



J. Graham Brown School

SBDM Meeting

October 20, 2016

4:30 PM

Call to Order

The meeting was called to order at 4:33 p.m. and was presided over by Dr. Angela Parsons, with Diane Courington as Secretary.

In attendance were: Lisa Billings, Liz Byron, Diane Courington, Felicia Alfred, Elizabeth Bricking, Ashley Chesman, Nubia Bennett, Brain Garrett, and Angela Parsons.

Not in attendance: Pam Willison, Elisa Pitmon

Guests: Ms. Kelsey Hamilton, Christian Jones, Chelsea Carter, Ms. Ivory Rollins

Opening Business

Dr. Parsons made a motion to amend the agenda by moving the request for the Black Student Union to after opening business. The motion was seconded by Ms. Bricking and approved by consensus. Ms. Byron moved to approve the agenda, which was seconded by Ms. Thornton. The motion carried.

Dr. Parsons distributed the minutes from the meeting of September 16, 2016. Ms. Billings moved to approve the minutes. The motion was seconded by Ms. Alfred and was approved by consensus.

Dr. Parsons shared some good news reports with the council.

- Tea Room remodel is underway. It's being funded by the school district to provide classroom space for our band in order to accommodate our students who are physically unable to maneuver the steps into/out of the basement. Dr. Mike Raisor is looking into potentially providing us the adjoining room for band storage.
- Our Title IX Audit on Sept. 21st was exceptional. The auditor did not have an audit that went as well as ours since 2001. Kudos to our athletic director Justin Leonard.
- Field Day at Waterfront Park went well in spite of the rain. Thank goodness we had the cover of the expressway, so the games continued.
- Our PTSA earned over \$8300 from their City Saver fundraiser.
- Terrilyn Fleming awarded grant of over \$4300 in tickets to the Broadway Series to take drama students to see The Sound of Music and The Little Mermaid and also receive an educational opportunity (back stage tours, performer workshops, etc.)
- Neysa Jones awarded grant of \$1500 to receive support from Actors Theater for her unit on play writing.

- Hannah Johnson, Lady Bears volleyball player, was recognized as being #1 in the state in blocks.

No one had signed up for public comment.

A request was made by Brown School student Christian Jones to add a new student organization for middle and high school students called Black Student Union. Amanda Klakamp will sponsor the organization. Ms. Byron moved to approve the student organization and Ms. Bricking seconded the motion. The motion was approved by consensus.

Student Achievement

Dr. Parsons shared the results from the Unbridled Learning Accountability System. Brown High School is ranked #1 in the state of Kentucky and JCPS. Brown High made its Annual Measurable Objective (AMO) this year. Brown Middle is ranked #1 in JCPS and #12 in Kentucky. Brown Middle did not meet its AMO, but it is currently on a trajectory to meet all delivery targets except those in reading and writing. With new changes in staffing and additional instructional corrections this year, it is very possible that Brown Middle will meet its AMO for 2016-17. Brown Elementary is #2 in JCPS and #22 in Kentucky. Brown Elementary did not meet its AMO but exceeded every delivery target by huge margins. Brown Elementary was held accountable for earning points for novice reduction, but was unable to earn those points because they had already reduced novices to below 10 school-wide. This technicality should not impact Brown Elementary for the 2016-17 school year.

Planning

Dr. Parsons shared several important upcoming dates.

- October 21-Annual career fair hosted by the Alumni Association of Brown
- October 21-Fall Festival PSTA
- October 21- Brown High School hunted house
- October 27- MS/HS pops Concert Orchestra
- October 28-29-Showcase of School
- November 2-Prospective Students Open House
- November 7- In-service Day for teachers / No School
- November 8-Election Day/No School
- November 15- PTSA General Meeting

Ms. Chesman shared a report from the Task Force to Extend the Lunch Period. The task force determined that a survey monkey would be the best way to solicit parent input as to whether they are interested in extended the lunch period, and whether the additional time will be added to the beginning or end of the school day.

Dr. Parsons shared details on the fall ESS program at Brown. The elementary and middle schools are focusing on math at this time and the high school is working toward supporting students toward various learning targets.

Dr. Parsons distributed the Flexible Budget Summary, and Local and District Activities Account Reports. These were reviewed by the council.

Committee Reports

Dr. Parsons consulted with the council on the hiring of Ms. Valerie Jillson to fill the English Language Arts vacancy.

Dr. Parsons shared a report from the Curriculum and Instruction Committee. The committee is working on aligning the self-directed magnet program to the school's vision for all 13 grades at Brown. A parent and student feedback session through table conversations was held last week to get stakeholder input. This process will help us align instruction and ensure that we are communicating a common magnet theme.

Mr. Garrett provided a report from the Professional Development Committee. This year we are focusing on improving our PLCs and collaboration to improve student learning and instruction. We are also working toward improving teacher capacity in implementing intervention systems and assessments.

Ms. Chesman reported on the Safety and School Climate Committee. The committee is presenting an Anti-Bullying Policy at this meeting. They are also discussing morning supervision of students. Currently there are limited options because CEP is no longer offered in the morning is closed.

Policies for Review

The council reviewed the Review of the *Budget and Spending Policy*.

The council conducted a first reading of the *Arts and Humanities Policy*.

The council conducted a first reading of the *Assignment of Students to College-Level Courses Policy*

The council conducted a first reading of the *Anti-Bullying Policy*.

The council conducted a second reading of the *Make-Up Work Policy*. Ms. Thornton moved to approve the policy. Ms. Alfred seconded the motion and it was approved by consensus.

New Business

A proposal was presented to add KUNA as a new student organization for our middle school students. Ms. Bennett moved to approve the proposal. The proposal was seconded by Ms. Bricking and carried by consensus.

A Section 4 & 5 Staffing Change Request was presented to the council by Dr. Parsons. Traci Titus will be retiring effective January 1, 2017. The current teaching staff is able to absorb her classes at a cost of about \$2000. Eliminating this teaching position for the remainder of the year would enable to the school to purchase a new copier for the teachers and four flat panel interactive boards for the high school. Ms. Bennett moved to approve the Section 4 & 5 Staffing Change Request. Ms. Billings seconded the motion and it was approved by consensus.

Adjournment

Dr. Parsons moved to adjourn the meeting. The motion was seconded by Ms. Courington. The meeting was adjourned at 6:24 p.m.