

**LONG LAKE CENTRAL SCHOOL DISTRICT  
BOARD MEETING MINUTES**

**Date:** July 10, 2018

**Time:** 6:00 p.m.

**Type of Meeting:** Reorganization/Regular Meeting

**Place:** Cafeteria

**Members Present:** Michael Farrell  
Trisha Hosley  
Brian Penrose  
Frederick Short

**Members Absent:** Alexandria Harris

**Others Present:** Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Shana Pacheco, Christine LaRocque

**Call to Order:** The Clerk of the Board called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

New board member **Trisha Hosley took her Oath of Office.**

Frederick Short nominated Michael Farrell for Board of Education President. Trisha Hosley nominated Brian Penrose for Board of Education President.

Michael Farrell and Frederick Short voted for Michael Farrell as Board of Education President. Trisha Hosley and Brian Penrose voted for Brian Penrose as Board of Education President. Being tied votes, it was decided to table the vote for Board of Education President and Board of Education Vice President until all board members were present. Prior Board Vice President Brian Penrose presided over the remainder of the meeting.

**Approved:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, the below **appointments and recommendations for the 2018-2019 school year:**

Chief Fiscal Officer	BOE President
Board Clerk	Victoria Snide
Treasurer	Lisa Walker
Deputy Treasurer	Mason St. Pierre
Tax Collector	Jerome Flanagan
Claims Auditor	Jerome Flanagan
School Physician/Medical Director/ Director of School Health Services	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo
External Auditor	TBD

Chief Information Officer	Elisha Pylman
Alternate Chief Information Officer	Noelle Short
Chief Emergency Officer	Noelle Short
Central Treasurer-Extra Classroom	
Activity Accounts	Lisa Walker
Attendance Officer	Noelle Short
Asbestos (LEA) Designee	Anthony Clark
Purchasing Agent	Noelle Short
Records Management Officer	Noelle Short
Records Access Officer	Mason St. Pierre
Civil Rights Compliance Officers	Nicole Curtin & Robert Reynolds
Dignity Act Coordinator	Michelle Billings
Energy Conservation Task	
Force Member	Frederick Short
Chemical Hygiene Officers	Nicole Curtin & Anthony Clark
Liaison for Homeless Children	
& Youth	Elisha Pylman
Designated Education Official	Noelle Short
Reviewer of Public Works	
Contractors Payroll Records	Victoria Snide
Delegation for Sale of School	
Property (#5250)	Noelle Short
Official Bank Depository	Community Bank
Integrated Pest Management	
Coordinator	Anthony Clark
Regular Board Meetings	2 <sup>nd</sup> Thursday of each month, unless otherwise noted
Official Newspaper	Hamilton County Express
Payroll Certifications	Noelle Short
Conferences & Workshop	
Attendance Approvals	Noelle Short
Petty Cash Fund	\$100.00
Check Signatures	Mason St. Pierre
	Lisa Walker
	Noelle Short (Extra-Classroom Acct. only)
Budget Transfers	BOE approval for over \$5,000
Mileage Rate	\$.545/mile
Authorization of Investments	Victoria Snide
Tuition	Non-Resident \$1,000/family for 1 <sup>st</sup> child, \$300 each additional child
	Non-Resident Employee - \$100 for 1 <sup>st</sup> child, \$50 each additional child
	PreK- 50% of above rates
Official Undertakings (Bonds)	Tax Collector - \$1,000,000
	Treasurer - \$1,000,000
	Claims Auditor - \$1,000,000
	Business Manager - \$1,000,000
	All Other Employees - \$100,000
BOE Sick Bank Committee	
Member	Alexandria Harris

Credit Cards & Limits	American Express \$20,000 Exxon Mobil \$400
Designated No Smoking Zone Officials (#5640)	Anthony Clark Noelle Short
Superintendent Conference Approval	NYSCOSS Conferences Rural Schools Association Conferences NYSSBA Conferences BOCES Conferences NE Council of School Superintendents Conferences
BOE Members Approved Conferences	Fiscal Oversight Fundamental, Essentials of School Board Governance and New School Board Member Academy Workshops NYSSBA Conferences Rural Schools Association Conferences BOCES Conferences
Maximum # of Foreign Exchange Students Enrolled (#7133/7134)	Four
Foreign Exchange Tuition (#7133/7134)	\$9,000 Split 50/50 with Host Family
Foreign Exchange Agencies (#7133/7134)	AFS, International Fellowship, Youth for Understanding, Exchange Service International, Educatius, Svetlana Ovcharenko, EduAbroad

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, the following **Committee Designations and Pre-School Special Education Programs:**

Committee Designations:

Committee on Special Education – Mandated Members

Parents of the Student  
Student, if appropriate  
General Education Teacher  
Special Education Teacher/Provider – Megan Nevins, Allison Conboy  
School Psychologist – Jonathan Short  
CSE Chairperson – Jonathan Short  
School Physician – Dr. Russell Rider\*\*  
Additional Parent Member\*\*

Subcommittee on Special Education – Mandated Members

Parents of the Student  
Student, if appropriate  
General Education Teacher  
Special Education Teacher/Provider – Megan Nevins, Allison Conboy  
CSE Chairperson – Jonathan Short

School Physician – Dr. Russell Rider\*\*  
Additional Parent Member\*\*

Committee on Pre-School Special Education – Mandated Members

Parents of the Student  
Special Education Teacher/Provider  
CPSE Chairperson – Jonathan Short  
Additional Parent Member\*\*  
Representative from Municipality

\*\* Mandated if request is made 72 hours prior to CSE meeting.

Approved Institutions for Pre-School Special Education Programs

UCP of Utica, Utica  
Adirondack ARC, Tupper Lake  
Advanced Therapy, Albany  
Prospect Center, Queensbury  
Children's Development Group, Keeseville  
Kelberman Center, Utica

**Approved:** On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, the **adoption of all Board of Education Policies.**

**Approved:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, **minutes of the June 14, 2018 meeting, as amended.** The failed motion regarding the Reduction to the Library Media Specialist Position needed to have the words "all in favor" removed from the motion.

The **next regular meeting date** is Thursday, August 9, 2018 at 6 p.m. in the cafeteria.

**Public Participation:** Shana Pacheco and Christine LaRocque spoke regarding the Library Media Specialist position.

**Superintendent Update:** Quilt Camp was in the building after graduation and now the custodial crew is **cleaning the entire building.**

The school is working with the Town and transporting students in the morning to the **Newcomb Youth Program.** **Summer school** will also take place in our building.

Several students have taken home **instruments and are getting music lessons** over the summer from our music teacher Christopher Sass.

**Class scheduling** is on-going and will reflect the change to a six day schedule.

Elisha Pylman, as the Chief Information Officer, will be working on **Data Reporting to NYS** over the summer months.

The Attendance Committee is working on an **Absentee Policy** to be in effect in September.

**Start of school year preparation** has begun.

Noelle Short will work with board members to schedule a **Board Retreat** for August or September.

#### **Business Affairs:**

**Approved:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the May 2018 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, Budget Transfer Schedule A-9 and Warrants A-24, C-12, CM-3 and TA-12 were reviewed.

#### **Recommendations for Approval**

**Approved:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the **Student Transportation Cooperative Agreement with the True North Schools** for 2018-2019.

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, the **Student Transportation Cooperative Agreement with Tupper Lake CSD** for 2018-2019.

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, **School Psychologist/CSE Chairperson Agreement** with Indian Lake CSD for 2018-2019.

**Approved:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, the following **Non-Resident Tuition Students** for 2018-2019: Alivea Benware, Isabel Tessier-Day, Scarlet Gravlin, Ethen Martin, Carson Toohey, David Rogers, and Lance Gregson.

**Approved:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, the **Girvin & Ferlazzo Legal Counsel Agreement** for 2018-2019..

**Approved:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the following:

#### **MUNICIPAL COOPERATION RESOLUTION**

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o" empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among

themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Long Lake Central School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Long Lake Central School District wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

The Business Manager is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of Long Lake Central School District.

**Approved:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **Larry Reece, CPA as our External Auditor** from 7/1/18 through 6/30/20.

**Approved:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **Policy #5660 Meal Charging and Prohibition Against Meal Shaming.**

**Recognized:** On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, **Emily Stephan as Girls' Varsity Soccer Coach** for the Fall 2018 season.

**Recognized:** On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, **Ray Hoag as Girls' Modified Soccer Coach** for the Fall 2018 season.

**Recognized:** On Motion by Brian Penrose, seconded by Michael Farrell, with all in favor, **Eric McCauliffe as Boys' Varsity Soccer Coach** for the Fall 2018 season.

**Appointed:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, **Joseph Koehring as the Boys' Modified Soccer Coach** for the Fall 2018 season.

**Appointed:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, BE IT RESOLVED, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint **Tamara Combs for a four (4) year probationary appointment as a teacher of 7-12 English Language Arts** in the English tenure area, commencing September 1, 2018 and ending August 31, 2022, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012<sup>2</sup>, 3012-c, and/or 3012-d. Ms. Combs holds an Initial Certificate in 7-12 English Language Arts.

**Appointed:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, BE IT RESOLVED, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint **Dana Goetze for a four (4) year probationary appointment as a teacher of PreK-12 Physical Education** in the Physical Education and Recreation tenure area, commencing September 1, 2018 and ending August 31, 2022, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the

requirements of Education Law Sections 3012<sup>2</sup>, 3012-c, and/or 3012-d. This offer is pending Initial Certification in Physical Education.

**Approved:** On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, BE IT RESOLVED that the Board of Education of the Long Lake Central School District hereby **creates a Teacher Aide position, effective September 1, 2018**, at a rate of \$12.50/hour. This position is recognized as part of the CSEA.

**Approved:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **CSE/CPSE Recommendations** for Student #202732 and 202753.

**Approved:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, **Lacey Dukett as a Substitute Teacher.**

**Policy Readings:** None

**General Discussion:** None

**2nd Public Participation:** Christine LaRocque spoke regarding the Library Media Specialist position.

**Executive Session:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor to enter Executive Session at 7:17 p.m. to discuss: Collective Negotiations Pursuant to Article 14 of the Civil Service Law relating to the Long Lake Faculty Association and the Employment History of Two Particular People.

**Approved:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor, to come out of Executive Session at 8:29 p.m.

Michael Farrell withdrew his name from the nomination as Board of Education President.

**Approved:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor, the nomination of **Brian Penrose as Board of Education President.**

**Approved:** On Motion by Frederick Short, seconded by Trisha Hosley, with all in favor the nomination of **Michael Farrell as Board of Education Vice-President.**

**Adjournment:** On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, the Board adjourned at 8:31 p.m.

Clerk of the Board

Victoria J. Snide