

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, January 25, 2022, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 7, 2022 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence for children in healthcare facilities.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Coffey, Mr. MacMoyle, Mr. Pellecchia,
Mrs. Shedlock, Mrs. Trethaway, and Mrs. Bacchione

ABSENT: Mr. Guarascio and Mr. Ytreboe (arrived late 7:02 p.m.)

ALSO PRESENT: Dr. James Roselli, Superintendent
Tyler Verga, CPA, Business Administrator/Board Secretary
Mathew Thompson, Board Attorney

IV. PRESENTATION

Mrs. Gallagher presented the Start Strong Score Report.

V. PRESIDENT'S REPORT

Good evening everyone.

First, I want to thank my fellow board members for electing me and Mrs. Shedlock for President and Vice President.

January is school board appreciation month and as I mentioned there have been many challenges for the district including questioning the responsibilities of board members. There was an article in the NJSBA Magazine in 2018 titled "13 Things School Board Members Wish People Knew About Them". I won't bore everyone with all 13, but just mention a few.

- We have to adhere to a code of ethics. The code of ethics says among other things, that board members will not administer schools but see that they are run well.

- We are not the person to talk to if you have a problem with your child's teacher. Our mandate is to oversee the management of schools, not to manage them.
- We only oversee one employee, the Superintendent.
- We take great pride in the most satisfying part of our job, having a lasting impact on the education of children in our community and helping every child reach his or her full potential.

I would like to thank the board for their hours of hard work and dedication they put into this position.

On behalf of the board I would like to welcome Tyler Verga as our new Business Administrator.

It has been a challenging two years and there are still many challenges ahead. Our district has remained open and the numbers are on the downward slide. This is good news. Let's happily and diligently keep pressing forward.

This concludes the President's report. Thank you.

VI. SUPERINTENDENT'S REPORT

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

VII. PUBLIC DISCUSSION ON AGENDA ITEMS

None

VIII. COMMITTEE REPORTS

Education: Mrs. Shedlock reported that the Education Committee met on January 18, 2022 and discussed the following:

- NASA Program and LEGO Education
 - Johanna Mulholland has been invited by LEGO Education to participate in "Bringing Joy Back to Learning" She was chosen by the SXSW EDU community to present as part of their Practice and Pedagogy track.
- Start Strong Score
 - The Start Strong Report will be presented to the Board at tonight's meeting.
- Bilingual Plan
 - The Education Committee is still in the process of finding three bilingual teachers for the 2022-2023 school year.
- In-Service Date
 - The Staff In-Service Day on Monday, January 17, 2022 contained a lot of articulation. The teachers from the different grade levels were able to talk to each

other about where they are seeing strengths and weaknesses in the students.
This will allow the teachers to plan better for the remainder of the school year.

Personnel: Mrs. Shedlock reported that the Personnel Committee met on January 18, 2022 and discussed all personnel items that are on the agenda for approval.

Buildings and Grounds: Mr. Bowens reported that the Buildings and Grounds Committee met on January 20, 2022 and discussed the Window Replacement Project at Bayville School.

Finance: Mr. Bowens reported that the Finance Committee met on January 21, 2022 and reviewed all bills, claims and purchase orders for approval.

IX. EXECUTIVE SESSION

A motion was made by Mrs. Shedlock and seconded by Mr. MacMoyle that the Board move to Executive session at this time, 7:29 p.m. for the purpose of student matters . Action will be taken after the Executive Session concludes. The Board expects the Executive Session to last approximately 15 minutes. All in favor.

X. ROLL CALL TO RECONVENE

PRESENT: Mr. Bowens, Mr. Coffey, Mr. Guarascio, Mr. MacMoyle, Mr. Pellecchia,
Mrs. Shedlock, Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

ABSENT: Mr. Guarascio

ALSO PRESENT: Dr. James Roselli, Superintendent
Tyler Verga, CPA, Business Administrator/Board Secretary
Mathew Thompson, Board Attorney

XI. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items A1-A14 be approved.

SECOND by Mrs. Shedlock

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

A. PERSONNEL RESOLUTIONS

1. Resignations

Recommend the Board accept the resignation of the following staff members:

Name	School/Position	Reason	Effective
a) Susan Mitchell	District - Bus Driver	Resignation	1/28/22
b) Julia Luibil	BAY - Teacher Aide	Resignation	1/27/22
c) Michael DelPriore	HMP - Custodian, PTE	Resignation	1/28/22

2. New Hire

Recommend the Board approve the following new hire, in the position listed, for the 2021-2022 school year, pending completed paperwork:

Name	Position/School	Effective	Salary
a) Coral Crouse	Bus Driver - District (6.75 Hours/day)	1/31/22	Contractual

3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates are subject to change):

- a) I.D. #6866-Aide-CBW:**
Extension of leave of absence from 1/10/22 through 1/21/22.
- b) I.D. #4248-Teacher-CBW:**
Extension of medical leave of absence from 2/1/22 through 4/4/22.
- c) I.D. #6157-Clerical Worker-Main:**
Extension of medical leave of absence from 1/18/22 through 1/31/22.

4. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2021-2022 school year, pending completed paperwork:

Name	Position
a) Salvatrice Grimaldi	Clerical Worker
b) Jenna Orovio	Teacher
c) Alexa Romano	Aide
d) Gina Innarella	Clerical Worker
e) Rachel Coffey	Teacher/Aide
f) Matthew Malland	Custodian
g) Jenny Ignozza	Custodian
h) Angela Palzer	Clerical Worker
i) Kellie Fedor	Clerical Worker/Aide
j) Taylor McKeon	Aide
k) Paul Stanton	Teacher/Aide

5. Start Date

Recommend the Board approve the start date for the following new hire for the remainder of the 2021-2022 school year:

Name	Position/School	Effective
a) Zachary Colla	Music Teacher - HMP	3/7/22

6. Transfers/Reassignments

Recommend the Board approve the following staff member transfers/reassignments for the remainder of the 2021-22 school year:

Name	From	To	Effective
a) Elisa Suarez	BTE - Cafeteria Aide	District - Bus Aide 7:15 am - 9:30 am 2:20 pm - 4:20 pm 4.25 hours	1/26/22
b) Angela Oakes	HMP - PS Aide	CBW - PS Aide	1/10/22
c) Dawn Forlai	CBW - Teacher Aide	CBW - Clerical Contractual	3/1/2022

7. Instrumental Music Lessons

Recommend the Board approve Brian Harkavy to provide instrumental music lessons for students at the H. & M. Potter School, not to exceed 3 hours/week, at the contractual rate of pay, beginning the week of 1/17/22 to 3/4/22.

8. Change of Hours

Recommend the Board approve the change of hours for the following bus driver, effective 1/31/22:

Name	From	To
a) Daniel Wright	6:15 am - 9:15 am 1:30 pm - 4:30 pm (Total - 6 hours/day)	5:45 am - 9:45 am 1:30 pm - 5:15 pm (Total - 7.75 hours/day)

9. Teacher Mentor

Recommend the Board approve the following teacher to perform as a Mentor at the stipend listed, to be paid by the Mentee, effective 1/4/22.

Mentee	Mentor	Stipend
b) Courtney Gesualdo	Michelle Speidel	\$550 over 30 weeks (prorated as needed)

10. STEAM Program Substitute

Recommend the Board approve Gina Boyles as a substitute teacher for the After School STEAM Program, at the contractual rate of pay, (paid through Title IV Grant funds), dates to be determined.

11. Reader's Theater Substitutes

Recommend the Board approve the following teachers as substitutes for the Reader's Theater After School Program, at their contractual rate of pay, (paid out of ESSER II Grant funds):

Name	School
a) Jacqueline Wright	BAY
b) Jenell Mitchell	BAY
c) Kimberle Mitchell	BTE
d) Tracey Jarossy	CBW
e) Kayla Bernath	HMP
f) Tara O'Brien	HMP
g) Christina Lee	HMP
h) Thomas Ettari	HMP
i) Michelle Smith	HMP
j) Yvonne Desch	HMP
k) Jaime Poggioli	HMP
l) Tracy Foster	HMP
m) Gina Boyles	HMP
n) Amy Sherwood	HMP
o) Kim Tacon	HMP

12. Extended Day School Counseling

Recommend the Board approve Nella Ziobro as a Lead Teacher for 1.5 hours/day, to run for 40 sessions, at the contractual rate of pay, (to be paid out of Mental Health ESSER II Grant funds), dates to be determined.

13. ESL After School Program

Recommend the Board approved the following teachers for the ESL Family Nights, in March, 2022 and June, 2022, not to exceed 3 total hours, at their contractual rate of pay, (to be paid out of Title III Grant funds):

Name/School	
a)	Sandra Cotten - BAY
b)	Erica Iezzi - BAY

14. Compensatory Education Hours

Recommend the Board approve the Compensatory Education hours for the following students effective 1/4/22, not to exceed 2 hours per week, 20 hours total; payable through CRRSA-ESSER II-funding:

Student	Teacher
#100117	Angela Frawley
#999654	Amy Sherwood
#999843	Kristin Kane
#1001642	Arlene Comstock
#999746	Arlene Comstock

XI. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items B1-B7 be approved.

SECOND by Mr. MacMoyle

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update

0 HIB Investigations conducted/affirmed - Dec. 8, 2021 - Jan. 24, 2022

1 HIB's alleged from Dec. 8, 2021 - Jan. 24, 2022

1 Suspensions - Dec. 8, 2021 - Jan. 24, 2022

Reporting Period #1

- 1 HIB investigations conducted July, 2021 - Dec., 2021
- 0 HIB affirmed July, 2021 - Dec., 2021
- 0 Violence & Vandalism - July, 2021 - Dec., 2021
- 3 Suspensions - July, 2021 - Dec., 2021

2. HIB Grades Self-Assessment

Recommend the Board approve the submission of the HIB Grades Self-Assessment prior to the district submitting the data to the New Jersey Department of Education.

3. Bilingual Plan

Recommend the Board approve the Updated Three-Year Bilingual Plan for the 2021-2024 school years.

4. Start Strong Score Report

Recommend the Board approve the Start Strong Score Report.

5. English Language Learner Three-Year Program Plan

Recommend the Board approve the English Language Learner Three-Year Program Plan for the 2021-2024 school years.

6. Bylaws/Policies/Regulations

a) Recommend the Board approve the First Reading of the Bylaws/Policies/Regulations listed below:

Policy 1648.14 Safety Plan for Healthcare Settings in School Buildings-COVID 19

b) Recommend the Board approve the Second Reading of the Bylaws/Policies/Regulations listed below:

P 2422	Comprehensive Health and Physical Education - Revised/Mandated
P 2467	Surrogate Parents and Resource Family Parents - Revised/Mandated
P 5111	Eligibility of Resident/Nonresident Students - Revised/Mandated
P 5116	Education of Homeless Children - Revised/Recommended
Policy/Reg 7432	Eye Protection - Revised/Mandated
Policy 8420	Emergency and Crisis Situations - Revised/Mandated
Reg 8420.1	Fire and Fire Drills - Revised/Mandated
Policy 8540	School Nutrition Programs - Revised/Mandated
Policy 8550	Meal Charges/Outstanding Food Service Bill - Revised/Mandated

Policy 8600 Student Transportation - Revised/Mandated
Policy 9150 School Visitors

7. Resolution: School Board Recognition Month

Recommend the Board approve the following Resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2022 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Berkeley Township Board of Education is one of more than 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Berkeley Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through grade twelve; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers, and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, that the Berkeley Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

XII. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mrs. Shedlock that upon recommendation of the Business Administrator Items 1-9 be approved.

SECOND by Mr. MacMoyle.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 2 Abstain) Mr. MacMoyle Abstains on Items 1 & 3 and Mr. Bowens Abstains on Item 1.d.. Motion carries.

1. Minutes

RESOLVED that the minutes of the following meetings be approved:

- a) Minutes of the Regular Meeting held on December 7, 2021. **(Attachment 2)**
- b) Minutes of Executive Session 1 held on December 7, 2021. **(Attachment 3)**
- c) Minutes of Executive Session 2 held on December 7, 2021. **(Attachment 4)**
- d) Minutes of the Reorganization Meeting held on January 4, 2022. **(Attachment 5)**

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated January 25, 2022

Check numbers 50510-50637 \$2,006,720.33
(Attachment 6)

Purchase Orders numbered 22-1042 through 22-1103 \$1,200,258.65
(Attachment 7)

3. Payroll Approval

November 15, 2021	\$1,270,456.97
November 30, 2021	\$1,269,049.54
December 15, 2021	\$1,289,984.49
December 31, 2021	\$1,292,502.29

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the months of November and December 2021, be approved. **(Attachment 8 & 9)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of November 30, 2021 and December 31, 2021, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 10 & 11)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended November 30, 2021 and December 31, 2021 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 12 & 13)**

7. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointure:

Host District	Student ID	Dates	School	Per Diem Rates
MOESC	1001195 1001283	1/18/22-6/16/22	H&M Potter to/from Forked River	\$365.75
MOESC	999962	1/18/22-6/16/22	BTES to/from Toms River	\$299.92

8. Receipt of Bids for Window Replacement at Bayville School

RESOLVED that the Berkeley Township Board of Education acknowledges receipt of the following bids at the bid opening on January 19, 2022, at 10:00 a.m. in the Board Office for Window Replacement at Bayville School as follows:

Company Name	Base Bid	Alternate No. 1	Alternate No. 2	Total Bid
A1 Construction Services Inc. 2468 Jerusalem Rd, Suite 1 N. Bellmore, NY 11710	\$633,000	\$50,000	\$84,000	\$767,000
Panoramic Window & Door Systems, Inc. 712 Sergeantsville Road Stockton, NJ 08559	\$481,400	\$33,000	\$68,500	\$582,900

9. Award of Bid for Window Replacement at Bayville School

RESOLVED that the Berkeley Township Board of Education approve Panoramic Window & Door Systems, Inc., as lowest, responsive, responsible bidder for the Window Replacement at Bayville School in Bayville, New Jersey, for a total bid of \$582,900.

XIII. OLD BUSINESS

None

XIV. NEW BUSINESS

None

XV. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

None

XVI. ADJOURNMENT

A motion was made by Mr. Coffey to adjourn the meeting. Second by Mr. Pellecchia. All in favor. Meeting adjourns at 7:57 p.m.

Respectfully submitted,



Tyler Verga, CPA
Business Administrator/Board Secretary