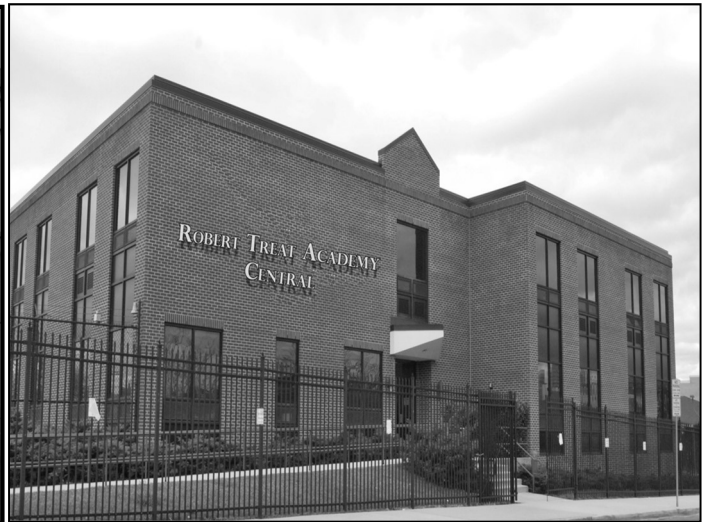


ROBERT TREAT ACADEMY

Charter School

REGULAR MEETING OF THE BOARD OF TRUSTEES THURSDAY, OCTOBER 15, 2020



Agenda & Supporting Documents

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

Call to Order _____ pm & Pledge of Allegiance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

Attendance - Roll Call

Principal's Report and Attachments

PR-1 Principal's Report

Minutes

M-1 Review of and motion to approve minutes of previous meeting

Board Affairs

BA-1 Review of and motion to approve the 2020-2021 SBA Contract **(Attachment BA-1)**

BA-2 Review and approve resolution correcting term of service for Board of Trustee Member Calvin Souder.

BA-3 Review and motion to approve Chief School Administrator Goals for the 2020-2021 SY **(Attachment BA-3)**

Fiscal

F-1 Review of motion to approve the payment of Bills and Claims from the Operating Account dated September 18, 2020 through October 15, 2020 in the amount of \$443,166.75. **(Attachment F-1)**

F-2 Review of motion to approve the payment of payrolls as follows: **(Attachment F-2)**

September 4, 2020	\$ 221,856.91
September 18, 2020	<u>\$ 219,549.37</u>
Total	\$ 441,406.28

F-3 Review of motion to approves the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending August 31, 2020 **(Attachment F-3)**

- F-4** Review of motion to approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of August 31, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a)
- F-5** Review of motion to approve budget transfers for the month of August 31, 2020. **(Attachment F-5)**
- F-6** Review of motion to approve Deliver Service Agreement with Maschios Trucking, LLC for 2020-21 school year. **(Attachment F-6)**
- F-7** Review of motion to approve purchase of 80 iPads from Apple Inc. Education via ESCNJ quote 18/19-67 for a purchase price of \$52,240. **(Attachment F-7)**
- F-8** Review of motion to accept Coronavirus Relief Fund Grant in the amount of \$81,362. **(Attachment F-8)**
- F-9** Review of motion to approve purchase of 160 Chromebooks from Dell Marketing, Inc. via State Contract # 19-TELE-00656 for a purchase price of \$63,164.80. **(Attachment F-9)**
- F-10** Review of motion to approve submission of IDEA Grant Amendment FY 21. **(Attachment F-10)**
- F-11** Review of motion to approve the staffing of the Individual with Disabilities Act (IDEA) FY21 and Individual with Disabilities Act Preschool (IDEAPS) FY 21. **(Attachment F-11)**
- F-12** Review of motion to approve additional health plan Direct Access Design EDU Plan and Prescription Drug Program (EDU Plan). **(Attachment F-12)**
- F-13** Review of motion to approve premium rates for additional health plan Direct Access Design EDU Plan and Prescription Drug Program (EDU Plan). **(Attachment F-13)**

Policies and Procedures

PP-1 NONE

Education

E-1 NONE

Personnel

- P-1** Accept resignation of Nyesha Little, Instructional Assistant effective September 24, 2020. **(Attachment P-1)**
- P-2** Appointment of Maria Matute to position of Secretary at a salary of \$40,000 effective October 11, 2020.

P-3 Accept resignation of Denisha Colon, Instructional Assistant effective October 30, 2020.
(Attachment P-3)

P-4 Accept resignation of Hilario Arocho, Custodian effective October 2, 2020.

Executive Session (if necessary)

Review of and motion to adjourn to and return from executive session

Public Comment Period

Adjournment _____ pm

ATTENDANCE

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Garruto, Emil		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Aubato, Theresa, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, School Attorney		
Parada, Paul, Vice Principal		
Trillo, Marcelino, Vice Principal		

MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **minutes of the September 17, 2020 Board Meeting**, as attached. (**Attachment M-1**)

RECORD OF VOTE Resolution Minutes

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

BOARD AFFAIRS

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the 2020-2021 SBA Contract. **(Attachment BA-1)**
- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the correction to Board of Trustee Member, Calvin Souder to September 20, 2020 through June 30, 2023.
- BA-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Chief School Administrator Goals for the 2020-2021 School Year. **(Attachment BA-3)**

RECORD OF VOTE BA-1 thru BA-3

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated September 18, 2020 through October 15, 2020 in the amount of \$443,166.75. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows:
- | | |
|--------------------|----------------------|
| September 4, 2020 | \$ 221,856.91 |
| September 17, 2020 | <u>\$ 219,549.37</u> |
| Total | \$ 441,406.28 |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending August 31, 2020. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of August 31, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of August 31, 2020. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Delivery Service Agreements with Maschios, Trucking LLC for the 2020-21 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchase of 80 iPads from Apple Inc. Education via ESCNJ quote 18/19-67 for a purchase price of \$52,240. Funds are from Digital Divide Grant and Coronavirus Relief Fund Grant. **(Attachment F-7)**
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept Coronavirus Relief Fund Grant FY 21 (CRF) in the amount of \$81,362 from October 1, 2020 through December 20, 2020. **(Attachment F-8)**

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the purchase from Dell Marketing Inc. via State Contract # 19-TELE-00656 as follows: **(Attachment F-9)**

<u>Product</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Subtotal</u>
Chromebook 11 3100	\$ 369.51	180	\$ 59,121.60
Google Chrome OS Management	\$ 25.27	180	\$ 4,043.20
Total			\$ 63,164.80

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the submission and acceptance of the Individual with Disabilities Act (IDEA) FY21 Amendment #1 application from July 1, 2020 thru September 30, 2021 as follows: **(Attachment F-10)**

IDEA	\$ 151,097
IDEA Preschool	\$ 2,688
Total	\$ 153,785

- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the staffing of the Individual with Disabilities Act (IDEA) FY21 and Individual with Disabilities Act Preschool (IDEAPS) FY 21 from July 1, 2020 through June 30, 2021. **(Attachment F-11)**
- F-12** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve additional health plan Direct Access Design EDU Plan and Prescription Drug Program (EDU Plan), as required by P.L 2020, Chap. 44. **(Attachment F-12)**
- F-13** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve premium rates for additional health plan Direct Access Design EDU Plan and Prescription Drug Program (EDU Plan) from January 1, 2021 through July 31, 2021 as follows: **(Attachment F-13)**

Direct Access Design EDU Plan

	<u>Rate</u>
Single	\$ 889.00
2 Adults	\$2,269.52
Family	\$3,122.53
P&C	\$1,562.52

*Broker Commission \$29,575

Prescription

Current Rate

Single	\$231.81
2 Adults	\$522.73
Family	\$706.12
P&C	\$373.84

*Broker Commission \$6,258

RECORD OF VOTE F-1 thru F-13

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

PERSONNEL

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Nyesha Little, Instructional Assistant effective September 24, 2020. **(Attachment P-1)**
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve appointment of Maria Matute to position of Secretary at a salary of \$40,000 (prorated \$30,769) effective October 11, 2020 through June 30, 2021.
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Denisha Colon, Instructional Assistant effective September 24, 2020. **(Attachment P-3)**
- P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Hilario Arocho, Custodian effective October 2, 2020. **(Attachment P-4)**

RECORD OF VOTE P-1 thru P-4

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

RESOLUTION OF THE BOARD OF TRUSTEES

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at _____ P.M

Motion _____, second _____ and voice vote to enter into regular session at _____ P.M

Be it resolved that on this date, AUGUST 20, 2020, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.

RECORD OF VOTE ADJOURNMENT

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				