



STEPHEN BEOVICH, SUPERINTENDENT OF SCHOOLS
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August 16, 2023

Parent/Legal Guardian/Staff:

Please be advised of a cybersecurity incident which poses no material risk to you or your family, but which must be reported pursuant to the New York State Education Law Section 2-d and its implementing regulations.

As background, Mt. Pleasant Cottage has just completed a migration to the newest version of a single sign-on system called ClassLink. Part of this system is a Roster Server that keeps track of everyone's first and last name, account username, school attended, date of birth, grade level, gender, and ethnicity. This system is necessary for the efficient and effective use of our many educational technology programs. Please note that no sensitive information such as social security numbers, education plans and assessments, medical history, insurance information or account passwords are stored in this system.

Late in the afternoon of July 10, 2023 a technician with ClassLink performing the migration of the above-referenced data mistakenly copied the information from our server to the server of another school district instead of a temporary server because they were similarly named. The mistake was identified early the next morning by a system administrator with the other school district. This administrator only looked at one email address, immediately logged out and called ClassLink for support. No one other than the ClassLink technicians and this system administrator had access to this information and ClassLink independently confirmed that the only individual of the other school district who had accessed any information was the other school district's administrator. The account information was immediately removed from the other school district's server within three minutes of ClassLink being notified. Mt. Pleasant Cottage's roster data is now on the newest version of ClassLink's roster server software which has embedded within it automatic technical controls to prevent a similar incident happening again.

The reasons we believe this incident does not pose a material risk is because (1) the information was available to only one school administrator (who is authorized to handle this type of information for his own district), (2) that individual confirmed that he did not view any of our school district's information once they realized that the email address viewed was incorrect and immediately reported the incident to ClassLink to be corrected; and (3) ClassLink removed our information within three minutes of being notified. None of the information on the server was accessible to the public and ClassLink has confirmed that there was no other access to the system. Accordingly, we do not believe you need to take any additional steps as a result of this incident.

If you have any questions or concerns, please do not hesitate to reach call Angelo Rubbo at 914-769-0456 ext. 1203 or arubbo@mpcsny.org.

Sincerely,

Stephen Beovich
Superintendent of Schools