



**Urban Academy Charter School  
School Board Meeting  
November 15, 2021  
Saint Paul, Minnesota**

**MINUTES**

<b>Board Members:</b>	<b>Ex-Officio Members:</b>	<b>Advisory Members:</b>
<input type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input checked="" type="checkbox"/> Nancy Smith		
<input type="checkbox"/> Caley Long		
<input checked="" type="checkbox"/> Yu Yin Liao		
<input checked="" type="checkbox"/> Ronsoie Xiong		
<input checked="" type="checkbox"/> Chao Yang		

<b>Staff and Guests Attending:</b>		
<input checked="" type="checkbox"/> Joe Thompson - UA	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Tony Lang - UA	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Pamela Mead – Designs Learning	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Meeting called to order by Melissa Jensen, Board Chair at 4:35 PM in-person**

**Acceptance of Agenda**

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approving agenda: Liao

Board Member seconding the motion: Yang

Discussion: none

Unanimously approved

**Conflict of Interest**

None to report

**Approval of Oct 18 2021 Minutes**

Board Motion: to approve the minutes

Board Member motioning to approve the minutes: Xiong

Board Member seconding the motion: Liao

Discussion: none

Unanimously approved

**Reports/Presentation**

- Joe Thompson and Tony Lang – Presented on Fall MAP scores. Indicators of data show that intervention is needed. Teachers and students will be getting support to enhance their academic needs in the classroom by using different interventions. They also discussed the strategies of moving forward in using resources (ie. Smartboards, Chromebook, etc.) to assist with student achievement.

- Pamela Mead – Highlighted the draft of the financial audit from Red Path. The audit was determined to be a clean opinion/ unqualified opinion (meaning the same thing) from the auditors. Red Path and DL will also upload the MD&A and forward to UA the commentary. “No findings” from the audit.

Motion: to approve the financial audit, as long as there are no major number changes, from the draft to final report.

Board member motioning to approve the financial audit: Xiong

Board member seconding the motion: Yang

Discussion: none

Unanimously approved

### **Board Member Reports/Ex-Officio Member Presentations:**

Board Chair, Melissa Jensen: None

Superintendent, Dr. Ly:

### **GENERAL INFORMATION, OPERATIONS and COVID-19 DISCUSSION**

- Half of the new library books have arrived and are being sorted and shelved for student use.
- Renewed health benefits plan to begin as of January 1 for UA staff
- UA participated at the NEO Fall luncheon, several staff members presented. And UA received Neo’s Stewardship Award in Finance.

### **STAFFING**

- Seeking EL and Special Ed teacher

### **FACILITY**

- TV monitors are up and displaying information throughout the school building
- Lumen Christi has begun to use the gym on weeknights and weekends for their boys and girls basketball leagues.

### **COVID19**

- Mask mandate
- Fliers and website notification of vaccines for ages 5-11
- Staff and Students COVID testing weekly
- 99% of staff at UA are fully vaccinated and getting booster shots.

### **ACADEMICS:**

- Math and Reading task force will be implemented to help with curriculum mapping.

### **BUDGET**

- Received 26% of funds in Fund 01
- Received 17% of funds in Fund 02
- Audited Fund Balance as of June 30, 2021 is \$3,687,824

### **SCHOOL CALENDAR/EVENTS**

- Parent conferences November 17-19
- Thanksgiving Break November 25-26
- December 15 – Securian Gift Giving
- December 16 – Clothes Drive and Integrated Equity hat and gloves giving
- December 20 – UA Toy Giving

- Winter Break – December 22 – January 3

#### **COMMUNITY OUTREACH**

- Holiday gift drive underway; Toys for Tots and Securian are on board as well as Lumen Christi for the upper grades (60-70 students)
- Lumen Christi also continues to do clothes drives and food drives for us—please drop off at front office anytime between 8 – 4pm; we are still finalizing details on how to distribute items
- Holiday meal still suspended for this year—hopefully next year

#### **BOARD BUSINESS:**

- Prelim dates for board retreat are planned; we will need to discuss topics and ideas for the retreat
- Board Training to begin in February 2022.

Motion: to approve the board member reports

Board member motioning to approve the board member reports: Liao

Board member seconding the motion: Smith

Discussion: none

Unanimously approved

#### **Board Consent Agenda:**

Motion: to approve the board consent agenda

Board member motioning to approve the board consent agenda: Yang

Board member seconding the motion: Xiong

Discussion: none

Unanimously approved

#### **Old Business:**

- None

#### **New Business:**

- Back at Madden's—weekend of July 22 – 24, 2022

#### **Open Public Comments (Limited to 2 minutes)**

- None

Board Motion: To adjourn the meeting at 4:48 PM

Board Member motioning to approve to adjourn the meeting: Smith

Board member seconding the motion: Xiong

Unanimously approved

Meeting adjourned at 4:48 PM

**NO DECEMBER BOARD MEETING ~ Next board meeting January 24, 2022.**