

## LLCS Minutes

Name: Curriculum & Professional Development Committee

DATE: April 12, 2018

FACILITATOR: T. Pine

RECORDER: M. LeBlanc

### **DISCUSSION HIGHLIGHTS:**

Professional Development Hours – Discussed which activities can be included in professional development hours. Committee meetings were specifically discussed. The group discussed how to enter information into the Learning Plan system. It was suggested that committee meeting data be collated into a 1 year total to minimize reporting tasks.

Curriculum Mapping – It was suggested that professional development time be set aside during the summer or ½ day conference time during the school year. It was also mentioned that having this time with other colleagues is helpful in certain situations.

Professional Development Survey – Everyone was asked to look over the survey results and bring what they feel are the top three topics. these suggestions will be passed on to the administration to help guide the Sept. and Oct. Professional Development days.

### **MEMBERS:**

T. Pine  
A. Harkness\*  
M. Nevins  
M. Phillips-LeBlanc  
M. St. Pierre  
A. Conboy

\* Member absent

### **NEXT MEETING:**

Date: TBD

Time: 11:00

Location: Staff Lounge

### **NEXT AGENDA:**

Follow up meeting to review survey results

### **ASSIGNMENTS:**

Bring to the next meet the top three topics from the professional development survey results.