recommends the Board approve the employment of LaQuitha Gibbs, School Counselor at Steger Intermediate Center, MA30 plus experience, effective for the 2023-2024 school year. |
| ACTION | N. | The Superintendent recommends the Board approve the employment of Oscar Diaz, School Safety Monitor at Columbia Central School, \$15.00 an hour, effective for the 2023-2024 school year. |
| ACTION | O. | The Superintendent recommends the Board approve the voluntary internal transfer of Kacey Culbreath, Lunchroom/Recess Supervisor at Steger Primary Center to Lunchroom/Recess Supervisor at Steger Intermediate Center, effective for the 2023-2024 school year. |
| ACTION | P. | The Superintendent recommends the Board approve the FMLA leave for Ernestine McCollum, Third Grade Teacher at Steger Intermediate Center, effective August 29, 2023, through November 13, 2023. |
| ACTION | Q. | The Superintendent recommends the Board approve the FMLA leave for Sandy Castro, Building Secretary at Steger Primary Center, effective September 27, 2023, through October 30, 2023. |

Upon roll call all members voting aye:
Helsel, Edwards, Raymond, Turner, Butkus, and Hutchison.
Members voting nay: None. Members absent: Garcia.
Members abstaining: None. Motion carried.

INFORMATIONAL ITEMS

- A. New Business
 - a. List of class sizes
 - b. Current open positions
- B. Old Business
 - a. Transportation update

- C. Correspondence
 - a. Thank you from Ms. Lorenzatti
 - b. Thank you from Tracy Bosco & Thurmond Family
 - c. Thank you from Ms. Bracken
 - d. Thank you from Mrs. Tufts
- D. PTO
 - a. Meeting scheduled with administration and then parents will be contacted.
- E. Freedom of Information Act (FOIA) Request
- F. Committees
 - a. Technology – camera project will coming to the Board of Education in the next few months for approval.
- G. Upcoming dates

a. September 20	Board of Education meeting
b. September 21	School Improvement Day (student dismissal 11am)
c. September 28	Family Math Night at CC 6:00 p.m. to 7:00 p.m.
d. October 6	Institute Day – no student attendance
e. October 9	Columbus Day – no school
f. October 18	Progress Reports
g. October 19	Board of Education meeting

CLOSED SESSION

The Open Meeting recessed at 7:31 p.m. a motion was made by Mrs. Edwards and seconded by Mrs. Raymond.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, and Hutchison.

Members voting nay: None. Members absent: Garcia.

Members abstaining: None. Motion carried.

The Board went into Closed Session at 7:54 p.m. a motion was made by Mrs. Edwards and seconded by Mrs. Turner to go into Closed Session to discuss the following.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, and Hutchison.

Members voting nay: None. Members absent: Garcia.

Members abstaining: None. Motion carried.

ACTION

- A. The Superintendent recommends that the Board go into Closed Session to discuss:
 1. The appointment, employment, compensation, discipline performance, or dismissal of a specific employee of the public body.
 2. Student disciplinary matters.
 3. Collective negotiating matters between the public body and its employees or their representatives.
 4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 5. The setting of a price for sale or lease of property owned by Steger School District 194.

ACTION B. Motion to adjourn Closed Session.

The Board adjourned Closed Session at 8:01 p.m. a motion was made by Mrs. Turner and seconded by Mrs. Edwards.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, and Hutchison.

Members voting nay: None. Members absent: Garcia.

Members abstaining: None. Motion carried.

ACTION C. Motion to return to Open Session.

The Board returned to Open Session at 8:01 p.m. a motion was made by Mrs. Turner and seconded by Mr. Hutchison.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, and Hutchison.

Members voting nay: None. Members absent: Garcia.

Members abstaining: None. Motion carried.

ADJOURNMENT

At 8:01 p.m. a motion was made by Mrs. Edwards and seconded by Mrs. Turner to adjourn the Meeting.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, and Hutchison.

Members voting nay: None. Members absent: Garcia.

Members abstaining: None. Motion carried.

Secretary, Board of Education & Date

President, Board of Education & Date