



**Long Lake**  
CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION MEETING  
Monday April 22, 2024  
3:00 p.m. Special Meeting, Superintendent's Office

- I. Call to Order – President of the Board
  - a. Pledge of Allegiance
- II. Recommendations for Approval
  - a. \*FEH BOCES Board Candidates
  - b. \*FEH BOCES Tentative Administrative Budget for the Board of Cooperative Education Services of the Sole Supervisory District of Franklin, Essex and Hamilton Counties in the Amount of \$3,156,770 for the 2024-2025 School Year
- III. Adjourn

BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF THE  
SOLE SUPERVISORY DISTRICT OF THE COUNTIES OF  
FRANKLIN-ESSEX-HAMILTON

**BALLOT FOR ELECTION TO BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

There are **three (3) vacancies** on the board of cooperative educational services to be filled at the annual election to be held on Monday, April 22, 2024. The trustees or board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the board of cooperative educational services at one time, except as provided in Education Law 1950(2a). The district clerk or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "X" next to the name of each candidate for whom a vote has been cast, and by completing the certification below.

Candidates are listed in alphabetical order with their address and school district of residence.

- |                          |  |                          |
|--------------------------|--|--------------------------|
| 1. <b>Candidate Name</b> | Dennis Egan                            | <input type="checkbox"/> |
| <b>Address</b>           | North Bangor, New York                 |                          |
| <b>(School District)</b> | Brushton-Moira Central School District |                          |
| 2. <b>Candidate Name</b> | Courtney Leonard                       | <input type="checkbox"/> |
| <b>Address</b>           | Chateaugay, New York                   |                          |
| <b>(School District)</b> | Chateaugay Central School District     |                          |
| 3. <b>Candidate Name</b> | Richard Retrosi                        | <input type="checkbox"/> |
| <b>Address</b>           | Saranac Lake, New York                 |                          |
| <b>(School District)</b> | Saranac Lake Central School District   |                          |

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_ School District do hereby certify that at a public meeting held Monday, April 22, 2024, the Board of Education of the \_\_\_\_\_ School District adopted a resolution casting its vote or votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the above ballot.

\_\_\_\_\_  
Signature – District Clerk

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
School District

\_\_\_\_\_  
Date

**SAMPLE CERTIFICATION**  
**REGARDING VOTE ON TENTATIVE BOCES ADMINISTRATIVE BUDGET**

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_  
(name) (name of school district)

School District do hereby certify that at a public meeting held on April 22, 2024, the Board of Education of the \_\_\_\_\_ School District adopted the following resolution regarding the tentative BOCES administrative budget:

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ that the tentative administrative budget for the Board of Cooperative Educational Services of the Sole Supervisory District of Franklin, Essex and Hamilton Counties in the amount of \$3,156,770 for the school year 2024-25 be \_\_\_\_\_.

*(approved or disapproved)*

Yes -

No -

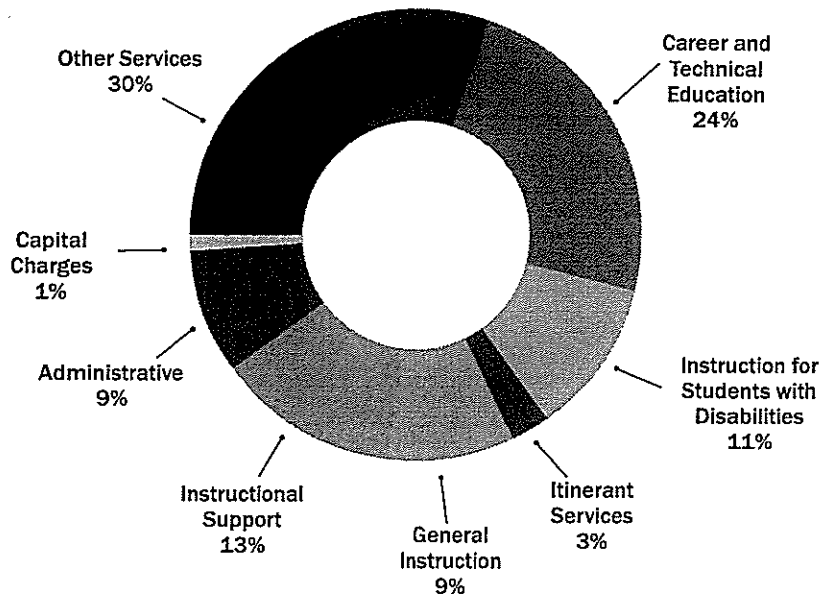
Signed: \_\_\_\_\_  
District Clerk

Date: \_\_\_\_\_

\*\*\*\*\*

**The District Clerk should forward this completed certification typed on district letterhead along with the attached ballot to Lisa M. Mastry, Clerk of the Franklin-Essex-Hamilton Board of Cooperative Educational Services, P.O. Box 28, 23 Husky Lane, Malone, NY 12953.**

## Proposed Overall Budget



### By the Numbers

#### TOTAL PROPOSED 2024-25 BUDGET

**\$34,001,536**

Includes all administrative, capital and program costs.

#### ADMINISTRATIVE BUDGET

**\$3,156,770**

The cost for organization-wide personnel management and leadership.

#### CAPITAL BUDGET

**\$412,062**

The cost to rent and maintain spaces for our programs.

#### PROGRAM BUDGET

**\$30,432,704**

The cost to run our programs, including personnel and supplies. This budget changes significantly throughout the school year as component districts choose to buy various services.

### BUDGET PROPOSAL

The total proposed budget for the 2024-2025 school year is \$34,001,536. This number is preliminary. A BOCES budget changes regularly throughout the school year as component districts continually add and remove services.



### ASSESSMENT IMPACT

Each year, our 10 component districts pay an administrative assessment to FEH BOCES. This is their portion of the administrative and capital budgets.

The proposed 2024-25 school year assessment would increase 4.27% over the current year. One of our major cost increases this year is higher interest rates on revenue anticipation notes, which are the short-term loans we use to pay our bills on time.

What each individual district pays is based on weighted enrollment data, so a district's assessment charge may be above or below the projected increase.



**FEH BOCES BOARD****Dennis Egan**

President  
Brushton-Moira

**Elizabeth Forsell**

Vice President  
Raquette Lake

**Nicole Dumont**

Malone

**Jordan Lauzon**

Salmon River

**Courtney Leonard**

Chateaugay

**Peter Lynch**

Lake Placid

**Richard Retrosi**

Saranac Lake

**Donald Whitmore III**

Tupper Lake

**FEH BOCES  
ADMINISTRATIVE  
TEAM****Dale Breault Jr.**

District Superintendent

**Lori Tourville**

Assistant Superintendent  
for Instruction

**Stacy Wheeler**

Assistant Superintendent  
for Operations

Dear Colleagues:

For 75 years, FEH BOCES has endeavored to serve its component school districts with high-quality programs and services in the most cost-effective manner possible.

At our educational centers, students have access to classrooms that are built with the equipment and environment that they can expect to see at real job sites. Due to the cost of these tools, it would be next-to-impossible to provide without a cooperative effort. Creating and maintaining these environments is essential to our mission of "providing high-quality educational programs and shared services for our students, schools and communities."

This year's budget process significantly changed to focus on collaboration. First, BOCES senior leaders took a much more active role in learning about and planning for their budgets. We also created three budget review committees made up of



component school district leaders. These committees focused on the review of the BOCES administrative and capital budgets, non-instructional services, and instructional services. This new process resulted in a much higher level of transparency, and component district administrators came out of it with a much deeper understanding of all of the ins and outs of a BOCES budget.

As a BOCES board, we have been actively supporting new and innovative services for component and non-component districts alike. We were pleased to launch a first-of-its-kind transportation management support service this year that has seen rapid statewide growth. Additionally, our HR and Labor Relations service continues to gain significant credibility and respect on a statewide basis. We are seeing very noticeable improvements in our newly structured Torch Academy In Person alternative education program, and we are excited about plans to start a new instructional program in the fall for Job Exploration and Training (JET).

Please feel free to contact the BOCES Board or District Superintendent Dale Breault Jr. if you have any comments, concerns or suggestions for improving our collective efforts to serve students, parents, educators, the community, and local taxpayers alike.

Sincerely,

Dennis J. Egan, Board President



**639 Students currently enrolled in FEH BOCES programs**

**530**

Career and  
Technical Education

**85**

Virtual Torch  
Academy

**67**

Alternative  
Education

*Note: Some students participate in multiple program areas.*



## ADMINISTRATIVE BUDGET

A BOCES administrative budget legally requires specific spending items to be included. It does not include the salary and benefits of all BOCES administrators, only the administrators that are involved with activities that impact the overall running of the BOCES.

At FEH BOCES, most of the employees in the administrative budget only get a portion of their salary from the general administrative fund. The rest of the salary is paid by funds related to specific job functions that are part of subscribed BOCES programs.

The biggest portion of the administrative budget goes to paying supplemental retirement costs, which is mainly health insurance for retired BOCES employees. While ideally all of these costs should be in this portion of the budget, we have about two-thirds of the full cost built into the 2024-25 proposal. We hope to gradually shift to 100% of those costs being in the administrative budget over the next several years.

In addition to salaries and benefits, the administrative budget also includes:

- ▶ Expenses of the Board of Education
- ▶ Regional needs assessment and planning
- ▶ Central support for operations
- ▶ Travel, supplies, and other costs to run the District Superintendent's office
- ▶ A portion of the organization's liability insurance

## ADMINISTRATIVE BUDGET 3-YEAR OVERVIEW

Year	Admin Budget	Annual Change
2022-2023	\$2,817,891	4.78%
2023-2024	\$3,027,628	7.44%
2024-2025	\$3,156,770	4.27%

## EMPLOYEES IN THE ADMINISTRATIVE BUDGET

- ▶ District Superintendent/CEO – 1.0 FTE (local share)
- ▶ Assistant Superintendent for Instruction – 0.15 FTE
- ▶ Assistant Superintendent for Operations – 0.51 FTE
- ▶ Executive Secretary #1 – 1.0 FTE
- ▶ Executive Secretary #2 – 0.87 FTE
- ▶ School Attorney – 0.10 FTE
- ▶ Purchasing Agent – 0.40 FTE
- ▶ Principal Clerk – 1.0 FTE
- ▶ District Treasurer – 0.75 FTE
- ▶ Director of Shared Business Services – 0.25 FTE
- ▶ Business Manager II – 0.75 FTE
- ▶ Principal Account Clerk – 0.50 FTE
- ▶ Administrative Assistant HR – 0.25 FTE
- ▶ Administrative Assistant Business – 0.50 FTE
- ▶ Stipend Positions
  - Board Clerk
  - Deputy Board Clerk
  - Deputy Treasurer
  - Extra Class Treasurer

## District Superintendent

The head of BOCES is called a district superintendent. He works for both the BOCES, as the chief executive officer, and the New York State Education Department. In the state role, the DS acts as a liaison between the state and the BOCES component school districts.

FEH BOCES District Superintendent Dale Breault Jr. earns a salary from both the BOCES and the state. The BOCES share is part of the proposed administrative budget.

- ▶ \$43,499 state salary
- ▶ \$146,555 BOCES salary
- ▶ \$74,687.32 benefits and other remuneration paid by the BOCES



## CAPITAL BUDGET

The capital budget is part of the annual assessment our component districts pay to FEH BOCES, though it isn't subject to a vote.

The proposed capital budget includes \$400,000 for our capital reserve fund. Each year we're not actively paying for a capital project, we save some money for future building repairs and updates.

FEH BOCES had put \$300,000 into the capital reserve fund for many years. We increased that contribution to \$400,000 in the current year's budget due to rising construction costs, and we will keep that number consistent for 2024-25.

**April 22,  
2024**

## **SCHOOL BOARDS VOTE ON:**

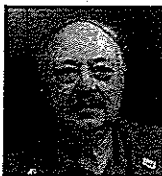
- ▶ 2024-25 Administrative Budget
- ▶ Elect 5 FEH BOCES board members

## **Board Elections**

BOCES board members are elected by the school boards of our component districts, not the general public. The FEH BOCES board has five seats to be voted on this spring.

- ▶ Three 3-year terms: The terms of board members Dennis Egan, Courtney Leonard and Richard Retrosi will expire on June 30, 2024.
- ▶ One 2-year term: Two years left on the term of a recently vacated board seat.
- ▶ One 1-year term: One year left on the term of a recently vacated board seat.

Three people have been nominated by their local school districts to fill those five available positions.



### **Dennis Egan**

Has represented Brushton-Moira Central School District on the FEH BOCES board since 2009. The district's Board of Education has nominated Mr. Egan for a three-year term, July 1, 2024 - June 30, 2027.



### **Courtney Leonard**

Has represented Chateaugay Central School District on the FEH BOCES board since 2020. The district's Board of Education has nominated Ms. Leonard for a three-year term, July 1, 2024 - June 30, 2027.



### **Richard Retrosi**

Has represented Saranac Lake Central School District on the FEH BOCES board since 2017. The district's Board of Education has nominated Mr. Retrosi for a three-year term, July 1, 2024 - June 30, 2027.



### **Vacant**

A two-year term, July 1, 2024 - June 30, 2026, is open for nomination for representation of Salmon River Central School District. If the district doesn't make a nomination, consideration will be given to any other district that wants to make a nomination for the vacancy.



### **Vacant**

A one-year term, July 1, 2024 - June 30, 2025, is open for nomination for representation of Long Lake Central School District or St. Regis Falls Central School District. If both districts don't make a nomination, consideration will be given to any other district that wants to make a nomination for the vacancy.

## **OUR MISSION**

- ▶ Provide high-quality educational programs and shared services for our students, schools and communities.

## **OUR VISION**

- ▶ Maximize the potential of each individual so today's learners become tomorrow's skilled professionals.

## **OUR CORE BELIEFS**

- ▶ Everyone can learn and grow.
- ▶ We place students at the forefront of all decisions.
- ▶ We model integrity, positivity, hard work and professionalism.
- ▶ We value creativity and innovation.
- ▶ We embrace diversity and treat each other with respect, compassion and dignity.
- ▶ We offer multiple pathways to success.
- ▶ We build effective partnerships through collaboration and shared decision-making.
- ▶ Safety is everyone's responsibility.