

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

WESTBROOK BOARD OF EDUCATION Wednesday, January 24, 2024 @ 6:00 p.m. WHS Library Regular Board of Education Meeting
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MINUTES

Members Present: K. Walker, E. Fernandes, M. Luft, S. Greaves, A Miesse, H. Jalil,
C. Kuehlewind (remote)

Absent: D. Perreault, M. Esposito

Also Present: Superintendent Kristina J. Martineau; Director of Finance, Ann Burke;
Administrators: R. Rose, T. Winch, M. Talmadge, F. Lagace; Dir. of
Technology, B. Russell

- I. **CALL TO ORDER** – K. Walker, Chair, called the Regular Meeting of January 24, 2024 to order at 6:01 p.m. in the WHS library.
- II. **PLEDGE OF ALLEGIANCE**
- III. **BOARD OF EDUCATION ACKNOWLEDGMENTS (none)**
- IV. **STUDENT REPRESENTATIVE REPORT** – Ana Dias Heringer and Elliot Koplas reported on school activities including club activities and sports. Highlights were SADD Fun Night on 2/14, Interact Club Food Drive, FBLA Movie Night 2/23, Senior Class Raffle Drawing on Feb. 2; FCCLA Crumb Castle; successful theatre performance in December; Math Team Banquet on 3/21; Unified Sports Basketball on 1/25 and Cheer Competition on 2/10.
- V. **SUPERINTENDENT’S PROPOSED BUDGET FOR FISCAL YEAR 2024-2025 PRESENTATION** – Superintendent Martineau presented the proposed budget for 2024-2025, with a main focus on high level of education opportunities and maintainance of facilities. Dr. Martineau went through each of the categories and allowed for feedback from BOE members and the audience. The proposed budget is an increase of \$1,233,741 or 5.32% which amounts to \$20,447,861.
- Vi. **PUBLIC COMMENT: No public comments**
- VII. **ADMINISTRATOR(S) COMMENTS**
A. M. Talmadge informed the BOE of a WMS Field trip New York City- Approximately 38 eighth grade students will travel by coach bus to NYC on May 8, 2024 to The Bernard

B. Jacobs Theater to see *The Outsiders*, based on a novel the students read this fall by S.E. Hinton. They will depart the middle school at 10:00 am and return at 8:00 pm. Seven teachers will chaperone.

- B. Ruth Rose and student representatives, Ruby Fuchs, Viviana Velasquez, and Carter Brown impressed the Board members with their presentation on Portrait of a Graduate. The students were well versed in their knowledge and communication on their thoughts and interpretation of what Portrait of a Graduate is and expressed appreciation to the Board, Dr. Martineau and Principal Rose for the opportunity to present. Board Chair, K. Walker, expressed appreciation to the students.

VIII. NEW BUSINESS

- A. Legislative Breakfast – K. Walker, Chair, reminded BOE of the January 25 Legislative Breakfast at 9:00 am in WHS library.

IX. SUPERINTENDENT’S REPORT

- A. Enrollment – Superintendent Martineau reported December enrollment of 600 students which includes 4 out-placed students.
- B. Annual Report for Indoor Air Quality (Tools for Schools) Update – Superintendent Martineau shared a “Tools for Schools” checklist that she collaborated with administrators and M. Thomas to be compliant. It is a report to be submitted every year. In the future, Superintendent Martineau suggested the need for someone with facilities experience, HVAC certification, to assist with future reports and to make sure Westbrook is compliant.

X. OLD BUSINESS

- A. 2024-2025 District Calendar: This was the Board’s second review of the 2024-25 District calendar. MOTION by A. Miesse and SECOND by M. Luft to approve the 2024-24 District calendar as presented. Vote unanimous.

XI. CONSENT AGENDA

- A. Approval of Minutes:

1. December 12, 2023 – Regular Meeting
2. January 9, 2024 - Special Meeting

MOTION by M. Luft and SECOND by A. Miesse to approve the minutes of December 12, 2023 and January 9, 2024. Vote unanimous.

XII. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for December 30, 2023 in the amount of \$71,805.41 and December 7, 2023 in the amount of \$144, 003.64
- B. Budget Narrative/Review of Expenditure Report: Mrs. Burke provided an overview of the current budget as it stands.
- C. Line Item Transfer: None

XIII. BOARD COMMITTEE REPORTS – C Lester will send BOE members a calendar of subcommittee meetings.

- A. Policy - K. Walker reported that Policy will meet on January 30.
- B. Fiscal and Facilities – Cecilia will add Item 1. Ad Hoc HVAC Town Committee to future agendas. A. Miesse reported Supt. Martineau was given the go ahead for HVAC grants; to obtain building permits and to post for electrical vendors.
- C. Teaching & Learning-C. Kuehlewind reported this committee will meet in March
- D. Communications – M. Luft – will meet following this BOE meeting
- E. Negotiations – will meet on Jan. 30
- F. Town Energy –A Miesse reported on the town’s progress with charging stations.
- G. LEARN - no report
- H. PTSO Representatives – M. Luft reported Superintendent Martineau presented at the Daisy PTO meeting. There is a Sweetheart Dance on February 2. The Holiday Fair was a success. A play, *Alice in Wonderland* will be presented. And *The Daisy Dash* is scheduled for March 23, with WMS and WHS participation. A. Miesse reported on WMS PTO – The holiday cookie swap was a success; an adult fundraising event is being planned; Mario Nights is upcoming and plans are being made for Staff Appreciation week in May. D. Perreault provided notes on the WHS PTO including PTSO Scholarships fundraiser, Volleyball Event on March 28; and Class Breakfast plans. Appreciation was given to Lisa Anderson for her involvement in WHS PTO.

XIV. BOARD GOALS

- A. Professional Development: Board members were reminded to inform C. Lester of any workshops they attend; either virtual or in-person.
- B. Webinar – K. Walker attended *Boards Role in Advocacy* on Jan. 24. She reminded BOE members that webinars are available to view at a later date if needed.

XV. PERSONNEL

- A. Non-certified personnel. Superintendent Martineau reported the following resignations:
 - 1. Alex Oporto – Custodian (Daisy)
 - 2. Lynda Fisher – Paraprofessional
- B. Non-Certified New Hire(s): Superintendent Martineau reported on the following new hires:
 - 1. Thomas Brookes –Custodian (Daisy)

XVI. ADJOURN: MOTION by M. Luft and SECOND by H. Jalil to adjourn at 7:20 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary
TBA at next meeting

Cecilia S. Lester, Board Recording Clerk