

SLT Minutes
Wednesday, April 17th 2019 - 7:30 a.m.
School Library

Members: Heidi Bookman, Eileen Fallon, Rachel Meltzer, Rohi Pandya, Giuliana Reitzfeld, Laura Scott and Heather Volik.

Guests: Jane Kotapish and Gary Wong.

(1) Call to order: meeting called to order at 7:45am.

(2) Review and approval of minutes: Minutes from the previous meeting were approved.

(3) School Survey:

- Low response rate;
- How to make parents understand why it's important to complete it?
- Write up an explanation to inform parents about importance of the survey, or have parents or students ask parents to complete survey;
- The administration can also incorporate feedback from the PTA budget survey for the CEP:
 - They need feedback from teachers as well;
 - Getting feedback is important to understand what parents and teachers value (and what to spend money on).

(4) FAQ

- Meghan will post it on Konstella for a final review.

(5) Title I

- Will hold event to write letters to children in detention centers on the border, Tuesday 4/30 @ 6pm;
- Make it possible for people to be able to drop off letters?
- Don't Separate Families is a local BK group.

(6) Budget

- No updates at this time.

(7) Meeting adjourned at 8:20am.