

**ROBERT TREAT ACADEMY  
Charter School**

**REGULAR  
MEETING OF  
THE BOARD OF TRUSTEES  
THURSDAY, DECEMBER 15, 2022**



**Agenda &  
Supporting Documents**

**ROBERT TREAT ACADEMY CHARTER SCHOOL INC.**

**AGENDA**

- I. CALL TO ORDER \_\_\_\_ pm AND PLEDGE OF ALLEGIANCE**

## II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

## III. ROLL CALL

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Vacant		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<b><u>Staff</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, Board Attorney		
Jason, Tarella, Board Attorney		

## IV. CORRESPONDENCE

## V. PRINCIPAL'S REPORT

## VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

## VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Minutes of November 17, 2022**, as attached. **(Attachment M-1)**

## VIII. BOARD AFFAIRS

## IX. FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated November 18, 2022 through December 15, 2022 in the amount of \$474,541.70. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**
- |                   |                      |
|-------------------|----------------------|
| November 10, 2022 | \$ 312,888.97        |
| November 25, 2022 | <u>\$ 468,847.62</u> |
| Total             | <u>\$ 781,736.59</u> |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending October 31, 2022. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of October 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of October 31, 2022. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the purchase and installation of exterior and interior doors from C&M Door Controls, Inc.in the amount of \$60,860.08 via TIPS Contract #210205. **(Attachment F-7)**
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve cancellation of dated checks/warrants from the Operating Account at Valley National Bank as follows:

Check Date	Check #	Amount	Vendor
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5/19/22	15494	\$ 24.00	Ms. Valdina Justiniano
5/19/22	15495	\$ 35.00	Ms. Jessica Morales
5/19/22	15496	\$ 56.00	Ms. Latasha Perry
6/16/22	15520	\$ 107.00	Ms. Tareesh Renee Thomas
6/16/22	15541	\$ 17.22	OCT Brands

**F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Murray Paving and Concrete, LLC to construct a closet at the Stephen N. Adubato Campus in the amount off \$21,783.76 via ESCNJ 20/21-03. **(Attachment F-9)**

**F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Comito Associates, PC to provide professional services to complete building assessments per the scope of work eligible under American Rescue Plan (ESSER III) in the amount of \$33,800 per the attached proposal. **(Attachment F-10)**

\*Funding American Rescue Plan (ESSER III) Expense Account # 20-487-400-720-000-096

**F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve **revised** Professional Services Agreement with Rutgers University to provide OT/PT services for the 2022-23 school year per attached. **(Attachment F-11)**

## **X. POLICIES and PRODECURES**

## **XI. EDUCATION**

## **XII. PERSONNEL**

**P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Saturday School Support employees at a rate of \$65.00 per hour for the 2022-23 school year as follows:

Maria Bernal                      Lydia Rodriquez                      Maria Matute                      Xanthia Almodovar

Cynthia Cruz                      Lucy Bernardo                      Yessenia Lantigua-Jaquez

## **PUBLIC COMMENT (NON-AGENDA ITEMS)**

## **XIII. EXECUTIVE SESSION**

Executive Meeting was read by \_\_\_\_\_.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law, or Court Rule

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into executive session at \_\_\_\_\_ P.M.

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into regular session at \_\_\_\_\_ P.M.

#### **XIV. ADJOURNMENT**

Be it resolved that on this date, **DECEMBER 15, 2022**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.

#### **ADDEMDUM DECEMBER 15,2022**

- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a merit bonus for Marcelino Trillo, Principal/Charter School Lead Administrator of \$\_\_\_\_\_ based upon his annual evaluation for the 2021-22 school year.
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a merit bonus for Paul Parada, Principal of \$\_\_\_\_\_ based upon his annual evaluation for the 2021-22 school year.