

# MINUTES

## STEGER SCHOOL DISTRICT 194 BOARD OF EDUCATION MEETING

Friday, July 7, 2023

4:30 P.M.

Administration Center

The meeting was called to order at 4:40 p.m. by President Helsel. Members present Helsel, Turner, Butkus, Hutchison, and Garcia. Members absent: Edwards and Raymond.

Also present:

Dr. Patricia Hahto and Melissa Cunha.

### **PLEDGE OF ALLEGIANCE**

The Board and audience recited the Pledge of Allegiance.

Sue Edwards arrived at 4:40 p.m.

### **PUBLIC PARTICIPATION**

None.

### **MINUTES**

A motion was made by Mrs. Turner and seconded by Mr. Hutchison to approve the following items:

- |               |    |  |
|---------------|----|--|
| <b>ACTION</b> | A. | Approval of the minutes of the <del>May 25, 2023</del> June 14, 2023, Board Meeting and Closed Session.  |
| <b>ACTION</b> | B. | The Superintendent recommends the board review the minutes from the December 15, 2022, Closed Session meeting and they be kept closed.                     |
| <b>ACTION</b> | C. | The Superintendent recommends the board approve the destruction of the recordings from the December 16, 2021 and January 6, 2022, Closed Session meetings. |

Upon roll call all members voting aye:

Helsel, Edwards, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: Raymond.

Members abstaining: None. Motion carried.

### **FINANCIAL ACCOUNTS**

A motion was made by Ms. Butkus and seconded by Mrs. Turner to approve the following item under Financial Accounts:

- |               |    |                                     |
|---------------|----|-------------------------------------|
| <b>ACTION</b> | B. | Payment of Bills - Approval of July |
|---------------|----|-------------------------------------|

Upon roll call all members voting aye:

Helsel, Edwards, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: Raymond.

Members abstaining: None. Motion carried.

### **BOARD MATTERS (Consent Agenda)**

A motion was made by Mr. Hutchison and seconded by Ms. Butkus to approve the following action items under Board Matters.

- |               |    |   |                    |
|---------------|----|---|--------------------|
| <b>INFO</b>   | A. | Columbia Central School 2023-2024 Schedule  |                    |
| <b>INFO</b>   | B. | SD 194 Staff Exit Survey  |                    |
| <b>ACTION</b> | C. | The Superintendent recommends the Board approve the Pulse Satchel 2023-2024 contract, as presented.   |                    |
| <b>ACTION</b> | D. | Second reading of Board Policy changes as recommended by Press Plus and IASB.   |                    |
|               | a. | 2:170 Procurement of Architectural, Engineering and Land Surveying Services   |                    |
|               | b. | 4:45 Insufficient Fund Checks and Debt Recovery   |                    |
|               | c. | 4:100 Insurance Management  |                    |
|               | d. | 5:230 Maintaining Student Discipline  |                    |
|               | e. | 7:305 Student Athlete Concussions and Head Injuries   |                    |
|               | f. | 2:80 Board Member Oath and Conduct  |                    |
|               | g. | 2:80-E Exhibit – Board Member Code of Conduct   |                    |
|               | h. | 6:10 Educational Philosophy and Objectives  |                    |
|               | i. | 6:190 Extracurricular and Co-Curricular Activities  |                    |
|               | j. | 6:240 Field Trips and Recreational Class Trips  |                    |
|               | k. | 7:275 Orders to Forgo Life-Sustaining Treatment   |                    |
|               | l. | 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities  |                    |
|               | m. | 8:95 Parental Involvement   |                    |
| <b>ACTION</b> | E. | The Superintendent recommends the Board approve the 2023-2024 Student/Parent Handbook, subject to attorney review and revision.   |                    |
| <b>ACTION</b> | F. | The Superintendent recommends the Board approve the contracts with Pro Care Therapy/Blazer works, as presented for the following positions for the 2023 Summer School Program 07/31/2023-08/17/2023 at Columbia Central School. |                    |
|               |    | Substitute Teacher/Paraprofessional   | Prisma Arevalo     |
|               |    | Speech Language Pathologist   | Crystal Celestaine |
|               |    | Paraprofessional  | Rafena Davis       |
|               |    | Special Education Teacher   | Tara Mohammed      |

Upon roll call all members voting aye:

Helsel, Edwards, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: Raymond.

Members abstaining: None. Motion carried.

### **PERSONNEL (Consent Agenda)**

A motion was made by Ms. Butkus and seconded by Mr. Hutchison to approve the following action items under Personnel with the exception of Item S.

- |               |    |   |
|---------------|----|---|
| <b>ACTION</b> | A. | The Superintendent recommends the Board approve the resignation of Carie Widstrand, Science Teacher Sixth Grade for Steger School District 194, effective at the end of the 2022-2023 school year.          |
| <b>ACTION</b> | B. | The Superintendent recommends the Board approve the resignation of Karoline Giza, Eighth Grade English Language Arts Teacher at Columbia Central School, effective at the end of the 2022-2023 school year. |
| <b>ACTION</b> | C. | The Superintendent recommends the Board approve the resignation of Julian Markevicius, Paraprofessional at Steger Intermediate Center, effective at the end of the 2022-2023 school year.                   |

<b>ACTION</b>	D.	The Superintendent recommends the Board approve the resignation of Linda Kolasa, Third Grade Teacher for Steger Intermediate Center, effective June 16, 2023.
<b>ACTION</b>	E.	The Superintendent recommends the Board approve the resignation of Kim Brumley, Social Emotional Learning (SEL) Coach at Steger Intermediate Center, effective June 15, 2023.
<b>ACTION</b>	F.	The Superintendent recommends the Board approve the resignation of Kailah hall, Paraprofessional at Steger Intermediate Center, effective May 12, 2023.
<b>ACTION</b>	G.	The Superintendent recommends the Board approve the employment of Jodie Brne, English Language Arts Eighth Grade Teacher at Columbia Central School, MA Step 0, effective for the 2023-2024 school year.
<b>ACTION</b>	H.	The Superintendent recommends the Board approve the employment of Stevie Scharwarth, Kindergarten Teacher at Steger Primary Center, BA Step 4, effective for the 2023-2024 school year.
<b>ACTION</b>	I.	The Superintendent recommends the Board approve the employment of Jessica Winston, Third Grade Teacher at Steger Intermediate Center, BA Step 0, effective for the 2023-2024 school year.
<b>ACTION</b>	J.	The Superintendent recommends the Board approve the employment of Carmen Mendez, Bilingual Paraprofessional at Steger Primary Center, \$15.00 an hour, effective for the 2023-2024 school year.
<b>ACTION</b>	K.	The Superintendent recommends the Board approve the employment of Anna Carson, Eighth Grade Science Teacher at Columbia Central School, BA Step 0, effective for the 2023-2024 school year.
<b>ACTION</b>	L.	The Superintendent recommends the Board approve the employment of Ray Barnes, Paraprofessional at Columbia Central School, \$15.00 an hour, effective for the 2023-2024 school year..
<b>ACTION</b>	M.	The Superintendent recommends the Board approve the employment of Sarah O'Dell, Fourth Grade Teacher at Steger Intermediate Center, BA15 Step 4, effective for the 2023-2024 school year.
<b>ACTION</b>	N.	The Superintendent recommends the Board approve the employment of Lori Gehrke, Communications Teacher at Columbia Central School, MA Plus30 Step 4, effective for the 2023-2024 school year.
<b>ACTION</b>	O.	The Superintendent recommends the Board approve the employment of Zachary Ramey Jr, School Security Official at Columbia Central School, \$36.71 per hour, effective for the 2023-2024 school year.
<b>ACTION</b>	P.	The Superintendent recommends the Board approve the voluntary internal transfer of Riley Boudreau, from RTI Paraprofessional to a Special Education Paraprofessional at Steger Intermediate Center, effective for the 2023-2024 school year.
<b>ACTION</b>	Q.	The Superintendent recommends the Board approve the voluntary internal transfer of Stacy Greenwood, RTI Paraprofessional at Steger Primary Center to RTI Paraprofessional Steger Intermediate Center, effective for the 2023-2024 school year.
<b>ACTION</b>	R.	The Superintendent recommends the Board approve the voluntary internal transfer of Madalyn Joyce, Paraprofessional at Columbia Central School to Special Education Paraprofessional at Steger Primary Center, effective for the 2023-2024 school year.
<b>ACTION</b>	S.	Blank Space
<b>ACTION</b>	T.	The Superintendent recommends the Board approve the voluntary internal transfer of Maria Alvarado, School Safety Monitor at Columbia Central School to Special Education Paraprofessional at Steger Intermediate Center, effective for the 2023-2024 school year.

- |                |    |   |
|----------------|----|---|
| <b>ACTION</b>  | U. | The Superintendent recommends the Board approve the voluntary internal transfer of Nadine Ferguson, Paraprofessional at Steger Intermediate Center to Library Aide at Columbia Central School, effective for the 2023-2024 school year.       |
| <b>AC TION</b> | V. | The Superintendent recommends the Board approve the voluntary internal transfer of Areli Aguilar, from Special Education Paraprofessional to an EL Paraprofessional at Columbia Central School, effective for the 2023-2024 school year.      |
| <b>ACTION</b>  | W. | The Superintendent recommends the Board approve the internal transfer of Jill Velez, First Grade Teacher at Steger Primary Center to Science Teacher at Columbia Central School, effective for the 2023-2024 school year.                     |
| <b>ACTION</b>  | X. | The Superintendent recommends the Board approve the internal transfer of Sara StLuka, First Grade EL Teacher at Steger Primary Center to EL Teacher at Steger Intermediate Center, effective for the 2023-2024 school year.                   |
| <b>ACTION</b>  | Y. | The Superintendent recommends the Board approve the internal transfer of Bryan Binole, Third Grade Teacher at Steger Intermediate Center to In School Suspension Teacher at Columbia Central School, effective for the 2023-2024 school year. |
| <b>ACTION</b>  | Z. | The Superintendent recommends the Board approve the internal transfer of Nicole Ciapponi, First Grade Teacher at Steger Primary Center to Science Teacher at Columbia Central School, effective for the 2023-2024 school year.                |

Upon roll call all members voting aye:

Helsel, Edwards, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: Raymond.

Members abstaining: Edwards. Motion carried.

## **INFORMATIONAL ITEMS**

- A. New Business
  - a. It has been reported the Pledge of Allegiance isn't being done at SPC. Dr. Hahto will follow-up with Mrs. Solis.
  - b. The district will be working on receiving bids for landscaping at the Administration Center.
  - c. Columbia Central School Master Schedule is being worked on by Tom Aguirre, Dr. Hahto, Eric Diehl, Jan Lenci, Lindsey Coffey and Tim Tufts. The new schedule for the 2023-2024 school year will have an emphasis on Math and English Language Arts (ELA), a change in physical education classes, and a change in the lunch schedule.
- B. Old Business
- C. Correspondence
- D. PTO
- E. Freedom of Information Act (FOIA) Request
  - a. June 16, 2023
    - 1. NBC Chicago and Telemundo Chicago, Katy Smyser
      - a. FOIA requesting any paperwork, court orders or settlement agreements resolving any Freedom of Information Act (FOIA) lawsuits.

F. Committees 2022-2023

a. FINANCE & PROPERTY COMMITTEE

1. Nick Hutchison
2. Susan Edwards
3. Alternate: Michele Helsel

b. PERSONNEL / SALARY COMMITTEE

1. Michele Helsel
2. Jill Raymond
3. Alternate: Nick Hutchison

c. CURRICULUM COMMITTEE

1. Buffy Garcia
2. Beth Butkus
3. Alternate: Michele Helsel

d. TECHNOLOGY COMMITTEE

1. Nick Hutchison
2. Buffy Garcia
3. Alternate: Susan Edwards

e. S.P.E.E.D.

1. Karen Turner
2. Alternate: Beth Butkus

f. IASB DIVISION GOVERNING BOARD

1. Beth Butkus

g. POLICY COMMITTEE

- 1.
- 2.

h. Update committees for the **2023-2024** school year

1. FINANCE & PROPERTY COMMITTEE

- a. Nick Hutchison
- b. Susan Edwards
- c. Alternate: Michele Helsel

2. PERSONNEL / SALARY COMMITTEE

- a. Nick Hutchison
- b. Jill Raymond
- c. Alternate: Michele Helsel

3. CURRICULUM COMMITTEE

- a. Buffy Garcia
- b. Beth Butkus
- c. Alternate: Michele Helsel

4. TECHNOLOGY COMMITTEE

- a. The technology committee received a proposal for cameras at Columbia Central School and the technology committee and the board wants to receive multiple quotes.
  - i. Nick Hutchison
  - ii. Buffy Garcia
  - iii. Alternate: Susan Edwards

5. S.P.E.E.D.

- a. Karen Turner
- b. Alternate: Beth Butkus

6. IASB DIVISION GOVERNING BOARD

- a. Beth Butkus

7. POLICY COMMITTEE

- a. Beth Butkus
- b. Karen Turner
- c. Alternate: Buffy Garcia

- G. Upcoming dates
- a. July 18 Registration at CC 12:00-2:00 p.m. & 5:00-7:00 p.m.
  - b. July 19 Registration at CC 12:00-2:00 p.m. & 5:00-7:00 p.m.
  - c. July 20 SD 194 2<sup>nd</sup> Annual Cookout
  - d. July 25 Registration at CC 12:00-2:00 p.m. & 5:00-7:00 p.m.
  - e. July 26 Registration at CC 12:00-2:00 p.m. & 5:00-7:00 p.m.
  - f. July 27 Substitute Teacher Open House 9:00-10:00 a.m.
  - g. August 1 Registration at CC 12:00-2:00 p.m. & 5:00-7:00 p.m.
  - h. August 2 Registration at CC 12:00-2:00 p.m. & 5:00-7:00 p.m.
  - i. August 8 Preschool Screening call 708-753-4150
  - j. August 16 Board of Education Meeting at SPC 6:00 p.m.
  - k. August 16 SPC - PreK Open House 6:00-7:30 p.m.
  - l. August 17 SPC - Kindergarten Open House 6:00-7:30 p.m.
  - m. August 21 SPC - 1<sup>st</sup> Grade Open House 6:00-7:30 p.m.
  - n. August 21-23 Institute Days – No student attendance
  - o. August 22 SIC Open House 6:00-7:30 p.m.
  - p. August 23 CC Open House 6:00-7:30 p.m.
  - q. August 24 First day of student attendance

### **CLOSED SESSION**

The Open Meeting recessed at 5:29 p.m. a motion was made by Mr. Hutchison and seconded by Mrs. Garcia.

Upon roll call all members voting aye:

Helsel, Edwards, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: Raymond.

Members abstaining: None. Motion carried.

The Board went into Closed Session at 5:30 p.m. a motion was made by Mrs. Edwards and seconded by Mrs. Turner to go into Closed Session to discuss the following.

Upon roll call all members voting aye:

Helsel, Edwards, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: Raymond.

Members abstaining: None. Motion carried.

### **ACTION**

- A. The Superintendent recommends that the Board go into Closed Session to discuss:
- 1. The appointment, employment, compensation, discipline performance, or dismissal of a specific employee of the public body.
  - 2. Student disciplinary matters.
  - 3. Collective negotiating matters between the public body and its employees or their representatives.
  - 4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
  - 5. The setting of a price for sale or lease of property owned by Steger School District 194.

### **ACTION**

- B. Motion to adjourn Closed Session.

The Board adjourned Closed Session at 6:00 p.m. a motion was made by Mr. Hutchison and seconded by Mrs. Turner.

Upon roll call all members voting aye:

Helsel, Edwards, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: Raymond.

Members abstaining: None. Motion carried.

**ACTION** C. Motion to return to Open Session.

The Board returned to Open Session at 6:00 p.m. a motion was made by Mrs. Turner and seconded by Mrs. Edwards.

Upon roll call all members voting aye:

Helsel, Edwards, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: Raymond.

Members abstaining: None. Motion carried.

**ADJOURNMENT**

At 6:00 p.m. a motion was made by Mrs. Edwards and seconded by Mr. Hutchison to adjourn the meeting.

Upon roll call all members voting aye:

Helsel, Edwards, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: Raymond.

Members abstaining: None. Motion carried.

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Secretary, Board of Education & Date

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President, Board of Education & Date