

**ROBERT TREAT ACADEMY
Charter School**

**REGULAR
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, APRIL 28, 2022**



**Agenda &
Supporting Documents**

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

- I. CALL TO ORDER ____ pm AND PLEDGE OF ALLEGIANCE**

II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

III. ROLL CALL

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Vacant		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, Board Attorney		
Jason, Tarella, Board Attorney		

IV. CORRESPONDENCE

V. PRINCIPAL'S REPORT

VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting and Executive Session Minutes of March 24, 2022**, as attached. **(Attachment M-1)**

VIII. BOARD AFFAIRS

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve travel for the following staff members as follows:

Name	Event	Date	Registration Fee	Mileage	Misc.
Robert Clark	NJASBO Convention	6/6/22 & 6/10/22	\$275.00	NA	\$297.70

- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of supplemental dues to New Jersey Charter School's Association for defense of case filed by the Latino Action Network in the amount of \$10,000 for the 2021-22 school year.

IX. FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated March 25, 2022 through April 28, 2022 in the amount of \$535,367.30. (**Attachment F-1**)

- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: (**Attachment F-2**)

March 4, 2022	\$ 274,667.11
March 18, 2022	<u>\$ 295,796.13</u>
Total	\$ 570,463.24

- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending February 28, 2022. (**Attachment F-3**)
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of February 28, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of February 28, 2022. (**Attachment F-5**)
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services

- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve cancellation of the following stale/dated checks from the Operating Bank Account as follows:

Vendor	Check Date	Check Number	Amount
Six Flags Great Adventure	5/16/19	12864	\$956.71
Robert Clark	6/30/21	14767	\$12.49
Mrs. Karina Alves	9/23/22	14964	\$35.00
Mrs. Valdinea Justiniano	9/23/22	14992	\$24.00
Ms. Sanura Price	9/23/22	15004	\$95.00
Ms. Jessica Morales	9/23/22	15008	\$35.00
Ms. Kayla Perry	9/23/22	15009	\$56.00

- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Proposal for Food Service Consulting Services with Raymond/Raymond Associates for kitchen renovation services in the amount of \$6,750. **(Attachment F-8)**

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Resolution for Participation in Joint Transportation Agreement for the 2022-23 school year. **(Attachment F-9)**

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve cancellation of the following stale/dated checks from the Payroll Bank Account as follows:

Vendor	Check Date	Check Number	Amount
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Malden Comanda	8/18/21	1009	\$29.16
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- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve agreement (Form#23CR) with Maschios's Food Service, Inc., 525 E. Main Street, Chester, NJ 07930 for Food Service Management Services in the amount of \$32,550 with a guaranteed return of \$40,000 from July 1, 2022 through June 30, 2023.
- F-12** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached agreement with Comito Associates, PC to provide architectural and engineering services for kitchen renovation services on an hourly basis. **(Attachment F-12)**
- F-13** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the purchase from Dell Marketing Inc. via State Contract # 19-TELE-00656 as follows: **(Attachment F-13)**

<u>Product</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Subtotal</u>
Chromebook 11 3100	\$ 398.66	160	\$ 63,785.60
Google Chrome OS Management	\$ 33.00	160	\$ 5,280.20
Total			\$ 69,065.60

X. POLICIES and PRODECURES

XI. EDUCATION

XII. PERSONNEL

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve employment for the 2021-22 school year as follows:

Employee	Position	Date of Hire	Salary 2021-22	Prorated Salary 2021-22
Angel Benedetti	Custodian	4/11/22	\$32,000	\$9,282

- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve staff transfers/reassignments for the 2021-22 school year as follows:

Employee	Current Position	New Position	Effective Date	Salary 2021-22	Prorated Salary 2021-22
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Jennifer Torres	Instructional Assistant	Substitute Teacher	5/1/22	\$50,000	\$11,538
Susan Rodriguez	Instructional Assistant	Substitute Teacher	5/6/22	\$50,000	\$10,769

PUBLIC COMMENT (NON-AGENDA ITEMS)

XIII. EXECUTIVE SESSION

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at _____ P.M.

Motion _____, second _____ and voice vote to enter into regular session at _____ P.M.

XIV. ADJOURNMENT

Be it resolved that on this date, **APRIL 28, 2022**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.