

Board of Education Meeting
July 30, 2020
4:30 p.m. Proposed Executive Session to discuss ongoing litigation with district counsel
Return to Open Session

1. Call to Order
2. President's Opening Remarks
3. Construction Update – Will Recce
4. Report from the Superintendent
 - a. Superintendent Request for Action on personnel matters, budget transfer schedules, warrant payments, and payrolls
 - b. School Reopening Plan Overview – Dr. Mitchell Combs
5. Public Comment
6. Treasurer's Report
June 2020
7. Acceptance of Donation
Class of 2020 – Bronze Ram Statue – High School
8. Action Items:
 - a. Accept Financial Reports for June 2020
 - b. Acceptance of Grant(s)
 - c. 2020-2021 Food Service Meal Prices
 - d. Lease / Rental Agreements
9. Consent Agenda:
 - a. Change Order
 - b. Conference(s)
 - c. Professional Services / Contract Awards as per Policy 6700R
 - d. Summer Transportation Contract(s)
 - e. Budget Transfers
 - f. Professional Services / Contract Awards electing to forgo Policy 6700R
 - g. Approval of the 2020-2021 School Lunch Fund Budget
10. Board of Education Roundtable / Discussion
11. Adjournment

*"The Board of Education will conduct business in a manner that models respect and civility.
We require members of the public to conduct business before the Board in like manner."*

Welcome to our Meeting

This is a meeting of the Board being held in public. As a courtesy we provide individuals with the opportunity to participate by providing commentary.

Should you have questions or additional comments, please submit them to the Board clerk, Mrs. Maggi, seated to my left. Rest assured that we will read and consider all submissions.

We endeavor to respond to all comments and may use a number of mechanisms including contacting someone individually, commenting later at this meeting, or commenting at a future board meeting. If you have a concern regarding your child, we encourage you to contact your child's teacher and school principal directly and as soon as possible.

Note that responses concerning personnel matters are not made in public. Note also that the Board of Education will conduct business in a manner that models respect and civility. We require members of the public to conduct business before the Board in like manner.

Before you speak, please state your name and state the school district in which you are a resident. All comments are to be addressed only to the Board of Education President. Comments should be kept as brief as possible and relate to school matters. Each speaker is allotted up to three minutes.

Meeting Schedule

Our regular meetings are held in the auditorium of Port Chester Middle School and are open to the public beginning at 7:00 p.m. unless otherwise noted. Meeting locations are announced in advance in the local news media and on the educational access channels. Additional and Special Meetings may be added as needed.

Wednesday, July 8, 2020 (5:00 p.m.)	Thursday, November 19, 2020	Thursday, April 15, 2021 – Line-by-Line (5:00 p.m.)
Thursday, July 30, 2020 (5:00 p.m.)	Thursday, December 17, 2020	Thursday, April 29, 2021
Tuesday, August 25, 2020 (Retreat)	Thursday, January 21, 2021	Thursday, May 6, 2021
Wednesday, August 26, 2020 (5:00 p.m.)	Wednesday, February 10, 2021	Tuesday, May 18, 2021 – Annual Election
Thursday, September 17, 2020	Thursday, March 18, 2021	Thursday, May 27, 2021
Thursday, October 15, 2020		Thursday, June 17, 2021

Responsibilities of the Board of Education

The School Board is responsible for the following:

- establish, monitor, and evaluate goals and objectives of the schools
- establish policies for operation of the schools
- select the Superintendent of Schools
- appoint personnel upon the recommendation of the Superintendent of Schools
- develop and present an annual budget for consideration by district residents
- communicate the needs and progress of the schools to the community

Your Questions

Start with the person(s) closest to the matter: teacher, principal, transportation office, or district-wide administrator. If unresolved, contact the superintendent of schools. If still not resolved, contact the School Board President for possible review by the School Board.

School Board Members

Thomas Corbia, President
365 Putnam Avenue
Port Chester, NY 10573
914-939-7869
3rd Term – Expires 6/30/23

Chrissie Onofrio, Vice President
13 Tower Hill Drive
Port Chester, NY 10573
845-729-0892
1st Term – Expires 6/30/22

Anne Capeci, Trustee
22 Ridge Boulevard
Port Chester, NY 10573
914-937-3191
10th Term – Expires 6/30/23

Luigi Russo, Trustee
38 Hobart Avenue
Port Chester, NY 10573
914-939-3208
1st Term – Expires 6/30/21

Christopher Wolff, Trustee
33 Lafayette Drive
Port Chester, NY 10573
914-419-8556
2nd Term – Expires 6/30/21

District Personnel

Dr. Edward A. Kliszus, 934-7901
Superintendent of Schools

Dr. Mitchell A. Combs, 934-2442
Deputy Superintendent, Curriculum Office

Philip Silano, 934-7906
Asst. Superintendent, Business Office

James Ryan, 934-7913
Director of Health & Safety,
Physical Education and Athletics

Dr. Colleen Carroll, 934-2043
Director of Curriculum & Instruction

Felipe Orozco, 934-8152
Director of ELL and Bilingual Programs

Tatiana Memoli, 934-7925
Director of Special Education

Ray Renda, 934-7983
Director of Facilities

School District Office

Cathy A. Maggi
School District Clerk

Keane & Beane
School District Attorney

Lisa Zareski
School District Treasurer

Building Principals

Thomas A. Edison School
Ivan Tolentino, 934-7980

John F. Kennedy School
Judy Diaz, 934-7990

King Street School
Samuel Ortiz, 934-7995

Park Avenue School
Rosa Taylor, 934-7895

Port Chester Middle School
Patrick Swift, 934-7930

Port Chester High School
Luke Sotherden, 934-7950

*"The Board of Education will conduct business in a manner that models respect and civility.
We require members of the public to conduct business before the Board in like manner."*

**Port Chester Public Schools
Port Chester, New York
Board of Education**

**July 30, 2020
5:00 p.m.**

The Superintendent recommends action on the following matters. Resolved that

1. BE IT RESOLVED, that the Board of Education hereby approves the terms of and authorizes its President to sign a Fourth Addendum Agreement dated July 8, 2020 to Rosario Renda's Terms of Employment dated October 24, 2017, as amended. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
2. BE IT RESOLVED, that the Board of Education hereby approves the terms of and authorizes its President to sign an Amendment to the Agreement dated July 8, 2020 to Philip Silano's Terms of Employment dated October 7, 2019, as amended. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
3. BE IT RESOLVED, that the Board of Education hereby approves the terms of and authorizes its President to sign a Terms of Employment Agreement dated July 8, 2020, for Kallyn Rodriguez, to serve as the Payroll Clerk, effective July 1, 2020 through June 30, 2021. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
4. Paige Berger, Armonk, New York be approved for a four-year probationary appointment as Mathematics Teacher, at Step 4-Level 6 of the 2019-2023 Teachers Collectively Negotiated Agreement, effective September 1, 2020 through August 31, 2024, except to the extent required by Section 3012-d of the Education Law*. Berger received a B.A. Degree from Purchase College and a M.Ed. Degree from Lehman College. Ms. Berger received NYS Fingerprint Clearance for Employment July 22, 2020. Her assignment will be at the Middle School and will include participation in designated school related organizational activities. Her certification is Mathematics 7-12 – Initial Certification.
5. Jonathan Pereira, Bellerose, New York be approved for a four-year probationary appointment as Music Teacher, at Step 2-Level 1 of the 2019-2023 Teachers Collectively Negotiated Agreement, effective September 1, 2020 through August 31, 2024, except to the extent required by Section 3012-d of the Education Law*. Mr. Pereira received a B.A. Degree from Five Towns College. Mr. Pereira received NYS Fingerprint Clearance for Employment July 24, 2020. Her assignment will be at the High School and will include participation in designated school related organizational activities. His certification is Music – Initial Certification.

*** In order to be granted tenure, a classroom teacher must receive composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years. Further, if the classroom teacher receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time, in which case the Board of Education, in its discretion, may extend the teacher's probationary term for an additional year.**

6. Yudelca Martinez, Cortlandt Manor, New York be approved for a four-year probationary appointment as School Counselor, at Step 5-Level 6 of the 2019-2023 Teachers Collectively Negotiated Agreement, effective September 1, 2020 through August 31, 2024. Ms. Martinez received a B.A. Degree from Binghamton University and a M.S.Ed. from Hunter College. Ms. Martinez received NYS Fingerprint Clearance for Employment July 22, 2020. Her assignment will be at the High School and will include participation in designated school related organizational activities. Her certification is School Counselor - Permanent Certification.
7. The resignation of Lisa Zareski, Treasurer for the District, be accepted effective August 31, 2020.
8. The following individuals be appointed to positions for summer 2020 at \$47.50 per hour:
CSE/CPSE Summer Meetings (Virtual) - Related Services
Stefania Mercurio Jennifer Iasillo Carmen McStay

9. The following individual(s) be appointed to positions for the summer and/or the 2020-2021 school year at a rate of \$47.50:

Renee Aubry	Mentor Training - District
Stephanie Darrow	Mentor Training - District
Lucia Ferrante	Mentor Training - District
Aferdita Osmani	Mentor Training - District
Virginia Peterson	Mentor Training - District
Brenda Burke	Mentor Training - District
Nicolle Strang	Mentor Training - District
Teresa Nangle	Mentor Training - District
Melissa Pennino	Mentor Training - District
Jeannette Sanderson	Mentor Training - District
Danielle Scicutella	Mentor Training - District
Samantha Calvert	Mentor Training - District
Richard Gregory	Mentor Training – District
Olvin Caba	New Entrant English Language Learner Intake – High School
Karin Milette	New Entrant English Language Learner Intake – High School
Joyce Mannel	New Entrant English Language Learner Intake – High School
Joseph Gilson	Social Studies Curriculum Writing – High School
Jeffrey Kravitz	Social Studies Curriculum Writing – High School

10. The following individual(s) be appointed to positions for the 2020-2021 school year at a stipend as per the PCTA agreement:

Anthony Piro	Assistant Junior Varsity Football Coach
Esteban Guijarro	Head Modified Boys Soccer Coach
Manuel Martinez	Head Varsity Tennis Coach
Arthur Tiedemann	Head Varsity Girls Swimming Coach
Sara Morabito	Head Modified Cross Country Coach
Chris Halstead	Summer Strength and Conditioning
Gregory Guarino	Percussion Caption Head – High School Band
Caitlin Maggi	Cheerleading Volunteer (fall)

11. The following individuals be appointed to perform additional Guidance duties during the summer of 2020 at the High School. Individuals will receive their contractual daily rate of pay:

Yudelca Martinez – 14 days

12. The following individuals be appointed to participate in the New Entrant Screening Team at a rate of \$47.50 per hour for the summer 2020 and the 2020-2021 school year:

Ana Amador	Diana Berrios	Robin Bivona-Rocco	Adriana DiGiacomo
Claudia Levy	Stefania Mercurio	Jessica Michaca	Yvette Vera-Pignato

13. Brittney Bunjapote, Port Chester, New York, be approved as a part time hourly Student Helper at a rate of \$13/hour, effective July 1, 2020-June 30, 2021. This assignment is renewable yearly. Her assignment is the Central Office.
14. Philip Mutino, Rye Brook, New York be appointed as Data Entry-Curriculum Office, August 1-August 31, 2020. -7.5 hours/day at an hourly rate of \$24.72 per hour.
15. Item number 13 of the June 18, 2020 request for action be amended as follows:
Amelia Perez- Park Avenue School (not to exceed 12 days)
16. The following individual(s) be approved as part-time school monitors at a rate of \$15.00/hour effective July 13, 2020 – August 31, 2020. All have received NYS fingerprint Clearance or are grandfathered.

Betsabe Pacheco	Nancy Arroyo
Adrianna Avalos	Erika Zepeda

Port Chester – Rye Union Free School District
Regular Meeting - Resolutions
July 30, 2020

Action Items:

- A. RESOLVED, that the Board of Education accepts the Extraclassroom Activity Report for 2019-20 and the Warrants Report.
- B. RESOLVED, that the Board of Education accepts a grant/donation from GenYouth for COVID-19 Emergency Food Service for John F. Kennedy School (\$1,000) and Thomas Edison School (\$1,000).
- C. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District sets the food service meal prices for 2020-2021 as noted below:

Elementary School Breakfast	Middle School Breakfast	High School Breakfast	Reduced Priced Lunch	Elementary School Lunch	Middle School Lunch	High School Lunch	Adult Meal Lunch Districtwide
No Charge	No Charge	No Charge	No Charge	\$1.25	\$1.50	\$1.50	In accordance with the New York State Child Nutrition Administration

- D. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the following rental/lease agreements; and

BE IT FURTHER RESOLVED, that the president of the Board / Superintendent of Schools / Purchasing Agent is authorized to execute related agreements.

Lessor / Renter	Lessee / Rentee	Function / Facility	Amount	Term	Fund
Carver Center	Port Chester-Rye Union Free School District	Swimming Pool	\$10,000	2020-2021	General
Port Chester-Rye Union Free School District	County Coach Corporation	Parking Lot	\$39,788*	2020-2021	General (Revenue)

*amount is amended from \$43,319 from the 7/8/20 board meeting

Consent Agenda:

- A. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve Change Order # 10 – Niram, Inc., 4 East Frederick Place, Cedar Knolls, NJ 07927 with regard to the Port Chester Middle School – Windows and Select Façade Replacement, HV Upgrades, Bridge Renovations and Related Work, Project (S.E.D. # 66190403-0-013-026).

Change Order # 10 – With the District's intention of improving the accessible areas of the courtyard, additional storm drainage components are required to alleviate preexisting ongoing stormwater overflowing and ponding, including concrete sidewalk replacement, re-grading and restoration. The change order is to furnish and install materials and labor required to perform this work.

TOTAL: \$105,973.97

- B. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the attendance to the following conferences:

Name	Conference	Dates	Amount	Funded
Magdalena Padilla	Spanish Language and Culture AP	August 3-7, 2020	\$850.00 + applicable tips and taxes	General Fund
Krysten Puzzo	Italian Language and Culture AP	August 3-7, 2020	\$850.00 + applicable tips and taxes	General Fund

- C. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approved the following professional contract service agreements / memorandums of agreement for 2020-2021 school year; and

BE IT FURTHER RESOLVED, that the president of the Board / Superintendent of Schools / Purchasing Agent is authorized to execute related contracts.

Vendor	Function	Rate	Fund
Aquarius Capital	Actuarial Consulting Services (GASB 75)	\$8,500	General
CBIZ	Appraisers	\$1,480*	General

*amount is amended from \$12,600 from the 7/8/20 board meeting

Port Chester – Rye Union Free School District
Regular Meeting - Resolutions
July 30, 2020

- D. RESOLVED, that the Board of Education Amend the following Summer Transportation Contracts for the 2020-2021 school year.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said contracts. The number of children, buses, vans, monitors, or cost approved in each contract is subject to change in accordance with New York State Education Law and Commissioner's Regulations.

TLC Transportation Corporation of Westchester Yonkers, NY	In an amount not to exceed \$42,374.75
Transportation of Port Chester - Rye Union Free School District students as follows: one student and one monitor to Mamaroneck Public Schools in an amount not to exceed \$7,366, one student and one monitor to attend The Waverly School in an amount not to exceed \$7,656, one student and one monitor to attend Blythsedale Children's Hospital/Mt. Pleasant in an amount not to exceed \$9,720. One student and one monitor to The Bridge School in an amount not to exceed \$9562.75, One Student to attend Children's Village in an amount not to exceed \$8,070.00	

- E. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the following 2019-2020 budget transfers:

TRANSFER TO:			TRANSFER FROM:		
ACCOUNT TITLE	CODE	AMOUNT	ACCOUNT TITLE	CODE	AMOUNT
BOCES SERVICES - INTELLIPATH	A1620-490-10-0000	\$ 27,652.43	BOCES SERVICES - STUDENT DATA	A2010-490-00-0000	\$ 38,941.27
BOCES - STAFF DEVELOPMENT	A2070-490-10-0000	\$ 11,288.84			
EXPLANATION: Adjustment for final invoice for BOCES services through yearend.					
HEALTH SERVICES - OTHER DISTRICTS	A2815-400-10-6000	\$ 20,759.50	SALARIES - CLERICAL NURSE PCMS	A2815-161-20-3000	\$ 20,759.50
EXPLANATION: To cover health service charges for resident students attending non-public school in other Districts					
UNEMPLOYMENT INSURANCE	A9050-800-10-0000	\$ 47,032.42	HEALTH INSURANCE - SWSCHP	A9060-800-10-0000	\$ 47,032.42
EXPLANATION: Additional costs for Unemployment Insurance due to COVID closure					
TRANSFER TO CAPITAL	A9950-900-00-0000	\$ 280,000.00	BAN PRINCIPAL	A9731-600-00-0000	\$ 280,000.00
EXPLANATION: To correct transfer for BAN principal pay down.					
MAINTENANCE & REPAIR - PLAYGROUNDS	A1621-422-10-7000	\$ 50,405.00	CONTRACTUAL TRANSP - REG ED	A5540-400-10-0000	\$ 50,405.00
EXPLANATION: To repair playground at King Street.					
JUDGEMENT & CLAIMS	A1930-400-00-0000	\$ 75,058.00	CONTRACTUAL TRANSP - SP ED	A5540-400-10-9010	\$ 75,058.00
EXPLANATION: Legal Settlement.					
MATERIALS & SUPPLIES - PPE	A1620-450-10-6100	\$ 180,000.00	EMPLOYEES RETIREMENT	A9010-800-10-0000	\$ 180,000.00
EXPLANATION: Additional PPE materials needed for COVID precautions.					
692,196.19			692,196.19		

Port Chester – Rye Union Free School District
Regular Meeting - Resolutions
July 30, 2020

- F. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District, at its discretion and in the best interest of the District, elects to forgo the written quote and bid requirements in keeping with Policy 6700R – Purchasing Regulation and approve the contracted services agreements / memorandums of agreement for the following professional service procurements which are grant funded ending August 2020.

BE IT FURTHER RESOLVED, that the president of the Board / Superintendent of Schools / Purchasing Agent is authorized to execute related contracts.

Vendor	Function	Rate	Not to Exceed	Fund
Gravity Goldberg	Additional sessions Consultant for Balanced Literacy Initiatives	As per contract	Increase of \$10,000	Title II

- G. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District hereby approves the School Lunch Fund Budget for the 2020-21 school year as presented below:

BUDGETED REVENUES

C1440	Sale of Reimbursable Meals	\$ 135,000
C1445	A La Carte Sales	\$ 185,000
C1445.1	Adult Sales	\$ 8,000
C2401	Interest	\$ 1,500
C2770	Miscellaneous Revenue	\$ 3,000
C2770.1	Vending Commission	\$ 6,000
C3190	State Aid	\$ 70,000
C4190	Federal Aid	\$1,700,000
C4190.1	Federal Aid - Government Food	\$ 226,500
		<u>\$2,335,000</u>

BUDGETED APPROPRIATIONS

C2860.150-10-0000	Salaries - Instructional	\$ 15,000
C2860.160-10-0000	Salaries - Non Instructional	\$ 65,000
C2860.162-10-0000	Salaries - Non Instructional Cleaner	\$ 50,000
C2860.200-10-0000	Equipment	\$ 100,000
C2860.400-10-0000	Contractual Expense - FSMC	\$1,800,000
C2860.409-10-0000	Contractual Expense	\$ 80,000
C2860.410-10-0000	Commodities - Government Food	\$ 200,000
C2860.450-10-0000	Materials & Supplies	\$ 25,000
		<u>\$2,335,000</u>