



Long Lake
CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

Thursday, October 8, 2020

6:00 p.m. Regular Meeting, LLCs Gymnasium

Public Attendance via WebEx Link Only:

Join by phone: Call in from a mobile device (attendees only)

+1-646-992-2010 United States Toll (New York City) Global call-in numbers

Join from a video system or application: Dial 1728749190@neric.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business: Dial

1728749190@neric.webex.com

Meeting number (access code): 172 874 9190

Meeting password: longlake

- I. Call to Order – President of the Board
 - a. Pledge of Allegiance
 - b. *Minutes of the September 10, 2020 Regular Meeting
 - c. Next Regular Meeting Date November 12, 2020
- II. Public Participation
- III. Superintendent's Update
- IV. Business Affairs
 - a. *August 2020 Treasurer Reports
 - b. Comprehensive Budget and Revenue Status Reports
 - c. Budget Transfers
 - d. Warrants
- V. Recommendations for Approval
 - a. *District-Wide Safety Plan
 - b. *Policies #6550 Leaves of Absence and #8241 Patriotism, Citizenship and Human Rights Education
 - c. *504 Recommendation for Student #202805
 - d. *Retention and Disposition Schedule Resolution
 - e. *Lillian Dechene as Substitute
 - f. *Grade 12 Spanish Textbook Adoption: The House on Mango Street
- VI. General Discussion
 - a. Annual Schedule of Reserve Funds
- VII. 2nd Public Participation

VIII. Executive Session

a. To Discuss Matters Which Will Imperil Student Safety if Disclosed

IX. Adjourn

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: September 10, 2020

Time: 6:00 p.m.

Type of Meeting: Regular Meeting

Place: Gymnasium (for Members) or WebEx (for Public)
Via WebEx by Phone 1-646-992-2010
Or via WebEx by Video System 1723063595@neric.webex.com
Meeting Access Code 172 306 3595

Members Present: Michael Farrell
Alexandria Harris
Trisha Hosley
Joan Paula
Brian Penrose

Members Absent: None

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board

Call to Order: The President called the meeting to order at 6:00 p.m. and followed with the Pledge.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the minutes of the August 13, 2020 regular meeting.

The next meeting date is Thursday, October 8, 2020 at 6 p.m.

Public Participation: Michael Farrell received a phone call from our auditor's to answer a district fraud questionnaire.

Superintendent's Update: Today was the first day with students in the building. All students were mask compliant. Staff and students are completing a daily health screening. Some busing logistics are still being worked out.

Two **Superintendent's Conference Days** were held this week for staff. Time was allotted for the standard mandatory trainings. Christine Campeau from the Adirondack Experience held a virtual diversity training for all.

The **custodial team has done a great job** setting up classrooms, including our outdoor learning centers.

No visitors will be allowed in the building at this time. Anyone coming in must have an appointment and complete a health screening.

The **District Wide Safety Plan** is on the agenda to approve tonight. Since there needs to be a public comment period on the plan, we will hold approval until next month.

There were some **questions on bus seating and meal service**.

Business Affairs:

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, the July 2020 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, Warrants #A-3, C-1, and TA-2 were reviewed.

Recommendations for Approval

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Mary Phillips-LeBlanc as a ½ Year Mentor for the 2020-2021 school year**.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, the **Budget Planning Dates for the 2021-2022 School Budget**.

Approved: On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, **Annalisa Berns, Benjamin Conboy, Ethan Cooke and Laura Moore as Substitutes**.

Approved: On Motion by Alexandria Harris, seconded by Joan Paula, with all in favor, **Noelle Short as APPR Lead Evaluator**.

The **District Wide Safety Plan** was tabled until next month.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Margaret Smith as Long-Term Science Substitute**.

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the **Permanent Civil Service Appointment of Joseph Parent as Custodian**.

General Discussion

The Board discussed the **20% State Aid Reductions**. Fund Balance and recent staffing changes should allow us to financially absorb the withholdings for this year if they become permanent.

Policy 1st Readings: A first reading of Policy #6550 Leaves of Absence and *8241 Patriotism, Citizenship and Human Rights Education was held.

2nd Public Participation: Michael Farrell asked about Interscholastic Sports.

Executive Session: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, to enter Executive Session at 6:58 p.m. to Discuss Matters which will Imperil Student Safety if Disclosed.

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, to come out of Executive Session at 7:19 p.m.

Adjournment: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the Board adjourned at 7:20 p.m.

Clerk of the Board

Victoria J. Snide

IVA.

TREASURER'S MONTHLY REPORT **FUND: EXTRACURRICULAR ACCT.**

For the Period from August 3, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 7,252.48

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.07

Total Receipts \$ 0.07

Total receipts, including balance \$ 7,252.55

Disbursements made during the month:

By Check-From Check :#	\$ -
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 7,252.55

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 7,252.55

Less outstanding checks
See attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 7,252.55

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 7,252.55

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____ 20 _____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Hita Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TRUST & AGENCY**

For the Period from August 3, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 7,979.94

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits

\$ 40,295.44

Total Receipts \$ 40,295.44

Total receipts, including balance \$ 48,275.38

Disbursements made during the month:

By Check-from check #3100-3102 \$ 1,994.41

EFT Transfers 44,115.08

By Debit Charge

Total amount of checks issued and debit charges \$ 46,109.49

Cash balance as shown by records \$ 2,165.89

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,011.36

less outstanding checks # See Attached \$ 1,845.47

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 2,165.89

Amount of receipts undeposited (See attached schedules)

-

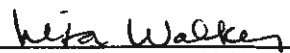
Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,165.89

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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above cash balance is
in agreement with my
bank statement, as reconciled.
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: LUNCH FUND**

For the Period from August 3, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 6,727.89

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	0.05

Total Receipts \$ 0.05

Total receipts, including balance \$ 6,727.94

Disbursements made during the month:

By Check-From Check #2275	\$ 409.50
EFT Transfers	-

Total amount of checks issued and debit charges \$ 409.50

Cash balance as shown by records \$ 6,318.44

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 6,318.44

Less outstanding checks see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 6,318.44

Amount of receipts undeposited

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

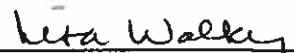
\$ 6,318.44

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: PAYROLL FUND**

For the Period from August 3, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	26,550.81

Total Receipts \$ 26,550.81

Total receipts, including balance \$ 27,550.81

Disbursements made during the month:

By Check: #	\$ -
EFT Transfers/Direct Deposit 20214-20234	\$ 26,550.81
	<u>\$ -</u>

Total amount of checks issued and debit charges: \$ 26,550.81

Cash balance as shown by records \$ 1,000.00**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 1,000.00

Less Outstanding Checks - See Attached \$ -

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,000.00Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

_____, 20____

Clerk of the Board of EducationThis is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: GENERAL FUND**

For Period from August 3, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 40,967.41

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ 201,000.00
	Interest	0.60

Total Receipts \$ 201,000.60

Total receipts, including balance \$ 241,968.01

Disbursements made during the month:

By Check-From Check #16296-16352	\$ 161,179.19
EFT Transfers	41,282.44
	\$ -

Total amount of checks issued and debit charges \$ 202,461.63

Cash balance as shown by records \$ 39,506.38

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 40,198.91

Less outstanding checks see attached \$ 692.53

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 39,506.38

Amount of receipts undeposited(See attached schedules) \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 39,506.38

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: SCHOLARSHIP FUND**

For the Period from August 3, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 2,399.58

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.05

Total Receipts \$ 0.05

Total receipts, including balance \$ 2,399.63

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 2,399.63

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 5,149.63

less outstanding checks \$ 2,750.00

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 2,399.63

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,399.63

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wesley Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: MONEY MARKET ACCOUNT**

For the Period from August 3, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 222,642.02

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ 12,810.32
	Interest	\$ 1.14
	Total Receipts	\$ 12,811.46
	Total receipts, including balance	\$ 235,453.48

Disbursements made during the month:

By Check:	
EFT Transfers	\$ 201,000.00
By Debit	\$ -

Total amount of checks issued and debit charges \$ 201,000.00

Cash balance as shown by records \$ 34,453.48

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 34,453.48

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 34,453.48

Amount of receipts undeposited \$ -


Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 34,453.48

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: MONEY MARKET-NY CLASS**

For the Period from August 1, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 1,160,174.02

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 88.35
	Total Receipts	\$ 88.35
	Total receipts, including balance	\$ 1,160,262.37

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 1,160,262.37

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,160,262.37

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 1,160,262.37

Amount of receipts undeposited \$ -

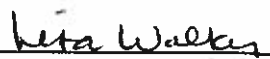
Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,160,262.37

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: CAPITAL RESERVE-NY CLASS**

For the Period from August 1, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 39,247.56

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 3.00
	Total Receipts	\$ 3.00
	Total receipts, including balance	\$ 39,250.56

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 39,250.56

RECONCILIATION WITH BANK STATEMENTBalance as given on bank statement, end of month \$ 39,250.56
less outstanding checkssee attached
\$ -
\$ -Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands)

\$ 39,250.56

Amount of receipts undeposited (See attached schedules)


Total available balance (must agree with Cash Balance above if there is a
true reconciliation)

\$ 39,250.56

Received by the Board of Education and entered
as a part of the minutes of the Board meeting heldThis is to certify that the
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bank statement, as reconciled.

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Clerk of the Board of Education


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: REPAIR RESERVE-NY CLASS**

For the Period from August 1, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 53,542.43

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 4.06

Total Receipts \$ 4.06

Total receipts, including balance \$ 53,546.49

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 53,546.49

RECONCILIATION WITH BANK STATEMENTBalance as given on bank statement, end of month \$ 53,546.49
less outstanding checkssee attached \$ -
\$ -Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands)

\$ 53,546.49

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a
true reconciliation)

\$ 53,546.49

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Heta Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TAX RESERVE-NY CLASS**

For the Period from August 1, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 33,792.21

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits
	Interest

\$ 2.56

Total Receipts \$ 2.56

Total receipts, including balance \$ 33,794.77

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 33,794.77

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 33,794.77

less outstanding checks

see attached \$ -

\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 33,794.77

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 33,794.77

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: SCHOLARSHIP FUND-NY CLASS**

For the Period from August 1, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 72,269.94

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 5.49

Total Receipts \$ 5.49

Total receipts, including balance \$ 72,275.43

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 72,275.43

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 72,275.43

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 72,275.43

Amount of receipts undeposited (See attached schedules)

-

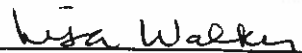
Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 72,275.43

Received by the Board of Education and entered
as a part of the minutes of the Board meeting heldThis is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.

_____, 20____

Clerk of the Board of Education


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TED ABER SCHOLARSHIP-NY CLASS**

For the Period from August 1, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 9,090.66

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.68

Total Receipts \$ 0.68

Total receipts, including balance \$ 9,091.34

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 9,091.34

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 9,091.34

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 9,091.34

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 9,091.34

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

_____ 20 _____

Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Nita Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: COURTNEY SCHOLARSHIP-NY CLASS**

For the Period from August 1, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 2,079.71

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.18

Total Receipts \$ 0.18

Total receipts, including balance \$ 2,079.89

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 2,079.89

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 2,079.89
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 2,079.89

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,079.89

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

_____, 20____

Clerk of the Board of EducationThis is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled._____
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: VARTULI SCHOLARSHIP-NY CLASS**

For the Period from August 1, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 6,771.27

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ -
	Interest	\$ 0.52

Total Receipts \$ 0.52

Total receipts, including balance \$ 6,771.79

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 6,771.79

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 6,771.79
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 6,771.79

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

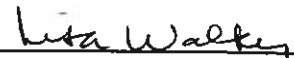
\$ 6,771.79

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: BUS RESERVE-NY CLASS**

For the Period from August 1, 2020 thru August 31, 2020

Total available balance as reported at the end of preceding period \$ 114,123.64

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	-
	Interest	\$ 8.71
	Total Receipts	\$ 8.71
	Total receipts, including balance	\$ 114,132.35

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 114,132.35

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 114,132.35

less outstanding checks

see attached	\$ -
	\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 114,132.35

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 114,132.35

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____, 20____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2020 To 6/30/2021

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>C 2860.160-0000</u>	Cafeteria Salaries	65,026.00	0.00	65,026.00	7,303.85	0.00	57,722.15
<u>C 2860.400-0000</u>	Cafeteria Contractual	3,000.00	0.00	3,000.00	409.50	0.00	2,590.50
<u>C 2860.410-0000</u>	Cafeteria Food	30,000.00	0.00	30,000.00	3,182.49	10,661.56	16,155.95
<u>C 2860.450-0000</u>	Cafeteria Materials & Supplies	2,500.00	0.00	2,500.00	867.90	1,500.00	132.10
2860	SCHOOL FOOD SERVICE	* 100,526.00	0.00	100,526.00	11,763.74	12,161.56	76,600.70
28		** 100,526.00	0.00	100,526.00	11,763.74	12,161.56	76,600.70
2		*** 100,526.00	0.00	100,526.00	11,763.74	12,161.56	76,600.70
<u>C 9010.800-0000</u>	Cafeteria Employees Retirement	10,500.00	0.00	10,500.00	-2,500.00	0.00	13,000.00
9010	STATE RETIREMENT	* 10,500.00	0.00	10,500.00	-2,500.00	0.00	13,000.00
<u>C 9030.800-0000</u>	Cafeteria Social Security	4,975.00	0.00	4,975.00	0.00	0.00	4,975.00
9030	SOCIAL SECURITY	* 4,975.00	0.00	4,975.00	0.00	0.00	4,975.00
<u>C 9060.800-0000</u>	Cafeteria Health Insurance	28,000.00	0.00	28,000.00	0.00	0.00	28,000.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	* 28,000.00	0.00	28,000.00	0.00	0.00	28,000.00
90		** 43,475.00	0.00	43,475.00	-2,500.00	0.00	45,975.00
9		*** 43,475.00	0.00	43,475.00	-2,500.00	0.00	45,975.00
Fund CTotals:		144,001.00	0.00	144,001.00	9,263.74	12,161.56	122,575.70
Grand Totals:		144,001.00	0.00	144,001.00	9,263.74	12,161.56	122,575.70

LONG LAKE CSD

Revenue Status Report From 7/1/2020 To 6/30/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1440.B</u>	Breakfast - Student Sale of Meals	2,500.00	0.00	2,500.00	335.60	2,164.40
<u>C 1440.L</u>	Lunch - Student Sale of Meals	9,500.00	0.00	9,500.00	665.85	8,834.15
<u>C 1445.L</u>	A La Carte Sales	1,000.00	0.00	1,000.00	4.58	995.42
<u>C 2401</u>	Interest and Earnings	0.00	0.00	0.00	0.11	-0.11
<u>C 3190.FB</u>	Breakfast - Federal Reimbursement	6,000.00	0.00	6,000.00	0.00	6,000.00
<u>C 3190.FL</u>	Lunch - Federal Reimbursement	13,000.00	0.00	13,000.00	0.00	13,000.00
<u>C 3190.FS</u>	Snack - Federal Reimbursement	550.00	0.00	550.00	0.00	550.00
<u>C 3190.SB</u>	Breakfast - State Reimbursement	250.00	0.00	250.00	-6.40	256.40
<u>C 3190.SL</u>	Lunch - State Reimbursement	500.00	0.00	500.00	-3.80	503.80
<u>C 4190</u>	USDA Surplus Food	2,000.00	0.00	2,000.00	0.00	2,000.00
<u>C 5031</u>	Interfund Transfer	108,701.00	0.00	108,701.00	0.00	108,701.00
C Totals:		144,001.00	0.00	144,001.00	995.94	143,005.06
Grand Totals:		144,001.00	0.00	144,001.00	995.94	143,005.06

LONG LAKE CSD

Revenue Status Report From 7/1/2020 To 6/30/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	Real Property Taxes	3,058,711.89	0.00	3,058,711.89	3,058,711.89	0.00
<u>A 1085</u>	School Tax Relief Reimb (STAR)	30,288.11	0.00	30,288.11	30,288.11	0.00
<u>A 1090</u>	Penalty on Taxes	3,000.00	0.00	3,000.00	0.00	3,000.00
<u>A 1310</u>	Day School Tuition	4,600.00	0.00	4,600.00	3,350.00	1,250.00
<u>A 1335</u>	Other Student Fees/Charges	1,000.00	0.00	1,000.00	0.00	1,000.00
<u>A 2401</u>	Interest on Earnings	15,000.00	0.00	15,000.00	371.85	14,628.15
<u>A 3101 A</u>	General Aid	480,000.00	0.00	480,000.00	44,486.73	435,513.27
<u>A 3101 B</u>	Excess Cost Aid	0.00	0.00	0.00	1,526.11	-1,526.11
<u>A 3103</u>	BOCES Aid	55,000.00	0.00	55,000.00	-27,070.43	82,070.43
<u>A 3260</u>	Textbook Aid	4,000.00	0.00	4,000.00	0.00	4,000.00
<u>A 4601</u>	Medicaid Assistance, HRSS	4,000.00	0.00	4,000.00	0.00	4,000.00
A Totals:		3,655,600.00	0.00	3,655,600.00	3,111,664.26	543,935.74
Grand Totals:		3,655,600.00	0.00	3,655,600.00	3,111,664.26	543,935.74

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2020 To 6/30/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
A 1010.450-0000	BOE Materials and Supplies	2,800.00	0.00	2,800.00	0.00	0.00	2,800.00
A 1010.490-0000	BOE BOCES Services	7,500.00	0.00	7,500.00	593.20	0.00	6,906.80
1010	BOARD OF EDUCATION	18,300.00	0.00	18,300.00	593.20	0.00	17,706.80
A 1040.160-0000	BOE District Clerk Salaries	2,353.00	0.00	2,353.00	564.72	0.00	1,788.28
A 1040.400-0000	BOE District Clerk Contractual	4,000.00	0.00	4,000.00	1,852.75	0.00	2,147.25
1040	DISTRICT CLERK	6,353.00	0.00	6,353.00	2,417.47	0.00	3,935.53
10	Support Staff Salaries	24,653.00	0.00	24,653.00	3,010.67	0.00	21,642.33
A 1240.160-0000	Central Admin Equipment	125,597.00	0.00	125,597.00	38,833.93	0.00	86,763.07
A 1240.200-0000	Central Admin Contractual	2,000.00	0.00	2,000.00	789.00	1,122.00	89.00
A 1240.400-0000	Central Admin Materials & Supplies	13,680.00	340.00	14,020.00	5,098.25	130.00	8,791.75
A 1240.450-0000		2,500.00	0.00	2,500.00	284.49	6.49	2,209.02
1240	CHIEF SCHOOL ADMINISTRATOR	143,777.00	340.00	144,117.00	45,005.67	1,258.49	97,852.84
12	Finance Business Admin Salaries	143,777.00	340.00	144,117.00	45,005.67	1,258.49	97,852.84
A 1310.160-0000	Finance BOCES Services	89,819.00	0.00	89,819.00	24,165.96	0.00	65,653.04
A 1310.490-0000		23,500.00	0.00	23,500.00	1,996.40	0.00	21,503.60
1310	BUSINESS ADMINISTRATION	113,319.00	0.00	113,319.00	26,162.36	0.00	87,156.64
A 1320.160-0000	Finance Auditing Salaries	550.00	0.00	550.00	43.99	0.00	506.01
A 1320.400-0000	Finance Auditor Contractual	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
1320	AUDITING	9,550.00	0.00	9,550.00	43.99	0.00	9,506.01
A 1325.160-0000	Finance District Treasurer	20,967.00	0.00	20,967.00	5,628.56	0.00	15,338.44
A 1325.450-0000	Finance District Treasurer Supplies	250.00	0.00	250.00	0.00	0.00	250.00
1325	TREASURER	21,217.00	0.00	21,217.00	5,628.56	0.00	15,588.44
A 1330.160-0000	Finance Tax Collector Salary	4,057.00	0.00	4,057.00	1,622.80	0.00	2,434.20
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330	TAX COLLECTOR	5,657.00	0.00	5,657.00	1,622.80	0.00	4,034.20
13	Legal Contractual	149,743.00	0.00	149,743.00	33,457.71	0.00	116,285.29
A 1420.400-0000		14,000.00	0.00	14,000.00	1,250.00	0.00	12,750.00
1420	LEGAL	14,000.00	0.00	14,000.00	1,250.00	0.00	12,750.00
A 1430.490-0000	Personnel - BOCES Services	1,950.00	0.00	1,950.00	15.20	0.00	1,934.80
1430	PERSONNEL	1,950.00	0.00	1,950.00	15.20	0.00	1,934.80
A 1480.400-0000	Public Info Contractual	250.00	0.00	250.00	0.00	0.00	250.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2020 To 6/30/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1480.450-0000</u>	Public Info/Printing Charges	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1480	PUBLIC INFORMATION & SERVICES	1,250.00	0.00	1,250.00	0.00	0.00	1,250.00
14							
<u>A 1620.160-0000</u>	Central Services Support Staff Salaries	17,200.00	0.00	17,200.00	1,265.20	0.00	15,934.80
<u>A 1620.200-0000</u>	Central Services Equipment	100,712.00	0.00	100,712.00	26,819.09	0.00	73,892.91
<u>A 1620.400-0000</u>	Central Services Contractual	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 1620.410-0000</u>	Central Services Fuel Oil	65,250.00	0.00	65,250.00	36,081.88	0.00	29,168.12
<u>A 1620.420-0000</u>	Central Services Television	85,000.00	0.00	85,000.00	0.00	0.00	85,000.00
<u>A 1620.430-0000</u>	Central Services Electricity	1,800.00	0.00	1,800.00	439.65	0.00	1,360.35
<u>A 1620.440-0000</u>	Central Services Water Rent	27,000.00	0.00	27,000.00	655.25	0.00	26,344.75
<u>A 1620.450-0000</u>	Central Services Materials & Supplies	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
<u>A 1620.451-0000</u>	Custodial Supplies - COVID	21,500.00	77.88	21,577.88	3,055.26	5,968.67	12,553.95
<u>A 1620.460-0000</u>	Central Services Telephone	0.00	0.00	0.00	3,707.50	12,447.00	-16,154.50
<u>A 1620.480-0000</u>	Central Services LP Gas	9,000.00	0.00	9,000.00	2,166.68	0.00	6,833.32
<u>A 1620.490-0000</u>	Central Services BOCES	100.00	0.00	100.00	0.00	0.00	100.00
1620		1,000.00	0.00	1,000.00	71.00	0.00	929.00
OPERATION OF PLANT		313,362.00	77.88	313,439.88	73,996.31	18,415.67	221,027.90
<u>A 1621.160-0000</u>	Mainten Support Staff Salaries	15,451.00	0.00	15,451.00	3,920.56	0.00	11,530.44
<u>A 1621.400-0000</u>	Maintenance Contractual Exp	17,500.00	0.00	17,500.00	0.00	0.00	17,500.00
1621		32,951.00	0.00	32,951.00	3,920.56	0.00	29,030.44
<u>A 1670.400-0000</u>	Contractual	825.00	0.00	825.00	0.00	0.00	825.00
<u>A 1670.450-0000</u>	Postage	3,200.00	0.00	3,200.00	500.00	0.00	2,700.00
<u>A 1670.490-0000</u>	Printing - BOCES Services	2,000.00	0.00	2,000.00	26.30	0.00	1,973.70
1670	CENTRAL PRINTING & MAILING	6,025.00	0.00	6,025.00	526.30	0.00	5,498.70
<u>A 1680.490-0000</u>	Central DP - BOCES Services	38,000.00	0.00	38,000.00	6,726.30	0.00	31,273.70
1680	CENTRAL DATA PROCESSING	38,000.00	0.00	38,000.00	6,726.30	0.00	31,273.70
16		390,338.00	77.88	390,415.88	85,169.47	18,415.67	286,830.74
<u>A 1910.400-0000</u>	Unallocated Insurance	1,000.00	0.00	1,000.00	735.66	0.00	264.34
1910	UNALLOCATED INSURANCE	1,000.00	0.00	1,000.00	735.66	0.00	264.34
<u>A 1920.400-0000</u>	School Association Dues	4,650.00	0.00	4,650.00	3,720.00	0.00	930.00
1920	SCHOOL ASSOCIATION DUES	4,650.00	0.00	4,650.00	3,720.00	0.00	930.00
<u>A 1981.490-0000</u>	BOCES Administrative Costs	17,000.00	0.00	17,000.00	1,697.30	0.00	15,302.70
1981	BOCES ADMINISTRATIVE COSTS	17,000.00	0.00	17,000.00	1,697.30	0.00	15,302.70
<u>A 1983.490-0000</u>	BOCES Capital Expenses	100.00	0.00	100.00	48,997.50	0.00	-48,897.50

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2020 To 6/30/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1983	BOCES CAPITAL EXPENSE	100.00	0.00	100.00	48,997.50	0.00	-48,897.50
19		22,750.00	0.00	22,750.00	55,150.46	0.00	-32,400.46
1		748,461.00	417.88	748,878.88	223,059.18	19,674.16	506,145.54
A 2020.150-0000	Supervision Instructional	25,000.00	0.00	25,000.00	6,758.63	0.00	18,241.37
2020	SUPERVISION - REGULAR SCHOOL	25,000.00	0.00	25,000.00	6,758.63	0.00	18,241.37
A 2070.150-0000	Instructional Salaries	16,720.00	0.00	16,720.00	2,150.00	0.00	14,570.00
A 2070.490-0000	Inservices - BOCES Services	20,000.00	0.00	20,000.00	1,004.40	0.00	18,995.60
2070	INSERVICE TRAINING - INSTRUCTION	36,720.00	0.00	36,720.00	3,154.40	0.00	33,565.60
20		61,720.00	0.00	61,720.00	9,913.03	0.00	51,806.97
A 2110.120-0000	Teaching K-6 Salaries	487,932.00	0.00	487,932.00	40,154.00	0.00	447,778.00
A 2110.130-0000	Teaching 7-12 Salaries	468,162.00	0.00	468,162.00	38,201.66	0.00	429,960.34
A 2110.140-0000	Substitute Teachers	18,000.00	0.00	18,000.00	332.50	0.00	17,667.50
A 2110.160-0000	Support Staff Salaries	41,327.00	0.00	41,327.00	4,039.54	0.00	37,287.46
A 2110.170-0000	Payment in Lieu of Health Insurance	14,000.00	0.00	14,000.00	0.00	0.00	14,000.00
A 2110.180-0000	Leave Sellback	0.00	0.00	0.00	0.00	0.00	0.00
A 2110.200-0000	Teaching Equipment	7,000.00	-1,850.00	5,150.00	0.00	3,250.00	1,900.00
A 2110.400-0000	Teaching Contractual	16,726.00	0.00	16,726.00	1,956.30	681.92	14,087.78
A 2110.410-0000	Field Trips	21,000.00	0.00	21,000.00	-77.00	0.00	21,077.00
A 2110.411-0000	Conference Attendance	10,500.00	0.00	10,500.00	1,554.00	0.00	8,946.00
A 2110.412-0000	Mileage Reimbursement	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2110.413-0000	Arts in Education	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2110.450-0000	Teaching Materials & Supplies	9,000.00	0.00	9,000.00	2,702.28	53.90	6,243.82
A 2110.451-0000	Elementary - Grade 1	2,075.00	0.00	2,075.00	1,374.30	179.49	521.21
A 2110.451-1000	Summer School	90.00	0.00	90.00	0.00	0.00	90.00
A 2110.451-2000	Art Program	2,725.00	718.24	3,443.24	1,532.05	0.00	1,911.19
A 2110.451-4000	Teachers Assistant-Dukett	250.00	0.00	250.00	242.08	0.00	7.92
A 2110.451-5000	English	325.00	0.00	325.00	131.87	65.32	127.81
A 2110.451-6000	Spanish	0.00	60.00	60.00	58.98	0.00	1.02
A 2110.451-8000	Health Education	260.00	0.00	260.00	43.79	0.00	216.21
A 2110.451-9000	Math	800.00	0.00	800.00	65.29	0.00	734.71
A 2110.452-1000	Elementary - Conboy/SPED	255.00	0.00	255.00	0.00	0.00	255.00
A 2110.452-2000	Music	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.452-3000	Phys Ed	1,628.00	0.00	1,628.00	1,482.21	0.00	145.79

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2020 To 6/30/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.452-4000	Science	1,195.00	0.00	1,195.00	312.32	260.98	621.70
A 2110.452-5000	Social Studies	300.00	0.00	300.00	0.00	120.00	180.00
A 2110.452-6000	Technology	1,700.00	0.00	1,700.00	0.00	90.48	1,609.52
A 2110.452-7000	Elementary - PreK/Teaching Assistant	900.00	0.00	900.00	543.26	0.00	356.74
A 2110.452-9000	Teachers Aide Supplies-Kilpatrick	250.00	0.00	250.00	0.00	0.00	250.00
A 2110.453-0000	Elementary - Harkness	405.00	0.00	405.00	0.00	0.00	405.00
A 2110.454-0000	Elementary - Grade 2	900.00	0.00	900.00	227.84	443.92	228.24
A 2110.455-0000	Elementary - Grade 3/4	1,250.00	0.00	1,250.00	191.86	0.00	1,058.14
A 2110.456-0000	Elementary - Grade 5/6	625.00	0.00	625.00	47.98	0.00	577.02
A 2110.458-0000	Elementary - Grade K	1,015.00	18.43	1,033.43	453.78	287.94	291.71
A 2110.459-1000	Ace Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.459-2000	STEM	1,000.00	0.00	1,000.00	0.00	168.28	831.72
A 2110.480-0000	Teaching Textbooks	11,500.00	-60.00	11,440.00	1,220.42	0.00	10,219.58
A 2110.490-0000	Teaching BOCES	10,000.00	0.00	10,000.00	4,432.50	0.00	5,567.50
2110	TEACHING - REGULAR SCHOOL	1,141,095.00	-1,113.33	1,139,981.67	101,223.81	5,602.23	1,033,155.63
21		1,141,095.00	-1,113.33	1,139,981.67	101,223.81	5,602.23	1,033,155.63
A 2250.150-0000	Instructional Salaries	90,540.00	0.00	90,540.00	7,016.74	0.00	83,523.26
A 2250.160-0000	Non Instructional Salaries	34,772.00	0.00	34,772.00	1,920.19	0.00	32,851.81
A 2250.400-0000	Students w/Disab Contractual	4,500.00	0.00	4,500.00	4,523.03	0.00	-23.03
A 2250.450-0000	Special Ed Materials & Supplies	675.00	0.00	675.00	0.00	0.00	675.00
A 2250.470-0000	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.490-0000	BOCES Services	91,000.00	0.00	91,000.00	3,226.00	0.00	87,774.00
2250	PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR	223,987.00	0.00	223,987.00	16,685.96	0.00	207,301.04
A 2280.490-0000	BOCES Services	35,000.00	0.00	35,000.00	1,984.30	0.00	33,015.70
2280	OCCUPATIONAL EDUCATION (GRADES 9-12)	35,000.00	0.00	35,000.00	1,984.30	0.00	33,015.70
22		258,987.00	0.00	258,987.00	18,670.26	0.00	240,316.74
A 2330.150-0000	Adult Education Salary	11,350.00	0.00	11,350.00	141.60	0.00	11,208.40
A 2330.151-0000	Special Schools Salary	20,160.00	0.00	20,160.00	0.00	0.00	20,160.00
A 2330.400-0000	Special Schools Contractual	3,600.00	0.00	3,600.00	0.00	0.00	3,600.00
A 2330.450-0000	Special Schools Materials & Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2330	TEACHING - SPECIAL SCHOOLS	35,610.00	0.00	35,610.00	141.60	0.00	35,468.40

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2020 To 6/30/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
23		35,610.00	0.00	35,610.00	141.60	0.00	35,468.40
A 2610.150-0000	Library Salaries	54,058.00	0.00	54,058.00	4,324.64	0.00	49,733.36
A 2610.450-0000	Library Materials & Supplies	1,235.00	-100.00	1,135.00	216.95	0.00	918.05
A 2610.460-0000	Library Collections	3,546.00	100.00	3,646.00	3,595.93	48.15	1.92
A 2610.490-0000	Library BOCES Services	8,750.00	0.00	8,750.00	836.20	0.00	7,913.80
2610	SCHOOL LIBRARY & AUDIOVISUAL	67,589.00	0.00	67,589.00	8,973.72	48.15	58,567.13
A 2630.220-0000	Computer Hardware	21,000.00	0.00	21,000.00	5,971.68	3,690.20	11,338.12
A 2630.450-0000	Computer Materials & Supplies	1,000.00	0.00	1,000.00	184.70	17.98	797.32
A 2630.460-0000	Computer Software	7,000.00	0.00	7,000.00	2,149.45	81.00	4,769.55
A 2630.490-0000	Computer BOCES	73,500.00	0.00	73,500.00	17,534.30	0.00	55,965.70
2630	COMPUTER ASSISTED INSTRUCTION	102,500.00	0.00	102,500.00	25,840.13	3,789.18	72,870.69
26		170,089.00	0.00	170,089.00	34,813.85	3,837.33	131,437.82
A 2805.160-0000	Attendance	4,500.00	0.00	4,500.00	428.56	0.00	4,071.44
2805	ATTENDANCE - REGULAR SCHOOL	4,500.00	0.00	4,500.00	428.56	0.00	4,071.44
A 2810.150-0000	Guidance Instructional Salaries	63,815.00	0.00	63,815.00	9,195.98	0.00	54,619.02
A 2810.450-0000	Guidance Materials & Supplies	925.00	0.00	925.00	234.25	0.00	690.75
A 2810.451-0000	Guidance Testing and Materials	950.00	0.00	950.00	0.00	0.00	950.00
2810	GUIDANCE - REGULAR SCHOOL	65,690.00	0.00	65,690.00	9,430.23	0.00	56,259.77
A 2815.160-0000	Support Staff Salaries	34,629.00	0.00	34,629.00	3,155.10	0.00	31,473.90
A 2815.400-0000	Health Contractual	6,500.00	0.00	6,500.00	0.00	0.00	6,500.00
A 2815.450-0000	Health Materials & Supplies	2,500.00	0.00	2,500.00	201.52	445.09	1,853.39
2815	HEALTH SERVICES - REGULAR SCHOOL	43,629.00	0.00	43,629.00	3,356.62	445.09	39,827.29
A 2820.400-0000	Psychologist Contractual	45,000.00	0.00	45,000.00	0.00	0.00	45,000.00
A 2820.450-0000	Psychologist Materials & Supplies	1,500.00	0.00	1,500.00	0.00	1,034.34	465.66
A 2820.490-0000	BOCES Psychologist	11,500.00	0.00	11,500.00	1,774.00	0.00	9,726.00
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	58,000.00	0.00	58,000.00	1,774.00	1,034.34	55,191.66
A 2825.400-0000	Contractual	6,700.00	0.00	6,700.00	0.00	0.00	6,700.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,700.00	0.00	6,700.00	0.00	0.00	6,700.00
A 2850.150-0000	Co-curricular Salaries	30,090.00	0.00	30,090.00	0.00	0.00	30,090.00
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	31,090.00	0.00	31,090.00	0.00	0.00	31,090.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2020 To 6/30/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.150-0000	Interscholastic Salaries	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 2855.400-0000	Interscholastic Contractual	20,500.00	0.00	20,500.00	0.00	0.00	20,500.00
A 2855.450-0000	Interscholastic Materials & Supplies	2,500.00	640.00	3,140.00	687.50	350.00	2,102.50
A 2855.490-0000	BOCES Interscholastic	1,000.00	0.00	1,000.00	97.10	0.00	902.90
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	34,000.00	640.00	34,640.00	784.60	350.00	33,505.40
28		243,609.00	640.00	244,249.00	15,774.01	1,829.43	226,645.56
2		1,911,110.00	-473.33	1,910,636.67	180,536.56	11,268.99	1,718,831.12
A 5510.160-0000	Transportation Salaries	86,064.00	0.00	86,064.00	15,802.69	0.00	70,261.31
A 5510.200-0000	Transportation Equipment	0.00	1,850.00	1,850.00	1,850.00	0.00	0.00
A 5510.400-0000	Transportation Contractual	15,000.00	0.00	15,000.00	10,814.25	0.00	4,185.75
A 5510.450-0000	Transportation Materials & Supplies Misc	500.00	0.00	500.00	0.00	0.00	500.00
A 5510.451-0000	Diesel/Gasoline	18,000.00	0.00	18,000.00	259.57	0.00	17,740.43
A 5510.452-0000	Tires	2,500.00	0.00	2,500.00	401.01	0.00	2,098.99
A 5510.453-0000	Parts	7,500.00	0.00	7,500.00	1,612.51	4,865.65	1,021.84
A 5510.454-0000	Labor	13,000.00	0.00	13,000.00	0.00	0.00	13,000.00
A 5510.490-0000	BOCES Contractual	1,300.00	0.00	1,300.00	90.50	0.00	1,209.50
5510	DISTRICT TRANSPORTATION SERVICES	143,864.00	1,850.00	145,714.00	30,830.53	4,865.65	110,017.82
55		143,864.00	1,850.00	145,714.00	30,830.53	4,865.65	110,017.82
5		143,864.00	1,850.00	145,714.00	30,830.53	4,865.65	110,017.82
A 9010.800-0000	NYS Retirement	67,500.00	0.00	67,500.00	-13,000.00	0.00	80,500.00
9010	STATE RETIREMENT	67,500.00	0.00	67,500.00	-13,000.00	0.00	80,500.00
A 9020.800-0000	Teacher Retirement	140,000.00	0.00	140,000.00	-72,066.94	0.00	212,066.94
9020	TEACHERS' RETIREMENT	140,000.00	0.00	140,000.00	-72,066.94	0.00	212,066.94
A 9030.800-0000	Social Security	143,103.00	0.00	143,103.00	17,789.83	0.00	125,313.17
9030	SOCIAL SECURITY	143,103.00	0.00	143,103.00	17,789.83	0.00	125,313.17
A 9040.800-0000	Worker Compensation	11,000.00	0.00	11,000.00	5,370.00	0.00	5,630.00
9040	WORKERS' COMPENSATION	11,000.00	0.00	11,000.00	5,370.00	0.00	5,630.00
A 9050.800-0000	Unemployment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 9055.800-0000	Disability Plan	4,000.00	0.00	4,000.00	689.79	0.00	3,310.21
9055	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	689.79	0.00	3,310.21
A 9060.800-0000	Hospitalization	960,000.00	0.00	960,000.00	304,303.25	0.00	655,696.75

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2020 To 6/30/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	*	0.00	960,000.00	304,303.25	0.00	655,696.75
90		**	0.00	1,345,603.00	243,085.93	0.00	1,102,517.07
A 9731.600-0000	Bond Anticipation Notes - Principal		0.00	50,000.00	0.00	0.00	50,000.00
A 9731.700-0000	Bond Anticipation Notes - Interest		0.00	73,125.00	0.00	0.00	73,125.00
9731		*	0.00	123,125.00	0.00	0.00	123,125.00
97		**	0.00	123,125.00	0.00	0.00	123,125.00
A 9901.930-0000	Transfer to School Food Svc Fund		0.00	108,701.00	0.00	0.00	108,701.00
9901	TRANSFERS TO FUNDS	*	0.00	108,701.00	0.00	0.00	108,701.00
99		**	0.00	108,701.00	0.00	0.00	108,701.00
9		***	0.00	1,577,429.00	243,085.93	0.00	1,334,343.07
	Fund A Totals:		1,794.55	4,382,658.55	677,512.20	35,808.80	3,669,337.55
	Grand Totals:		1,794.55	4,382,658.55	677,512.20	35,808.80	3,669,337.55

LONG LAKE CSD

Budget Transfer Schedule Report For A - 1: Budget Transfer

Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
124		09/29/2020	MONTHLY BUDGET TRANSFERS					
	A 2110.200-0000		Teaching Equipment			Not Required	1,850.00	
	A 2110.451-6000		Spanish					60.00
	A 2110.480-0000		Teaching Textbooks				60.00	
	A 2610.450-0000		Library Materials & Supplies				100.00	
	A 2610.460-0000		Library Collections					100.00
	A 5510.200-0000		Transportation Equipment					1,850.00

Grand Totals: 2,010.00 2,010.00

Net Amount: 0.00

Number of Budget Transfers: 1

Account Distribution Totals			
Account	Description	Debits	Credits
A 2110.200-0000	Teaching Equipment	1,850.00	0.00
A 2110.451-6000	Spanish	0.00	60.00
A 2110.480-0000	Teaching Textbooks	60.00	0.00
A 2610.450-0000	Library Materials & Supplies	100.00	0.00
A 2610.460-0000	Library Collections	0.00	100.00
A 5510.200-0000	Transportation Equipment	0.00	1,850.00

Fund A Totals: 2,010.00 2,010.00

Grand Totals: 2,010.00 2,010.00



IVd.

LONG LAKE CSD



Check Warrant Report For C - 2: Cash Disbursement - Lunch Fund For Dates 9/1/2020 - 9/30/2020

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
2276	09/11/2020	4742	SHANA PACHECO	LUNCH FUND REIMB.		17.55
	09/24/2020	2564	ECOLAB	DISHWASHER SUPPLIES	210099	188.40
2278	09/24/2020	3652	U.S. FOODSERVICE INC.	CAFETERIA FOOD	210107	720.41
2279	09/24/2020	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	210110	353.03

Number of Transactions: 4

Warrant Total: 1,279.39

Vendor Portion: 1,279.39

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$ 1,279.39. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/29/20 Naella J. Short
Date Superintendent

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1,279.39. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/1/20 Jerome L. Flanagan
Date Claims Auditor

LONG LAKE CSD

Check Warrant Report For A - 5: Cash Disbursement - General Fund For Dates 9/1/2020 - 9/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
16353	09/11/2020	2745	NYS ENVIRONMENTAL CONSERVATION	SPDES PERMIT FES		110.00
16354	09/11/2020	2695	CDW		210089	638.94
16355	09/11/2020	1162	TEACHER'S DISCOVERY	SPANISH SUPPLIES	210091	58.98
16356	09/11/2020	1228	SCHOLASTIC SPORTS SALES	BASEBALL/CHEST PROTECTORS	200218	687.50
16357	09/11/2020	1840	GRAINGER	ROCKER SWITCH	210087	7.16
16358	09/11/2020	1709	QUILL		210086	281.98
16359	09/11/2020	2060	LEONARD BUS SALES, INC.			6,309.26
16360	09/11/2020	3259	FIRST UNUM LIFE INSURANCE CO.	AUGUST DISABILITY		220.73
16361	09/11/2020	1328	NYS PHSA, INC.	20-21 DUES		810.00
16362	09/11/2020	1869	NYS UNEMPLOYMENT INSURANCE	2ND QTR UNEMPLOYMENT		6,160.07
16363	09/11/2020	4729	CHESTERTOWN TRUCK & AUTO SUPPLIES	VAN PARTS	210035	703.52
16364	09/11/2020	3217	FRONTIER	TELEPHONE LINES		420.18
16365	09/11/2020	4738	JIMS GLASS SERVICE	LEXAN/SUN GRANT		1,269.95
16366	09/11/2020	1417	PUPIL BENEFITS PLAN INC.	STUDENT ACCIDENT INSURANCE 20-21 S/Y		735.66
16367	09/11/2020	3355	EAI EDUCATION	GRADE 3/4 SUPPLIES	210019	60.90
16368	09/11/2020	2819	MCCLARY MEDIA INC.	HELP WANTED/LEGAL ADS		118.57
16369	09/11/2020	4199	NYS EMPLOYEES' HEALTH INSURANCE	OCTOBER HEALTH INSURANCE		80,328.24
16370	09/11/2020	2560	SCHOOL SPECIALTY		210102	367.07
16371	09/11/2020	3558	MAC JANITORIAL SUPPLY	FACE SHIELDS	210073	225.00
16372	09/11/2020	3510	TEACHER DIRECT	GRADE 2 SUPPLIES	210052	68.42
16373	09/11/2020	1926	LAKESHORE LEARNING MATERIALS	GRADE K SUPPLIES	210014	77.41
16374	09/11/2020	3148	DECKER EQUIPMENT	SNEEZE GUARDS	210083	1,032.42
16375	09/11/2020	4726	SAVVAS LEARNING COMPANY	GRADE 1 MATH	210064	393.60
16376	09/11/2020	1147	FOLLETT LIBRARY BOOK CO.	LIBRARY BOOKS	210076	2,118.92
16377	09/11/2020	1757	ADIRONDACK DAILY ENTERPRISE	HELP WANTED SPECIAL ED/SCIENCE		370.96
16378	09/11/2020	3064	TRI-LAKES THREE PRESS CORP.	HELP WANTED SCIENCE		23.60
16379	09/11/2020	1331	PRESS REPUBLICAN	HELP WANTED SPECIAL ED		467.71
16380	09/11/2020	3940	LUKES MOBIL	TRUCK BRAKES, INSPECTION, OIL CHANGE		723.13
16381	09/11/2020	1360	HAMILTON COUNTY TREASURER	JULY & AUGUST GAS/DIESEL		259.57
16382	09/11/2020	2988	GIRVIN & FERLAZZO, P.C.	JULY LEGAL RETAINER		625.00
16383	09/11/2020	4605	XEROX FINANCIAL SERVICES	COPIER LEASES		435.50
16384	09/11/2020	4525	SLIC NETWORK SOLUTIONS	CABLE TV SEPTEMBER		146.55
16385	09/11/2020	4604	DOCUMENT SOLUTIONS OF THE NORTH COUNTRY	COPIER CHARGES		169.84

LONG LAKE CSD

Check Warrant Report For A - 5: Cash Disbursement - General Fund For Dates 9/1/2020 - 9/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
16386	09/11/2020	4717	ALPHABETU	GRADE K SUPPLIES	200249	18.43
16387	09/24/2020	2279	**CONTINUED** F-E-H BOCES TREASURER	Voided During Printing		0.00
16388	09/24/2020	2279	F-E-H BOCES TREASURER	SEPTEMBER CONTRACT BILLING		42,112.50
16389	09/24/2020	3825	AMAZON		210095	1,212.42
16390	09/24/2020	4737	THE LIBRARY STORE	LIBRARY BOOKS	210077	48.15
16390	09/24/2020	4737	**VOID** THE LIBRARY STORE	**VOID**	210077	-48.15
16391	09/24/2020	2560	SCHOOL SPECIALTY	GRADE 2 SUPPLIES	210066	10.35
16392	09/24/2020	3355	EAI EDUCATION	GRADE 2 SUPPLIES	210054	127.19
16392	09/24/2020	3355	**VOID** EAI EDUCATION	**VOID**	210054	-127.19
16393	09/24/2020	4732	UNITED PUBLISHING COMPANY	SCIENCE REVIEW BOOKS	210039	66.30
16394	09/24/2020	4726	SAVVAS LEARNING COMPANY	GRADE 3-6 ENVISION MATH	210096	385.48
16395	09/24/2020	1147	FOLLETT LIBRARY BOOK CO.	LIBRARY BOOKS	210076	356.49
16396	09/24/2020	1141	HAMILTON COUNTY EXPRESS	LIBRARY SUBSCRIPTION 9/30/20-9/30/21		52.00
16397	09/24/2020	2004	FORTUNE'S HARDWARE	CUSTODIAL SUPPLIES	210009	252.99
16398	09/24/2020	2695	CDW		210029	581.06
16399	09/24/2020	3570	NATIONAL BUSINESS FURNITURE, INC.	ROOM DIVIDER	210101	789.00
16400	09/24/2020	1369	NCC SYSTEMS INC.	FIRE EXTINGUISHER INSPECTION		660.45
16401	09/24/2020	1143	DEMCO	LIBRARY SUPPLIES	210078	641.94
16402	09/24/2020	2988	GIRVIN & FERLAZZO, P.C.	AUGUST LEGAL RETAINER		625.00
16403	09/24/2020	4425	VERIZON	CELL PHONE CHARGES		30.20
16404	09/24/2020	2469	NYSCOSS	NYSCOSS & AASA DUES 20- 21 - SHORT		1,605.16
16405	09/24/2020	3557	MERIDIAN IT	TELEPHONE MAINTENANCE 10/1/20- 12/31/20		414.00
16406	09/24/2020	3301	TROJAN ENERGY SYSTEMS, INC.	ANNUAL BOILER PM	210010	2,250.00
16407	09/24/2020	2697	DICK BLICK	ART SUPPLIES	210067	120.48
16408	09/24/2020	2990	OTIS ELEVATOR COMPANY	ELEVATORY MTNCE 10/1/20 -9/30/21		3,318.72
16409	09/24/2020	1305	AMERICAN EXPRESS	TEXTBOOKS, COVID, SOFTWARE, CAFE		2,079.97

LONG LAKE CSD

Check Warrant Report For A - 5: Cash Disbursement - General Fund For Dates 9/1/2020 - 9/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
Number of Transactions: 59					Warrant Total:	164,009.28
					Vendor Portion:	164,009.28

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 59 in number, in the total amount of \$ 164,009.28. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/29/20 Noelle F. Short
Date Superintendent

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 164,009.²⁸. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/1/20 Jerome F. Harrison
Date Claims Auditor

LONG LAKE CSD

Check Warrant Report For TA - 3: Cash Disbursement - Trust & Agency For Dates 9/1/2020 - 9/30/2020

Ivd.
NVISION

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
653	09/03/2020	3407	NYS INCOME TAX	Trust & Agency Payment		958.08
654	09/03/2020	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		75.00
655	09/03/2020	4340	LLCS GENERAL FUND	Trust & Agency Payment		14,870.94
656	09/03/2020	4375	EFTPS Enrollment Processing	Trust & Agency Payment		5,285.02
657	09/17/2020	3407	NYS INCOME TAX	Trust & Agency Payment		2,972.73
658	09/17/2020	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		2,250.00
659	09/17/2020	3413	NYS EMPLOYEES RETIREMENT SYSTEM	Trust & Agency Payment		407.41
660	09/17/2020	4340	LLCS GENERAL FUND	Trust & Agency Payment		48,940.16
661	09/17/2020	4375	EFTPS Enrollment Processing	Trust & Agency Payment		16,348.46
3103	09/03/2020	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		74.47
3104	09/17/2020	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		134.87
3105	09/17/2020	3408	C.S.E.A. EMPLOYEE BENEFIT FUND	Trust & Agency Payment - F-EBF		1,456.71

Automatic Pymt's

Number of Transactions: 12

Warrant Total: 93,773.85
Vendor Portion: 93,773.85

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 12 in number, in the total amount of \$ 93,773.85. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/17/20
Date

Noelle J. Short
Superintendent

**DISTRICT-WIDE SCHOOL
SAFETY PLAN**

**Long Lake
CSD**

Revision Date: September 1, 2020
Board of Education Approval: August 13, 2019

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- ❖ Appendix 1 – List of Buildings
- ❖ Appendix 2 – Building Risk Determination
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- ❖ Appendix 5 – Regulation References
- ❖ Appendix 6 – Communities Relation Policy
- ❖ Appendix 7 – Emergency Responders Contact Information
- ❖ Appendix 8 – Memoranda of Understanding

DISTRICT-WIDE SCHOOL SAFETY PLAN

Commissioner's Regulation 155.17

INTRODUCTION

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school safety plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The District-Wide Plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and manmade disasters. To address these threats, the State of New York has enacted the Safety Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

SECTION I: GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

A. Purpose

The Long Lake Central District-Wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the District Board of Education, the District Superintendent appointed a District-Wide School Safety Team and charged it with the development and maintenance of the District-Wide School Safety Plan.

B. Identification of School Teams

The District has created a District-Wide School Safety Team including the following persons:

Name	Title
Noelle Short	Superintendent/Principal
Victoria Snide	Business Manager/
Eric Hample	Maintenance/Bus Driver/LLVFD
Elisha Cohen	Faculty/ School Counselor
Karl Geiger	Food Service Manager
Michelle Billings	School Nurse/DAC Coordinator/Community
Hannah Klossner	Faculty/Athletic Coordinator
Carey Pooler	Faculty /Teacher
Michael Farrell	Board of Education

C. Concept of Operations

- The District-Wide School Safety Plan shall be directly linked to the Building-Level Emergency Response Plans for each school building. This District-Wide School Safety Plan will guide the development and implementation of individual Building-Level Emergency Response plan.
- In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the School Emergency Response Team.
- Upon the activation of the School Emergency Response Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
- Emergency response actions including Crisis Response may be supplemented by County and State resources through existing protocols.

D. Plan Review and Public Comment

- This plan shall be reviewed and maintained by the District-Wide School Safety Team and reviewed on an annual basis on or before July 1 of each year.
- Pursuant to Commissioner's Regulation 155.17 (e) (3), this plan will be made available for public comment 30 days prior to its adoption. The District-Wide and Building-Level plans may be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education.
- While linked to the District-Wide School Safety Plan, Building-Level Emergency Response Plan shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.

- Full copies of the District-Wide School Safety Plan and any amendments will be posted on the District's website within 30 days of adoption. Building-Level Emergency Response Plan will be supplied to both local and State Police within 30 days of adoption.

SECTION II: GENERAL EMERGENCY RESPONSE PLANNING

A. Identification of sites of potential emergency

The District has established procedures for the identification of potential sites and the internal and/or external hazards that may be present in them. These procedures are developed in coordination with the local Emergency Management Office, Fire Department and law enforcement agencies, and the use of a Risk Probability Checklist. Appendix 2 of this Plan shows the results of this procedure.

B. Actions in response to an emergency

The District has identified the following general response actions to emergency situations. These actions include school cancellation, early dismissal, evacuation, and sheltering. The Building-level Emergency Response Plan includes identification of specific procedures for each action depending upon the emergency.

Emergencies include, but are not limited to:

Lock-down	Sheltering/Evacuation
Threats of Violence	Intruder
Hostage/Kidnapping	Explosive/Bomb Threat
Natural/Weather Related	Hazardous Material
Civil Disturbance	Biological
School Bus Accident	Radiological
Gas Leak	Epidemic
Others as determined by the Building-level School Safety Team	

C. District resources and personnel available for use during an emergency

The District has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in accordance with the Incident Command System as deemed appropriate by the Incident Commander. (See Incident Command System Position and Description chart.)

Specific procedures, policies, persons, phone numbers, and training are located in the Building-Level Emergency Response Plan. The Incident Commander will contact 9-1-1 for advice and assistance when needed.

D. Procedures to coordinate the use of school district resources during emergencies

The District uses the Incident Command System model for emergency actions. For district-wide emergencies the Incident Commander will be the District Superintendent. In building-level emergencies, the administrator in charge or his/her designee will act as the Incident Commander. The Incident Commander is authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the Building-level Emergency Response Plan. Building-level Incident Command staff are

identified in the Building-level Emergency Response Plan.

E. Annual multi-hazard school training for staff and students

The District will conduct annual training for both staff and students in school safety issues. Training will be coordinated by the Superintendent's Office, and may consist of classroom activities, general assemblies, tabletop exercises, full scale drills or other appropriate actions to increase the awareness and preparedness of staff and students.

Drills and other exercises will be coordinated with local, county and state emergency responders and preparedness officials. Existing plans will be revised in response to post-incident critiques of these drills.

Training procedures and frameworks are included in Appendix 3.

F. Staff development

Each year during the Staff Development Day, training in Violence Prevention and Intervention will be offered. Refresher training in searching for suspicious packages will be provided as needed.

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

A. Policies and procedures for responding to implied, or direct threats of violence or acts of violence by students, teachers, other school personnel and visitors to the school

The District has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence and are included herein as Appendix 4 of this document.

The Long Lake Central School District uses a wide range of methods to ensure that students, staff, and parents are made aware of early detection of violent behaviors. Some specific methods include the use of the student handbook, code of conduct, PDP handouts, prevention education, and a Health, Safety and Wellness Committee.

The Incident Commander will, based on the situation, determine the appropriate steps to be taken. These may include, but are not limited to; lock-down, search, evacuation, or contacting 9-1-1. Specific steps are outlined in the Building-Level Plan. The Incident Commander will monitor the incident, adjust their response as appropriate during the incident, and work to protect students and staff.

B. Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident

Law enforcement officials will be contacted by the Incident Commander in line

with the Building-Level Emergency Response Plan, and will be requested based upon the "closest response agency" concept to ensure that the response to the incident is as rapid as possible. The Incident Commander will contact the appropriate law enforcement agency by calling 9-1-1.

Policies are listed in Appendix 4. Specific procedures are outlined in the Building Level Plan.

Punishment will be judged on a case-by-case basis, the Code of Conduct, and other District policies.

C. Appropriate responses to emergencies

The District recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such emergency. The District has developed specific procedures for responding to threats.

Lock-downs, evacuations, and contacting local law enforcement through the Incident Command Structure will be used. Specific steps are found in the Building-Level Plan.

D. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal

The District has plans and procedures to contact parents and guardians through the use of telephones, radio stations, intercom, fax, emergency alert systems, e-mail, television, and written communications. Specific procedures are outlined in the Building-Level Plan to handle early dismissals, evacuation, and sheltering. Contact phone numbers are listed in the phone directory found in the Building-Level Plan.

Parent and guardian phone numbers are found in the main office and the nurse's office.

The Incident Commander, based on the situation, will make the determination as to which form of communication will be used: i.e., television, radio, phone numbers.

SECTION IV: COMMUNICATION WITH OTHERS

A. Obtaining assistance during emergencies from emergency services organizations and local government agencies

During emergencies, local government agencies, including emergency services, can be obtained via the local emergency management office or through the local emergency communication center. The Incident Commander will authorize the procurement of these agencies.

B. Procedures for obtaining advice and assistance from local government officials including the county or city officials responsible for implementation of Article 2-B of the Executive Law

Long Lake Central School District will work with county and other local officials when an

Article 2-B emergency is declared. The Incident Commander, based on the actual Article 2-B situation, will contact the Emergency Management Office for guidance by calling 9-1-1.

C. A system for informing all educational agencies within a school district of a disaster

The District will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The Incident Commander will determine the extent of notification and delegate its delivery.

D. In case of a school district, maintaining certain information about each educational agency located in the school district, including information on:

Each Building-Level Emergency Response Plan will include the following information:

- School population,
- Number of staff,
- Transportation needs, and
- Business and home telephone numbers of key officials of each such educational agency.

The Building-Level School Safety Teams will insure that this information is current and accurate.

SECTION V: PREVENTION AND INTERVENTION STRATEGIES

A. Policies and procedures related to school building security, including, where applicable, the use of school safety officers and or/security devices or procedures

Specific policies related to building security are found in Appendix 6. Long Lake School District does have special building security at this time. A specific description can be found in the Building-Level Emergency Response Plan.

The Long Lake Central School District does have procedures for lock-down, evacuation, and sheltering. The specific procedures are found in the Building-Level Emergency Response Plan.

B. Policies and procedures for the dissemination of informative materials

The District is committed to the use of age-appropriate interpersonal violence prevention education package for the students.

C. Prevention and intervention strategies

The District continues to develop and investigate various strategies regarding violence prevention and intervention. These strategies include, but are not limited to:

- Collaborative agreements with state and local law enforcement officials designed to ensure that staff are adequately trained including being trained to de-escalate potentially violent situations,
- Non-violent conflict resolution training programs,
- Peer mediation programs and youth courts, and

- Extended day and other school safety programs

D. Strategies for improving communication among students and between students and staff and reporting of potentially violent incidents

The District recognizes that communication is a vital key in the prevention and intervention of violence in schools. To that end, the District is exploring programs in the following areas:

- Prevention education
- Home-Run Program through Berkshire Farm
- Mental Health Services
- Character Education
- Peer mediation
- Conflict resolution
- Creating a forum or designating a mentor for students concerned with bullying or violence
- Establishing anonymous reporting mechanisms for school violence, and
- Others based on District need

E. Description of duties, hiring and screening process, and required training of hall monitors and other school safety personnel

The Long Lake Central School District currently does not employ hall monitors, SROs, or other security personnel. If and when the school does employ security personnel, duties will be listed.

APPENDICES

Appendix 1

Listing of all school buildings covered by the District-Wide School Safety Plan with addresses of buildings, and contact names and telephones numbers for building staff.

Building Name	Address	Contact Name	Phone
Main Building	20 School Lane, Long Lake, NY 12847	Noelle Short	518-624-2221
Main Building	20 School Lane, Long Lake, NY 12847	Victoria Snide	518-624-2221
Main Building	20 School Lane, Long Lake, NY 12847	Eric Hample	518-624-2221

Appendix 2

Building Risk Determination

Building	Address
Main Building	20 School Lane, Long Lake, NY 12847

Internal Hazards

Civil Disturbance

- Bomb Threat
- Hostage
- Intruder
- Kidnapped person
- Civil unrest
- Anthrax (bio-terrorism)
- Lock-down
- Evacuation
- Sheltering

Fire and Explosion

- Explosion
- Fire

Systems Failure

- Electrical system failure
- Fuel shortage
- Gas leak
- Heating system failure (loss of heat)
- Roofing failure (leak)
- Sewage system failure
- Structural failure
- Water system failure

Medical Emergency

- Allergic reaction/Bleeding/Blow to the head
- Broken bones/Burns/Choking/Diabetic shock
- Epileptic convulsions/shock
- Bites
- Blood/body fluid exposure (infection control)

Medical Emergency cont.

- Electric shock
- Epidemic
- Food poisoning
- Heart attack
- Toxic exposure

Death/Suicide

External Hazards

Weather Related

- Flood/mudslide
- Storm/snow/ice/wind/hurricane
- Thunderstorm
- Tornado

Environmental Problems

- Air pollution
- Flood/mudslide
- Hazardous material spills/releases
- Radiological incident
- Storm/snow/ice/wind/hurricane
- Extreme cold/heat
- Thunderstorm/lightning storm
- Tornado
- Toxic material spill/releases
- Water contamination

Other External Hazards

- Airplane crash
- School bus accident
- Earthquake
- Highway/road collapse

Appendix 3

Training

Training will be provided by the Jefferson-Lewis BOCES Health & Safety Office as required.

Topics that will be offered include:

Two-Hour Violence Prevention and Intervention

Incident Command System

Red Cross Shelter Management

Searching for Suspicious Packages

Bullying

Sexual Harassment

Appendix 4

Policies dealing with Violence on School Property

Board Duties and Responsibilities:	6110	Code of Ethics for Board Members and all District Personnel
Board Policy Development:	1410	Administration in Absence of a Board Policy
Employee Rights:	6151	Drug-Free Workplace
	5640	Smoking/Tobacco Use
	3411	Prohibition of Weapons on School Grounds
	5741	Drug and Alcohol Testing for School Bus Drivers and other Safety Sensitive Employees
Student Rights:	8130	Equal Educational Opportunities
	7551	Sexual Harassment of Students
	7550	Dignity for All Students
	7350	Corporal Punishment/Emergency Interventions
	7240	Student Records: Access and Challenge
Student Safety:	7530	Child Abuse and Maltreatment
Student Responsibilities:	7310	School Conduct and Discipline
	7313	Suspension of Students
	7320	Alcohol, Tobacco and Drugs of Other Substances
	3411	Prohibition of Weapons on School Grounds

Appendix 5

Regulation References

The Long Lake School District will comply with Article 155.17 and Executive Law 2-B.

Appendix 6

Communities Relation Policy

COMMUNITY RELATIONS

Public Use of District Facilities:

3280	Use of School Facilities, Materials and Equipment
3410	Code of Conduct on School Property

FACILITIES

5681	School Safety Plans
5631	Hazardous Waste and Handling of Toxic Substances by Employees

Appendix 7

Emergency Responders Contact Information

New York State Police Department

1963 Route 30

Tupper Lake, NY 12986

(518) 897-2000

6192 Route 28

Indian Lake, NY 12842

Hamilton County Sheriff Department

210 South Shore Road

Lake Pleasant, NY 12108

(518) 548-3113

Hamilton County Emergency Management Office

emergencymgmt@hamiltoncountyny.gov

2558 State Route 8

Lake Pleasant, NY 12108

(518) 548-6223

Long Lake Rescue Squad

8555 Newcomb Road

Long Lake, NY 12847

(518) 624-6661

Long Lake Volunteer Fire Department

111 South Hill Road

Long Lake, NY 12847

(518) 624-4599

Tupper Lake Village Police

21 Santa Clara Avenue

Tupper Lake, NY 12986

(518) 359-3776

Blue Mountain Lake Fire Department

NYS Route 28

Blue Mountain Lake, NY 12812

(518) 352-7710

Essex County Emergency Management Office

7551 Court Street

Elizabethtown, NY 12932

(518) 873-3900

Franklin County Emergency Management Office

55 Bare Hill Road

Malone, NY 12953

(518) 483-2580

St. Lawrence County Emergency Management Office

48 Court Street

Canton, NY 13617

(315) 379-2240

Appendix 8

Memoranda of Understanding

At this time the Long Lake Central School District does not have any memoranda's of understanding. If and when the school does develop a memoranda of understanding then it will be added to Building Level Emergency Response Plan.

SUBJECT: LEAVES OF ABSENCE

In general, leaves of absence will be administered by the Superintendent. The Board reserves the right to grant leaves of absence for purposes or under conditions not contemplated or considered in the policy statement. Where a leave of absence is falsely requested or improperly used, the Board may undertake appropriate disciplinary action. The purpose or conditions of a leave of absence may not be altered except by permission of the Superintendent, as expressed in writing.

Leaves of absence, contractual, et al.

- a) Employees who are members of a negotiating unit:

Authorization is granted to approve requests for leaves of absence submitted in accordance with provisions of contracts in effect between the District and each bargaining unit.

- b) Employees who are not members of a negotiating unit:

Authorization is granted to approve requests for leaves of absence submitted by these employees where the requests are consistent with provisions of contracts in effect between the District and the bargaining unit most compatible with the employment status of the employee.

- c) Employees who are under contract to the District:

Authorization is granted to implement provisions for leaves of absence contained in each contract.

Leaves of absence, unpaid, not covered above

- a) Subject to limitations enumerated in this policy statement, authorization is granted for the following unpaid leaves of absence:

1. For a period of time not to exceed one school year for approved graduate study, this leave to include any required internship experience.
2. At the expiration of a paid sick leave of absence, this leave may be extended for a period of time not longer than the end of the school year after the school year in which the paid leave of absence began.

- b) Unpaid leaves of absence cannot be used to extend vacation periods, to take vacations, to engage in other occupations, or to provide additional personal leaves, except that the Superintendent will have discretion, where circumstances warrant, to approve leaves of absence for those purposes.

- c) Unpaid leaves of absence will not be granted unless the services of a substitute employee, satisfactory in the discretion of the Superintendent, can be secured.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

- d) Except where it interferes with an employee's legal or contractual rights, the timing of unpaid leaves of absence will be granted at the convenience of the District.

Other leaves of absence

Other leaves of absence include, but are not limited to, the following:

a) **Emergency Service Volunteer Leave**

Upon presentation of a written request from the American Red Cross and with the approval of the Superintendent, employees certified by the American Red Cross as disaster volunteers will be granted leave from work with pay for up to 20 days in any calendar year to participate in specialized disaster relief operations. This leave will be provided without loss of seniority, compensation, sick leave, vacation leave, or other overtime compensation to which the volunteer is otherwise entitled.

b) **Screenings for Cancer**

Employees will be granted up to four hours of paid leave on an annual basis to undertake a screening for cancer. This leave will be excused leave and will not be charged against any other leave to which the employee is entitled.

c) **Blood Donation**

The District must either, at its option:

1. Grant three hours of unpaid leave of absence in any 12-month period to an employee who seeks to donate blood off-premises. The leave may not exceed three hours unless agreed to by the Superintendent or designee; or
2. Allow its employees without use of accumulated leave time to donate blood during work hours at least two times per year at a convenient time and place set by the Superintendent or designee, including allowing an employee to participate in a blood drive at the District.

Leave taken by employees at a District-designated donation alternative (such as a District-sponsored blood drive at the workplace) must be paid leave that is provided without requiring the employee to use accumulated vacation, personal, sick, or other leave time.

The District will not retaliate against an employee for requesting or obtaining a leave of absence under this section. Additional leaves for the purpose of blood donation under any other provision of law will not be prevented.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)**d) Bone Marrow Donation**

Employees seeking to undergo a medical procedure to donate bone marrow will be granted leaves to do so, the combined length of the leaves to be determined by the physician, but may not exceed 24 work hours unless agreed to by the Superintendent or designee. The District will require verification for the purpose and length of each leave requested by the employee for this purpose.

The District will not retaliate against an employee for requesting or obtaining a leave of absence under this section. Additional leaves for the purpose of bone marrow donation under any other provision of law will not be prevented.

e) Nursing Mothers (Breastfeeding/Lactation)

The District will provide reasonable unpaid break time or permit the use of paid break time or meal time each day to allow an employee to express breast milk for her nursing child for up to three years following childbirth. The District will make reasonable efforts to provide a room or other location in close proximity to the work area where the employee can express milk in privacy. The District will not discriminate against an employee who chooses to express breast milk in the workplace.

Reasonable unpaid break time is generally no less than 20 minutes and no more than 30 minutes dependent upon the proximity of the designated location for expressing breast milk. In most situations, the District is required to provide unpaid break time at least once every three hours if requested by the employee. At the employee's option, the District will allow the employee to work before or after her normal shift to make up the amount of time used during the unpaid break time(s) so long as the additional time requested falls within the District's normal work hours.

The District will provide written notice to employees who are returning to work following the birth of a child of their right to take unpaid leave for the purpose of expressing breast milk. This notice may either be provided individually to affected employees or to all employees generally through publication of the notice in the employee handbook or posting of the notice in a central location.

Any employee wishing to avail herself of this benefit is required to give the District advance notice, preferably prior to her return to work, to allow the District an opportunity to establish a location and schedule leave time to accommodate employees as needed.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)**f) Witnesses or Victims of Crimes**

The District will grant an unpaid leave of absence to an employee, who is a victim of or a witness to a criminal offense, that is required or chooses to appear as a witness, consult with the district attorney, or exercise his or her rights as provided in the Criminal Procedure Law, the Family Court Act, and the Executive Law.

To use this leave, the employee must provide notice of the need for leave at any time prior to the actual day of leave. The District is permitted to ask the party who sought the attendance or testimony of the employee to provide verification of the employee's service. Employees will not be penalized or discharged for absences by reason of a required appearance as a witness in a criminal proceeding, or consultation with the district attorney, or exercising his or her rights as provided under the law.

g) Victims of Domestic Violence

Unless the absence would cause an undue hardship to the District, the District will provide reasonable accommodations to employees who are victims of domestic violence who must be absent from work for a reasonable time in accordance with law.

An employee availing themselves of this leave must provide the District with reasonable advance notice, unless providing this notice is not feasible. An employee unable to provide reasonable advance notice must, within a reasonable time after the absence, provide a certification to the District when requested.

To the extent allowed by law, the District will maintain the confidentiality of any information related to an employee's status as a victim of domestic violence.

h) Military Leave

The District will comply with state and federal laws regarding military leave and re-employment.

i) Jury Duty

As provided by law, any employee who is summoned to serve as a juror and who notifies the District to that effect prior to his or her term of service will not, on account of absence by reason of jury service, be subject to discharge or penalty. The District will ensure that all absences for this purpose are granted in accordance with law and the terms of any applicable collective bargaining agreement.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

j) Voting

updated { Employees who are registered voters and have four consecutive hours either between the opening of the polls and the beginning of their working shift, or between the end of their working shift and the closing of the polls, will be deemed to have sufficient time to vote and will therefore not be eligible for paid leave to vote in any election.

Employees who are registered voters, and do not have sufficient time outside of their working hours to vote in any election, may without loss of pay for up to two hours, take so much time off as will, when added to their voting time outside of their working hours, enable them to vote. ~~take up to three hours of paid leave to vote at any general election, special election called by the Governor, primary election, or municipal election. This does not include school district elections, library district elections, fire district elections, special town elections, or early voting periods.~~ The employee will be allowed time off for voting only at the beginning or the end of his or her working shift, as the District may designate, unless otherwise mutually agreed.

Employees requiring working time off to vote must notify the District not more than ten or less than two working days before the day of the election.

The District must post a notice informing employees of their right to leave in order to vote not less than ten working days before an election and until polls close on election day. This notice will be conspicuously posted in a place where it can be seen by employees as they come and go to their place of work.

29 USC § 207(r)

Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), 38 USC §§ 4301-4333

Civil Service Law §§ 71-73 and 159-b

Education Law §§ 1709(16), 2509(6), 2573(12), 3005, 3005-a and 3005-b

General Municipal Law §§ 92, 92-c, and 92-d

Election Law § 3-110

Executive Law § 296(22)

Judiciary Law §§ 519 and 521

Labor Law §§ 202-a, 202-i, 202-j, 202-l and 206-c


Military Law §§ 242 and 243

Penal Law § 215.14

Adoption Date

Instruction

SUBJECT: PATRIOTISM, CITIZENSHIP, AND HUMAN RIGHTS EDUCATION

new  In order to promote a spirit of patriotic and civil service and obligation, as well as to foster in students of the District moral and intellectual qualities which are essential in preparing them to meet the obligations of citizenship, the Board requires students attending District schools, over the age of eight years, to attend instructional courses in patriotism, citizenship, civic education and values, our shared history of diversity, the role of religious tolerance in this country, and human rights issues, with particular attention to the study of the inhumanity of genocide, slavery (including the Freedom Trail and Underground Railroad), the Holocaust, and the mass starvation in Ireland from 1845 to 1850.

The Board also directs that all students attending District schools in grades 8 through 12 receive instruction in the history, meaning, significance and effect of the United States Constitution, the New York State Constitution, and the Declaration of Independence.

The curricula for these courses must include the subjects specified by the Board of Regents and be for the period of instruction, as mandated by the Regents, which is necessary in these subjects in each of the appropriate grades.

One week during each school year a uniform course of exercises will be provided to teach students, in an age appropriate manner, the purpose, meaning, and importance of the Bill of Rights Articles in the United States and New York State Constitutions. These exercises will be in addition to the above required courses.

In addition, since the District receives Federal Funds for a fiscal year, it will hold an educational program on the United States Constitution on September 17th of each year for the students in the District to commemorate the September 17, 1787 signing of the Constitution, known as Constitution Day and Citizenship Day. However, when September 17 falls on a Saturday, Sunday, or holiday, this day will be held during the preceding or following week.

The Board directs that the above named subjects, as mandated by law, be addressed in the instructional curricula provided by the District.

Education Law § 801
36 USC § 106

NOTE: Refer also to Policy #8242 -- Civility, Citizenship, and Character Education/Interpersonal Violence Prevention Education

Adoption Date

RESOLUTION

RESOLVED, By the Board of Education of Long Lake Central School District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Vf.

8340F

LONG LAKE CENTRAL SCHOOL DISTRICT
TEXT ADOPTION FORM

Date 9/28/20 Department Spanish Submitted by: Molly Stewart

Current Text N/A

Author(s) N/A Edition N/A

Publishing Co. N/A Copyright N/A

Proposed Text The House on Mango Street (Spanish text)

Author(s) Sandra Cisneros Edition 2nd

Publishing Co. Vintage Español Copyright 1994

Readability Level 890L

Grade level of targeted population 12th Approximate Number of Students 1

Cost of each text: \$ 9.89 Total Cost: \$ 19.68 (student + teacher)

Reasons for adoption of new text: (State the weaknesses of the current text and strengths of the new text. Also indicate what other texts were reviewed.)

The House on Mango Street is a valuable text to add to the Spanish IV curriculum because
its short stories and vignettes speak to the Mexican American experience. The text
prompts discussion and reflection about culture, generalizations, stereotypes and segregation
in U.S. society

List any auxiliary materials you plan to purchase along with the text. (Teacher's Manual, audiovisual aids, tests for duplication, workbooks, etc.). Indicate the expense involved for each and specify whether that expense is a one-time expense or annual.

Item _____	Cost _____	() Once	() Annual
Item _____	Cost _____	() Once	() Annual
Item _____	Cost _____	() Once	() Annual
Item _____	Cost _____	() Once	() Annual
Item _____	Cost _____	() Once	() Annual

Approval: Department Chairperson: _____

Superintendent/Board: _____

**LONG LAKE CENTRAL SCHOOL DISTRICT
ANNUAL SCHEDULE OF RESERVE FUNDS
PER POLICY #5511, RESERVE FUNDS
Prepared by V. Snide, September 24, 2020**

RETIREMENT CONTRIBUTION RESERVE FUND – ACCT. #A827

- Current Value \$80,000 – established and funded by BOE Resolution May 11, 2010
- Purpose is to fund employer retirement contributions payable to NYS Employees Retirement System, not Teachers Retirement System
- Does not require separate bank account, therefore no individual interest earned
- Originally funded with \$100,000 – approved by BOE 5/11/10. Withdrew \$25,000 for December 2011 ERS payment – approved by BOE 12/8/11. Refunded back to reserve fund per BOE approval 8/16/12; Withdrew \$25,000 for December 2013 ERS payment – approved by BOE 11/14/13. Withdrew \$25,000 for December 2014 ERS payment – approved by BOE 11/13/14. Funded additional \$30,000 from unobligated fund balance – approved by BOE 6/11/15
- Projected Needs – 2020-2021 school year budget does not plan for a withdrawal from this fund. Future budgets may reflect usage of this fund
- BOE approval required to use this reserve fund

INSURANCE RESERVE FUND – ACCT. #A863

- Current Value \$-0-, originally established and funded by BOE Resolution May 13, 2003
- All funds in this reserve (\$20,000), transferred to the newly established Employee Benefit Accrued Liability Reserve Fund per BOE Resolution January 14, 2019.

TAX CERTIORARI RESERVE FUND – ACCT. #A864

- Current Value \$33,794.77 including interest as of 8/31/20 – originally funded July 1, 2003 at \$35,000, re-established to full value of \$35,000 by BOE Resolution August 16, 2012; re-established again May 10, 2016
- Purpose is to pay judgments & claims in tax certiorari proceedings
- Interest earned from September 1, 2019 to August 31, 2020 - \$360.92
- Money held in NYClass account, variable interest rate of .36%
- Withdrew \$2,289.35 to pay claims in the 2012-2013 school year
- Projected Needs – There is one pending tax certiorari case which could result in \$2,702.85 repayment of school taxes
- Does not need BOE approval to use this reserve fund

EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND – ACCT. #A867

- Current Value \$33,100 – Established and funded by BOE Resolution January 14, 2019
- Purpose it to pay accrued benefits for vacation, sick and personal leave due employees upon retirement, per contract
- Does not require separate bank account, therefore no individual interest earned
- Originally funded with \$20,000 transferred from dissolved Insurance Reserve per BOE Resolution 1/14/19; Funded \$20,000 BOE Resolution 6/13/19; Funded \$15,000 BOE Resolution 7/9/20 effective 6/30/20
- Withdrawal \$7,050 on 7/3/19 and \$14,850 on 6/25/20 to pay retirement leave benefits
- Projected Needs - \$38,433.00 through 2022-23 school year

CAPITAL RESERVE FUND – ACCT. #A878A

- Current Value \$39,250.56 including interest as of 8/31/20, not to exceed \$1,000,000, maximum term of 10 years – Established with voter approval May 16, 2006; Received approval from NYS Education Dept. June 27, 2007 and approval from NYS Comptroller July 19, 2007; Funded \$300,000 BOE Resolution June 7, 2006, Funded \$200,000 BOE Resolution May 8, 2007, Funded \$150,000 BOE Resolution April 17, 2008, Funded \$150,000 BOE Resolution May 13, 2008. Reestablished with voter approval May 17, 2016 for again maximum of 10 years not to exceed \$1,000,000. Received approval from NYS Education Department April 10, 2017 and approval from NYS Comptroller April 12, 2017
- Withdrawal per proposition vote 5/17/11 for Emergency Upgrades of \$130,000; Withdrawal \$615,000 per proposition vote 9/16/14 for Windows and Electrical upgrades. Balance of \$242,550.68 remaining from window and electric upgrades deposited back into this Reserve Fund April 19, 2016; Withdrawal of \$300,000 per proposition vote 5/21/19 for various reconstruction projects
- Purpose is to help finance any very large capital project needed at the school
- Interest earned in the separate bank account from September 1, 2019 – August 31, 2020 \$419.13
- Money held in NYClass account, variable interest rate of .36%
- Projected needs – None

BUS PURCHASE RESERVE FUND – ACCT. #878B

- Current Value \$114,132.35, not to exceed \$300,000, maximum term of 10 years – Established with voter approval May 16, 2006; Received approval from NYS Education Dept. June 27, 2007 and approval from NYS Comptroller July 29, 2007; Funded \$200,000 BOE Resolution June 7, 2006, Funded \$100,000 BOE Resolution April 19, 2007. Reestablished with voter approval May 17, 2016 for again maximum of 10 years not to exceed \$300,000. Funded \$100,000 BOE Resolution June 19, 2016. Received approval from NYS Education Dept. April 10, 2017 and approval from NYS Comptroller April 12, 2017. Funded \$25,000 BOE Resolution March 8, 2018. Funded \$75,000 BOE Resolution June 13, 2019. Funded \$35,000 BOE Resolution dated 7/9/20 effective 6/30/20.
- Withdrew \$87,143.70 to purchase Bus 26, approved by voters May 19, 2009; withdrew \$64,827.00 to purchase Bus 27, approved by voters May 17, 2011; withdrew \$62,603.83 to purchase Bus 28, approved by the voters May 21, 2013. Withdrew \$110,517.84 to purchase Bus 29 approved by the voters May 16, 2017. Withdrew \$112,375.72 to purchase Bus 30 approved by the voters May 15, 2018. Voters approved June 9, 2020 a withdrawal not to exceed \$60,000 to purchase Bus 31 (to be delivered Fall 2020).
- Purpose is to help finance bus purchases
- Interest earned in the separate bank account from September 1, 2019 – August 31, 2020 \$850.30
- Money held in NYClass account, variable interest rate of .36%
- Projected needs –Bus Replacement Plan will be updated for the Board during budget season.

REPAIR RESERVE FUND – ACCT. #A882

- Current Value \$53,546.49, Established and funded with voter approval May 16, 2006
- Purpose is to pay the cost of emergency repairs to capital improvements and equipment
- Interest earned in the separate bank account September 1, 2019 – August 31, 2020 \$571.72
- Money held in NYClass account, variable interest rate of .36%
- No withdrawals to date
- Projected Needs – none foreseen at this date, but who knows when you will need an emergency repair