



Long Lake
CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION MEETING
Thursday, June 13, 2019
6:00 p.m. Regular Meeting, LLCS Cafeteria

- I. Call to Order – President of the Board
 - a. Pledge of Allegiance
 - b. *Approval of the May 14, 2019 Regular Meeting Minutes
 - c. *Approval of the May 14, 2019 Budget Hearing Minutes
 - d. Next Regular Meeting Date, Reorganizational Meeting TBD
- II. Public Participation
- III. Superintendent's Update
- IV. Business Affairs
 - a. *Approval of April 2019 Treasurer's Reports
 - b. Comprehensive Budget and Revenue Status Reports
 - c. Warrants
 - d. *Budget Transfers
- V. Recommendations for Approval
 - a. *Approval of Tricia Clark as Grades 7-12 Mathematics Teacher
 - b. *Approval of Backpack Program and Funding
 - c. *Approval of the Results of the May 21, 2019 Vote
 - d. *Approval of Megan Nevins and as Summer School Instructor
 - e. *Approval of Shared Maintenance Agreement with Tupper Lake CSD for 2019-2020 School Year
 - f. *Approval of Dr. Russell Rider as School Physician / Medical Director / Director of Health Services for 2019-2020 School Year
 - g. *Approval of Conditions of Employment for Kelsie Adams effective July 1, 2019-June 30, 2021
 - h. *Approval of Bond Resolution
 - i. *Accept Resignation of Lacey Dukett as Teachers Aide effective August 31, 2019
 - j. *Appoint Lacey Dukett as Teachers Assistant effective September 1, 2019
 - k. *Approval of 2019-2020 Tuition for Non-Resident Students
 - l. *Approval of Jerome Flanagan as Tax Collector for 2019-2020 School Year
 - m. *Approval of Jerome Flanagan as Claims Auditor for 2019-2020 School Year
 - n. *Approval of Victoria Snide as Board of Education Clerk for 2019-2020 School Year

- o. *Approval of 2019-2020 Rates of Pay for Substitutes, Tax Collector, Claims Auditor, Board of Education Clerk, Part-Time Bus Driver, Fitness Center Attendant, and ASP Assistant.
 - p. *Approval of Nicole Curtin as Mentor
 - q. *Approval of Mary Phillips-LeBlanc as Mentor
 - r. *Approval of Tina Pine as Mentor
 - s. *Approval of Reserve Fund Funding
 - t. *Approval of CSE/504 Recommendations for Students 202720, 202746, 202776, 202302, 202762, 202728, 202749, 202204, 202305, 202001, 202301
- VI. Policy Readings
 - a. #1336 Duties of the Extraclassroom Activity Fund Central Treasurer, #5520 Extraclassroom Activity Fund, #7510 Extraclassroom Activities
- VII. General Discussion
- VIII. 2nd Public Participation
- IX. Executive Session
 - a. Employee History of Two Particular People
 - b. Collective Negotiations Pursuant to Article 14 of the Civil Service Law relating to CSEA Local 821
- X. Adjourn

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: May 14, 2019

Time: 5:30 p.m.

Type of Meeting: Regular Meeting

Place: Cafeteria

Members Present: Michael Farrell
Alexandria Harris
Trisha Hosley
Brian Penrose
Frederick Short

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Mary Phillips-LeBlanc, Olivia Penrose, Colin Bienvenue, Syana Sandiford, Sam and Sheri Keller, Pete Klein, Megan Nevins, Joan Paula, John Jo-Jo from Mosaic Associates Architects, Scott Swenson from Engineered Solutions, Charles Bastian from Bernard Donegan Municipal Finance

Call to Order: The President called the meeting to order at 5:30 p.m.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, to dispense with the **Pledge of Allegiance**.

Executive Session: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, to enter Executive Session at 5:30 p.m. to discuss Collective Negotiations Pursuant to Article 14 of the Civil Service Law relating to CSEA Local 821 and the Employment History of Five Particular People.

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, to come out of Executive Session at 5:59 p.m.

Call to Order: The President called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, the **minutes of the April 10, 2019 regular meeting**. Alexandria Harris, Trisha Hosley, Brian Penrose and Frederick Short approved the Motion. Michael Farrell abstained.

Approved: On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, the **minutes of the April 30, 2019 special meeting**.

Approved: On Motion by Trisha Hosley, seconded by Frederick Short, the **minutes of the May 1, 2019 capital project hearing**. Michael Farrell, Trisha Hosley, Brian Penrose and Frederick Short approved the Motion. Alexandria Harris abstained.

The **next regular meeting date is Thursday, June 13, 2019** at 6 p.m. in the cafeteria. The annual vote will be held May 21, 2019 from 2-8 p.m.

Public Participation: Sam and Sheri Keller spoke about their children's educational needs.

Presentations: The Class of 2019 showed a power point presentation of their **field trip to New York City** which included Times Square, a production of the Lion King, Central Park, The Met, a NY Knicks basketball game, the 9/11 Memorial and Top of the Rock.

Superintendent Update: Senior **Olivia Penrose** has chosen to attend **Champlain College** in Vermont this fall.

Karmen Howe was chosen as a **Scholar Athlete** for the winter sports season.

Senior night was held during a recent baseball game at the town ball field.

• **Prom was held at Gore Mountain** last weekend and included students from Long Lake CSD, Indian Lake CSD, Minerva CSD and Newcomb CSD.

The **ASP program** is attending **three events sponsored by the CVW Long Lake Library** and the World Children's Museum in Glens Falls. Those events are Chinese New Year, World Food and World Clothing.

Math testing for grades 3-8 is complete with an 81% participation rate. There were no issues here with our computer based testing students. Science testing is next on the schedule.

Several of Mrs. Curtin's science students will be attending the **NYS Envirothon competition** in Geneva next week, pending board approval.

There is a **Hamilton County Higher Education Summit** in Indian Lake on Friday, May 17, 2019 to discuss bringing college credit bearing classes to Hamilton County residents. Noelle Short plans on attending and invited board members to attend.

Community Pride Day was May 1, 2019. Our students and staff participated, cleaning school property and other areas of debris.

• The Community, Teacher, Student Organization, **CTSO**, has established a **tax ID** and are working on obtaining insurance.

The Town of **Long Lake Highway Department** donated their time, machinery and **40 ton of driveway stone** for our school bus parking area.

Capital project resources have been posted on our website, including a question and answer document. An additional flyer is being mailed this week that includes a portion of the question and answer document as well as other statistical information.

Business Affairs:

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the March 2019 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, and Warrants A-19, C-10, and TA-10 were reviewed.

Recommendations for Approval

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor **Policy #5673** Employee Personal Identifying Information, #7221 Participation in Graduation Ceremonies and Activities, #7530 Child Abuse and Maltreatment, #7616 PreReferral Intervention Strategies and #7630 Committee on Special Education (CSE)/Committee on PreSchool Special Education (CPSE)

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, Be It Resolved, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint **Hayden LaMere for a four (4) year probationary appointment as a Technology Education Teacher in the Industrial Arts-General tenure area**, commencing September 1, 2019 and ending August 31, 2023 contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period, consistent with the requirements of Education Law Sections 3012², 3012-c, and/or 3012-d. This offer is pending Initial Certification in Industrial Arts-General.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, to **continue health insurance coverage for Hayden LaMere** from July 1, 2019 through August 31, 2019.

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, **Amanda Smith as a substitute teacher.**

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, Be It Resolved, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent that Ms. **Elizabeth Noonan has successfully completed her probationary period and, effective September 1, 2019, shall be conferred with tenure** in the Elementary Education tenure area.

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, Be It Resolved, that the Board of Education of the Long Lake Central School District hereby corrects the appointment of Megan Nevins to confirm that she has, since September 1, 2015 served, and continues to serve, in the tenure area of General Special Education.

- This resolution corrects all previous appointments whereby Ms. Nevins was appointed to the tenure area of PreK-6 General Special Education, instead of General Special Education, and all time served will be credited to the General Special Education tenure area.

Be It Further Resolved, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent that **Ms. Nevins has successfully completed her probationary period and, effective September 1, 2019, shall be conferred with tenure in the General Special Education tenure area.**

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, **the Shared Decision Making Committee Plan.**

Approved: On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor **the overnight field trip to the NYS Envirothon competition May 22, 2019 through May 23, 2019.**

- **Approved:** On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, Be It Resolved, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint **Sean O'Shell for a four (4) year probationary appointment as a 7-12 Social Studies Teacher** in the social studies tenure area, commencing September 1, 2019 and ending August 31, 2023 contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period, consistent with the requirements of Education Law Sections 3012², 3012-c, and/or 3012-d.

Policy Readings: None

General Discussion

Michael Farrell reported on Health, Safety & Wellness Committee discussions regarding a **Backpack program**. The cost could be \$3,000 and could be funded by the school or through fundraising efforts. There are still some logistics of the program that need to be worked out. The hope was the program could start in the fall of 2019. The program, including funding by the school, will be put on the June 2019 board agenda.

- **2nd Public Participation:** Sam and Sheri Keller spoke their about children's educational needs.

Adjournment: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, the Board adjourned at 6:49 p.m.

Clerk of the Board

Victoria J. Snide

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BUDGET HEARING MINUTES**

Date: May 14, 2019

Time: 7:00 p.m.

Type of Meeting: Annual Budget Hearing

Place: LLCS Gymnasium

Members Present: Michael Farrell
Alexandria Harris
Trisha Hosley
Brian Penrose
Frederick Short

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Anthony Clark, Jerome Flanagan, Rick and Joan Paula, Charles Bastian-Bernard Donegan Municipal Finance Advisors, John JoJo-Mosaic Associates Architects, Scott Swenson-Engineered Solutions

The meeting was called to order at 7:00 p.m.

Budget Comments:

The School District Budget, School District Report Card, Fiscal Accountability Supplement and School Budget Notice Mailing were made available to the public.

Joan Paula spoke as a candidate for school board member.

Noelle Short highlighted the district facts and proposed 2019-2020 budget. She spoke on small class sizes-strong relationships, K-12 connections, hands-on-learning, artistic expression, leadership opportunities, field trips, athletics, community connections, and small school-big ideas.

Questions were answered on the budget and the capital project proposition.

The meeting adjourned at 7:40 p.m.

Clerk of the Board

Victoria J. Snide

TREASURER'S MONTHLY REPORTFUND: EXTRACURRICULAR ACCT.

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 8,367.18

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ 590.00
	Interest	\$ 0.07

Total Receipts \$ 590.07

Total receipts, including balance \$ 8,957.25

Disbursements made during the month:

By Check-From Check :#1311	\$ 965.70
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ 965.70

Cash balance as shown by records \$ 7,991.55

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 7,991.55

Less outstanding checks
See attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 7,991.55

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 7,991.55

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

FUND: TRUST & AGENCY

Hisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: LUNCH FUND**

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 30,204.08

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ 1,097.65
	Interest	<u> 0.23</u>

Total Receipts \$ 1,097.88

Total receipts, including balance \$ 31,301.96

Disbursements made during the month:

By Check-From Check #2179-2186	\$ 2,806.02
EFT Transfers	<u> 4,697.20</u>

Total amount of checks issued and debit charges \$ 7,503.22

Cash balance as shown by records \$ 23,798.74

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 24,212.68

Less outstanding checks see attached \$ 413.94

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 23,798.74

Amount of receipts undeposited

 -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 23,798.74

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Kita Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: PAYROLL FUND

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	91,181.65

Total Receipts \$ 91,181.65

Total receipts, including balance \$ 92,181.65

Disbursements made during the month:

By Check: #15642-15718 \$ 3,036.88

EFT Transfers \$ 88,144.77

\$ -

Total amount of checks issued and debit charges: \$ 91,181.65

Cash balance as shown by records \$ 1,000.00

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,406.34

Less Outstanding Checks - See Attached \$ 406.34

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

\$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 1,000.00

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Kisha Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: GENERAL FUND**

For Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 43,160.64

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ 270,000.00
	Interest	0.47

Total Receipts \$ 270,000.47

Total receipts, including balance \$ 313,161.11

Disbursements made during the month:

By Check-From Check #15451-15494	\$ 137,087.79
EFT Transfers	135,873.35
	\$ -

Total amount of checks issued and debit charges \$ 272,961.14

Cash balance as shown by records \$ 40,199.97

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 114,771.58

Less outstanding checks see attached \$ 74,571.61

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 40,199.97

Amount of receipts undeposited(See attached schedules) \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 40,199.97

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: SCHOLARSHIP FUND**

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 2,272.73

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ 1,250.00
	Interest	\$ 0.02

Total Receipts \$ 1,250.02

Total receipts, including balance \$ 3,522.75

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 3,522.75

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,522.75

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 3,522.75

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 3,522.75

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: MONEY MARKET ACCOUNT

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 1,082,062.12

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ 26,451.02
	Interest	\$ 16.09
	Total Receipts	<u>\$ 26,467.11</u>
	Total receipts, including balance	<u>\$ 1,108,529.23</u>

Disbursements made during the month:

By Check:	
EFT Transfers	\$ 270,000.00
By Debit	\$ -

Total amount of checks issued and debit charges \$ 270,000.00Cash balance as shown by records \$ 838,529.23RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 838,529.23

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 838,529.23

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 838,529.23

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Hita Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: MONEY MARKET-NY CLASS

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 1,211,803.01

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ -
	Interest	\$ 2,290.68
	Total Receipts	\$ 2,290.68
	Total receipts, including balance	\$ 1,214,093.69

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 1,214,093.69

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,214,093.69

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 1,214,093.69

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,214,093.69

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Hita Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: CAPITAL RESERVE-NY CLASS

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 336,970.35

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	-
	Interest	\$ 636.98

Total Receipts \$ 636.98

Total receipts, including balance \$ 337,607.33

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 337,607.33

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 337,607.33

less outstanding checks

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 337,607.33

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 337,607.33

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lita Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: REPAIR RESERVE-NY CLASS

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 52,480.95

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	-
	Interest	\$ 99.19

Total Receipts \$ 99.19

Total receipts, including balance \$ 52,580.14

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 52,580.14

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 52,580.14

less outstanding checks

see attached	\$ -
	\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 52,580.14

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 52,580.14

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wika Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: TAX RESERVE-NY CLASS

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 33,122.18

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	-
	Interest	\$ 62.60

Total Receipts \$ 62.60

Total receipts, including balance \$ 33,184.78

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 33,184.78

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 33,184.78

less outstanding checks

see attached \$ -
\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 33,184.78

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 33,184.78

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.

Hisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: SCHOLARSHIP FUND-NY CLASS

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 70,837.20

Receipts during the month: (with breakdown of source including full amount
of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ -
	Interest	\$ 133.91

Total Receipts \$ 133.91

Total receipts, including balance \$ 70,971.11

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 70,971.11

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 70,971.11

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 70,971.11

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a
true reconciliation)

\$ 70,971.11

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Hisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: TED ABER SCHOLARSHIP-NY CLASS

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 9,405.34

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ -
	Interest	\$ 17.75

Total Receipts \$ 17.75

Total receipts, including balance \$ 9,423.09

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 9,423.09

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 9,423.09

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 9,423.09

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 9,423.09

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Wesley Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: COURTNEY SCHOLARSHIP-NY CLASS

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 2,038.37

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ -
	Interest	\$ 3.87

Total Receipts \$ 3.87

Total receipts, including balance \$ 2,042.24

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 2,042.24

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,042.24

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 2,042.24

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,042.24

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: VARTULI SCHOLARSHIP-NY CLASS

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 7,131.87

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
April	Deposits	\$ -
	Interest	\$ 13.51

Total Receipts \$ 13.51

Total receipts, including balance \$ 7,145.38

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 7,145.38

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 7,145.38
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 7,145.38

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 7,145.38

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Kisha Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: BUS RESERVE-NY CLASS

For the Period from April 1, 2019 thru April 30, 2019

Total available balance as reported at the end of preceding period \$ 2,922.64

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
April	Deposits
	Interest

\$ 5.46

Total Receipts \$ 5.46

Total receipts, including balance \$ 2,928.10

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 2,928.10

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,928.10

less outstanding checks

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 2,928.10

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,928.10

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lita Walker
Treasurer of School District

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C.2860.160-0000	Cafeteria Salaries	57,778.00	0.00	57,778.00	48,820.69	0.00	8,957.31
C.2860.200-0000	Cafeteria Equipment	0.00	1,900.00	1,900.00	1,900.00	0.00	0.00
C.2860.400-0000	Cafeteria Contractual	3,000.00	0.00	3,000.00	986.50	0.00	2,013.50
C.2860.410-0000	Cafeteria Food	30,000.00	-1,900.00	28,100.00	20,689.93	6,099.59	1,310.48
C.2860.450-0000	Cafeteria Materials & Supplies	2,500.00	0.00	2,500.00	1,312.93	836.31	350.76
2860	SCHOOL FOOD SERVICE	93,278.00	0.00	93,278.00	73,710.05	6,935.90	12,632.05
28		93,278.00	0.00	93,278.00	73,710.05	6,935.90	12,632.05
2		93,278.00	0.00	93,278.00	73,710.05	6,935.90	12,632.05
C.9010.800-0000	Cafeteria Employees Retirement	9,500.00	0.00	9,500.00	-2,000.00	0.00	11,500.00
9010	STATE RETIREMENT	9,500.00	0.00	9,500.00	-2,000.00	0.00	11,500.00
C.9030.800-0000	Cafeteria Social Security	4,420.00	0.00	4,420.00	0.00	0.00	4,420.00
9030	SOCIAL SECURITY	4,420.00	0.00	4,420.00	0.00	0.00	4,420.00
C.9060.800-0000	Cafeteria Health Insurance	30,107.00	0.00	30,107.00	0.00	0.00	30,107.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	30,107.00	0.00	30,107.00	0.00	0.00	30,107.00
90		44,027.00	0.00	44,027.00	-2,000.00	0.00	46,027.00
9		44,027.00	0.00	44,027.00	-2,000.00	0.00	46,027.00
Fund CTotals:		137,305.00	0.00	137,305.00	71,710.05	6,935.90	58,659.05
Grand Totals:		137,305.00	0.00	137,305.00	71,710.05	6,935.90	58,659.05

LONG LAKE CSD

Revenue Status Report From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C.1440.B	Breakfast - Student Sale of Meals	2,500.00	0.00	2,500.00	2,599.45	-99.45
C.1440.L	Lunch - Student Sale of Meals	9,500.00	0.00	9,500.00	9,336.80	163.20
C.1445.L	A La Carte Sales	2,000.00	0.00	2,000.00	846.33	1,153.67
C.2401	Interest and Earnings	0.00	0.00	0.00	1.87	-1.87
C.2770	Misc. Revenues	0.00	0.00	0.00	5.05	-5.05
C.3190.FB	Breakfast - Federal Reimbursement	5,500.00	0.00	5,500.00	4,839.00	661.00
C.3190.FL	Lunch - Federal Reimbursement	12,000.00	0.00	12,000.00	13,026.00	-1,026.00
C.3190.FS	Snack - Federal Reimbursement	750.00	0.00	750.00	589.00	161.00
C.3190.SB	Breakfast - State Reimbursement	250.00	0.00	250.00	826.00	-576.00
C.3190.SL	Lunch - State Reimbursement	400.00	0.00	400.00	475.00	-75.00
C.4190	USDA Surplus Food	1,800.00	0.00	1,800.00	0.00	1,800.00
C.5031	Interfund Transfer	102,605.00	0.00	102,605.00	50,000.00	52,605.00
C Totals:		137,305.00	0.00	137,305.00	82,544.50	54,760.50
Grand Totals:		137,305.00	0.00	137,305.00	82,544.50	54,760.50

LONG LAKE CSD

Revenue Status Report From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	2,813,826.42	0.00	2,813,826.42	2,813,826.42	0.00
A 1081	Other Payments in Lieu of Taxes	0.00	0.00	0.00	3,625.27	-3,625.27
A 1085	School Tax Relief Reimb (STAR)	35,173.58	0.00	35,173.58	35,173.58	0.00
A 1090	Penalty on Taxes	3,000.00	0.00	3,000.00	3,078.64	-78.64
A 1310	Day School Tuition	3,300.00	0.00	3,300.00	5,162.00	-1,862.00
A 1335	Other Student Fees/Charges	1,000.00	0.00	1,000.00	1,221.00	-221.00
A 2401	Interest on Earnings	400.00	0.00	400.00	20,131.98	-19,731.98
A 2650	Sale of Excess Materials	0.00	0.00	0.00	8,600.00	-8,600.00
A 2701	Refunds of Prior Years Expenditures	0.00	0.00	0.00	21,182.42	-21,182.42
A 2770	Other Unclassified Revenues	0.00	0.00	0.00	518.48	-518.48
A 3101.A	General Aid	475,000.00	0.00	475,000.00	374,660.07	100,339.93
A 3101.B	Excess Cost Aid	0.00	0.00	0.00	26,974.13	-26,974.13
A 3102	VLT Lottery Aid	0.00	0.00	0.00	21,707.92	-21,707.92
A 3103	BOCES Aid	59,000.00	0.00	59,000.00	13,276.79	45,723.21
A 3260	Textbook Aid	4,000.00	0.00	4,000.00	3,146.00	854.00
A 3262	Computer Software Aid	0.00	0.00	0.00	914.00	-914.00
A 3263	Library Material Aid	0.00	0.00	0.00	381.00	-381.00
A 3265	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A 3289	Other State Aid	0.00	0.00	0.00	2,000.00	-2,000.00
A 4601	Medicaid Assistance, HRSS	0.00	0.00	0.00	7,660.66	-7,660.66
A Totals:		3,394,700.00	0.00	3,394,700.00	3,522,196.36	-127,496.36
Grand Totals:		3,394,700.00	0.00	3,394,700.00	3,522,196.36	-127,496.36

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	10,720.00	400.00	11,120.00	1,087.83	0.00	10,032.17
A 1010.450-0000	BOE Materials and Supplies	2,500.00	-400.00	2,100.00	1,981.67	0.00	118.33
A 1010.490-0000	BOE BOCES Services	9,000.00	0.00	9,000.00	4,620.10	0.00	4,379.90
1010	BOARD OF EDUCATION	22,220.00	0.00	22,220.00	7,689.60	0.00	14,530.40
A 1040.160-0000	BOE District Clerk Salaries	2,217.00	0.00	2,217.00	2,131.75	0.00	85.25
A 1040.400-0000	BOE District Clerk Contractual	3,000.00	0.00	3,000.00	1,909.91	0.00	1,090.09
1040	DISTRICT CLERK	5,217.00	0.00	5,217.00	4,041.66	0.00	1,175.34
10	Support Staff Salaries	27,437.00	0.00	27,437.00	11,731.26	0.00	15,705.74
A 1240.160-0000	Central Admin Equipment	112,282.00	0.00	112,282.00	106,204.00	0.00	6,078.00
A 1240.200-0000	Central Admin Contractual	1,500.00	0.00	1,500.00	1,458.83	0.00	41.17
A 1240.400-0000	Central Admin Contractual	14,430.00	320.00	14,750.00	16,581.48	0.00	-1,831.48
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	116.86	2,616.86	1,449.41	61.47	1,105.98
1240	CHIEF SCHOOL ADMINISTRATOR	130,712.00	436.86	131,148.86	125,693.72	61.47	5,393.67
12	Finance Business Admin Salaries	130,712.00	436.86	131,148.86	125,693.72	61.47	5,393.67
A 1310.160-0000	Finance BOCES Services	74,557.00	0.00	74,557.00	74,233.90	0.00	323.10
A 1310.490-0000	Finance BOCES Services	27,500.00	0.00	27,500.00	15,450.40	0.00	12,049.60
1310	BUSINESS ADMINISTRATION	102,057.00	0.00	102,057.00	89,684.30	0.00	12,372.70
A 1320.160-0000	Finance Auditing Salaries	518.00	0.00	518.00	201.84	0.00	316.16
A 1320.400-0000	Finance Auditor Contractual	8,600.00	0.00	8,600.00	8,600.00	0.00	0.00
1320	AUDITING	9,118.00	0.00	9,118.00	8,801.84	0.00	316.16
A 1325.160-0000	Finance District Treasurer	19,791.00	0.00	19,791.00	18,998.40	0.00	792.60
A 1325.450-0000	Finance District Treasurer Supplies	250.00	0.00	250.00	190.74	0.00	59.26
1325	TREASURER	20,041.00	0.00	20,041.00	19,189.14	0.00	851.86
A 1330.160-0000	Finance Tax Collector Salary	3,824.00	0.00	3,824.00	3,824.00	0.00	0.00
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	0.00	1,500.00	1,165.35	0.00	334.65
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330	TAX COLLECTOR	5,424.00	0.00	5,424.00	4,989.35	0.00	434.65
13	Legal Contractual	136,640.00	0.00	136,640.00	122,664.63	0.00	13,975.37
A 1420.400-0000	Legal Contractual	14,000.00	0.00	14,000.00	6,255.00	0.00	7,745.00
1420	LEGAL	14,000.00	0.00	14,000.00	6,255.00	0.00	7,745.00
A 1430.490-0000	Personnel - BOCES Services	1,950.00	0.00	1,950.00	1,328.00	0.00	622.00
1430	PERSONNEL	1,950.00	0.00	1,950.00	1,328.00	0.00	622.00
A 1480.400-0000	Public Info Contractual	20,200.00	0.00	20,200.00	463.00	0.00	19,737.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1480.450-0000	Public Info/Printing Charges	1,000.00	0.00	1,000.00	120.00	0.00	880.00
1480	PUBLIC INFORMATION & SERVICES	21,200.00	0.00	21,200.00	583.00	0.00	20,617.00
14							
A 1620.160-0000	Central Services Support Staff Salaries	37,150.00	0.00	37,150.00	8,166.00	0.00	28,984.00
A 1620.200-0000	Central Services Equipment	90,396.00	0.00	90,396.00	82,996.50	0.00	7,399.50
A 1620.400-0000	Central Services Contractual	1,200.00	0.00	1,200.00	741.26	0.00	458.74
A 1620.410-0000	Central Services Fuel Oil	61,500.00	0.00	61,500.00	46,694.58	0.00	14,805.42
A 1620.420-0000	Central Services Television	72,000.00	0.00	72,000.00	71,760.04	0.00	239.96
A 1620.430-0000	Central Services Electricity	1,500.00	100.00	1,600.00	1,448.75	0.00	151.25
A 1620.440-0000	Central Services Water Rent	30,000.00	-100.00	29,900.00	11,499.30	0.00	18,400.70
A 1620.450-0000	Central Services Materials & Supplies	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
A 1620.460-0000	Central Services Telephone	20,000.00	328.70	20,328.70	18,529.97	1,679.95	118.78
A 1620.480-0000	Central Services LP Gas	8,500.00	0.00	8,500.00	8,280.52	0.00	219.48
A 1620.490-0000	Central Services BOCES	100.00	0.00	100.00	27.77	0.00	72.23
		1,000.00	0.00	1,000.00	542.40	0.00	457.60
1620	OPERATION OF PLANT	287,196.00	328.70	287,524.70	243,521.09	1,679.95	42,323.66
A 1621.160-0000	Mainten Support Staff Salaries	13,759.00	0.00	13,759.00	12,988.00	0.00	771.00
A 1621.400-0000	Maintenance Contractual Exp	17,500.00	0.00	17,500.00	10,309.66	0.00	7,190.34
1621	MAINTENANCE OF PLANT	31,259.00	0.00	31,259.00	23,297.66	0.00	7,961.34
A 1670.400-0000	Contractual	1,200.00	0.00	1,200.00	1,099.16	0.00	100.84
A 1670.450-0000	Postage	3,500.00	0.00	3,500.00	2,285.35	0.00	1,214.65
A 1670.490-0000	Printing - BOCES Services	2,000.00	0.00	2,000.00	70.00	0.00	1,930.00
1670	CENTRAL PRINTING & MAILING	6,700.00	0.00	6,700.00	3,454.51	0.00	3,245.49
A 1680.490-0000	Central DP - BOCES Services	37,500.00	-4,763.00	32,737.00	25,702.60	0.00	7,034.40
1680	CENTRAL DATA PROCESSING	37,500.00	-4,763.00	32,737.00	25,702.60	0.00	7,034.40
16		362,655.00	-4,434.30	358,220.70	295,975.86	1,679.95	60,564.89
A 1910.400-0000	Unallocated Insurance	3,000.00	0.00	3,000.00	803.88	0.00	2,196.12
1910	UNALLOCATED INSURANCE	3,000.00	0.00	3,000.00	803.88	0.00	2,196.12
A 1920.400-0000	School Association Dues	6,200.00	0.00	6,200.00	4,120.00	0.00	2,080.00
1920	SCHOOL ASSOCIATION DUES	6,200.00	0.00	6,200.00	4,120.00	0.00	2,080.00
A 1981.490-0000	BOCES Administrative Costs	19,500.00	0.00	19,500.00	15,233.60	0.00	4,266.40
1981	BOCES ADMINISTRATIVE COSTS	19,500.00	0.00	19,500.00	15,233.60	0.00	4,266.40
A 1983.490-0000	BOCES Capital Expenses	2,650.00	0.00	2,650.00	20,248.00	0.00	-17,598.00
1983	BOCES CAPITAL EXPENSE	2,650.00	0.00	2,650.00	20,248.00	0.00	-17,598.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
19		31,350.00	0.00	31,350.00	40,405.48	0.00	-9,055.48
1		725,944.00	-3,997.44	721,946.56	604,636.95	1,741.42	115,568.19
A 2020.150-0000	Supervision Instructional	25,000.00	0.00	25,000.00	24,038.50	0.00	961.50
2020	SUPERVISION - REGULAR SCHOOL	25,000.00	0.00	25,000.00	24,038.50	0.00	961.50
A 2070.150-0000	Instructional Salaries	10,440.00	0.00	10,440.00	5,534.00	0.00	4,906.00
A 2070.490-0000	Inservices - BOCES Services	24,500.00	3,000.00	27,500.00	11,821.58	0.00	15,678.42
2070	INSERVICE TRAINING - INSTRUCTION	34,940.00	3,000.00	37,940.00	17,355.58	0.00	20,584.42
20		59,940.00	3,000.00	62,940.00	41,394.08	0.00	21,545.92
A 2110.120-0000	Teaching K-6 Salaries	451,441.00	0.00	451,441.00	391,082.81	0.00	60,358.19
A 2110.130-0000	Teaching 7-12 Salaries	476,763.00	-6,575.00	470,188.00	342,156.67	0.00	128,031.33
A 2110.140-0000	Substitute Teachers	18,000.00	9,500.00	27,500.00	25,988.65	0.00	1,511.35
A 2110.160-0000	Support Staff Salaries	24,336.00	5,000.00	29,336.00	24,374.40	0.00	4,961.60
A 2110.170-0000	Payment in Lieu of Health Insurance	2,000.00	500.00	2,500.00	2,500.00	0.00	0.00
A 2110.180-0000	Leave Sellback	0.00	6,575.00	6,575.00	6,575.00	0.00	0.00
A 2110.200-0000	Teaching Equipment	4,000.00	0.00	4,000.00	3,088.37	0.00	911.63
A 2110.400-0000	Teaching Contractual	17,100.00	-1,643.00	15,457.00	11,524.74	0.00	3,932.26
A 2110.410-0000	Field Trips	20,000.00	129.00	20,129.00	15,756.70	0.00	4,372.30
A 2110.411-0000	Conference Attendance	8,500.00	0.00	8,500.00	1,910.45	369.15	6,220.40
A 2110.412-0000	Mileage Reimbursement	2,500.00	0.00	2,500.00	572.03	0.00	1,927.97
A 2110.450-0000	Teaching Materials & Supplies	8,200.00	-83.06	8,116.94	6,159.23	0.00	1,957.71
A 2110.451-0000	Elementary - Grade 1	1,540.00	0.00	1,540.00	1,058.25	0.00	481.75
A 2110.451-1000	Summer School	78.00	0.00	78.00	0.00	0.00	78.00
A 2110.451-2000	Art Program	2,836.00	352.46	3,188.46	2,402.64	0.00	785.82
A 2110.451-3000	Computer Literacy	0.00	345.18	345.18	345.18	0.00	0.00
A 2110.451-4000	Teachers Assistant	250.00	0.00	250.00	142.56	0.00	107.44
A 2110.451-5000	English	1,175.00	0.00	1,175.00	206.24	0.00	968.76
A 2110.451-6000	French	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.451-7000	Family Consumer Science	675.00	0.00	675.00	0.00	0.00	675.00
A 2110.451-8000	Health Education	350.00	0.00	350.00	107.58	0.00	242.42
A 2110.451-9000	Math	75.00	85.00	160.00	157.99	0.00	2.01
A 2110.452-1000	Elementary - Conboy/SPED	550.00	0.00	550.00	257.84	0.00	292.16
A 2110.452-2000	Music	1,585.00	0.00	1,585.00	645.01	0.00	939.99
A 2110.452-3000	Phys Ed	715.00	0.00	715.00	268.76	0.00	446.24

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.452-4000	Science	808.00	0.00	808.00	713.05	0.00	94.95
A 2110.452-6000	Technology	1,700.00	0.00	1,700.00	1,575.82	97.00	27.18
A 2110.452-7000	Elementary - PreK	650.00	0.00	650.00	541.22	0.00	108.78
A 2110.453-0000	Elementary - Harkness	250.00	0.00	250.00	241.48	0.00	8.52
A 2110.454-0000	Elementary - Grade 2	776.00	0.00	776.00	599.53	0.00	176.47
A 2110.455-0000	Elementary - Grade 3/4	1,050.00	0.00	1,050.00	429.71	0.00	620.29
A 2110.456-0000	Elementary - Grade 5/6	914.00	85.00	999.00	931.54	0.00	67.46
A 2110.458-0000	Elementary - Grade K	1,274.00	0.00	1,274.00	918.07	131.43	224.50
A 2110.459-1000	Ace Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.459-2000	STEM	1,000.00	0.00	1,000.00	729.42	0.00	270.58
A 2110.480-0000	Teaching Textbooks	5,000.00	0.00	5,000.00	2,107.84	0.00	2,892.16
A 2110.490-0000	Teaching BOCES	11,000.00	3,190.06	14,190.06	10,498.50	0.00	3,691.56
2110	TEACHING - REGULAR SCHOOL	1,068,791.00	17,460.64	1,086,251.64	856,567.28	597.58	229,086.78
21		1,068,791.00	17,460.64	1,086,251.64	856,567.28	597.58	229,086.78
A 2250.150-0000	Instructional Salaries	83,969.00	0.00	83,969.00	46,316.55	0.00	37,652.45
A 2250.160-0000	Non Instructional Salaries	0.00	17,400.00	17,400.00	13,571.87	0.00	3,828.13
A 2250.400-0000	Students w/Disab Contractual	3,800.00	0.00	3,800.00	0.39	0.00	3,799.61
A 2250.450-0000	Special Ed Materials & Supplies	610.00	0.00	610.00	605.60	0.00	4.40
A 2250.470-0000	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.490-0000	BOCES Services	85,000.00	-17,400.00	67,600.00	16,823.00	0.00	50,777.00
2250	PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR	175,879.00	0.00	175,879.00	77,317.41	0.00	98,561.59
A 2280.490-0000	BOCES Services	30,000.00	0.00	30,000.00	12,793.60	0.00	17,206.40
2280	OCCUPATIONAL EDUCATION (GRADES 9-12)	30,000.00	0.00	30,000.00	12,793.60	0.00	17,206.40
22		205,879.00	0.00	205,879.00	90,111.01	0.00	115,767.99
A 2330.150-0000	Adult Education Salary	12,407.00	0.00	12,407.00	3,265.50	0.00	9,141.50
A 2330.151-0000	Special Schools Salary	18,720.00	0.00	18,720.00	17,264.00	0.00	1,456.00
A 2330.400-0000	Special Schools Contractual	3,197.00	0.00	3,197.00	328.80	0.00	2,868.20
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	0.00	1,000.00	551.63	0.00	448.37
2330	TEACHING - SPECIAL SCHOOLS	35,324.00	0.00	35,324.00	21,409.93	0.00	13,914.07
23		35,324.00	0.00	35,324.00	21,409.93	0.00	13,914.07
A 2610.150-0000	Library Salaries	55,808.00	-18,000.00	37,808.00	0.00	0.00	37,808.00

LONG LAKE CSD



Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.450-0000	Library Materials & Supplies	900.00	0.00	900.00	540.41	0.00	359.59
A 2610.460-0000	Library Collections	7,400.00	0.00	7,400.00	5,741.80	0.00	1,658.20
2610	SCHOOL LIBRARY & AUDIOVISUAL	64,108.00	-18,000.00	46,108.00	6,282.21	0.00	39,825.79
A 2630.220-0000	Computer Hardware	21,000.00	0.00	21,000.00	3,071.60	0.00	17,928.40
A 2630.450-0000	Computer Materials & Supplies	1,000.00	0.00	1,000.00	602.38	55.39	342.23
A 2630.460-0000	Computer Software	7,000.00	0.00	7,000.00	5,648.67	672.30	679.03
A 2630.490-0000	Computer BOCES	70,200.00	0.00	70,200.00	51,820.60	0.00	18,379.40
2630	COMPUTER ASSISTED INSTRUCTION	99,200.00	0.00	99,200.00	61,143.25	727.69	37,329.06
26	Attendance	163,308.00	-18,000.00	145,308.00	67,425.46	727.69	77,154.85
A 2805.160-0000		4,500.00	0.00	4,500.00	4,285.80	0.00	214.20
2805	ATTENDANCE - REGULAR SCHOOL	4,500.00	0.00	4,500.00	4,285.80	0.00	214.20
A 2810.150-0000	Guidance Instructional Salaries	58,135.00	0.00	58,135.00	47,336.05	0.00	10,798.95
A 2810.450-0000	Guidance Materials & Supplies	1,219.00	0.00	1,219.00	162.34	244.50	812.16
A 2810.451-0000	Guidance Testing and Materials	1,195.00	964.00	2,159.00	769.75	588.25	801.00
2810	GUIDANCE - REGULAR SCHOOL	60,549.00	964.00	61,513.00	48,268.14	832.75	12,412.11
A 2815.160-0000	Support Staff Salaries	30,380.00	0.00	30,380.00	27,358.00	0.00	3,022.00
A 2815.400-0000	Health Contractual	6,800.00	0.00	6,800.00	3,085.00	0.00	3,715.00
A 2815.450-0000	Health Materials & Supplies	1,828.00	0.00	1,828.00	882.87	0.00	945.13
2815	HEALTH SERVICES - REGULAR SCHOOL	39,008.00	0.00	39,008.00	31,325.87	0.00	7,682.13
A 2820.400-0000	Psychologist Contractual	40,000.00	0.00	40,000.00	35,845.80	0.00	4,154.20
A 2820.450-0000	Psychologist Materials & Supplies	1,150.00	0.00	1,150.00	1,030.16	0.00	119.84
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	41,150.00	0.00	41,150.00	36,875.96	0.00	4,274.04
A 2825.400-0000	Contractual	6,000.00	0.00	6,000.00	5,450.00	0.00	550.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,000.00	0.00	6,000.00	5,450.00	0.00	550.00
A 2850.150-0000	Co-curricular Salaries	21,394.00	3,000.00	24,394.00	21,581.00	0.00	2,813.00
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	344.28	0.00	655.72
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	22,394.00	3,000.00	25,394.00	21,925.28	0.00	3,468.72
A 2855.150-0000	Interscholastic Salaries	20,000.00	-12,000.00	8,000.00	4,639.71	0.00	3,360.29
A 2855.200-0000	Interscholastic Equipment	10,000.00	0.00	10,000.00	7,754.40	0.00	2,245.60
A 2855.400-0000	Interscholastic Contractual	10,500.00	12,000.00	22,500.00	17,370.84	0.00	5,129.16
A 2855.450-0000	Interscholastic Materials & Supplies	3,000.00	0.00	3,000.00	876.23	0.00	2,123.77

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2855.490-0000</u>	BOCES Interscholastic	500.00	0.00	500.00	346.40	0.00	153.60
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	44,000.00	0.00	44,000.00	30,987.58	0.00	13,012.42
28		217,601.00	3,964.00	221,565.00	179,118.63	832.75	41,613.62
2		1,750,843.00	6,424.64	1,757,267.64	1,256,026.39	2,158.02	499,083.23
<u>A 5510.160-0000</u>	Transportation Salaries	78,399.00	0.00	78,399.00	65,932.37	0.00	12,466.63
<u>A 5510.210-0000</u>	Purchase of Buses	0.00	0.00	0.00	112,375.72	0.00	-112,375.72
<u>A 5510.400-0000</u>	Transportation Contractual	14,000.00	-2,146.00	11,854.00	10,776.51	0.00	1,077.49
<u>A 5510.450-0000</u>	Transportation Materials & Supplies Misc	500.00	0.00	500.00	134.74	0.00	365.26
<u>A 5510.451-0000</u>	Diesel/Gasoline	18,000.00	0.00	18,000.00	9,460.46	0.00	8,539.54
<u>A 5510.452-0000</u>	Tires	2,500.00	3,000.00	5,500.00	4,783.90	0.00	716.10
<u>A 5510.453-0000</u>	Parts	7,500.00	-1,000.00	6,500.00	3,711.76	0.00	2,788.24
<u>A 5510.454-0000</u>	Labor	13,000.00	0.00	13,000.00	5,933.56	0.00	7,066.44
<u>A 5510.455-0000</u>	Oil	0.00	0.00	0.00	0.00	0.00	0.00
<u>A 5510.490-0000</u>	BOCES Contractual	1,300.00	146.00	1,446.00	833.50	0.00	612.50
5510	DISTRICT TRANSPORTATION SERVICES	135,199.00	0.00	135,199.00	213,942.52	0.00	-78,743.52
55		135,199.00	0.00	135,199.00	213,942.52	0.00	-78,743.52
5		135,199.00	0.00	135,199.00	213,942.52	0.00	-78,743.52
<u>A 9010.800-0000</u>	NYS Retirement	56,000.00	0.00	56,000.00	42,227.00	0.00	13,773.00
9010	STATE RETIREMENT	56,000.00	0.00	56,000.00	42,227.00	0.00	13,773.00
<u>A 9020.800-0000</u>	Teacher Retirement	145,000.00	0.00	145,000.00	2,071.88	0.00	142,928.12
9020	TEACHERS' RETIREMENT	145,000.00	0.00	145,000.00	2,071.88	0.00	142,928.12
<u>A 9030.800-0000</u>	Social Security	130,741.00	0.00	130,741.00	98,961.85	0.00	31,779.15
9030	SOCIAL SECURITY	130,741.00	0.00	130,741.00	98,961.85	0.00	31,779.15
<u>A 9040.800-0000</u>	Worker Compensation	13,000.00	0.00	13,000.00	12,078.00	0.00	922.00
9040	WORKERS' COMPENSATION	13,000.00	0.00	13,000.00	12,078.00	0.00	922.00
<u>A 9050.800-0000</u>	Unemployment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
<u>A 9055.800-0000</u>	Disability Plan	4,000.00	0.00	4,000.00	2,679.88	0.00	1,320.12
9055	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	2,679.88	0.00	1,320.12
<u>A 9060.800-0000</u>	Hospitalization	984,540.00	0.00	984,540.00	906,249.52	0.00	78,290.48
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	984,540.00	0.00	984,540.00	906,249.52	0.00	78,290.48
90		1,353,281.00	0.00	1,353,281.00	1,064,268.13	0.00	289,012.87

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9901.930-0000	Transfer to School Food Svc Fund	102,605.00	0.00	102,605.00	50,000.00	0.00	52,605.00
9901	TRANSFERS TO FUNDS	102,605.00	0.00	102,605.00	50,000.00	0.00	52,605.00
99		102,605.00	0.00	102,605.00	50,000.00	0.00	52,605.00
9		1,455,886.00	0.00	1,455,886.00	1,114,268.13	0.00	341,617.87
	Fund A Totals:	4,067,872.00	2,427.20	4,070,299.20	3,188,873.99	3,899.44	877,525.77
	Grand Totals:	4,067,872.00	2,427.20	4,070,299.20	3,188,873.99	3,899.44	877,525.77

LONG LAKE CSD



Check Warrant Report For A - 21: Cash Disbursement - May General Fund For Dates 5/1/2019 - 5/31/2019

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
15496	05/10/2019	2819	MCCLARY MEDIA INC.	LEGAL ADS		233.04
15497	05/10/2019	4377	EDUCATIONAL VISTAS, INC		190176	349.75
15498	05/10/2019	4457	MARSHALL MEMO LLC	SUBSCRIPTION FOR 14 EMPLOYEES APRIL 19, 1 YEAR		210.00
15499	05/10/2019	4658	ANDREW ARSENAULT	ASP ASSISTANT		50.40
15500	05/10/2019	3848	JH SCHRADE ENTERPRISES INC.	KATZ FIELD outhouse 4/19/19-6/13/19	190247	490.00
15501	05/10/2019	4651	PETROLEUM TRADERS CORP	FUEL OIL DELIVERY 4/24/19	190152	12,616.37
15502	05/10/2019	3259	FIRST UNUM LIFE INSURANCE CO.	APRIL DISABILITY INSURANCE		237.76
15503	05/10/2019	2965	DISCOUNT SCHOOL SUPPLIES	GRADE K SUPPLIES	190250	67.61
15504	05/10/2019	2695	CDW		190254	1,132.51
15505	05/10/2019	1840	GRAINGER	WATER FOUNTAIN FILTERS	190253	135.26
15506	05/10/2019	4636	BLUE LINE ELECTRICAL SERVICES	ELECTRICAL WORK		95.00
15507	05/10/2019	1709	QUILL	SCIENCE - BATTERIES	190255	63.27
15508	05/10/2019	3535	STEPHANIE WELLS	ELECTION INSPECTOR		100.00
15509	05/10/2019	4477	CAROL TURNER	ELECTION INSPECTOR		100.00
15510	05/10/2019	2551	W.B. MASON CO. INC.	CUSTODIAL SUPPLIES	190238	264.94
15511	05/10/2019	4653	BERNARD P. DONEGAN, INC.	MUNICIPAL FINANCE ADVISORS		2,636.00
15512	05/10/2019	4476	COMPASS PRINTING PLUS	BUDGET FLYER PRINTING	190265	257.00
15513	05/10/2019	4605	XEROX FINANCIAL SERVICES	COPIER LEASES		342.00
15514	05/10/2019	1331	PRESS REPUBLICAN	HELP WANTED AD-MATH		477.64
15515	05/10/2019	2480	T.C. MURPHY LUMBER CO.	TECH SUPPLIES FOR SHED	190252	1,153.00
15516	05/10/2019	3953	N.A.P.A. AUTO PARTS	CUSTODIAL SUPPLIES	190013	15.38
15517	05/10/2019	2988	GIRVIN & FERLAZZO, P.C.	LEGAL RETAINER-APRIL		600.00
15518	05/10/2019	2060	LEONARD BUS SALES, INC.	BUS 27 FUEL TANK		1,918.75
15519	05/10/2019	1296	U.S. POSTAL SERVICE	BUDGET FLYER MAILING		79.69
15520	05/10/2019	4525	SLIC NETWORK SOLUTIONS	MAY CABLE TV		147.55
15521	05/10/2019	3217	FRONTIER	TELEPHONE CHARGES		397.63
15522	05/10/2019	2004	FORTUNE'S HARDWARE	CUSTODIAL SUPPLIES	190015	102.19
15523	05/10/2019	4411	NYSMEC	ELECTRIC INSTALLMENT 6 OF 6		358.65
15524	05/10/2019	4604	DOCUMENT SOLUTIONS OF THE NORTH COUNTRY	COPIER CHARGES		284.19
15525	05/15/2019	1431	HERMITAGE ART COMPANY, INC.	GRAUDATION PROGRAM COVERS	190262	33.47
15526	05/15/2019	4665	ERIC PARADIS	OFFICIAL FEE		100.00
15527	05/15/2019	4666	NYS CONSERVATION DISTRICT EMP ASSOC	NYS ENVIROTHON BUS DRIVER MEALS		39.00
15528	05/15/2019	1757	ADIRONDACK DAILY ENTERPRISE	HELP WANTED AD-MATH		109.52

LONG LAKE CSD

Check Warrant Report For A - 21: Cash Disbursement - May General Fund For Dates 5/1/2019 - 5/31/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
Number of Transactions: 60					Warrant Total:	125,789.44
					Vendor Portion:	125,789.44

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 60 in number, in the total amount of \$ 125,789.44. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/3/19 Noelle J. Short
Date SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 125,789.44. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/5/19 Jerome F. Flanagan
Date CLAIMS AUDITOR

LONG LAKE CSD

Check Warrant Report For C - 11: Cash Disbursement - Lunch Fund May 2019 For Dates 5/1/2019 - 5/31/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
	05/03/2019	4637	**VOID** DUSTIN TRAYNOR	**VOID**		-1.85
2135	05/03/2019	4571	**VOID** ANGIE GAUDET	**VOID**		-11.60
2187	05/10/2019	4204	BIMBO FOODS BAKERIES	CAFETERIA FOOD	190101	99.62
2188	05/10/2019	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	190164	286.15
2189	05/10/2019	2496	SYSCO FOOD SERVICES	CAFETERIA FOOD	190241	1,002.26
2190	05/10/2019	4358	SHAHEEN'S MARKET	CAFETERIA FOOD	190242	89.47

Number of Transactions: 6

Warrant Total: 1,464.05

Vendor Portion: 1,464.05

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 1,464.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/3/19 Noelle J. Short
Date SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1,464.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/5/19 Sharon J. Haraga
Date CLAIMS AUDITOR

LONG LAKE CSD

Check Warrant Report For TA - 11: Cash Disbursement- Trust & Agency For Dates 5/1/2019 - 5/31/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
497	05/09/2019	3407	NYS INCOME TAX	Trust & Agency Payment		2,622.07
498	05/09/2019	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		2,040.00
499	05/09/2019	4340	LLCS GENERAL FUND	Trust & Agency Payment		43,644.32
500	05/09/2019	4375	EFTPS Enrollment Processing	Trust & Agency Payment		14,898.45
501	05/23/2019	3407	NYS INCOME TAX	Trust & Agency Payment		2,860.18
502	05/23/2019	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		2,040.00
503	05/23/2019	3413	NYS EMPLOYEES RETIREMENT SYSTEM	Trust & Agency Payment		348.19
504	05/23/2019	4340	LLCS GENERAL FUND	Trust & Agency Payment		47,433.24
505	05/23/2019	4375	EFTPS Enrollment Processing	Trust & Agency Payment		16,346.36
3013	05/09/2019	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		132.50
3014	05/09/2019	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		210.00
3015	05/23/2019	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		132.50
3016	05/23/2019	3408	C.S.E.A. EMPLOYEE BENEFIT FUND	Trust & Agency Payment - F-EBF		1,816.19
3017	05/23/2019	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		210.00

Number of Transactions: 14

Warrant Total: 134,734.00

Vendor Portion: 134,734.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 14 in number, in the total amount of \$ 134,734.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/23/19 Noelle J. Short
 Date Superintendent

LONG LAKE CSD

Budget Transfer Schedule Report For A - 7: Budget Transfer



Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
105		06/04/2019	TRANSFER FROM LIBRARY SALARIES TO COVER SALARY SHORTAGES			Not Required		
	A 2110.140-0000		Substitute Teachers					2,000.00
	A 2110.160-0000		Support Staff Salaries					5,000.00
	A 2110.170-0000		Payment in Lieu of Health Insurance					500.00
	A 2610.150-0000		Library Salaries				10,500.00	
	A 2850.150-0000		Co-curricular Salaries					3,000.00
Number of Budget Transfers: 1								
Account Distribution Totals								
	Account		Description		Debits		Credits	
	A 2110.140-0000		Substitute Teachers		0.00		2,000.00	
	A 2110.160-0000		Support Staff Salaries		0.00		5,000.00	
	A 2110.170-0000		Payment in Lieu of Health Insurance		0.00		500.00	
	A 2610.150-0000		Library Salaries		10,500.00		0.00	
	A 2850.150-0000		Co-curricular Salaries		0.00		3,000.00	
	Fund A Totals:				10,500.00		10,500.00	
	Grand Totals:				10,500.00		10,500.00	
	Grand Totals:						10,500.00	10,500.00
	Net Amount:						0.00	

Board Resolution

BE IT RESOLVED, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint Tricia Clark for a four (4) year probationary appointment as a teacher of 7-12 Mathematics Teacher in the Mathematics tenure area, commencing September 1, 2019 and ending August 31, 2023 contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period, consistent with the requirements of Education Law Sections 3012², 3012-c, and/or 3012-d.

The Backpack Program

Collaborative Effort:

- Regional Food Bank of Northeastern New York located in Latham, NY will provide food
- Indian Lake Central School District to assist with transportation of food from the Food Bank to Indian Lake Central School District (ILCSD)
- Long Lake Central School District (LLCSD) faculty/staff to transport food from ILCSD to LLCSD (primarily food pick up will be coordinated with Sports activities traveling between LLCSD and ILCSD and utilizing volunteers when the sports bus is not being utilized for game/practice travels)
- Designated staff/volunteers to pack and distribute food bags to students
- Apply for grants and fundraise to invite community members/businesses to participate financially in the Backpack Program in an effort to offset the cost to LLCSD

BackPack Program Cost:

- The Backpack Program requires a three year commitment
- Meals cost \$6.10/day per student which equals \$183.00/year per student
- Provides students with the equivalent of six meals each weekend which can be shared their family
- Currently, LLCSD has 30 students receiving free or reduced-price meals

Food Storage:

- The Backpack Program requires a designated room and storage cabinets that meet the Program's specifications within the school to store the food obtained from the Food Bank. This room must be inspected and approved by the Regional Food Bank's representative prior to Program approval
- The Health Safety and Wellness Committee recommends designating the Family Consumer Science Room as the Backpack Programs storage room

Implementation Plan:

- The Backpack Program operates for 30 weeks during the school year (October – June)
- Once funding is secured and the designated food storage room approved, eligible students will start receiving their food bags on the first Friday of October

THE BACKPACK PROGRAM



**Regional
Food Bank**
OF NORTHEASTERN NEW YORK

PROGRAM GOALS AND MISSION

The Backpack Program is designed to meet the needs of hungry children on weekends when school breakfasts and lunches aren't available. The program provides bags filled with food that is child-friendly, nonperishable and easily-consumed. Bags are packed each week by school staff and discreetly distributed to participating children every Friday afternoon.

PROGRAM IMPACT

- Backpack partners with 220 schools in 20 counties, serving over 6,500 children each week.
- Over 186,000 bags were distributed during the 2016-17 school year, the equivalent of 1.1 million meals.
- Over 128,000 pounds of fresh produce was distributed to Backpack students throughout 2017-18.
- Research has shown the Backpack Program helps improve attendance and academic performance and reduce disciplinary actions for participating students.
- Backpack food is typically shared with the family, which enables the program to meet the nutritional need of the entire household.
- Kids love the fresh fruit because many of them have limited opportunities to enjoy such fresh food.
- Helps participating children learn, thrive and grow.

PROGRAM AT-A-GLANCE

- Provides children with child-friendly, non-perishable, and easy to prepare foods
- Provides students with the equivalent of six meals each weekend
- Operates for 30 weeks during the academic year (October - June)
- Serves the children most in need as determined by school staff who know them best
- Is flexible in design based on each school's capacities and limitations
- Is locally supported by schools, their partners, and generous community members

Why I Like The
Backpack Club!

I like the backpack club because there is good, foods, healthy foods, and something new every week. It helps Mom not have to worry about food.

ABOUT THE MEALS

Each week, participating students receive:

- 2 breakfast items (cereal, oatmeal packets, graham crackers, granola bars)
- 3 entrees (mac & cheese, PB & J, Spaghetti Os, tuna, soup, etc.)
- Milk card for a gallon of milk (every other week)
- Egg card for a dozen eggs (every other week)
- Loaf of bread or shelf-stable grain option
- Fruit (fresh whenever possible)
- Canned vegetables once a month
- 2 snacks (cookies, popcorn, pudding)



PARTNERING WITH THE FOOD BANK

Partnering with the Regional Food Bank helps schools provide additional meals to their neediest students.

The Food Bank creates weekly menus for each school and provides administrative structure and support for the program.

The Food Bank draws from its large inventory to provide nourishing foods at a low cost.

Schools partner with the Food Bank to establish pick-up times for food, pack the bags, distribute bags to students, and locally support the program. Partner schools work with businesses, individuals, and community and religious organizations to financially sustain the program.

Through these partnerships, the Regional Food Bank is able to meet the needs of children facing chronic hunger and food insecurity and advance its mission of *alleviating hunger... together.*

- "It helps with extra food between paychecks when we are low on food." -A parent
- "This is a lifeline for many families." -A teacher
- "I am a single mom of two and work a lot of hours and do not qualify for food stamps, every little bit helps." - A parent
- "Students in my classroom have anxiety about weekends and I think this program helps to alleviate some of that stress because they know they will have food to eat." -A teacher

\$183 - Cost of supporting one child for an entire year
\$2,750 - Cost per year to serve 15 students
\$5,500 - Cost per year to serve 30 students

For additional information about the Backpack program contact:

518-786-3691

BackPackinformation@regionalfoodbank.net



**LONG LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

We, the duly appointed Inspectors of Election of the Long Lake Central School District, do hereby certify that the following votes were cast in the election held May 21, 2019.

I. 2019-2020 SCHOOL BUDGET VOTE: DO YOU APPROVE OF THE ANNUAL BUDGET OF THE SCHOOL DISTRICT FOR THE FISCAL YEAR 2019-2020 AND TO AUTHORIZE THE REQUISITE PORTION THEREOF TO BE RAISED BY TAXATION ON THE TAXABLE PROPERTY OF THE DISTRICT?

Yes: 153

No: 63

Spoiled votes: 2

Total Votes: 218

II. TRUSTEE SEAT: FIVE YEAR TERM OF OFFICE FOR THE SEAT CURRENTLY HELD BY FREDERICK SHORT, I HEREBY CAST MY VOTE FOR THE PERSON BELOW.

Joan Paula: 125

Jodi Luxford: 79

Write in votes: Timothy Touchette 1

Write in votes: John Adams 1

Write in votes: Gary Baker 1

Write in votes: Tony Clark 1

Write in votes: _____

Spoiled votes: 8

Total Votes: 216

III. CAPITAL PROJECT PROPOSITION: SHALL THE BOARD OF EDUCATION BE AUTHORIZED TO: (A)(1) RECONSTRUCT VARIOUS DISTRICT BUILDINGS AND FACILITIES, INCLUDING SITE WORK, ACQUIRE ORIGINAL FURNISHINGS, EQUIPMENT, MACHINERY OR APPARATUS REQUIRED FOR THE PURPOSE FOR WHICH SUCH BUILDINGS AND FACILITIES ARE TO BE USED AND PAY INCIDENTAL COSTS RELATED THERETO, AT A MAXIMUM AGGREGATE COST OF \$3,500,000; (2) EXPEND SUCH SUM FOR SUCH PURPOSES, INCLUDING \$300,000 FROM THE CAPITAL RESERVE FUND; (3) LEVY THE NECESSARY TAX THEREFORE, TO BE LEVIED AND COLLECTED IN ANNUAL INSTALLMENTS IN SUCH YEARS AND IN SUCH AMOUNTS AS MAY BE DETERMINED BY THE BOARD OF EDUCATION, TAKING INTO ACCOUNT STATE AID AND THE AMOUNT EXPENDED FROM THE CAPITAL RESERVE FUND; AND (4) IN ANTICIPATION OF THE COLLECTION OF SUCH TAX, ISSUE BONDS AND NOTES OF THE DISTRICT AT ONE TIME OR FROM TIME TO TIME IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$3,200,000 AND LEVY A TAX TO PAY INTEREST ON SAID OBLIGATIONS WHEN DUE?.

Yes: 120


No: 97

Spoiled votes: 1

Total Votes: 218

21st Day of May 2019

VICTORIA J. SNIDE
Notary Public - State of New York
Qualified in Hamilton County
Reg. No. 01SN6115811
Commission Expires Sep. 13, 2020


Stephanie Wells


Carol Turner

cc: Board of Education

SHARED MAINTENANCE AGREEMENT

THIS AGREEMENT, made this day of June, 2019 by and between:

The Board of Education of the Tupper Lake School District, a municipal corporation with principal address at 294 Hosley Avenue in the Town of Tupper Lake, Franklin County, New York (hereinafter referred to as "Tupper Lake") and

The Board of Education of the Long Lake School District, a municipal corporation with principal address at School Street in the Town of Long Lake, Hamilton County, New York (hereinafter referred to as "Long Lake").

WITNESSETH

WHEREAS, Tupper Lake currently own facilities for the maintenance of school transportation vehicles at a site within the Tupper Lake School District at Park Street in the Town of Tupper Lake, New York, and

WHEREAS, Long Lake is in need of maintenance of its school transportation vehicles and requires a site and source of labor for the proper maintenance and inspection of its transportation vehicle, and

WHEREAS, Tupper Lake currently has site and resources available to provide the services required by Long Lake, and

WHEREAS, Tupper Lake and Long Lake have reached agreement as to the terms and conditions of a contract to provide such services and are desirous of memorializing in writing their understandings, expectation, and representations as to their agreement, and

WHEREAS, a majority of the governing board of Tupper Lake and Long Lake have, by separate resolution of each entity, approved the execution of this agreement by its appropriate executive officer:

NOW, THEREFORE, in consideration of the premises and the covenants hereinafter set forth, Tupper Lake and Long Lake agree as follows:

1. For the 2019-20 school year, Long Lake anticipates having 2 full-sized buses, 2 small buses and 2 school vans for its student transportation program. Tupper Lake agrees to provide maintenance and inspection services with respect to these vehicles in order to meet the regulatory standards of the State Department of Transportation and to enable Long Lake to carry out its public transportation program.

2. In consideration of Tupper Lake providing the services described in paragraph (1) of this agreement, Long Lake agrees to pay Tupper Lake on the following basis:

a) Shop labor will be billed to Long Lake at the rate of \$44.57 per hour for mechanic and at the rate of \$29.98 per hour for a helper.

b) Parts and tires will be billed to Long Lake in an amount equal to Tupper Lake's actual cost plus twelve (12) percent thereof.

c) In the event Long Lake requests Tupper Lake to service a vehicle at a location other than Tupper Lake's Transportation Department, Long Lake shall pay Tupper Lake on the basis set forth in section (a) and (b) and the established travel rate.

d) For the 2019-20 school year, Long Lake shall pay Tupper Lake the amount of Five Hundred Dollars (\$500) per vehicle, which is reflective of a prorata allocation of personnel and facility costs associated with the services to be provided by Tupper Lake under this agreement.

3. Billing shall be on a monthly basis and Long Lake shall make payment within thirty (30) days of invoice. The payment called for in paragraph 2(d) of this agreement shall be made in equal payments on December 1, 2019 and June 1, 2020.

4. Long Lake shall be responsible for transporting the vehicles to be serviced and inspected to and from Tupper Lake's Transportation Facility, except under circumstances where a service call is required under paragraph 2(c) of this agreement. In the event a service call is required, Long Lake shall be responsible for transportation of any students who may be affected thereby.

5. Long Lake shall be able to store vehicles at Tupper Lake's Transportation Facility as needed for service or inspections.

6. Maintenance records for those vehicles serviced and inspected under this agreement shall be maintained at Tupper Lake.

7. Tupper Lake outsources some of its mechanical and body work, and may do so with respect to Long Lake's vehicles upon prior notice to Victoria Snide. Transportation of the vehicles to and from the outsource location shall be the responsibility of Long Lake.

8. In the event that the districts determine that software and hardware for the tracking of maintenance services would be beneficial, Long Lake agrees to participate in the net costs associated with securing and implementing such software and hardware on a pro-rated basis.

9. Long Lake agrees to name Tupper Lake as an additionally insured on its fleet liability policy and shall maintain such policy with Tupper Lake as an additionally insured as long as this agreement is in effect. A copy of the certificate showing Tupper Lake as an additional insured shall be provided to Tupper Lake prior to service being initiated.

10. This agreement may be extended for future years upon the acceptance of both parties as to the terms and condition, including but not limited to any changes to the charges noted herein.

11. Both parties agree to complete any necessary State contracts and forward them to the State Education Department in a timely fashion.

This Agreement may be terminated by either party with thirty (30) days written notice, or at any time by a mutual written Agreement between the parties.

Long Lake shall defend, indemnify and save harmless Tupper Lake, its officials, employees and agents, from and against all claims, damages, losses and expenses arising out of or in consequence of any negligent or intentional act or omission of Long Lake, its officials, employees, volunteers or agents to the extent of its or their responsibility for such claims, damages, losses, and expenses. Tupper Lake shall defend, indemnify and save harmless Long Lake, its officials, employees and agents, from and against all claims, damages, losses and expenses arising out of or in consequence of any negligent or intentional act or omission of Tupper Lake, its officials, employees, volunteers or agents to the extent of its or their responsibility for such claims, damages, losses and expenses.

The signatures below represent each district's acceptance of the terms and conditions of this agreement, and are executed based upon proper authorizations of the Board of Education of each respective district.

Executed this day of June, 2019.

Superintendent

Tupper Lake Central School District

Superintendent

Long Lake School District

**AGREEMENT
BY AND BETWEEN THE
LONG LAKE CENTRAL SCHOOL DISTRICT
AND
DR. RUSSELL RIDER**

THIS AGREEMENT made this 13 day of June 2019, by and between the BOARD OF EDUCATION OF THE LONG LAKE CENTRAL SCHOOL DISTRICT (hereinafter referred to as the "District") having its principal offices located at 20 School Lane, Long Lake, New York, and DR. RUSSELL RIDER, M.D. (hereinafter referred to as the "Doctor"), having an office located at the Long Lake Medical Center, 8561 Newcomb Road Long Lake, New York 12847.

WHEREAS, by a resolution passed by the Board of Education of the District (hereinafter referred to as the "Board") at its meeting of June 13, 2019 the Doctor was appointed as the "School Physician/Medical Director/Director of School Health Services" for the District and the Doctor has accepted the appointment as "School Physician/Medical Director/Director of School Health Services" for the District, subject to the following terms and conditions:

1. The term of this Agreement shall be for one year, commencing July 1, 2019 and ending June 30, 2020, unless further extended by the parties or sooner terminated as provided herein.

2. The duties and responsibilities of the Doctor shall be those duties and responsibilities prescribed for the position of School Physician/Medical Director/Director of School Health Services by the Education Law and other applicable statutes, laws, rules and/or regulations and those duties and/or responsibilities established by the Board pursuant to such statutes, laws rules and regulations including, but not limited to those included in Board Policy 1338, a copy of which is attached hereto and made a part hereof as Attachment "A". In addition, the Doctor shall "oversee" an LPN if employed by the District and he/she shall work under his supervision in his/her employment as the LPN.

3. During the term of this appointment the Doctor shall faithfully, diligently in accordance with accepted professional standards perform and discharge the duties and responsibilities of School Physician/Medical Director/Director of School Health Services of the District.

4. The Doctor represents that he will throughout the term of this appointment hold a valid license to practice medicine in the State of New York and proof of such license will be furnished to the District Clerk upon request. It is expressly understood that failure to hold and maintain such license shall be cause for the immediate termination of this Agreement and the appointment of the Doctor as School Physician/Medical Director/Director of School Health Services.

5. The Doctor agrees that any individual providing professional services pursuant to this Agreement shall be fully qualified and duly licensed and, where applicable, shall comply and be subject to the rules, regulations, and responsibilities attendant to their position. The Doctor shall not employ or engage any individual who is not appropriately licensed or whose right to practice has been revoked or restricted by the appropriate State licensing authority.

6. The Doctor shall maintain professional liability insurance (malpractice insurance) in the minimum amount of One Million (\$1,000,000.00) and no/100 Dollars for a single claim and Three Million (\$3,000,000.00) and no/100 Dollars per year aggregate for all professional staff employed by the Doctor who provide professional services to the District. This insurance will be maintained in full force and effect at all times.

7. During the 2019-2020 school year, the Doctor shall be paid the sum of Six Thousand Dollars (\$6,000), to be paid in two equal installments of three thousand dollars (\$3,000), once on or about December 31, 2019 and the second on or about June 30, 2020.

8. This Agreement may be terminated at any time by mutual agreement in writing between the District and the Doctor. In addition, this Agreement may be terminated in the complete discretion of either party upon sixty (60) days written notice by the Doctor or upon thirty (30) days written notice by the District.

9. The Doctor shall hold the District, its governing board, officers and employees harmless and does hereby indemnify the District, its governing board, officers and employees from and against every claim or demand which may be made by any person, firm or corporation, or other entity arising from or caused by any act of neglect, default or omission of the Doctor or its officers, agents and employees, in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of the


District, its agents or employees.

10. To the extent permitted by law, the District shall hold the Doctor, its officers, employees, agents, successors and assigns harmless and does hereby indemnify the Doctor, its officers, employees, agents, successors and assigns from and against every claim or demand which may be made by any act of neglect, default or omission of the District, its governing board, officers, employees or agents, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of the Doctor, her officers, agents or employees.

11. This Agreement constitutes the entire Agreement between the parties and contains all the agreements between them with respect to the subject matter hereof.

LONG LAKE CENTRAL
SCHOOL DISTRICT

THE DOCTOR



5.31.19

By:

Board of Education President

Dr. Russell Rider

BOND RESOLUTION DATED JUNE 13, 2019 OF THE BOARD OF EDUCATION OF THE LONG LAKE CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$3,200,000 AGGREGATE PRINCIPAL AMOUNT OF SERIAL GENERAL OBLIGATION BONDS, AND THE EXPENDITURE OF \$300,000 FROM THE CAPITAL RESERVE FUND TO FINANCE THE RECONSTRUCTION OF VARIOUS DISTRICT BUILDINGS AND FACILITIES, INCLUDING SITE WORK, ACQUISITION OF ORIGINAL FURNISHINGS, EQUIPMENT, MACHINERY OR APPARATUS REQUIRED FOR THE PURPOSE FOR WHICH SUCH BUILDINGS AND FACILITIES ARE TO BE USED AND PAYMENT OF INCIDENTAL COSTS RELATED THERETO AT A MAXIMUM ESTIMATED COST OF \$3,500,000, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Long Lake Central School District, New York (the "District"), at the annual meeting of such voters duly held on the 21st day of May, 2019, duly approved a proposition authorizing the issuance of serial general obligation bonds in an aggregate principal amount not to exceed \$3,200,000 and the expenditure of \$300,000 from the Capital Reserve Fund to finance the reconstruction of various District buildings and facilities, including site work, acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used and payment of incidental costs related thereto, at a maximum estimated cost of \$3,500,000, the expenditure of such sums for such purpose and the levy of the necessary tax therefor, taking into account aid and the amount expended from the Capital Reserve Fund, to be levied upon the taxable property of the District and collected in annual installments;

NOW THEREFOR BE IT RESOLVED BY THIS BOARD OF EDUCATION THAT:

Section 1. The District shall reconstruct various District buildings and facilities, including site work, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings are to be used and pay incidental costs related thereto, at a maximum

estimated cost of \$3,500,000, as more particularly described in Section 3 hereof, and as generally
* outlined to and considered by the voters of the District at the annual District meeting on May 21, 2019.

Section 2. The District is hereby authorized to (A) issue its serial general obligation bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$3,200,000 pursuant to the Local Finance Law of New York, and (B) expend \$300,000 from the Capital Reserve Fund, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the “Purpose”) is the reconstruction of various District buildings and facilities, including site work, acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used and payment of incidental costs related thereto.

* Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$3,500,000, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose from funds received from the State of New York as building aid, funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to and the expenditure of \$300,000 from the Capital Reserve Fund.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is thirty (30) years.

* Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including

renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds (including the use of substantially level or declining annual debt service as provided by Section 21 of the Local Finance Law) and bond anticipation notes, including the consolidation with other issues, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. After taking into account aid received from the State of New York by the District with respect to the Purpose and the amount expended from the Capital Reserve Fund, there shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 9. This Resolution shall constitute the declaration of the District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

• Section 10. This Resolution, or a summary thereof, shall be published by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

• Section 11. Barclay Damon LLP, is hereby appointed bond counsel to the District in connection with the issuance of the Bonds and bond anticipation notes authorized herein.

Section 12. This Resolution shall take effect immediately upon its adoption.

•

Lacey Dukett

31 Stetson Road
Tupper Lake, NY 12986
(315) 529-3325
ldukett13@gmail.com

29th May 2019

Brian Penrose

President, LLCSD Board of Education
20 School Lane
Long Lake, NY 12847

Dear Mr. Penrose and the Long Lake Central School Board of Education,

Please accept this letter as my formal resignation from the Teacher's Aide position. My last day of employment as Teacher's Aide will be, August 31, 2019.

Sincerely,

A handwritten signature in cursive script that reads "Lacey E Dukett".

Lacey Dukett

Board Resolution

BE IT RESOLVED, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint Lacey Dukett to a four (4) year probationary appointment as a Teaching Assistant in the Teaching Assistant tenure area, commencing September 1, 2019 and ending August 31, 2023.

NON-RESIDENT TUITION 2019-2020 SCHOOL YEAR

• Non-Resident \$1,000/family for 1st child, \$300 each additional child

Non-Resident Employee - \$100 for 1st child, \$50 each additional child

PreK- 50% of above rates

RATES OF PAY

2015-16 2016-17 2017-18 2018-19 2019-20

Tax Collector - Jerome Flanagan
% of Increase

\$3,605/year \$3,713/year \$3,713/year \$3,824/year \$3,939/year
0 3 0 3 3

Claims Auditor - Jerome Flanagan
% of Increase

\$19.54/hour \$20.13/hour \$20.13/hour \$20.73/hour \$21.35/hour
0 3 0 3 3

BOE Clerk - Victoria Snide
% of Increase

\$2,089/year \$2,152/year \$2,152/year \$2,217/year \$2,284/year
0 3 0 3 3

Bus Driver Part Time - Charles Farr
% of Increase

\$16.67/hour \$17.17/hour
3

Bus Drivers Substitute
% of Increase

\$15.86/hour \$16.18/hour \$16.18/hour \$16.67/hour \$16.67
0 2 0 3 0

Certified Teacher/Certified Nurse Substitute

\$90/day \$90/day \$95/day \$100/day \$100/day

Certified Long Term Substitute, not certified in the area they are teaching, retroactive after working 20 consecutive instructional days in the same position

\$125/day \$125/day \$130/day \$130/day

Uncertified Teacher/Uncertified Nurse Substitute

\$70/day \$70/day \$75/day \$80/day \$85/day

Teaching Assistant/Teaching Aide Substitute

\$80/day \$85/day

Cleaner/Food Service Worker/Office Worker Substitute

\$9.00/hour \$9.70/hour \$10.40/hour \$11.10/hour \$11.80/hour

Fitness Center Attendant

\$10.00/hour \$10.00/hour \$10.40/hour \$11.10/hour \$11.80/hour

ASP Assistant

\$10.00/hour \$10.40/hour 11.10/hour \$11.80/hour

Nicole Curtin
P.O. Box 354
Long Lake, NY 12847

May 28, 2019

Noelle Short
Superintendent
Long Lake Central School
P.O. Box 217
Long Lake, NY 12847

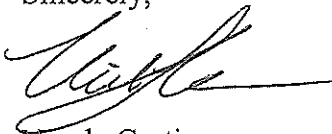
Ms. Short:

I am interested in being considered to be a New Teacher Mentor for the 2019-2020 school year. I believe that my experience at Long Lake Central School as well as my formal and informal experience in helping new teachers adjust to their jobs here has prepared me to fulfill this duty.

I believe that a successful mentor/ mentee partnership is vital to a new teacher's success, particularly at a small school such as Long Lake. Teachers here are often the only person in their "department", so having a mentor gives a new teacher someone they know they can go to when they have questions. As a mentor, I would make sure the new teacher was familiar with all of the procedures and requirements for their job, including how to properly navigate online and physical resources available to them. One challenge I faced as a new teacher here was that people (including my mentors) would assume I had knowledge of some of the more basic aspects of the job, when in fact I did not. Looking back at what I wish I had known starting out here will help guide me to be the best mentor I can be. In the past I have had multiple new teachers reach out to me for help or clarification on various items. I believe this speaks to my openness and approachability. Furthermore, the topics they have had questions on will make the top of my list for items that should be discussed with my mentee at the beginning of the school year. Previously I acted as a mentor for our English teacher and found it to be an enjoyable and rewarding experience.

I would appreciate your consideration for a position as a New Teacher Mentor for this coming school year. I believe that my experience with the district has prepared me for this role. If you have any further questions regarding my qualifications for this position, I would be happy to discuss them in person.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nicole Curtin', with a stylized, flowing script.

Nicole Curtin
Science Teacher

May 29, 2019

Dear Ms. Short,

I'm writing to express my interest in being a mentor for the 2019-2020 school year. Prior to this year, I have mentored several teachers in a range of subjects and grade levels. These include a K-12 music teacher, a K-12 librarian, two math teachers, the guidance counselor position and a K-12 P.E. teacher. I feel I provided these teachers with the guidance, information, and support to help them have a successful first year at LLCS. I also feel that I fulfill all the requirements indicated in the Mentoring program description.

Being that this is my thirteenth year at Long Lake, I feel I have a good sense of the overall general workings of the district and can provide insight for a new teacher. I feel I have strong interpersonal skills and am resourceful in finding supports and solutions to various situations.

I previously enjoyed the mentoring role and would look forward to mentoring again.

Respectfully,

A handwritten signature in cursive script that reads "Mary Phillips-LeBlanc". The signature is fluid and elegant, with the first name "Mary" being the most prominent.

Mary Phillips-LeBlanc

Memo

Date: June 5, 2019

To: Noelle Short, Superintendent

Re: Mentor Teacher Application

From: Tina Thompson Pine

I am interested in being a mentor teacher because I believe in Long Lake Central School and want to see it continue to be a highly-respected educational institution. In order for that to happen, our new teachers will need the skills and practices that will allow them to be successful in their positions here. In addition, I firmly believe that we, as teachers, greatly need to be in contact with our colleagues. This will help us grow in our role as teachers, leaders in the school and valuable members of our community. We all know that our lives at school are incredibly busy and that we can go days without any meaningful communication with our peers. It is important to schedule these times and make a point of getting together to discuss both the large and small issues, concerns and ideas that we have regarding our jobs and our lives at school. It is particularly important for the newer teachers to have that contact and support so that they can grow in their jobs here at Long Lake Central.

I believe that I would be a good mentor because I have the specific knowledge of the school and the day-to-day practices that will make life easier for a mentee. I am very organized in how I plan my lessons, approach my day and conduct my professional life at school which will be a model for new teachers. In addition, I understand and respect the value of developing relationships with my colleagues, my students, their parents, and the community. Another factor that I believe is important to being a mentor is that I am constantly evaluating how, what and why I teach. New teachers need to know that teaching is an on-going, reflective practice of skills and presentation of materials. Teaching is a life-long learning process.



Long Lake

CENTRAL SCHOOL DISTRICT

Long Lake Central School
20 School Lane
P.O. Box 217
Long Lake, New York 12847

P 518/624-2221

F 518/624-3896

W www.longlakecsd.org

TO: Board of Education Members

FROM: Vickie Snide *Vickie*

RE: Funding of Reserve Funds

DATE: May 29, 2019

Board of Education

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I would like to request the board to approve the movement of \$95,000 of Unappropriated Fund Balance into Reserve Funds at our June Board of Education Meeting. I have previously mentioned during budget discussions that I would be requesting this once our budget was approved by the voters. My recommendation is as follows:

Bus Purchase Reserve Fund – Move \$75,000 into this fund. Our current balance in this fund is \$2,928.10. We may be looking at purchasing a new 30/35 passenger bus in the 2020-2021 school year to replace Bus #27. Estimated cost is \$75,000.

Employee Benefit Accrued Liability Reserve Fund – Move \$20,000 into this fund. This reserve fund was established by the Board in January 2019 and holds a balance of \$20,000. Over the next three years, we could have potential needs from this fund of \$50,000.

Please contact me if you have any questions. Thank you.

**SUBJECT: DUTIES OF THE EXTRACLASSROOM ACTIVITY FUND CENTRAL
TREASURER AND FACULTY AUDITOR**

Extraclassroom Activity (ECA) Central Treasurer

The ECA Central Treasurer is appointed by the Board and has custody of all ECA funds. The ECA Central Treasurer's duties include, but are not limited to:

- a) Disbursing ECA funds by means of prenumbered check forms upon receipt of a payment order signed by the student activity treasurer and faculty advisor of the ECA, provided that there are sufficient funds in the account;
- b) Signing all checks disbursing ECA funds;
- c) Providing completed checks disbursing ECA funds to the student activity treasurer of the ECA;
- d) Signing a receipt for all ECA funds placed into his or her custody and depositing those funds promptly into a bank designated by the Board;
- e) Maintaining a record of the receipts and disbursements of each individual ECA account and of all the ECA accounts combined;
- f) Verifying bank statements and preparing a reconciliation of cash balances and ECA accounts ~~to be forwarded to the Faculty Auditor monthly;~~
- g) Submitting to the Board a financial report relating to the receipts and expenditures for all ECA accounts on a ~~quarterly~~ ^{monthly} basis; and
- h) Reporting to the Board or its designee regularly ~~and independently of the Faculty Auditor.~~

Faculty Auditor?

The Faculty Auditor is appointed by the Board. The Faculty Auditor's duties include, but are not limited to:

- a) Examining the statements of accounts from the ECA Central Treasurer monthly;
- b) Auditing the ledgers kept by the student activity treasurer(s) at least twice a year on a rotating basis, and reconciling these ledgers with the ECA Central Treasurer's records;
- c) Examining transactions and paperwork to determine if correct procedures are being used, including supporting documentation requirements and receipt issuance;

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**SUBJECT: DUTIES OF THE EXTRACLASSROOM ACTIVITY FUND CENTRAL
TREASURER AND FACULTY AUDITOR (Cont'd.)**

- d) ~~Certifying the accuracy of entries posted and available balances listed;~~
- e) ~~Investigating any instances when the ECA Central Treasurer's report and the student activity treasurer's ledgers do not agree;~~
- f) ~~Assembling, at the end of the school year, the monthly reports and preparing a composite report listing the financial condition of each ECA account for the full school year; and~~
- g) ~~Reporting to the Board or its designee regularly and independently of the ECA Central Treasurer.~~

8 NYCRR Part 172

NYSED Finance Pamphlet, The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds,
Revised 2019

Adoption Date

SUBJECT: EXTRACLASSROOM ACTIVITY FUND

Any organization within the District whose activities are conducted by students, and whose financial support is raised other than by taxation or through charges of the Board, is an extraclassroom activity (ECA). The moneys raised by these organizations are referred to as ECA funds. ECA fund management provides students with the opportunity to learn proper business practices and how to operate a successful business. The Board and designated District staff will protect and provide oversight of ECA funds. All ECAs will be approved by the Board.

The Board will appoint an ECA Central Treasurer, ~~a Faculty Auditor, and a chief faculty counselor (appointed for each building in the District, typically the building principal)~~. Each ECA will have a faculty advisor appointed by ~~the chief faculty counselor~~. Additionally, each ECA will have a student activity treasurer elected by the members of the ECA. *The Board*

All ECA funds will be handled in accordance with the financial procedures set forth in The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds, Revised 2019, published by the New York State Education Department. All moneys received from the conduct, operation, or maintenance of any ECA will be deposited with the ECA Central Treasurer. Two separate and independent sets of records of receipts and expenditures will be maintained, one by the ECA Central Treasurer and one by the ECA's student activity treasurer. On a ~~quarterly~~ *monthly* basis, the ECA Central Treasurer will submit to the Board a financial report relating to the receipts and expenditures for all ECA accounts. The authority to expend moneys will be distinct and separate from the custody of these moneys. The District will invest ECA funds in accordance with its investment policy.

ECAs are prohibited from using the District's New York State sales tax exemption. The ECA Central Treasurer is responsible for filing the periodic sales tax returns for ECA funds.

All commitments and contracts will be the sole responsibility of the ECA incurring the transaction, regardless of a change in faculty advisors, membership, or officers.

In conjunction with the annual audit of District records, the Independent Auditor will audit all ECA funds. This audit will include a statement of receipts, disbursements, and balances for each ECA, together with a reconciliation of cash.

When an ECA becomes inactive or is discontinued, the ECA Central Treasurer is directed to expend the leftover ECA funds as voted by the organization controlling these funds. If this designation does not exist, then leftover funds of inactive or discontinued ECAs and of graduating classes will automatically revert to the account of the general student organization or student council. To reactivate, inactive or discontinued ECAs must follow the start-up procedures for new ECAs.

SUBJECT: EXTRACLASSROOM ACTIVITY FUND (Cont'd.)

NOTE: Refer also to Policies #1330 -- Appointments and Designations by the Board
#1334 -- Duties of the External (Independent) Auditor
#1336 -- Duties of the Extraclassroom Activity Fund Central
Treasurer and Faculty Auditor
#3280 -- Use of School Facilities, Materials, and Equipment
#5220 -- District Investments
#5530 -- Petty Cash Funds and Cash in School Buildings
#5620 -- Fixed Asset Inventories, Accounting, and Tracking
#7410 -- Extracurricular Activities
#7450 -- Fundraising by Students

Adoption Date

Proposed New Policy

2019

7410
1 of 2

Students

SUBJECT: EXTRACURRICULAR ACTIVITIES

Any organization within the District whose activities are conducted by students, and whose financial support is raised other than by taxation or through charges of the Board, is an extraclassroom activity (ECA). All ECAs must be approved by the Board. The Superintendent or designee will maintain an up-to-date register of all ECAs that are approved or discontinued. The District will develop detailed procedures for the establishment of ECAs.

The Board may adopt rules and regulations to abolish and/or prohibit any fraternity, sorority, or other secret society in any secondary school in the District provided that the Board has found that the fraternity, sorority, or secret society has, by virtue of its activities, caused or created a disruption of or interference with the academic process of any secondary school within the District or caused or created a disruption of the academic process of any individual student or students in any secondary school within the District.

Eligibility for Attendance

Student participation in extracurricular activities is a privilege. Students must abide by the academic standards and standards of conduct for participation in extracurricular activities as established by the Board and outlined in the District's *Code of Conduct* and/or any other applicable document.

Censorship of School-Sponsored Student Publications and Activities

The District may exercise editorial control over the style and content of student speech in school-sponsored publications and activities that are part of the educational curriculum.

Limited Open Forum

The District maintains a limited open forum where one or more noncurricular related secondary student groups meet on District premises during noninstructional time. The District will not deny equal access or a fair opportunity to, or discriminate against these groups on the basis of the religious, political, philosophical, or other content of the speech at those meetings.

To provide a fair opportunity to students who wish to conduct a meeting, the District will ensure that:

- a) The meeting is voluntary and student-initiated;
- b) There is no sponsorship of the meeting by the District, the government, or its agents or employees;
- c) Employees or agents of the District or government are present at religious meetings only in a nonparticipatory capacity;

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Students

SUBJECT: EXTRACURRICULAR ACTIVITIES (Cont'd.)

- d) The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the District; and
- e) Non-District persons may not direct, conduct, control, or regularly attend activities of student groups.

However, the District, its agents, and its employees, retain the authority to:

- a) Ban unlawful groups;
- b) Maintain order and discipline on District premises;
- c) Protect the well-being of students and employees;
- d) Assure that attendance of students at meetings is voluntary; and
- e) Restrict groups that materially and substantially interfere with the orderly conduct of educational activities.

20 USC §§ 4071-4074

Education Law §§ 1709-a, 2503-a, and 2554-a

8 NYCRR Part 172

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Revised 2019

Adoption Date