

PRINCE GEORGE COUNTY SCHOOL BOARD  
PRINCE GEORGE, VIRGINIA  
REGULAR MEETING  
June 12, 2017

The regular meeting of the Prince George County School Board was held at J.E.J. Moore Middle School Gymnasium on Monday, June 12, 2017 at 6:30 p.m.

A closed meeting was held at 5:30 p.m.

Members and staff present:

Mr. Reeve E. Ashcraft, Board Member  
Mr. Robert E. Cox, Jr., Board Member  
Mr. Kevin S. Foster, Chairman  
Mr. Lewis E. Stevenson, Vice Chairman  
Mrs. Renee Williams, Superintendent  
Dr. Lisa Pennycuff, Assistant Superintendent  
Dr. Patrick Bingham, Assistant Superintendent  
Mrs. Rebecca Kirk, Clerk of the Board

**I. CALL TO ORDER**

Mr. Foster, Chairman, called the meeting to order at 5:30 p.m.

**II. ROLL CALL**

Roll call indicated the following Board members present:

Present: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

**III. VOTE TO GO INTO A CLOSED MEETING FOR THE PURPOSE OF DISCUSSION OF SPECIFIC PERSONNEL AND STUDENT MATTERS (pursuant to Va. Code §§ 2.2-3711.A.1 and 2.2-3711.A.2)**

- A. Personnel Matters – Section 2.2-3711.A.1
  - 1. Personnel Matter P37/16-17
- B. Student Discussion – Section 2.2-3711.A.1
  - 1. Student Matter 08/16-17
  - 2. **Student Matter 43/16-17 [added to the agenda]**

Mr. Cox made a motion to go into a closed meeting to discuss specific personnel and student matters pursuant to the personnel records and student records exemptions of the VA Code §§2.2-3711.A.1 and 2.2-3711.A.2. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

#### **IV. CERTIFICATION OF CLOSED MEETING AND ACTIONS**

Mr. Cox made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

No action was taken on Personnel Matters P37/16-17 or Student Matters 08/16-17 or 43/16-17. However, Mr. Foster explained that the Board would be returning to a closed session after the regular meeting ended to continue its discussions on personnel and student matters.

#### **V. PLEDGE OF ALLEGIANCE**

Mr. Foster led the audience in the Pledge of Allegiance.

#### **VI. APPROVAL OF AGENDA**

Mr. Foster stated an Addendum to the Agenda has been provided to include additional recognitions, retirees, and to provide a revised Personnel Report. He also indicated that the School Board would need to add a closed session after the meeting to continue discussions on personnel and student matters pursuant to VA Code §§2.2-3711.A.1 and 2.2-3711.A.2.

Mr. Cox made a motion to approve the agenda as amended. Mr. Stevenson seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

#### **VII. APPROVAL OF MINUTES**

A. May 8, 2017 Regular School Board Meeting

- B. May 11, 2017 Special School Board Meeting
- C. May 17, 2017 Continued from May 11, 2017
- D. May 24, 2017 Special School Board Meeting
- E. June 1, 2017 Special School Board Meeting

Mr. Cox made a motion to collectively approve the May 8, 2017 Regular School Board Meeting minutes, the May 11, 2017 Special School Board Meeting minutes, the May 17, 2017 continued meeting minutes, the May 24, 2017 Special School Board minutes and the June 1, 2017 Special School Board Meeting minutes. Mr. Stevenson seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

### **VIII. CORE COMMITTEE**

#### **A. Core Committee Recommendations and Recognitions – by Bill Young**

The purpose of the Core Committee is to recommend to the School Board a building/renovation plan to address the educational needs of the school division. Bill Young was chosen as the chairman of the committee and he presented the committee's recommendations to the Board. The Core Committee consisted of members from the School Board, Board of Supervisors, teachers, administrators, and citizens from the community and Mr. Young outlined the committee expectations to reach the conclusion for the best educational alternatives. He then asked for committee members to stand to be recognized. He continued that the Core Committee met three different times and toured the facilities at North Elementary, William A. Walton Elementary, and Prince George High Schools, and had two public hearings on building/renovating plans presented by Doug Westmoreland from Moseley Architects. The Core Committee's recommendations are the replacement of William A. Walton Elementary and L.L. Beazley Elementary Schools as the first priority to begin immediately. Mr. Young was quick to say that this committee was not tasked to determine site location or hire an architect or determine where the funds would come from to build the new schools. Building two new, larger elementary schools would reduce student population at South Elementary School to eliminate trailers. Mr. Young also identified reasons why Walton and Beazley schools should be replaced. Both schools were built in 1960 and 1964 respectively, have a student capacity of 600 and enrollment has exceeded that number, utilize trailers for classrooms, campus-style schools causing safety and security concerns, students travel outside of their classroom to resource classes, classrooms lack storage space, limited parking, and basically have outlived their life span. The Committee's second priority is to hire an architect to provide planning services for a high school feasibility study to begin in the fall of 2017. He thanked the Board for listening and considering the Core Committee's recommendations.

Prior to going into the recognition period, Mr. Foster wanted to take a moment of silence for Jerry Skalsky. Mr. Skalsky passed away and he meant so much too so many people in Prince George County. He was a former teacher, friend and the School Board has lost an avid supporter of the school system.

Mr. Foster also wanted to send thoughts and prayers to Roger and Lena Franklin as Mr. Franklin is in Health South with some minor health issues.

## **IX. SPECIAL RECOGNITIONS**

### **A. Model Judiciary Program and Mock Trial (Sabine Labossiere – sponsor)**

\* Francesco Pino

Sabine Labossiere spoke about the outstanding job Francesco Pino did in the high school mock trial that competed with other high school students. Mr. Pino won the entire competition and made his argument to the Virginia Supreme Court Justices without any notes. He did it all from memory and the judges were impressed by this young man's endurance in the competition. He was selected as the best Oralist for 2016-17 and Ms. Labossiere presented him with a certificate from the Model Judiciary Program. Mr. Pino thanked Ms. Labossiere for her assistance, the school board for allowing these programs, and encouragement from his parents. He indicated he will be going into the Coast Guard when he graduates and will pursue college, law, and/or a music career.

### **B. N.B. Clements Junior High School PTSA – James River District**

Ms. Romig stated that N.B. Clements Junior High School received recognition from the Virginia Parent Teacher Association for achieving 25% growth in male membership in the PTSA.

### **C. Prince George Special Olympics – Ken Robinson**

Mr. Robinson spoke about former student, Monica Simmons. He stated some people are only around for a short period of time but leave a lasting impression for a life time. Monica was a very special person who was competitive, positive, full of energy, spirit, and she affected everyone she came in contact with. Monica passed away last April but the local Special Olympics committee wanted to do something special to keep Monica's spirit alive. Therefore, they created the Monica Simmons Spirit and Sportsmanship Award. On behalf of the Prince George Special Olympics, Monica's mother and aunt presented Gabriella Delgado-Castro with the first Monica Simmons Spirit and Sportsmanship Award. Gabby was chosen by the committee because she exemplifies the same qualities that Monica demonstrated. Monica's aunt also said the family would also provide a \$100 monetary award to the recipient of this award for the next 15 years.

D. Prince George Baseball (23-1)

- \* 5A South Champions
- \* Conference 12 Regional Champions
- \* Conference 12 Player of the Year – Justin Starke
- \* Conference 12 Coach of the Year - Coach Mickey Roberts

Coach Roberts thanked his volunteer coaches and Assistant Coach Matt McAllister for their assistance throughout the year. He also thanked Mike Nelson, Hez Butler, Julie Walton and the community for their support during the season, including the semi-final state tournament. The team came just short of the state tournament but it was a phenomenal season. Justin Starke and Coach Roberts were recognized as the Conference 12 Player and Coach of the Year.

E. Prince George Softball (20-2) (Coach Nealan Chandler)

- \* Conference 12 Champions
- \* Conference 12 Player of the Year – Laura Thompson

Coach Chandler recognized the girls' softball team as the Conference 12 Champions. He said the team had an excellent year, they will lose only one senior, and he expects the team to be very competitive next season. He thanked Johnny Clements, Assistant Coach, for his support with the team. Laura Thompson was recognized as the Conference 12 Player of the Year.

F. Prince George Girls Soccer (15-4) (Coach Raven Holc)

- \* Conference 12 Champions

Coach Holc stated this was the second year in a row the team was named Conference 12 champions. This is her first year coaching and she explained she had big shoes to fill. Former Coach Kendall Warren retired last year after coaching the girls' soccer team for 18 years and she was so impressed and proud the girls stepped up and "put the team before the individual". She commented several players made the first team All-Conference/All Academic.

G. Prince George Boys Track (Coach Will Stevens)

- \* 5A South State Competition
  - 4x1 Relay State Title  
Nathan Stanko, Keith Brown, Joseph Kemp, Tarik Samuel
  - 400 Meter State Title  
Tarik Samuel
  - **200 Meter State Title [added per addendum]**  
**Keith Brown**

The track team not only had a great indoor program earlier in the year but they also had a terrific outdoor spring program. The Royals captured multiple titles during the Conference 12 regional and 5A state competitions. The state titles were won in the 4x100 relay team, 400 meter and 200 meter. Coach Stevens introduced the track team and stated he was very proud of the accomplishments of this track team. The relay team is ranked 5<sup>th</sup> in the nation and broke 17 school records and were placed on the All-Conference team. Coach Stevens thanked Assistant Coaches Brian Griffin, Daniel Hamlet and the parents for their support during this fantastic season.

H. Retirees (individual years of service in parenthesis)

- \* Marcelina Albelo – SPED Paraprofessional, Clements (20)
- \* Jill Andrews – Administrative Associate III, SBO (33)
- \* LaEunice Bouldin – Speech Pathologist, Beazley (37)
- \* Lisa Britt – Teacher, PGHS (33)
- \* Nelson Britt – Teacher, PGHS (33)
- \* Lynn Clark – Teacher, Walton (34)
- \* Sandra Correll – School Psychologist, SBO (17)
- \* Arlene Dodson – Teacher, Harrison (34)
- \* Monica Giusto – Food Service Manager, Moore (30)
- \* Thelma Grant – Instructional Assistant, South (43)
- \* Raymond Hill - Custodian, PGHS (8)
- \* Boris Jones – Head Custodian, Beazley (22)
- \* Roma Lackey – Teacher, Clements (36)
- \* Frances Lilley – Preschool Teacher, South (40)
- \* **Janet Meredith – Teacher, Clements (36)**
- \* Sandi Morris – Highly Qualified Paraprofessional, Clements (31)
- \* Ruth Morrison – Occupational Therapist, Beazley (14)
- \* Sally Musto – Administrative Associate, Beazley (28)
- \* Julie Perry – Teacher, Moore (39)
- \* Carol Peterson – Librarian, Clements (30)
- \* Robin Pruett – Principal, South (37)
- \* Cheryl Reifer – Teacher, PGHS (36)
- \* William Russell – Teacher, Clements (39)
- \* Judith Ann Smith – Food Service Assistant, Harrison (27)
- \* Susan Upton – Administrative Secretary, Rowanty (41)
- \* Terry Walker – Teacher, PGHS (34)
- \* Charlotte Williams – Administrative Assistant (25)

TOTAL NUMBER OF YEARS EXPERIENCE = **837**

Twenty-seven people were recognized as they retire from the school division. This equates to 837 years of valuable experience. The School Board is proud of all those who committed years of service to educate and impact the lives of thousands of students. Each person received a Bulova clock inscribed with their name and years of service.

Mr. Foster and Mr. Cox made comments about our dedicated public servants and their love for their job, the children and the division. The hardest part of this job is having to say goodbye to such wonderful, devoted employees who have provided over 800 years of dedicated service to education.

## **X. PRESENTATIONS**

### **A. Report from J.E.J. Moore Middle School – Stephanie Bishop, Principal (with Tana Jones, Chrystal Barnwell, Joanne Davis, Joni Humphries)**

In the past, Ms. Bishop has presented information on the school's achievement data, effectiveness of research based interventions, and Project-Based Learning activities. Tonight, she focused on Moore's biggest asset and valuable resource.....its people. In July 2016, former teacher, Paul Penrod, was diagnosed with pancreatic cancer. He had no remaining biological family for support, but he had the Moore family. The Moore family pulled together to ensure Mr. Penrod's care. JoAnne Davis and Joni Humphries ensured Mr. Penrod had the best possible care when he returned home from the hospital. They organized treatment schedules, brought him food and clothes, took him out for fellowship, communicated with doctors and hospice, and took turns staying with him in his final weeks, and they will fulfill his final wish to be buried in Massachusetts by his wife, Donna. "Mrs. Davis and Mrs. Humphries are shining examples of the people at Moore and what we, as educators, want for our students – to show compassion and care and to put others above ourselves." Mrs. Davis and Mrs. Humphries provided a timeline of events in Mr. Penrod's life until he departed. He wrote a message to his friends at Moore prior to his death to express his gratitude and love for his "Moore family". He was an artist and has artwork displayed in several buildings in Petersburg. He left one of his paintings, "Dictator", to the faculty at J.E.J. Moore. Ms. Bishop asked permission to display his artwork at the School Board Office for a couple of weeks before returning home to Moore.

### **B. Construction Update – Ron Rhodes**

Mr. Rhodes updated the Board on the parking brake interlock mechanism that has been recalled. Prince George has 31 buses that are affected by the recall. Sonny Merriman has the parts on order and will ship them within 2-3 weeks. The repairs will be completed in time for the upcoming school year. He reported on receiving bids for windows at South and Harrison, placing furniture in schools, replacing carpet, installing air conditioner unit at Walton, completing work orders, installing slide gate at field house, shingle work, and setting up for the graduation ceremony. Bus drivers and garage personnel are on point for the graduation event and he encouraged people to park at the Courthouse for easy access to/from the stadium on the transfer buses.

### **C. Transportation Update – Clarence Thweatt [added to agenda]**

Mr. Thweatt commended Karen Perry, Nancy Enochs, and Cathy Pack for their hard work and assistance in looking at staggered times and compiling staggered school

times for review. Even if the division goes to staggered times, data shows we are still deficient in drivers and some buses are full to capacity. All the information presented is still in preliminary stages. More information will be forthcoming.

## **XI. PUBLIC COMMENT – GENERAL**

Jenna Haskins, 1806 Old Stage Road, Prince George, spoke on the busing issues and lack of bus drivers. She stated the bus issues must be addressed and resolved and suggested options for drivers (i.e. pay increase, benefits, etc.) to maintain drivers. She encouraged the board to reach out to the community and listen to suggestions and ideas for a resolution. She also asked the board to consider the 10-point grading scale to be consistent with most schools in Virginia. She indicated that schools in the state from Northern Virginia, to Williamsburg, Hampton Roads, and locally are on a 10-point grading scale and our grading scale is making it harder on our children (for academics, college entry, and scholarships).

## **XII. SCHOOL BOARD MEMBER COMMENT**

Mr. Foster stated we are in the home stretch of another successful, safe school year. Our success rides on the backs of all of our employees and our employees are what makes our system so great. He replied that our division is a huge think tank and we will listen to any ideas or resolutions that come before the board for consideration. He congratulated Mr. Nelson and the graduation committee for successful Baccalaureate and Convocation services. A lot of hard work goes on behind the scenes and the graduation committee is commended for their efforts put into making it look so easy and successful.

## **XIII. CONSENT AGENDA**

- A. Personnel Report
- B. Board Requests
- C. Warrants
  - 1. General
  - 2. Title I
  - 3. Food and Nutrition Services
  - 4. Permission to Pay Additional Bills/Anticipated Bills not listed on Warrants List

Mr. Stevenson made a motion to approve the Consent Agenda as amended, including permission to pay additional bills/anticipated bills not listed on the Warrants list (see attached list). Mr. Cox seconded the motion.

Personnel Report  
Appointments

Michelle Grias – Office Associate III, Harrison – July 1, 2017

Amber Staton – Highly Qualified Paraprofessional 1:1, Clements – September 5, 2017

#### Reappointments for 2017-18

Raven Holc – Teacher, PGHS

Stephen Marowitz – Teacher, PGHS

Rebecca Stroop – Teacher, Moore

#### Resignations

James Herman – Custodian, North – July 31, 2017

Teresa Hutzell – Paraprofessional, Beazley – June 9, 2017

Pat Lansky – SPED Teacher, Clements – June 19, 2017

Kelly Hughes – Speech-Language Pathologist, Clements/PGHS – June 30, 2017

Ryan Harter – Teacher, Clements – June 30, 2017

Taylor Briggs – Highly Qualified Paraprofessional, South – June 8, 2017

Megan Barnes – Teacher, Walton – June 16, 2017

David Neglia – Teacher, Moore – June 16, 2017

#### Retirements

William Russell – Teacher, Clements – June 30, 2017

Dudley Matthews – Custodian, South – May 30, 2017

Janet Meredith – Teacher, Clements – July 1, 2017

#### Board Requests

##### Use of School Facilities

Lebanon Baptist Church requests permission for use of school facilities (Prince George High School commons) for their 15<sup>th</sup> annual Pastoral Anniversary Banquet with Christian comedy and gospel music on July 22, 2017. **(Fee to be charged - \$235.00)**

Prince George Parks and Recreation requests permission for use of school facilities (Prince George High School gymnasium) for a 3-4 year old summer camp on June 20-22, 2017.

Prince George Parks and Recreation requests permission for use of school facilities (Prince George High School gymnasium) for a youth volleyball camp on June 26-29, 2017.

Prince George Parks and Recreation requests permission for use of school facilities (Prince George High School softball fields) for a Girls Fast Pitch Softball Tournament on June 10-11 and June 24-25, 2017.

Ms. Bonnie Falls requests permission for use of school facilities (Prince George High School cafeteria/commons area) for the John Randolph Foundation Scholarship Awards Program presenting 2016-17 scholarships to Prince George Students on May 19, 2017.

Therapeutic Interventions requests permission for use of school facilities (J.E.J. Moore and Prince George Education Center) to conduct a summer camp with group and therapeutic activities from June 19 – August 11, 2017.

Intercept Youth Services requests permission for use of school facilities (Walton Elementary School) to conduct a therapeutic day summer program with activities from June 23 – August 25, 2017.

Prince George Fire & EMS requests permission for use of school facilities (Prince George High School auditorium, cafeteria, commons) to conduct the graduation exercises for 2017 Basic Firefighter Academy/EMS Academy program on June 30, 2017.

Lt. Paul Burroughs requests permission for use of school facilities (Prince George High School Bus Loop) for the National Night Out Event July 31, 2017.

#### Field Trip Requests

Debbie Jenks requests permission for a field trip to New York City for Honors/IB English/History students to experience a cultural enrichment tour February 18-19, 2018.

VOTE: Ayes: Unanimous

#### **XIV. ACTION ITEMS**

##### A. 2017-18 ESEA Consolidated Grant Approval – Willie Elliott

Mr. Cox made a motion to approve the 2017-18 ESEA Consolidated Grant, as presented, in the amount of \$812,212.75. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

##### B. 2017-18 Title III Statewide Consortium Grant Application – Jim Scruggs

Ms. Scruggs presented the 2017-18 Title III Statewide Consortium Grant Application describing the goals and activities for which funds will be expended (i.e. professional development, language support, materials, etc.).

Mr. Cox made a motion to approve execution of the 2017-18 Virginia Title III Statewide Consortium Application as presented. Mr. Stevenson seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

##### C. Paying Warrants Through June 30, 2017 – Becky Hicks

Staff requested permission to pay warrants that are received and processed between the regular June School Board meeting and June 30, 2017. A listing of these warrants will be furnished to the School Board.

Mr. Cox made a motion to grant permission for staff to pay warrants received through June 30, 2017. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson

Absent: Franklin

D. Authorization of Signature in Absence of Division Superintendent –  
Renee Williams

Mr. Cox made a motion to appoint Dr. Lisa Pennycuff/Assistant Superintendent, Instruction and Accountability and Dr. Patrick Bingham/Assistant Superintendent, Operations, Administration and Personnel as designees to sign official documents in the absence of Mrs. Renee Williams through June 30, 2018. Mr. Stevenson seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

E. Contract for RICOH Printers and Copiers (3 years) – Becky Hicks

Staff requested renewal of Ricoh printers and copiers for a 36 month lease for 25 copiers and 1 additional color copier for the Human Resource/Finance Department to provide privacy when printing sensitive documents related to personnel and payroll.

Mr. Ashcraft made a motion to approve the contract for Ricoh copiers as presented. Mr. Foster seconded the motion.

VOTE: Ayes: Ashcraft, Foster  
Nays: Cox, Stevenson  
Absent: Franklin

By a 2:2:1 vote, the motion failed.

Mr. Cox made a motion to approve the renewal of 24 Ricoh copier units deleting a copier in the finance department and replacing a unit in the copy room with a large scale color printer. Mr. Stevenson seconded the motion.

VOTE: Ayes: Cox, Foster, Stevenson  
Nays: Ashcraft  
Absent: Franklin

By a 3:1:1 vote, the motion passed.

F. Revised 2016-17 Budget Based on Transfers Between General Fund and  
Federal Grants Fund – Becky Hicks

Staff requested fund balance transfer between the General Fund and the Federal Grants Fund. The overall amount of the budget does not change.

Mr. Stevenson made a motion to approve the fund transfers between the General Fund and the Federal Grants Fund. Mr. Cox seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

G. Technology Funds Reimbursement Resolution – Becky Hicks

The Prince George County School Board is scheduled to receive \$258,000 in State Technology funds in 2017-18. The funds are to be used for specific technology purchases geared toward Standards of Learning (SOL) testing. The Board must adopt a resolution stating that they plan to make purchases throughout the year and reimburse themselves with the VSPA notes when they are issued in the spring of 2018.

Mr. Stevenson made a motion to approve the Technology Funds Reimbursement Resolution as presented. Mr. Cox seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

H. Bid Approvals – Patrick Bingham

Dr. Bingham presented bid approvals for batteries, laminating film, poster paper, copier supplies, copy paper, and duplicator supplies.

1. Batteries – Batteries, Inc.

Mr. Cox made a motion to award the battery bid to Batteries, Inc. Mr. Stevenson seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

2. Laminating Film – Scott Electric
3. Poster Paper – Presentations Systems South
4. Copier Supplies – Monster Technology
5. Copy Paper – B.W. Wilson
6. Duplicator Supplies – Mauck & Company

Mr. Stevenson made a motion to collectively approve Items 2-5 as presented. Mr. Cox seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

No action was taken on Item 6, Duplicator Supplies with Mauck & Company.

## **XV. DISCUSSION ITEMS**

### **A. 2017-18 Student Conduct and Safety Handbook – William Barnes**

Mr. Barnes presented the draft of the Student Conduct and Safety Handbook that was reviewed and revised by the committee on June 5, 2017. Only minor changes were made to the handbook. The committee will seek approval of the handbook from the School Board at its July 10, 2017 meeting.

### **B. Grading Scale Proposal – William Barnes**

The 2016-21 Comprehensive Plan included a study to review alternate grading scale options including the 10-point scale. Mr. Barnes presented data of results from the secondary principals meeting, focus group meetings, and survey to change from a 7-point grading scale to a 10-point grading scale. Discussion points for considering a grading scale adjustment include the belief that Prince George students may be at a disadvantage with other divisions for admission, scholarships, etc., inconsistent ranges for each letter grade, inconsistent scale with dual enrollment classes, and to be consistent with the majority of the other schools in our region and state. He provided data from other local schools surveyed showing the breakdown of the 10-point scale (Chesterfield, Hopewell, Henrico, Hanover, New Kent, Williamsburg James City, Goodchland) including other localities near colleges (Montgomery, Charlottesville, Albermarle). He contacted the admissions offices of colleges and universities (Virginia, William and Mary, Hampton, James Madison, Longwood, Virginia Tech, Richard Bland, Virginia Commonwealth, Virginia State) to determine the criteria/factors for admissions. Tier 1 Schools use a holistic approach to their admission process while most other schools use the class rank, GPA, essays, references, etc., and scholarships are also given based on GPAs. His Powerpoint presentation referenced colleges and universities referred to above. The survey was taken by students, parents, staff, and citizens with over 2,000 responses. Survey results showed that 91% of the people considered the 10-point grading scale favorably and 67% of the people considered the 7 point scale negatively. The Focus Group considered all the information and made a unanimous recommendation to Mrs. Williams and she supports the adoption of the 10-point grading scale effective for the 2017-18 school year. The Board commented they did not think it was fair for a student with a 100 and a student with a 90 be awarded the same 4.0 average and suggested the Focus Group discuss the breakdown of points in the 10-point range with pluses and minuses and return a recommendation to the Board at the July 10, 2017 meeting.

### **C. Shred-It Document Destruction – Patrick Bingham**

Dr. Bingham spoke about document destruction methods that are regulated by state and federal regulations. To be compliant with these regulations, staff is recommending Shred-It as our document destruction provider. Not only will they keep us compliant, but it will be a cost savings for the division.

Mr. Stevenson made a motion to approve Shred-It to provide document destruction services to all division schools. Mr. Cox seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

D. Administrative Changes to Policies – by Renee Williams

Mr. Stevenson made a motion to approve Policies JHCH, JHCH-G, JHCI and JHCI-P with the removal of bullet point that reads “By the end of the school year all debt will be collected prior to graduation”. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

- E. Policy JECB – Admission of Non-Public Students for Part-time Enrollment – Renee Williams
- F. Policy GAB-R/IIBEA-R – Acceptable Computer System Use – Renee Williams
- G. VSBA Policy Manual Revisions (February-May policies merged) – Renee Williams

All other policies in Items D, E, F, and G will be reviewed and approved during a special meeting on June 29, 2017.

H. VSBA Advocate for Education Award – Renee Williams

Mr. Cox would like to recognize Roger Franklin for the Advocate for Education Award since this will be his last year on the school board. The nomination form will be prepared and submitted before the July 28, 2017 deadline.

I. VSBA Media Honor Roll – Renee Williams

Mr. Cox would like to nominate Meredith Baker from the Prince George Journal to the VSBA Media Honor Roll. A Resolution will be prepared for Board approval at the July 10, 2017 meeting and submitted to the VSBA before the August 25, 2017 deadline.

- J. Nominations for VSBA Awards - VSBA Board of Distinction, Regional School Board Member of the Year, and School Board of the Year – Renee Williams

Mrs. Williams commented on three VSBA recognition programs that school boards may apply for each year.

K. Financial Report for May 2017 – Becky Hicks

The May 2017 Financial Report was distributed for Board information.

## **XVI. INFORMATION ITEMS/SUPERINTENDENT'S REPORT**

- A. May 2017 Bus Suspensions and School Suspensions
- B. 2016-17 Expulsions and Reinstatements
- C. Current enrollment as of June 7, 2017
- D. 2016-17 Year-to-Date Building Use Requests
- E. Student/Employee Emergency Monthly Report via School Messenger
- F. National Beta School of Merit – N.B. Clements Junior High School
- G. Letter from Mona Harrison, Title 1 Tutor, Walton Elementary School
- H. Free Webinar: The Research on School Choice – June 14, 2017
- I. VSBA Conference on Education – Richmond Marriott – July 18, 2017
- J. VSBA Webinar – Communication: How to Foster a Positive Relationship Between the School Board and the Board of Supervisors – August 7, 2017
- K. VSBA Newsletter - Showcases for Success
- L. News from Our Schools

The Superintendent's information is for the Board's review.

## **XVII. VOTE TO RETURN INTO A CLOSED MEETING FOR THE PURPOSE OF DISCUSSION OF SPECIFIC PERSONNEL AND STUDENT MATTERS (pursuant to Va. Code §§ 2.2-3711.A.1 and 2.2-3711.A.2) [added to agenda]**

Mr. Cox made a motion to go into a closed meeting to discuss specific personnel and student matters pursuant to the personnel records and student records exemptions of the VA Code §§2.2-3711.A.1 and 2.2-3711.A.2. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

## **XVIII. CERTIFICATION OF CLOSED MEETING AND ACTIONS [added to agenda]**

Mr. Cox made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

In student matter 08/16-17 it was the consensus of the board to continue the students' suspensions for 10 days, allow students to take exams week of June 19, 2017 to be coordinated with building principal, and allow participation in summer school graduation.

In student matter 43/16-17 it was the consensus of the board to accept legal counsel's advice and prepare letter accordingly.

Mr. Cox made a motion in Personnel Matter P37/16-17 to approve administrative changes as follows: Susan Braswell (Principal/South), Chris Wills (Assistant Principal/South), Chris Romig (Principal/North), Tana Jones (Principal/Clements), Donna Harris (Assistant Principal/Moore). Mr. Ashcraft seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

### **XIX. ADJOURNMENT [renumbered]**

Mr. Stevenson made a motion to adjourn the meeting at 11:10 p.m. Mr. Cox seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson  
Absent: Franklin

The meeting adjourned at 11:10 p.m.

IN WITNESS WHEREOF, we set our signatures this 10th day of July, 2017.

Approved:

/s/ Kevin S. Foster - Chairman

Attest:

/s/ Rebecca B. Kirk, Clerk

### **CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

**VOTE**

Ayes: 4

/s/ Rebecca B. Kirk  
June 12, 2017  
Meeting Date