

LONG LAKE CENTRAL SCHOOL EMERGENCY MEDICAL RESPONSE ACTION PLAN

First Aid procedures are learned during appropriate First Aid and CPR/AED Courses. This plan outlines staff actions to take during minor and major medical emergencies on and off campus during school-sponsored trips or events. This plan does not cover specific first aid or CPR steps or sequences. Refer to training materials, skills learned, and/or directions on prescribed medication for specific guidance on treatment procedures.

INJURY EMERGENCIES ON CAMPUS

MINOR:

- *Notify school nurse, superintendent or main office.
- *School nurse, superintendent, or other designated school staff administer first aid procedures as indicated by the nature of the accident.
- *Parents are notified if necessary.
- *Staff witnessing the accident and/or providing first aid care should complete an accident report.

MAJOR:

Defined as any injury deemed by school staff to need immediate physician care, EMS, or transport to a healthcare facility.

- *Notify school nurse or superintendent's office.
- *Either the first school staff person attending to the student or another school staff person calls 911 and get the AED immediately.
- *Provide first aid or CPR.
- *Superintendent or designee calls parents or guardian immediately.

INJURY EMERGENCIES DURING FIELD TRIPS

At least one school staff person must be trained in first aid and age-appropriate CPR, including adult CPR. The field trip coordinator should also ensure that appropriate first aid equipment and supplies are available during the trip. It is advisable that at least one staff person or adult chaperone (parent, guardian, or other volunteer) has a cell phone in case the emergency is en-route to or from the school or field trip destination. Permission slips with emergency care release and parent/guardian phone numbers must be with the field trip coordinator or their designee.

In the event of an emergency:

- *Designated school staff person administers first aid procedures as indicated by the nature of the accident.
- *Parents are notified if necessary.
- *If the injury is major or life-threatening, either the first school staff person attending to the student or another school staff person calls 911 immediately.
- *Provide first aid or CPR.

*Field trip coordinator or designee call parents or guardian immediately (but only after 911 is called and immediate care is begun).

MEDICAL EMERGENCIES ON CAMPUS OR DURING FIELD TRIPS

Medical emergencies include seizures, unconsciousness (without injury), asthma, breathing emergencies, fainting, diabetic emergencies (confusion, drowsiness, agitation in students known to have diabetes), insect stings, or other non-injury emergencies.

MINOR

*Notify school nurse or superintendent's office.

*School nurse, superintendent, or other designated school staff administer first aid procedures as indicated by the nature of the accident.

*Parents are notified if necessary.

*Staff witnessing and/or providing first aid care should complete an accident/medical care report.

MAJOR

Defined as any medical emergency deemed by school staff to need immediate physician care, EMS, or transport to a healthcare facility. **Any insect sting, food allergy reactions, or other allergic reactions in students known to have such reactions are EMERGENCIES – CALL 911. ALL RAPID ONSET (WITHIN A FEW MINUTES) BREATHING PROBLEMS OR SWELLING OF THE TONGUE AND FACE ARE CONSIDERED EMERGENCIES – CALL 911.**

*Notify school nurse or superintendent's office.

*Either first school staff person attending to the student or another school staff person calls 911.

*Provide first aid or CPR.

*Assist the person with or administer their prescribed Epi-Pen, Epi-Pen Jr., or other epinephrine auto-injector, or inhaler for all allergic reactions causing breathing problems.

*If CPR or rescue breathing is required, staff must also retrieve or send other staff for the AED.

*Staff witnessing and/or providing first aid care should complete an accident/medical care report.

EMPLOYEES/COACHES TRAINED IN CPR/AED/FIRST AID.

Erin Barton – American Red Cross – 10/30/15

Genevieve Boyd – (employee) American Heart Assoc. BLS Instructor – 5/2014
American Red Cross – 4/12/15

Nicole Curtin – (employee) American Red Cross – 8/28/15

Kristin Delehanty – (employee) American Red Cross – 10/30/15

Chip Farr – American Red Cross – 12/6/14

Kami Farr – (employee) – 10/30/15

Michelle Gannon – (employee) American Red Cross – 5/3/15

Joseph Koehring – (employee) American Red Cross – 3/15/15

Jim Piraino – American Red Cross – 12/6/14

Bill Sandiford – American Heart Assoc. 12/4/15

Craig Seaman – American Red Cross – 11/2/14

Noelle Short – (employee) American Heart Association – 9/13/15

Andy Snide – (employee) American Red Cross – 6/28/15

Charles Taylor – (employee) American Heart Association – 11/7/15