



**Urban Academy Charter School
School Board Meeting
August 16, 2021
Saint Paul, Minnesota**

MINUTES

Board Members:	Ex-Officio Members:	Advisory Members:
<input checked="" type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Ralph Elliott
<input type="checkbox"/> Fong Lor		
<input checked="" type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input checked="" type="checkbox"/> Yu Yin Liao		
<input checked="" type="checkbox"/> Ronsoie Xiong		
<input checked="" type="checkbox"/> Chao Yang		

Staff and Guests Attending:		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Meeting called to order by Melissa Jensen, Board Chair at 4:34 PM via Zoom webinar

Acceptance of Agenda

Corrections made: none
Board Motion: Approve the agenda
Board Member motioning to approving agenda: Mattison
Board Member seconding the motion: Smith
Discussion: none
Unanimously approved

Conflict of Interest

None to report

Approval of 6.21.21 Minutes

Board Motion: to approve the minutes
Board Member motioning to approve the minutes: Yang
Board Member seconding the motion: Smith
Discussion: none
Unanimously approved

Reports/Presentation

Board Member Reports/Ex-Officio Member Presentations:

Board Chair, Melissa Jensen: None

Board Finance Chair, Dr. Tamara Mattison: reviewed last month's Financial Snapshot for details for fund balances and expenditures; see attachment

Superintendent, Dr. Ly:

GENERAL INFORMATION, OPERATIONS and COVID-19 DISCUSSION

- School starts after Labor Day
- Mask mandate in place for anyone inside building per CDC and MDH guidelines
- Temperature taking will also be taking place for all those signing-in
- Proof of vaccination will be requested; 99% of staff are vaccinated but we need to know who is not; testing will be required for those not vaccinated every two weeks
- We will be educating families to keep our kids safe, as well as testing students
- Lease aid application has been submitted; we are still waiting on a response
- MDE applications have also all been submitted
- 1st grade new teacher has resigned and we are in the process of interviewing for that role

FACILITY

- Playground and basketball hoops are all up again; just waiting on markings for court and 4-square court
- Two cameras will be installed facing the playground (\$2,000 project)
- Small water leak in AC unit in gym; covered under construction insurance and is being fixed

ACADEMICS:

- Summer school went very well outside of one positive COVID test in third grade; we had to close that class 2 weeks early
- Overall students learned a great deal from summer school
- All staff return August 30 to staff development, orientation
- School starts Sept 7 for K-8; pre-K starts Sept 9
- We're keeping parents up to date on COVID procedures
- Sept 2 is Open House 3 – 7 pm; we will have COVID-19 and flu vaccines that evening
- In-person learning for all students barring Delta variant changing plans; CDC has predicted that schools may need to move to distance learning before winter especially for under 12 year olds
- Distance learning online has to be approved by MDE; we did apply just in case. Our application was approved so we are an official online/blended learning facility.

BUDGET

- Audit is in progress and started on 8.16.2021
- We are close to \$4 million in our fund balance and may track higher for this school year
- Please return audit form to Dr. Ly as soon as possible

COMMUNITY OUTREACH

- On hold during COVID to limit people in the building; we hope to start this again someday in the future (specifically Securian)

BOARD BUSINESS:

- Office position vote will need to happen at retreat or during September meeting
- During board retreat, we will review bylaws, mission and vision. Dr. Ly sent along current copy. Please come prepared with suggestions and mark-ups.

Motion: to approve the board member reports

Board member motioning to approve the board member reports: Smith

Board member seconding the motion: Liao

Discussion: none

Unanimously approved

Board Consent Agenda:

Motion: to approve the board consent agenda

Board member motioning to approve the board consent agenda: Yang

Board member seconding the motion: Xiong

Discussion: none

Unanimously approved

Old Business:

- None

New Business:

- Board retreat agenda has been sent. We will see everyone August 20 – 22
- Financial coverage for the retreat.
 - Luetson Resort will need a credit card and cannot do a PO for the school expenses, unlike Maddens Resort. Dr. Ly will use his personal visa card and be reimbursed for the resort rooms, activities, meals, etc. If the expenses exceed \$10,000.00, the board approves the full reimbursement without holding another board meeting for approval as long as receipts are attached.

Board Motion: To reimburse Dr. Ly for all expenses accrued by the Board from the retreat without holding a special meeting to approve the amount.

Board Member motioning to approve to reimburse Dr. Ly: Smith

Board member seconding the motion: Long

Unanimously approved

Open Public Comments (Limited to 2 minutes)

- None

Board Motion: To adjourn the meeting at 5:12 PM

Board Member motioning to approve to adjourn the meeting: Smith

Board member seconding the motion: Mattison

Unanimously approved

Meeting adjourned at 5:12 PM

Next board meeting September 20, 2021 at 4:30 p.m.