

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

WESTBROOK BOARD OF EDUCATION Thursday October 20, 2022 @ 4:45 p.m. Policy Subcommittee Meeting BOE Conference Room

Members present: Kim Walker, Mary Ella Luft, Christine Kuehlewind

Absent: Zachary Hayden

Also present: Superintendent Kristina Martineau

MINUTES

I. Call to Order: K. Walker, Chair called the Policy subcommittee meeting to order at 4:45 pm in the BOE conference room.

II. Approval to Minutes:

MOTION by M. Luft and SECOND by C. Kuehlewind to approve the minutes of the September 22, 2022 Policy subcommittee meeting. Vote unanimous.

III: Discussion and Action Steps:

- Rescind 1230, 3280 x 2, 3281 and 1324 (First Reading in November)
- Adopt Policy 3280 (Shipman model written for us)
- Discussion of Shipman 3515. The Committee recommended adding language to the regulation that would address student-adult supervision ratio (field trip), rental fees for Community Music School and Slatkoff Jamma (non Park and Rec programs running through Park and Rec) as examples (or any non Westbrook exclusive program), and adding language in line with procedures for building approval.
- Committee recommends adopting Shipman 3515 (First Reading at November BOE)

Superintendent Martineau will cross reference regulations for Use of Facilities with Lesley Wysocki.

IV Recommendation to table Online/Remote Learning Policy until legislation and interpretation is finalized.

V. Next meeting: November 3, 2022

Meal Charging, Code of Conduct, and 2000 series review (reminder to do your homework), and Title IX Prohibition of Sexual Discrimination.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk