

**I. CALL MEETING TO ORDER**

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, February 22, 2022, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 7, 2022 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE**

The meeting was opened with a salute to the flag.

**III. ROLL CALL**

**PRESENT:** Mr. Bowens, Mr. Guarascio, Mr. MacMoyle, Mrs. Shedlock,  
Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

**ABSENT:** Mr. Coffey and Mr. Pellecchia

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Tyler Verga, CPA, Business Administrator/Board Secretary  
Mathew Thompson, Board Attorney

**IV. PRESIDENT'S REPORT**

Good Evening.

It's budget season. The finance committee has met to begin the process. Several more meetings to follow.

Spring clubs will begin March 31st. Let's get our children involved and move towards a healthy normal.

Our success comes in inches, not yards. Keep moving forward.

This concludes the President's report. Thank you.

**V. SUPERINTENDENT'S REPORT**

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

## **VI. PUBLIC DISCUSSION ON AGENDA ITEMS**

None

## **VII. COMMITTEE REPORTS**

**Education:** Mrs. Shedlock reported that the Education Committee met on February 15, 2022 and discussed the following:

### **Literacy Review**

- The reading and literacy program is coming up on its 5<sup>th</sup> year of use. This is the time that we begin to look and see if the district should be looking into updating its programs.
  - Teachers were surveyed and asked if they were happy with the current programs. Majority, 84%, said yes, but would like additional supplemental materials.
  - There are some gaps from grade 2 to grade 3 since the students switch series, moving from Super Kids to Wonders. With additional supplemental materials, this gap could potentially be closed.

### **Envision Math Series**

- Teachers are getting more and more comfortable with Envision Math (the series we started last year).
- Thinking about reorganizing the order in which the material is presented to the students so it flows better for the students.
- Our representative for Envision is working on creating a resource library specifically for Berkeley Township to address some of the needs the district has.

### **In-Service Day**

- The In-Service Day was well attended and had great feedback from the staff.

### **Preschool & Kindergarten Registration**

- Will be held February 22<sup>nd</sup> through February 25<sup>th</sup>.

**Finance:** Mr. MacMoyle reported that the Finance Committee met on February 16, 2022 and discussed the upcoming budget. All bills and purchase orders were also reviewed for approval.

**Policy:** Mr. MacMoyle reported that the Policy Committee met on February 22, 2022 and reviewed the first reading of all policies and regulations that are on tonight's agenda for approval.

## **VIII. SUPERINTENDENT'S AGENDA**

**MOTION** by Mrs. Shedlock that upon recommendation of the Superintendent Items A1-A13 be approved.

**SECOND** by Mr. MacMoyle

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

**A. PERSONNEL RESOLUTIONS**

**1. New Hires**

Recommend the Board approve the following new hires, in the position listed, for the remainder of the 2022 school year, pending completed paperwork:

Name	Position/School	Effective	Salary
a) George Alvarez	Bus Driver - District (6 hours/day)	2/28/22	Contractual
b) Amanda Tramutola	Special Education Aide-BTE (6 hours/day)	3/7/22	Contractual

**2. Leave(s) of Absence**

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates are subject to change):

- a) I.D. #5463-Clerical Worker-CBW:  
Extension of medical leave of absence from 2/1/22 through 2/11/22.
- b) I.D. #5688-Transportation-Dist:  
Medical leave of absence from 1/18/22 through 2/4/22.
- c) I.D. #5583-Aide-HMP:  
Medical leave of absence from 3/7/22 through 4/29/22.
- d) I.D. #4390-Aide-CBW:  
Extension of medical leave of absence from 2/1/22 through 2/28/22.
- e) I.D. #6389-Aide-BTE:  
Leave of absence from 3/3/22 through 6/3/22.
- f) I.D. #6157-Clerical Worker-Main:  
Extension of medical leave of absence from 2/1/22 through 2/28/22.
- g) I.D. #6875-Transportation-Dist:  
Medical leave of absence from 1/10/22 through 4/1/22.

**3. Substitute(s)**

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2021-2022 school year, pending completed paperwork:

<b>Name</b>	<b>Position</b>
a) Lisa Petrusky	Teacher
b) Khalil Lugo	Aide
c) Francesca Sabo	Bus Aide
d) Barbara Otero	Custodian
e) Linda Mancuso	Aide
f) Angela Cora	Teacher
g) Stephanie Bender	Teacher
h) Renee Kerin	Aide
i) Michele Abello	Bus Driver
j) Sherrie Mobilia	Aide
k) David Levine	Teacher

**4. Teacher Mentors**

Recommend the Board approve the following teachers to perform as a Mentors at the stipend listed, to be paid by the Mentee:

<b>Mentee</b>	<b>Mentor</b>	<b>Stipend</b>
a) Frances Campos	Heather Ettari	\$500 over 15 weeks (prorated as needed)
b) Shannon Sanford	Meredith Trembulak	\$128.41 over 7 weeks (prorated as needed)

**5. Reader's Theater Substitutes**

Recommend the Board approve the following as substitute aides, as needed, for the Reader's Theater After School Program, at the contractual rate of pay, (paid out of ESSER II Grant Funds):

<b>a) Kecia Drake - BAY</b>	<b>b) Meghan Faljean - BTE</b>	<b>c) Donna Laudenbach - HMP*</b> *Sub aide rate
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**6. ESL After School Program**

Recommend the Board approved the following teachers for the ESL Family Nights, in March, 2022 and June, 2022, not to exceed 3 total hours, at their contractual rate of pay:

<b>Name/School</b>
<b>a) Sandra Cotten - BAY</b>
<b>b) Erica Iezzi - BAY</b>

**7. After School STEAM Program**

**a)** Recommend the Board approve 2 additional sessions, 1 hour per session, for the following teachers for the After School STEAM Program, at their contractual rate of pay, (paid through Title IV Grant Funds):

<b>Name/School</b>
<b>a) Susana Conforti - BAY</b>
<b>b) Michael Peterson - BTE</b>

**b)** Recommend the Board approve Kecia Drake and Meghan Faljean as aides, as needed, for the After School STEAM Program, at the contractual rate of pay, (paid through Title IV Grant Funds).

**8. Superintendent's Contract**

Recommend the Board approve the Superintendent's negotiated contract for the 2022-2025 school years.

**9. Administrative Intern**

Recommend the Board approve the following Administrative Intern for the 2022 school year:

<b>Name</b>	<b>Assigned to</b>	<b>Start Date</b>	<b>Requirements</b>
a) Kimberly Farrell	Andrea Cimino - HMP	Spring Semester	6 Hours-Observation

**10. Compensatory Education Hours**

a) Recommend the Board approve the Compensatory Education Hours for the following students, effective 2/23/22, not to exceed 2 hours per week, 10 hours total (paid through CRRSA-ESSER II Funding):

<b>Student</b>	<b>Teacher Providing Instruction</b>
a) #999637	Gina Canzano
b) #999293	Tia DiFiore
c) #1001998	Lauren Treshock
d) #1000188	Kristen Kane
e) #999673	Amy Sherwood

b) Recommend the Board approve the Compensatory Education Hours for the following students, effective 2/23/22, not to exceed 2 hours per week, 20 hours total (paid through CRRSA-ESSER II Funding):

<b>Student</b>	<b>Teacher Providing Instruction</b>
a) #999075	Kathleen Breden
b) #999638	Stephanie Koplitz

# **11. Coordinators, Sponsors & Clubs - Spring cycle**

Recommend the Board approve the Coordinators, Sponsors and Clubs for the Spring 2022 Cycle, to run for 10 sessions. (Coordinators will be paid for 1.5 hours at the hourly supplemental rate, Sponsors will be paid for 1 hour at the hourly supplemental rate per club meeting date, and Aides will be paid for 1 hour at their contractual rate):

School	Sponsor	Club
<b>HMP</b>	a) Thomas Ettari, Coordinator & Sponsor	Minecraft
	b) Tracy Foster	STEM/STEAM - Club A*
	c) Tracy Foster	STEM/STEAM - Club B**
	d) Steve Poppe	Chef - Club A*
	e) Steve Poppe	Chef - Club B**
	f) Michelle Smith	Cursive
	g) Marianne Cicco	Chess

(Club dates unless with asterisk: Mar. 31; Apr. 7, 14, 28; May 5, 12, 19, 26; June 2, 9)

(\*Club A dates: Mar. 30; Apr. 6, 13, 27; May 4, 11, 18, 25; June 1, 8)

(\*\*Club B dates: Mar. 29; Apr. 5, 12, 26; May 3, 10, 17, 24, 31; June 7)

School	Sponsor	Club
<b>BTE</b>	a) Brianna Pastrick - Teacher/Coordinator	Sports & Fitness
	b) Kimberle Mitchell - Teacher	Minute To Win It
	c) Melissa Tomaini - Teacher	Creative Art
	d) Victoria Guy - Teacher	Kindness Club
	e) Aimee Zettel - Teacher	Yoga & Core Wellness
	f) Melanie Biscardi -Teacher	Social-Emotional
	g) Grace Pascucci - Teacher	Board Games
	h) Mariela Osorio - Teacher	Dance
	i) Stephanie Caton - Aide & Sub (as needed)	

(Club dates Session A: Gr. 5: Mar. 31; Apr. 7, 14, 28; May 5; Session B: Gr. 6: May 12, 19, 26; June 2, 9 - after school for 1 hr. - 1:50 pm - 2:50 pm)

School	Sponsor	Club
<b>CBW</b>	a) Michelle Speidel, Coordinator & Sponsor	Legos (Gr. 1/2)
	b) Kristen Reiser	Sports (Gr. 1/2)
	c) Krista DesJardin	Game/Coloring (Gr. 3/4)
	d) Chelsea Conaty	Animal Arts & Crafts (Gr. 1/2)
	e) April Krajewski	Art (Gr. 3/4)
	f) Caitlin Farley	Yoga (Gr. 1/4)
	g) Stephanie Violante	Legos (Gr. 3/4)
	h) Tracey Jarossy - Substitute Teacher (as needed)	

(Club dates: Session A: Mar. 31; Apr. 7, 14, 28; May 5; Session B: May 12, 19, 26; June 2, 9 - after school for 1 hr. - 2:30 pm - 3:30 pm)

School	Sponsor	Club
<b>BAY</b>	a) Jackie Wright, Coordinator & Sponsor	Ukulele/Boomwackers
	b) Jenell Mitchell	Origami
	c) Isa Appignani	Sports
	d) Lauren Treshock	Fun & Games
	e) Tia DiFiore	Fun & Games
	f) Laurie Peters	Craft
	g) Stephanie McClelland	Craft
	h) Dawn Blumensteel - Substitute Teacher (as needed)	
	i) Kecia Drake - Aide (as needed)	

(Club dates: Session A - Mar. 31; Apr. 7, 14, 28; May 5; Session B: May 12, 19, 26; June 2, 9 - before school for 1 hr. - 7:35 am - 8:35 am)

## 12. Resignation

Recommend the Board accept the resignation of the following staff member:

Name	Position/School	Reason	Effective
Katie Rhinehart	Teacher Aide - CBW	Resignation	2/28/22

**13. Project Starfish**

Recommend the Board approve Lisette Roman-Ramos as an Aide for Project Starfish, an after school program, for the 2021-2022 school year, paid through the McKinney-Vento "Project Starfish" Grant.

**VIII. SUPERINTENDENT'S AGENDA**

**MOTION** by Mr. Guarascio that upon recommendation of the Superintendent Items B1-B4 be approved.

**SECOND** by Mrs. Trethaway

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

**B. OTHER BOARD ITEMS**

**1. HIB Report Update**

\_2\_ HIB Investigations conducted - Dec. 8, 2021 - Feb. 22, 2022

\_0\_ HIB's affirmed from Dec. 8, 2021 - Feb. 22, 2022

\_1\_ HIB alleged - Dec. 8, 2021 - Feb. 22, 2022

**2. Homebound Instruction**

a) Recommend the Board approve Homebound Instruction for the following student for the 2021-2022 school year:

I.D. #999067 - effective 12/17/21 - Lauren Monaco will provide Speech Therapy -  
Not to exceed 30 minutes/week

b) Recommend the Board approve Occupational Therapy as a component of Homebound Instruction (approved on 9/28/21) for the following student for the 2021-2022 school year:

I.D. #999676 - effective 11/30/21 - Kristin Gray will provide instruction -  
Not to exceed 1 hour/week

**3. Calendar 2022-2023**

Recommend the Board approve the school calendar for the 2022-2023 school year.  
(Attachment 2)

#### **4. Bylaws/Policies/Regulations**

a) Recommend the Board approve the First Reading of the ByLaws/Policies/Regulations listed below:

Policy 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment (Revised)
Policy/Reg 2431.4	Prevention and Treatment of Sport-Related Concussions and Head Injuries (Revised)
Reg 2460.30	Additional/Compensatory Special Education and Related Services (New)
Policy/Reg 2622	Student Assessment (Revised & New)
Policy 3233	Political Activities (Revised)
Reg 5751	Sexual Harassment of Students (Revised)
Policy/Reg 8465	Bias Crimes and Bias-Related Acts (Revised)
Policy 9560	Administration of School Surveys (Revised)

b) Recommend the Board approve the Second Reading of the Bylaws/Policies/Regulations listed below:

Policy 1648.14	Safety Plan for Healthcare Settings in School Buildings-COVID 19
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#### **IX. BUSINESS ADMINISTRATOR'S AGENDA**

**MOTION** by Mr. MacMoyle that upon recommendation of the Business Administrator Items 1-11 be approved.

**SECOND** by Mrs. Shedlock.

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 2 Abstain) Mr. Guarascio Abstains on Items 1 & 3 and Mr. MacMoyle Abstains on Items 1 & 3. Motion carries.

##### **1. Minutes**

RESOLVED that the minutes of the following meetings be approved:

- a) Minutes of the Regular Meeting held on January 25, 2022. **(Attachment 3)**
- b) Minutes of the Executive Session held on January 25, 2022. **(Attachment 4)**

**2. Payment of Bills**

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated February 22, 2022

Check numbers 50638-50780 \$ 850,268.87  
(Attachment 5)

Purchase Orders numbered 22-1104 through 22-1251

(Attachment 6) \$ 447,579.17

**3. Payroll Approval**

January 15, 2022 \$1,301,892.38

January 31, 2022 \$1,282,243.40

**4. Appropriation Transfers**

BE IT RESOLVED that the Appropriation Transfers for the month of January 2022, be approved.  
(Attachment 7)

**5. Board Secretary's Report**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of January 31, 2022, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
(Attachment 8)

**6. Report of the Treasurer of School Monies**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended January 31, 2022 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. (Attachment 9)

## 7. Travel

RESOLVED, that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop (Registration &amp;/or Mileage)</u>	<u>Dates</u>	<u>Not to Exceed</u>
a) Melissa Gallagher	New Jersey Principals and Supervisors Association, 2022 NJPSA/FEA/NJASCD Conference, Atlantic City, NJ (registration & mileage)	3/24-3/25/2022	\$349
b) Debra Fierra	New Jersey Principals and Supervisors Association, 2022 NJPSA/FEA/NJASCD Conference, Atlantic City, NJ (registration & mileage)	3/24-3/25/2022	\$347
c) Melissa Gallagher and Debra Fierra	Monmouth University Educators Career Day 2022, West Long Branch, NJ (registration & mileage)	3/16/2022	\$127
d) Mary Onopchenko	New Jersey Music Educators Association State Conference, Atlantic City, NJ (registration)	2/24-2/26/2022	\$180
e) Danielle Austin	Bureau of Education & Research, Practical Early Intervention Strategies, Virtual (registration)	3/2/2022	\$279

## 8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointure:

<u>Host District</u>	<u>Student ID</u>	<u>Dates</u>	<u>School</u>	<u>Per Diem Rates</u>
MOESC	19493956	1/31/22-6/30/22	Bayville to/from Cedar Grove Elementary, Toms River, NJ	\$572.66

## 9. Transportation Contract

Recommend the Berkeley Township Board of Education enter into a parent transportation contract to transport student #999555 to Regional Day School, Jackson, NJ, at the rate of \$200 per diem effective January 28, 2022.

**10. Request for Proposals**

Recommend the Board authorize the Business Administrator to release the following Requests for Proposals for the 2022-2023 School Year:

- a) Auditor
- b) Property Casualty Insurance Broker
- c) Health Insurance Broker
- d) Legal Services
- e) Legal Services: Special Education, Student Matters
- f) Legal Services: Employment and Labor Issues

**11. Approval to Bid for Refuse/Recycling Removal**

Recommend the Board authorize the Business Administrator to advertise for refuse/recycling removal for the 2022-2023 School Year.

**X. OLD BUSINESS**

None

**XI. NEW BUSINESS**

None

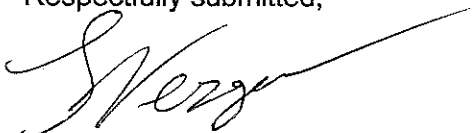
**XII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS**

A member of the public expressed their concern regarding the book selection that was made for the district's one school one book reading initiative.

**XIII. ADJOURNMENT**

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mr. MacMoyle. All in favor. Meeting adjourns at 7:16 p.m.

Respectfully submitted,



Tyler Verga, CPA  
Business Administrator/Board Secretary