

Technology Committee Meeting Minutes

3/1/2021

Date & Time: Monday, March 1, 2021 @ 2:45

Location: Remote Link: <https://meet.google.com/vtk-dmpk-mfv>

Present: Elizabeth Noonan, Dennis Rust, Christopher Sass

☐ Technology Plan Discussion & Updates

☐ Lifecycle of Chromebooks and PC's

- ☐ Chromebooks - 5yrs

- ☐ Staff/Office Pc's - 5 yrs

- ☐ Teacher PC's - 6yrs

☐ Account Retention

- ☐ Who knows retention laws? Neric, in-house?

 - ☐ Dennis will ask NERIC, Chris will ask Noelle

 - ☐ Currently accounts are disabled when faculty/students leave

 - ☐ This allows the accounts to be brought back in the future if needed

- ☐ Staff

 - ☐ Network (Same as Microsoft login) - ?? yrs

 - ☐ Google - ?? yrs

- ☐ Student

 - ☐ Network (Same as Microsoft login) - ?? yrs

 - ☐ Google - ?? yrs

☐ Chromebook/PC Disposal plan

- ☐ Tech Teacher or Librarian for use in the future once off IT Inventory?

☐ Headphones

☐ Email Migration

- ☐ April 9

- ☐ Chris will talk to faculty and prepare for migration

 - ☐ Turning off forward rules

 - ☐ Deleting inbox messages

 - ☐ Other assistance will brought up at faculty meeting

☐ Headphones

☐ PK-Grade 4

- ☐ Get Over-ear headphones yearly

- ☐ Will order extras to have on hand, Chris will talk with Noelle about quantity

☐ Grade 5-12

- ☐ Earbuds to be kept in Chromebook cases

- ☐ Currently have 30 Extra on hand

- ❑ Ed Law 2D

- ❑ Teachers will continue sending programs to Chris for updated lists

- ❑ Other Dennis Updates

- ❑ Potential password reset capabilities

- ❑ Student Printing problems being resolved

- ❑ All chromebooks can print to HS Copier once updated (Google's end, in house complete)

- ❑ Next Meeting: April 12, 2:45 Remote