

LONG LAKE CENTRAL SCHOOL DISTRICT
Long Lake, New York 12847

BOARD OF EDUCATION MEETING
Thursday, August 30, 2018
5:00 p.m. Special Meeting, Room 206

- I. Call To Order – President of the Board
- II. Recommendations for Approval
 - A. *Approval of Lacey Dukett as Teacher's Aide
 - B. *Approval of Standard Work Day Resolution for Teacher's Aide
 - C. *Approval of Resignation of Sally Long as Library Media Specialist
 - D. *Approval of the Memorandum of Agreement with the Long Lake Faculty Association
 - E. *Approval of Patrick Gibbs as Elementary Soccer Coach for Fall 2018
 - F. *Recognize Tom Malone as Unpaid Assistant Soccer Coach-All Levels
 - G. *Recognize Ben Conboy as Unpaid Assistant Soccer Coach- All Levels
 - H. *Approval of Hayden LaMere as Long Term Substitute for Technology Education
- III. Adjourn



Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day Resolution for Employees* RS 2418

(Rev. 7/11)

BE IT RESOLVED, that the Long Lake Central School District, Location code 72000, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Teacher's Aide	7

On this _____ day of _____, 20____

(Signature of clerk) Date enacted: _____

I, _____, clerk of the governing board of the _____
(Name of Employer)

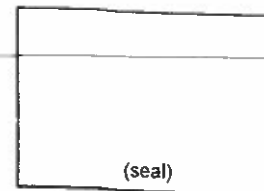
of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of _____ members, and that _____ of such members were present at such meeting and that _____ of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto

Set my hand and the seal of the

(Name of Employer)



(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

See Instructions for Completing Form on Back

Instructions for completing the Standard Work Day Resolution

A	B
Title	Standard Work Day (Hrs/day)
Accountant	8.00
Clerk	7.00
Bookkeeper	7.50
Data Collector	6.00
Secretary	7.25
Typist	7.50
Custodian	8.00
Laborers	8.00

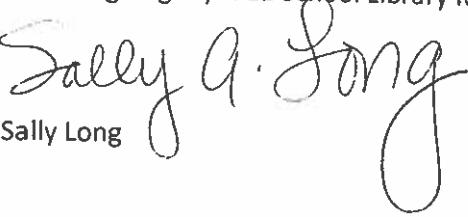
- A. **Title:** You must establish a standard work day for each employee title (e.g. clerks, bus drivers, etc.) even if you do not have any full-time employees in that title. You may establish several standard work days for different positions. For example, all laborers may have an eight hour standard work day, all clerical workers seven and a half hours, and all elected officials six hours. Employers may also establish several standard work days for the same title, depending if there are significant variances in the job duties.
- B. **Standard Work Day (Hrs/day):** The minimum number of hours that can be established for a standard workday is six, while the maximum is eight. A standard workday is the denominator to be used for the days worked calculation; it is not necessarily always the number of hours a person works. For example, if a clerk is only required to work three hours a day, you must still establish a standard workday between six and eight hours as the denominator for their days worked calculation.

Once the Resolution is passed, it must be kept on file by the employer and made available to the Retirement System upon request.

August 14, 2018

Long Lake Central School:

I am resigning my K-12 School Library Media Specialist position effective Sept. 1, 2018.


Sally Long