

**ROBERT TREAT ACADEMY
Charter School**

**REGULAR
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, AUGUST 19, 2021**



**Agenda &
Supporting Documents**

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

Call to Order _____ pm & Pledge of Allegiance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

Attendance - Roll Call

Principal's Report and Attachments

PR-1 Principal's Report

Minutes

M-1 Review of and motion to approve minutes of previous meeting

Board Affairs

BA-1 Review of and motion to approve appointment of compliance positions for 2021-22 school year

Fiscal

F-1 Review of motion to approve the payment of Bills and Claims from the Operating Account dated July 23, 2021 through August 19, 2021 in the amount of \$341,080.38. **(Attachment F-1)**

F-2 Review of motion to approve the payment of payrolls as follows: **(Attachment F-2)**

July 9, 2021	\$ 210,175.93
June 23, 2021	<u>\$ 208,052.29</u>
Total	\$ 418,228.22

F-3 Review of motion to approves the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending June 30, 2021. **(Attachment F-3)**

F-4 Review of motion to approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2021 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

F-5 Review of motion to approve budget transfers for the month of June 30, 2021. **(Attachment F-5)**

F-6 Review of motion to approve use of specific vendors from various purchasing cooperatives or state contracts. **(Attachment F-6)**

F-7 Review of and motion to approve the acceptance of the American Rescue Program-Individual with Disabilities Act (ARP-IDEA) and American Rescue Program IDEA Preschool FY22 application from July 1, 2021 thru September 30, 2022 as follows: **(Attachment F-7)**

IDEA	\$ 39,658
IDEA Preschool	<u>\$ 3,360</u>

Total

\$ 43,018

F-8 Review of and motion to approve transfer of funds from General Fund (Fund 10) to Before/After Care Enterprise Fund (Fund 16) to cover operating deficit.

F-9 Review of and motion to award bid/contract to Flynn & O'Hara Uniforms, Inc. from bid held on Wednesday, August 11, 2021. **(Attachment F-9)**

Policies and Procedures

None

Education

None

Personnel

P-1 Review of and motion to accept resignation of Gayle Crouchelli effective August 26, 2021.

P-2 Review of and motion to approve mentoring fees for the 2021-22 school year.

P-3 Review of and motion to accept resignation of Yakira Jackson effective August 31, 2021.

Executive Session (if necessary)

Review of and motion to adjourn to and return from executive session

Public Comment Period

Adjournment _____ pm

ATTENDANCE

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Vacant		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, Board Attorney		
Jason, Tarella, Board Attorney		

MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting; July 22, 2021 Board Meeting and Executive Session**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:		Seconded by:	
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BOARD AFFAIRS

BA-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the following

compliance positions for the 2021-22 school year as follows:

Position

Affirmative Action Officer
Title IX Coordinator
A.D.A. Coordinator
Homeless Liaison

Appointment

Stephanie Barbulescu
Stephanie Barbulescu
Laura Trillo
Marninne Rejouis

RECORD OF VOTE BA-1

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Vacant				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahirah				
Zabala de Kelly, Zarala				
Total Votes				

FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills

and Claims from the Operating Account dated July 23, 2021 through August 19, 2021 in the amount of \$341,080.38. **(Attachment F-1)**

- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

July 9, 2021	\$ 210,175.93
June 23, 2021	<u>\$ 208,052.29</u>
Total	\$ 418,228.22

- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending June 30, 2021. **(Attachment F-3)**

- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2021 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of June 30, 2021. **(Attachment F-5)**

- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve purchasing from the attached list of vendors through NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2021-22 school year. **(Attachment F-6)**

- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally to approve the acceptance of the American Rescue Program-Individual with Disabilities Act (ARP-IDEA) and American Rescue Program IDEA Preschool FY22 application from July 1, 2021 thru September 30, 2022 as follows: **(Attachment F-7)**

ARP-IDEA	\$ 39,658
ARP-IDEA Preschool	<u>\$ 3,360</u>
Total	\$ 43,018

*Attached is personell salaries to be charged to ARP-IDEA and ARP-IDEA Preschool grants

- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the transfer of funds from General Fund (Fund 10) to Before/After Care Enterprise Fund (Fund 61) to cover the operating deficit in the amount of \$7,085.00 effective June 30, 2021.

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally award bid/contract to Flynn & O'Hara Uniforms, Inc. from bid held on Wednesday, August 11, 2021 as follows.
(Attachment F-9)

Gender-Grade	Units	Package Cost	Extended Costs
Girls Kindergarten	45	\$ 156.39	\$ 7,037.55
Girls 1-3	122	\$ 156.39	\$ 19,079.58
Girls 4-8	199	\$ 178.68	\$ 35,557.32
Boys Kindergarten	35	\$ 141.77	\$ 4,961.95
Boys 1-3	112	\$ 143.57	\$ 16,079.84
Boys 4-8	183	\$ 164.41	\$ 30,270.03

Total bid is \$112,986.27 and number of units may vary.

RECORD OF VOTE F-1 thru F-9

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Vacant				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

POLICIES AND PROCEDURES

No Resolutions

RECORD OF VOTE PP-1

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Vacant				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

EDUCATION

No Resolutions

RECORD OF VOTE E-1

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Vacant				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

PERSONEL

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby accept the resignation of Gayle Crouchelli effective August 26, 2021.
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby mentors and mentoring fees for the 2021-22 school year as follows:

Mentor	Mentee	Fee
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		2021-22
Susann, Del Toro	Joanna Bianco	\$ 550

- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby accept the resignation of Yakira Jackson effective August 31, 2021.

RECORD OF VOTE P-1 thru P-3

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Vacant				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

RESOLUTION OF THE BOARD OF TRUSTEES

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected

- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at _____ P.M

Motion _____, second _____ and voice vote to enter into regular session at _____ P.M

Be it resolved that on this date, **AUGUST 19, 2021**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.

RECORD OF VOTE ADJOURNMENT

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Vacant				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

ADDENDUM AUGUST 19, 2021

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Delivery Service Agreements with Maschios, Trucking LLC for the 2021-22 school year. **(Attachment F-6)**
- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approved Laboratory

Services Agreement with Ridgewood Diagnostic laboratory, LLC for Covid-19 testing services at a cost of \$ 65.00 per test, pending attorney review. **(Attachment F-11)**

RECORD OF VOTE F-10 thru F-11

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Vacant				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				